INITIALS OF STATE PERSONNEL	CASH CHECK# CC	AMOUNT PAID
CERT# # of copies	CERT# # of copies	CERT# # of copies
Birth Certificate	Death Certificate	<u>Marriage License</u>
Name on birth record:		
	Full Name of Decedent:	Full Maiden Name of Bride:
Date of Birth:		
Place of Birth:	Date of Death:	Full Name of Groom:
Parents Names (with mother's maiden):	Place of Death:	
	Applicant Name:	Date of Marriage:
		Place of Marriage:
Applicant Name:	Applicant Address:	Applicant Name:
Applicant Address:		Applicant Address:
	Indicate your Relationship to the person on	
	requested record below:	
Indicate your Relationship to the person on	☐ Spouse	Indicate your Relationship to the person on
requested record below:	Registered Domestic Partner	requested record below:
☐ Self	☐ Parent	☐ Self/Spouse
☐ Spouse	☐ Funeral Director	□ Parent
☐ Registered Domestic Partner	□ Informant	☐ Guardian
□ Parent	☐ Guardian	Descendant
☐ Guardian	☐ Descendant	Attorney of person on record
Descendant	Attorney of person on record	☐ Genealogist ID #
Attorney of person on record	Genealogist ID #	
Genealogist ID #		
By signing below, I swear/affirm that the	By signing below, I swear/affirm that the	By signing below, I swear/affirm that the
information above is true and correct.	information above is true and correct.	information above is true and correct.
Applicant Signature:	Applicant Signature:	Applicant Signature:
Today's Date:	Today's Date:	Today's Date:
\$15 for 1st copy, \$6 for each additional copy	\$15 for 1 st copy, \$6 for each additional copy	\$15 for 1st copy, \$6 for each additional copy

Proof of identity of applicant:	Proof of identity of applicant:	Proof of identity of applicant:
Applicant must provide one of these:	Applicant must provide one of these:	Applicant must provide one of these:
☐ Driver's License	☐ Driver's License	☐ Driver's License
□ Passport	☐ Passport	□ Passport
☐ Government issued picture I.D.	☐ Government issued picture I.D.	☐ Government issued picture I.D.
OR two of these:	OR two of these:	OR two of these:
☐ Utility bills	☐ Utility bills	Utility bills
□ Bank statements	□ Bank statements	□ Bank statements
☐ Vehicle registration	□ Vehicle registration	Vehicle registration
☐ Income tax return	☐ Income tax return	☐ Income tax return
☐ Personal Check w/ address	□ Personal Check w/ address	Personal Check w/ address
☐ A previously issued vital record	☐ A previously issued vital record	 A previously issued vital record
☐ Letter from government agency requesting	☐ Letter from government agency requesting	 Letter from government agency requesting
record (DHHS, WIC)	record (DHHS, WIC)	record (DHHS, WIC)
□ Department of Corrections I.D. card	Department of Corrections I.D. card	 Department of Corrections I.D. card
☐ Social Security Card	☐ Social Security Card	□ Social Security Card
□ DD 214	□ DD 214	□ DD 214
☐ Hospital; birth worksheet	☐ Hospital; birth worksheet	 Hospital; birth worksheet
☐ License/rental agreement	☐ License/rental agreement	☐ License/rental agreement
☐ Pay stub	□ Pay stub	□ Pay stub
□ W-2	□ W-2	□ W-2
□ Voter Registration card	☐ Voter Registration card	 Voter Registration card
☐ Disability award from SSA	Disability award from SSA	 Disability award from SSA
☐ Other	☐ Other	Other
Establishing eligibility to acquire record:	Establishing eligibility to acquire record:	Establishing eligibility to acquire record:
☐ Related applicants must provide proof of	Related applicants must provide proof of	 Related applicants must provide proof of
lineage.	lineage.	lineage.
☐ Domestic Partners must provide proof of	Domestic Partners must provide proof of	 Domestic Partners must provide proof of
registration of domestic partnership	registration of domestic partnership	registration of domestic partnership
☐ Attorneys must provide a signed, notarized	☐ Attorneys must provide a signed, notarized	Attorneys must provide a signed, notarized
release from family	release from family	release from family
☐ Genealogists must provide a state-issued	☐ Genealogists must provide a state-issued	☐ Genealogists must provide a state-issued
card	card	card
☐ Do not retain copies of proof provided or	Do not retain copies of proof provided or note	Do not retain copies of proof provided or note
note any specific numbers	any specific numbers	any specific numbers