

**Town of Wiscasset
Cemetery Committee**

MINUTES: Amended

November 1, 2021

Present: Peter Wells, Terri Wells, Anthony Rauseo, Becky Applin, Steve Christiansen, and Sarah Whitfield (Selectboard Liaison).

Absent: Mark Light and Loretta Morse-Leighton.

The meeting was called to order at 5:55 by Becky Applin.

A motion to accept the October 6, 2021 Minutes was made by Steve Christiansen and 2nd by Anthony Rauseo. All agreed (5-0).

Old business:

3a) We reviewed the by-laws and recommended that Sarah Whitfield should send them to Dennis Simmons.

3b) We agreed to include a minor addition to the Wiscasset Cemetery Regulations to the Decorations, Section 4A, Location: "to not put anything in the walkway right of way". Sarah will add this language and these regulations will then be submitted to Dennis Simmons for approval by the Selectboard and we requested that the date on which the Selectboard approved the Regulations be added at the end of the document.

We reviewed the Cemetery Regulations, attachment A and B, which are the forms given to anyone interested in purchasing a plot and for the burial service. Peter made a motion to accept the Cemetery Regulations attachments A and B and Anthony 2nd this motion. We all agreed (5-0).

3c) We reviewed and discussed the Town of Wiscasset Cemetery Lot Sales form. Sarah will update this form by reorganizing the requested information of the purchaser and moving some of the needed information under "Office Use" at the bottom of the form to be filled out by the office personnel.

We read a sample deed for the Wiscasset Cemetery Lot Sales. Anthony Rauseo agreed to go online or call the Cemetery Committee in Bath, Maine to review the Cemetery Ordinance and language they use in their deed documentation. He agreed to bring this to our next meeting.

3d) We briefly looked at a Cemetery location map, but we will add this to new business for our next meeting.

3e) Peter updated us on the Ancient Cemetery fence project. There were 0 bids that came in from the companies contacted because there aren't aluminum materials available at this time. Peter called two companies that suggested putting this project out to bid again in January or February when materials are available for pricing. Peter will work with the town manager and road commissioner to continue to stay in touch with the companies and manufacturers for availability to see if this winter, 2022, is a good time to put the bids out again. Prices most likely will be more expensive than two years ago when we originally estimated the materials for the project.

New business:

4a) Jackson Cemetery visit: we wondered if there were more available plots at this Cemetery. We discussed hiring a surveyor to accurately document existing plots and determine if there was more area available for additional lots. We also discussed if a single gravel road down the middle of the Cemetery would be possible for less disruption to any of the plots. This Cemetery has over \$42,000 in their trust fund that could possibly be used for the hiring of a surveyor and roadway improvements.

Steve motioned to adjourn at 7pm, Terri 2nd this motion. (5-0)

Our next meeting will be on Monday, December 6, 2021, at 6pm.

Terri Wells, Secretary