

**Town of Wiscasset
Cemetery Committee**

MINUTES

October 4, 2021

Present at 5pm at the Greenlawn Cemetery: Peter Wells, Terri Wells, Loretta Morse-Leighton, Mark Light, Anthony Rauseo and Becky Applin.

We reconvened at the Wiscasset Municipal Building at 6pm. Present: Peter Wells, Loretta Morse-Leighton, Mark Light, Becky Applin, Terri Wells, Steve Christiansen and Anthony Rauseo.

Absent: Sarah Whitfield (Selectboard Liaison)

The meeting was called to order at 6:02 by Becky Applin.

Motion to accept the Amended August 16 minutes was made by Anthony Rauseo and 2nd by Mark Light.

Old business:

3a) Sarah Whitfield submitted the revised bylaws to our Committee for review. After discussion and agreement about a Mission Statement, Steve made a motion to not include a mission statement in the bylaws and Terri 2nd this motion. All agreed (7-0). Mark then made a motion to accept the bylaws and Terri 2nd this motion. (7-0)

3b) We did not have the Cemetery Location map to review or to spruce up with color, graphics and then to be laminated.

3c) We discussed visiting the Jackson Cemetery and decided that each of us could visit this Cemetery at our own convenience. Peter made a motion and Loretta 2nd this motion to visit the Jackson Cemetery on our own.

3d) We reviewed and made several small changes to the Cemetery Rules and Regulations. These changes were very minor and will be given to Sarah to revise for our next meeting's review, along with minor changes for attachments A and B. Attachments A and B are given to anyone interested in purchasing a plot and for the burial service. Anthony made a motion to approve the revised Cemetery Rules and Regulations and Mark 2nd this motion (7-0). Then, Anthony made a motion to approve the revised Attachments A and B and Steve 2nd this motion. (7-0)

New business:

4a) Peter handed out the dimensions and specifications for the Ancient Cemetery fence that were given to Ted Snowden and then sent to at least four bidders. The bids will be opened and read at the October 19 Selectboard Meeting. Our committee will be given a copy of the bids for review and comment before the selection of a qualified bidder.

4b) Peter has requested from Dennis Simmons, the language for the warrant concerning the Archway to the Cemetery before the Town vote in November.

4c) We discussed and all agreed to meet just once a month unless the need arises to meet more often. Anthony made a motion to meet just once a month, on the first Monday of each month and Peter 2nd this, (7-0). Our next meeting will be November 1st.

Mark motioned to adjourn at 7:12 and Loretta 2nd this motion.

Terri Wells, Secretary