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WISCASSET SELECTBOARD
FEBRUARY 15, 2022
6 P.M. VIA ZOOM

Preliminary Minutes

Present: Kim Andersson, Pam Dunning, Terry Heller, Vice Chair Dusty Jones, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Chair Sarah Whitfield called the meeting to order at 6 p.m.

1. Approval of Treasurer's Warrants

- a. Pam Dunning moved to approve the Payroll Warrants of February 4 and 11, 2022. Vote 5-0-0.
- b. Pam Dunning moved to approve the Accounts Payable warrants of February 8 and 15, 2022, Vote 5-0-0.

2. Approval of Minutes

- a. Terry Heller moved to approve the minutes of February 1, 2022. Vote 5-0-0.

3. Special Presentations or Awards – none

4. Committee Appointments

- a. Pam Dunning moved to appoint Larry Rines to the Broadband Committee. Vote 5-0-0.
- b.&c. Pam Dunning moved to reappoint Karl Olson to the Planning Board and Ordinance Review Committee. Vote 5-0-0.

5. Public Hearings – none

6. Public Comment – none

7. Department Head or Committee Chair

- a. Department Head Monthly Reports: Pam Dunning commented on the terrific job by the Public Works Department during the past storms and on the favorable reports about the move of sand to the Transfer Station.

8. Unfinished Business

a. Net Energy Billing bid: The sole bid received was from Ameresco. Adam Teff of Titan Energy summarized the bid which offered a guaranteed 22% discount with year-one savings of \$25,740 and lifetime savings of \$566,355.61. Ameresco is headquartered in Massachusetts and has an office in Portland; its project in Bucksport has all interconnection, local permitting and financing documentation finalized which is an advantage for Wiscasset. He said credits are scheduled to flow by the summer of 2023. He contrasted the Ameresco bid with the Revision Energy offer of a 20% discount, one-year savings of \$23,400 and lifetime savings of \$514,868.74. In response to questions, Adam Teff said the power will still be received from CMP and the customer will receive a bill from both CMP and Ameresco. He added that while the town has many CMP accounts, only one bill will be received from Ameresco. According to Adam Teff, Wiscasset will be using approximately 20% of the production from the array. There was a consensus to proceed with Ameresco and **Pam Dunning moved that the Town of Wiscasset contingently award the bid to Ameresco Solar Savings and that is contingent upon the board's approval through their legal advice of the contract. Vote 5-0-0.**

9. New Business

a. Monthly Financials:

- Department year-to-date expense/revenue reports
- H.M. Payson Statement of Accounts

b. CMP Pole Permit – Work Order #801000442925 (Location 302’ south of the intersection of Chewonki Neck Road and Thorndike Road)

. **Pam Dunning moved to approve the CMP Pole Permit Application for work order #80100044295. Vote 5-0-0.**

c. Bill of Sale: **Pam Dunning moved to execute the Bill of Sale of a mobile home located at 1051 Gardiner Road, Lot #28 to Whitney Beaulieu. Vote 5-0-0.**

d. Use of Town Property Policy Discussion: The following changes were made to the draft prepared by the Ordinance Review Committee: The Community Center manager will have the authority to approve rental applications for the community center, inside grills will be deleted, fees will be determined and may be waived by the selectboard and will appear on a separate fee schedule, and information on temporary business licenses will be added. Because the policy is not yet in effect, the board will allow Duane Goud to approve an event with cocktails to take place on the weekend at the Community Center.

10. Town Manager’s Report

In addition to items already discussed during the meeting, the Town Manager reported that Wright Pierce has gone out to bid for the Old Ferry Road culvert repair, estimated cost about \$800,000 which exceeds the amount of funding currently available. The Town has committed about \$525,000 and has a stream-crossing grant for \$235,000. An additional grant has been

applied for with the U.S. Economic Development Agency's Nuclear Closures Community program.

Simmons spoke with Ransom on Mason Station issues and more discussion will be necessary regarding the change orders.

11. Other Board Business

Future in-person meetings with masks were discussed per CDC guidelines. Possible locations were discussed as well as the difficulties with and possible use of AV systems such as the Meeting Owl which focuses on the speaker. Meeting at the Town Hall meetingroom with zoom capabilities was discussed. Pam Dunning recommended that the microphones at the community center be moved away from the speakers to eliminate feedback or the use of lapel mikes. A decision will be made at the next meeting taking into consideration the CDC guidelines at that time. Duane Goud said that the community center would be available for use by the select board on its regular meeting schedule.

An all-day budget meeting with the Budget Committee was scheduled for March 12 beginning at 9 a.m. The Town Manager will supply comprehensive budget books to the board two weeks before the meeting.

12. Adjournment

Pam Dunning moved to adjourn the meeting at 7:39 p.m. Vote 5-0-0.

WISCASSET HIGH SCHOOL
ACTIVITY ACCOUNT
272 GARDINER ROAD
WISCASSET, ME 04578

VOID

9a

CAMDEN NATIONAL BANK
52-145/112

002674

| | |
|------------|-----------|
| CHECK DATE | CHECK # |
| 02/10/2022 | 000002674 |

| |
|----------|
| AMOUNT |
| \$995.00 |

PAY Nine hundred ninety-five and xx / 100

TO THE ORDER OF Town of Wiscasset

VOID AFTER 90 DAYS



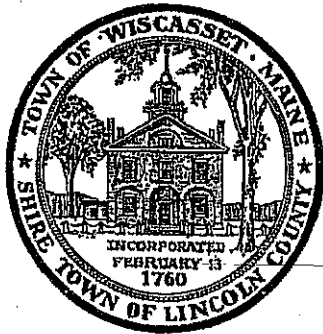
AUTHORIZED SIGNATURE

MP

⑈002674⑈ ⑆011201458⑆ 901⑈9804 8⑈

Donation for AED WCC

96



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228
E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: The Cultivated Thread
New Business Existing Business years in operation Ownership/Location Change

Location of business: 227 Old Sheepscot Rd Wiscasset, ME Map/Lot R5/112
Preferred mailing address: "

Business phone number: 612-360-1878

Description of Business: Small batch weaving studio. E-commerce and offsite sales

Owner's name: Hilary Crowell Owner's phone: 612-360-1878

Owner's home address: 227 old sheepscot rd

*Emergency contact person: Rebecca Abuza

*Emergency phone numbers: home: 413-320-9161 cell: ✓

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? NO

Will you need a sign permit? NO

Will this business be a home occupation? YES

This business will be a: Corporation or LLC LLC Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: www.thecultivatedthread.com

thecultivatedthread@gmail.com

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

I, Hilary Crowell, state that I am owner
of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 2/15/2022

Signature: Hilary Crowell

TOWN CLERK

02/15/2022

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: The cultivated Thread

Code Enforcement Officer:
No Concerns

Comments: _____

DocuSigned by:
Signed: Bruce Mullins Dated: 2/22/2022 | 11:14 EST
4FFAF1178A104FE...

Wiscasset Police:
no concerns

Comments: _____

DocuSigned by:
Signed: Chief Kesseltine Dated: 2/17/2022 | 09:40 EST
1C68045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:
No issues

Comments: _____

DocuSigned by:
Signed: Robert Bickford Dated: 2/16/2022 | 15:31 EST
F241099CDFDA484...

EMS Department: How many employees? will there be chemical s worked with and if so will the SDS sheet

Comments: _____

DocuSigned by:
Signed: [Signature] Dated: 2/17/2022 | 08:01 EST
27D6E4999FD143E...

Waste Water:
No Concerns.

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 2/18/2022 | 08:24 EST
2DE25B2E2D874D9...

License Approved: _____ Dated: _____

9d

Dennis L Simmons

From: Terri Selby <tselby@stlawu.edu>
Sent: Wednesday, February 23, 2022 8:36 AM
To: selectmanwhitfield@wiscasset.org; selectmandunning@wiscasset.org;
selectmanjones@wiscasset.org; selectmanheller@wiscasset.org;
selectmanandersson@wiscasset.org; manager@wiscasset.org
Subject: Wiscasset Speedway noise

Dear Wiscasset Select Board,

Thank you for volunteering to serve our town. I know it must be a thankless job some days.

I write to you as I'm concerned about the increased noise level emanating from Wiscasset Speedway. Last summer was unbearable with mid-afternoon noise going on into the evening. Many of us living on the other side of Route 218 (Old Sheepscot Rd, Brown Rd, Harrison La., Sheepscot Shores) were unable to sleep at night nor enjoy the outdoors working in our yards or sitting on our decks and porches as a result of the noise. It can even be heard inside with all the windows closed.

I just heard that the Speedway intends to increase the number of days it operates this year. This is untenable. Does Wiscasset have a noise code or ordinance that can be enforced? There must be something that the Speedway can do to reduce noise – limit engine size, times of operation or even switch to electric cars – they'd save money on gas, it'd be quiet and it would be better for the environment.

I'm happy to talk further about my concerns at your convenience.

Sincerely,

Terri Selby
25 Harrison Lane, Wiscasset

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**MAP/WISCASSET
SIDEBAR AGREEMENT ON ARTICLE 18: WAGES
FEBRUARY 2022**

NOW COME the Parties to the Collective Bargaining Agreement (“CBA”) for the Town of Wiscasset Police Department (“Department”), being the Town of Wiscasset (“Town”) and the Wiscasset Police Association/Maine Association of Police (“Unit”), and for their Sidebar Agreement state as follows:

1. The parties are currently in the first year of a three-year CBA.
2. Article 18 of the Contract set forth wages and related matters for the Unit.
3. The Parties have discussed amending Article 18 to increase the wages scheduled for the employees starting immediate and running through the third year of the CBA. The Parties have reached an agreement on these changes (see Exhibit A) and enter into this Sidebar to reflect that agreement.
4. Effective with the first paycheck after this Agreement is signed, the Wage Scale in existing Article 18 and related Exhibit A shall be replaced in its entirety with the new Wage Scale, a copy of which is attached hereto as Exhibit A.
5. This Agreement relates to the above-cited Article of the CBA and no other part of the CBA shall be affected hereby. This Agreement shall not be used by any party in the future as precedent. This Sidebar shall automatically be incorporated into the CBA in the next formal Contract negotiations, unless amended in writing by the Parties prior to that date.

Dated: February , 2022

Dennis Simmons, Town Manager

Dated: February , 2022

Jonathan Barnes, WPA President

APPENDIX A

MAP - Wiscasset Police Department
Pay Scale

| | 1 | 2 | 3 | 4 | 5 | 6 |
|--------------------|---------|---------|---------|---------|---------|---------|
| Patrol Officer/SRO | \$25.00 | \$26.42 | \$27.67 | \$29.00 | \$31.00 | \$34.00 |
| Sergeant | | \$28.64 | \$29.88 | \$31.20 | \$33.29 | \$37.44 |

- Step 1: Start of employment to end of Year 2
- Step 2: Start of your Third Year
- Step 3: Start of your Fifth Year
- Step 4: Start of your Seventh Year
- Step 5: Start of your Tenth Year
- Step 6: Start of your Fifteenth Year

Each year on July 1, employees shall receive either a 2.5% COLA or, if they are to reach a step during that FY, they shall be placed at that step on July 1; they shall not receive both the COLA and the step in the same FY.

10a



Town of Wiscasset

Office of the Town Manager

March 1, 2022

To: Wiscasset Selectboard

Ref: Town Manager's report

At our last meeting we discussed going back to in person meetings, which I am in favor of. My preference would be to meet here at the town office, as usual. I understand the room is a little smaller but we can offer the meetings as hybrid meetings for anyone who wants to participate but is uncomfortable being in a smaller environment.

Alna First Selectmen Ed Pentaleri has reached out to me to see if we could provide ambulance service to the Town of Alna. Alna's call volume is low, 50-55 calls per year, about the same as Westport Island. I have discussed this with Erin and we feel that we can handle the small increase call volume with no further stress on our system. We estimate the calls would generate an additional \$42,000 in revenue for the department. Alna has a late March town meeting and they would like to put the question on the warrant, however, I do not want them to ask their voters to approve the change from CLC without authorization from you agreeing to provide the service. The contract would be for one year and would be the same as our Dresden and Westport Island contracts. I am asking the Board to approve providing ambulance service to the Town of Alna, pending the results of their town meeting.

The NEB agreement is in hands of the attorney. I had hoped to have it back in time for it to be in your packets but as of Thursday I still did not have it back. If I get it in time for your meeting, I will ask that you amend your agenda to include it.

On Thursday Dusty and I met remotely with Molly Ryan from Senator Collin's Washington DC office. Ms. Ryan works with the Senator on energy issues. She reported to us that on 2/9/2022 the STRANDED Act, which had been introduced several years ago, finally received a hearing in the Senate Committee on Environment and Public Works. While that may seem like a small step, it is the furthest the bill has gotten so far. While there was some opposition, we are hopeful that our Maine Senators can build on the momentum and keep the bill moving forward. For those who might not recall what the bill does, it is intended to provide resources to communities who are challenged by stranded nuclear waste.

The recruitment and retention of law enforcement officers has been very challenging lately. Like EMS, many departments are short staffed and suffering from a lack of qualified candidates. Many departments have been offering sign on bonuses and increasing pay. Locally, several departments have raised their pay rates to retain and attract new officers or deputies. Damariscotta is in year one of a three contract and they recently renegotiated with their officers and signed a new agreement giving them a \$3.00 per hour increase. I believe Waldoboro and the Sheriff's Office will do this and more. Our last union contract increased our officers pay, but we were still below the other area departments. Now we once again behind the eight ball. Chief Hesseltine has done a great job administering our police department and has a great crew. But we must remain competitive if we wish to retain our experienced employees. I am proposing that we increase the officer pay by \$4.00 per hour and the Board approve the Sidebar Agreement on wages. I am comfortable that the police department budget can handle the increase for the remainder of this year.