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WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
NOVEMBER 2, 2021
VIA ZOOM

Preliminary Minutes

Present: Kim Andersson (arrived after the first two votes), Pam Dunning, Terry Heller, Vice Chair
Dusty Jones, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Chair Sarah Whitfield called the meeting to order at 6:03 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Payroll Warrants: Pam Dunning moved to approve the payroll warrants of October 22 and October 29, 2021. Vote 4-0-0.

b. Accounts Payable Warrants: Pam Dunning moved to approve the accounts payable warrants of October 26 and November 2, 2021. Vote 4-0-0.

3. Approval of Minutes

Pam Dunning moved to approve the minutes of October 19, 2021. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearings

a. Liquor License (renewal): Chandler Sowden, DBA In a Silent Way, LLC

Pam Dunning moved to open the public hearing at 6:06 p.m. Vote 5-0-0. There was no discussion.
Pam Dunning moved to close the public hearing at 6:07 p.m. Pam Dunning moved to approve the liquor license renewal for Chandler Sowden, DBA In a Silent Way. Vote 5-0-0.

7. Public Hearing – There were no comments.

8. Department head or committee chair - none

9. Unfinished Business – none

10. New Business

- a. New Business License – Tony Bickford, DBA Midcoast Provisions, 65 Gardiner Road. **Pam Dunning moved to approve the Business License for Tony Bickford, DBA Midcoast Provisions, 65 Gardiner Road. Vote 5-0-0.**

- b. Pier Vendor Permit – Lucia Droby, Wiscasset Creative Alliance, DBA Wiscasset Holiday Marketfest (request for fee waiver): **Pam Dunning moved to approve the waiver. Vote 5-0-0.** It was pointed out that Town policy says the Town Manager can approve the use of Town property. Lucia Droby said that a lobster trap Christmas tree may be added to the Holiday Marketfest which will be held on the pier on December 3. **Terry Heller moved to authorize Dennis Simmons to make further decisions on the event. Vote 5-0-0.**

- c. Maine Public Employees Retirement System – Rule Change: Dennis Simmons said the changes to the PDL Consolidation Plan, allowing employees who have worked for the Town for five years or more to join the retirement plan, must be voted on by 7/1/2022. The item will be on the next agenda.

- d. Set date for joint meeting with Budget Committee, as required by Article I, Section 2.7: Purpose of the meeting is to review appropriations and see if expenditures are on track and to discuss upcoming issues. The proposed meeting will be held on November 30 at 6 p.m. pending the Budget Committee’s availability.

- e. Request to relocate farmers’ market: Claudia Sortwell said the market participants had looked at various suggestions, and she asked the Select Board for approval of the proposed site in the Municipal Building parking lot closest to Washington Street and Route 27. She said the location will be closer to neighborhoods and people could walk to the market. The market will be open on Friday mornings and additional parking will be available on those days because the office is closed on Friday. Signs reserving spaces for the market will be put up the nights before the market is open. **Terry Heller moved to approve the move of the farmers’ market to the Town Municipal Parking Lot. Vote 5-0-0.** Dennis Simmons will work out the details with Claudia Sortwell.

- f. Discussion of possible use for former Primary School: A public hearing will be held on November 15.

- g. Acceptance of Maine Drug Enforcement Agency’s Transfer of Forfeiture Assets in the amount of \$5,028.75. **Pam Dunning moved to accept the Maine Drug Enforcement Agency Transfer of Forfeiture Assets in the amount of \$5,028.75 and authorize the Town Manager and Police Chief to expend the funds as they deem appropriate. Vote 5-0-0.**

11. Town Manager’s Report

Dennis Simmons reported that the ash pond cleanup is under way, although the amount of rain has not helped, and the project is behind schedule.

No bids had been received for the cemetery fence. Peter Wells had suggested that with the current supply chain, price and availability problems, the Town wait to again request bids until the winter or spring. Dusty Jones suggested buying materials now and then waiting for someone to install the fence.

Tax payments: 99% of the first installment (50%) have been received.

Simmons will pass on complaints about zoom meetings at the next meeting.

12. Other Board Business

a. Assessors' Abatements

- Water Street Kitchen, Personal Property Account #386: Pam Dunning moved to approve the **Personal Property Abatement for Water Street Kitchen, in the amount of \$602.40 as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.**

b. Assessors' Supplemental

- Joshua Morris, Map R03, Lot 64-ON, \$750.99. Pam Dunning moved to approve the **Supplemental in the amount of \$750.99 for Joshua Morris, Map R03, Lot 64-ON as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.**

13. Adjournment

Pam Dunning moved to adjourn the meeting at 6:39 p.m. Vote 5-0-0.

5a



Town of Wiscasset
Board/Committee Membership Application

Full Name: Wallace G. Giakas

Street Address: 415 W Alna Rd.

Mailing Address: 415 W Alna Rd. Home Phone: 732-832-5393

Town of Legal Residence: wiscasset

Work Phone: 207-816-0101 Cell Phone: _____ E-mail _____

I wish to be considered for the appointment to the: Committee to Examine the Future of Wiscasset
Term Of Appointment 1

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? No

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: N/A

Signature: Wallace G. Giakas Date: 10/26/2021 | 11:19 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 10/26/2021 Date Appointed: _____ Term: _____

6a.



Town of Wiscasset

Codes & Plumbing

51 Bath Road 207-882-8200 X7 codes@wiscasset.org

October 25, 2021

Wiscasset Board of Selectmen
Annual Automobile Graveyard and/or Junkyard Permit Holders

I have completed the annual inspections of Blagden's Garage, Grover Auto & Tire Inc., Norms Used Cars. Pro Body Works new owner has cleaned up the property and no longer needs an Automobile Graveyard and/or Junkyard permit.

Thank You
Bruce Mullins
Code Enforcement Officer
Town of Wiscasset

TOWN OF WISCASSET

PUBLIC HEARING

AUTOMOBILE GRAVEYARD AND/OR JUNKYARD PERMIT RENEWALS

NOVEMBER 16, 2021

The Wiscasset Board of Selectmen will hold a public hearing at 6:00 P.M. via zoom on the Town of Wiscasset web site for each of the following Automobile Graveyards and/or Junkyards in the Town of Wiscasset.

Blagden's Garage, 482 Gardiner Road

Grover Auto & Tire Inc., 342 Bath Road (Mailing Address, 271 Bath Road)

Norm's Used Cars, Inc., 744 Bath Road

NOTICE OF PUBLIC HEARING

TOWN OF WISCASSET NOTICE OF PUBLIC HEARING

Regarding A Municipal Development and Tax Increment Financing District To Be Known As The

“ Optimus Senior Living Municipal Development and Tax Increment Financing District”

Notice is hereby given that the Town of Wiscasset will hold a public hearing on
November 16, 2021
via Zoom
The Public Hearing will be at 6:00 p.m.

The purpose of the public hearing is to receive public comments on the designation of the municipal development and tax increment financing district to be known as the Optimus Senior Living Municipal Development and Tax Increment Financing District (the “District”) and the adoption of a development program for the District pursuant to the provisions of Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended.

The proposed District consists of approximately 11.6 acres located at 146 Gardiner Road Tax Map R6, Lot 008. The development project being undertaken by Optimus Senior Living, LLC will include a complex of approximately 100 senior living units consisting of independent living, assisted living, and memory care.

A copy of the proposed Development Program will be on file with the Town Office during normal business hours of 7:00 am – 5:00 pm. It can also be found at <https://www.wiscasset.org/agendas/board-of-selectmen> or one can call 207-882-8200 during normal business hours to request that a copy be mailed to you. All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at that time.

Public comments will be taken at the hearings and written comments should be submitted to Town Manager, Dennis Simmons at manager@wiscasset.org or in person at Town Hall. Written comments will be accepted until 5:00 PM on November 16, 2021 .

To access the meeting via Zoom please follow the instructions as follows:

Join Zoom Meeting via computer

<https://us02web.zoom.us/j/83625653734?pwd=M1k5K1lwNnhlakhvR0tHQ1JHQVArQT09>

Meeting ID: 836 2565 3734

Passcode: 911529

TOWN MEETING WARRANT ARTICLE AND VOTE RESULTS

ARTICLE _____

*Shall the voters of the Town of Wiscasset, Maine designate a municipal tax increment financing district to be known as the “**Optimus Senior Living Municipal Development and Tax Increment Financing District**” and adopt a development program for such district, all of which shall be pursuant to the following findings, terms and provisions?*

Section 1. The Town of Wiscasset (the “Town”) hereby designates the Optimus Senior Living Municipal Development and Tax Increment Financing District (the “District”), and adopts a development program for such District (the “Development Program”), such designations and adoptions to be pursuant to the following findings, terms and provisions:

Section 2. The Town hereby finds and determines the following for the District, demonstrating compliance with State statute:

- a. At least twenty-five percent (25%), by area, of the personal and real property within the District, as hereinafter amended, is suitable for commercial uses; and
- b. The total area of the District does not exceed two percent (2%) of the total acreage of the Town, and the total area of all existing development districts within the Town (including this District) does not exceed (5%) of the total acreage of the Town; and
- c. The original assessed value of all existing tax increment financing districts (including this District) does not exceed five percent (5%) of the total value of equalized taxable property within the Town as of the most recent April 1; and
- d. The designation of this District and the pursuit of the Development Program will generate substantial economic benefits for the Town and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitutes a good and valid public purpose. The Town has considered all evidence, if any, presented to it at the required public hearing with regard to any adverse economic effect on or detriment to any existing business and has found and determined that such adverse economic effect on or detriment to any existing business, if any, is outweighed by the contribution expected to be made through the District and the Development Program.

Section 3. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the Town hereby designates the District, described more particularly in the relevant development program presented to town meeting in the form attached hereto and such development program is hereby incorporated by reference into this vote as the development program for the District.

Section 4. Pursuant to the provisions of 30-A M.R.S.A. Section 5227, the percentage of captured assessed value to be retained in the District is established as set forth in the development program for the District.

Section 5. The Town Manager or his/her duly-appointed representative, be and hereby is authorized, empowered and directed to submit the proposed designation of the District, along with the respective Development Program materials, to the State of Maine Department of

Economic and Community Development for review and approval pursuant to the requirements of 30-A M.R.S.A. Section 5226.

Section 6. The Town Manager or his/her duly-appointed representative, be and hereby is authorized and empowered, to make such revisions to the Development Program for the District as the Town Manager, or his/her duly appointed representative, deems reasonably necessary or convenient in order to facilitate the process for review and approval of the District by the State of Maine Department of Economic and Community Development, or for any other reason, so long as such revisions are not inconsistent with these articles or the basic structure and intent of the Development Program.

Section 7. In designating the District, the town meeting is also authorizing a credit enhancement agreement with Wiscasset Senior Living, LLC, developers of property within the District. The credit enhancement agreement (“CEA”) will be for a maximum term of five (5) years starting following the issuance of a certificate of occupancy for the development project with one hundred percent (100%) of the property taxes paid on increased assessed value from the specific parcels relating to the developer/owner’s property in the District to be paid to the developer/owner, with a decrease of twenty (20%) for years 2 -5. The Board of Selectmen is hereby authorized to approve and execute the CEA so long as its terms are consistent herewith.

Section 8. The foregoing shall automatically become final and shall take full force and effect upon receipt by the Town of approval by the State of Maine Department of Economic and Community Development of the designation of the District and its Development Program, without requirement of further action by the Town, the Board of Selectmen or any other party.

Dated: _____

8a

Town of Wiscasset
October 2021
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: October Monthly Report
Date: November 10, 2021

Sale of 100 LL Aviation Gas was 2,531 gals for a gross revenue of \$12,628.93 dollars, down \$7,095 dollars from September. However, there was 3,096 gals of Jet A sold for a gross revenue of \$13,932.03 dollars, up \$11,889 from September. The sales in total fuel for October was up \$4,793.96 a significant increase over September. The increase in Jet A was due to a helicopter that was working with CMP on the power lines

We had two deliveries of Jet A totaling 4010 gals. As of today, 11.9.2021 we have 5069 gals of 100LL and 3,630 gals of Jet-A.

Operationally we had 315, up from last month mostly because of favorable weather and the helicopter flights. Of interest though is a comparison between January through October of 2020 vis-a'-vis 2021. In 2020 there were 438 ops while in 2021 there have been 2753 ops. Data recorded on the G.A.R.D. reporting system.

Other Project status:

- Solar. We are excited to have the contract accepted and executed. I have met with overseers of the project, and they are in the process of lining up the contractors for site prep. They are anxious to have the site ready for installation of the arrays by early summer. They have the need to hire a firm to maintain the grounds and another to attend to the electrical components of the arrays. They are seeking all local contractors.
- Tree removal at the rwy 07 end of the airport is for the most part complete. Today surveyors are at the airport shooting sight lines to ensure that there are no trees left that intrude into the airspace. I do not expect that there will be. Pilot feedback has been positive. There is a sense of comfort that they will not hit/clip a tree, which has happened in the past, but fortunately no planes were brought down because of it. They are also pleased that the FAA will be able to turn the PAPI (Precision Approach Path Indicators) on.
The PAPI primarily assists by providing visual glide slope guidance in non-precision approaches. Pilots can see the lights for at least 3 miles during the day and up to 20 miles at night.
The combination of the tree removal and the PAPI being turned back on is a huge safety improvement and make it possible for pilots to land and take off safely day or night.
Thank you to Chewonki Campground for working with us to make this happen!

Respectfully submitted,
Rick Tetrev

**“Discovering Wiscasset
One Flight at a Time”**

October 2021 Monthly Report



Town of Wiscasset

**Wiscasset Municipal Airport Advisory Committee
Meeting Minutes September 15, 2021
Submitted by Steve Williams**

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:01 pm on September 15th by Chair Steve Williams. Members present: Ray Soule, Erv Deck, Pam Brackett and Stephen Williams. Rick Tetrev Airport manager and Gene Fairfield Airport Supervisor.

Approval of Minutes

The minutes of the August 18 meeting were approved with corrections.

Airport Manager's Report February

- August sales of 100LL at 6470 gallons for approx. \$32,000 and 340 gallons of Jet A sold for approx. \$1500
- Airport manager evaluating next purchase of both fuels based on timing of fuel farm maintenance/runway reconstruction. Question centers on logistics involved with emptying tanks and storage of products during maintenance.
- Selectboard has not issued a decision on \$36,000 fuel farm maintenance that was presented by Airport Manager Rick Tetrev on August 3rd.
- Have not received breakdown of service work on fuel farm by Lakes Region Environmental that would allow airport manager to prioritize items.

Old Business

Runway Reconstruction Project – David Nadeau from Stantec is working on scheduling a pre-construction meeting. Airport manager spoke with him Monday September 15.

Airport Solar Farm Update

- Appraisal of land lease value continues to be reviewed by Town Manger and Solar Company

New Business

- None introduced

Airport Minimum Standards

- Work on Airport Minimum Standards draft was undertaken completing 23 of 31 pages.

Calendar next MEETING October 20,2021

Adjournment at 5:45

Current committee Members

Steve Williams, Chair 12/23

Erv Deck 12/22

Pam Brackett 12/23

Ray Soule 12/22



Town of Wiscasset

TOWN CLERK REPORT

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: October Monthly Report
Date: November 10, 2021

Election:

Preparations were made during October for the State and Municipal Referendum Election that was held on November 2, 2021. We anticipated a large turnout due to question 1 on the State ballot. Absentee ballots were made available on October 4th. All absentee ballots are processed at the polls on Election Day. Absentee voting was not conducted at the Wiscasset Green for this election as required by Title 21-A 735-B (5) due to its closure. The election tabulating machines and software (DS 200 and Accuvote) had been pretested and secured prior to the Election. Extended Registrar hours were on October 27th from 5:00 pm to 7:00 pm to allow for voter registration.

Clerk:

Education:

- Voter Registration/Registrar and Title 21A annual trainings held via Zoom on October 12th & 13th
- Animal Welfare Laws/Dog licensing held via Zoom on October 7th

2021 dog licenses were available on October 15, 2021. A spayed/neutered dog is \$6.00 and unaltered dogs are \$11.00. Kennel licenses are \$42.00 and require an inspection by the animal control officer. All 2021 dog licenses are due December 31, 2021 for the 2022 year. A late fee of \$25.00 will be charged starting February 1, 2022. Current proof of rabies vaccination and spay/neutering certificate are required for licensing all dogs.

Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fee
Monthly Revenues	\$66,429.33	\$37.40	\$1,980.00	\$212.80
Year to date	\$290,732.83	\$1,065.40	\$1,593.50	\$1,237.20
Met yearly revenue projection by:	45.78%	18.69%	42.73%	-----

Respectfully Submitted,
 Linda E. Perry, Town Clerk



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: October Monthly Report
Date: November 8, 2021

Building Permits:

Bath Road:	Mobile Home
Young's Point Road:	Deck
Old Bath Road:	Mobile Home
Willow Lane:	Kitchen and Bathroom Remodel
Bradford Road:	Green House
Upland Road:	Garage
Bath Road:	Parts Room Addition

Plumbing Permits:

Bath Road:	INT
Lowelltown Road:	INT
High Street:	INT
Bath Road:	INT
Old Bath Road:	INT
Foye Road:	SSWD
Upland Road:	SSWD

Inspections:

Flood Ave., Barn House, Old Bath Road, 2 places, Clarks Point Road, Old Sheepscot Road, Brown Road, Market Place, Oak Ridge West, Mason Station, Fort Hill Street, Brookside Lane, Lowelltown Road, Rumerill Road, Shinbone Alley, Pooler Pit Road, Easy Street, Bath Road, Diner, Car Wash, Atlantic Motors, High Street, Bath Road, All Legal Junk Yards,

Correspondence:

Old Bath Road, Old Stage Road



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager
From: Erin Bean, EMS Director
Re: October Monthly Report
Date: November 9, 2021

Month in review October 2021

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	46	66.67%
Dresden	13	18.84%
Westport Island	4	5.80%
Boothbay	2	2.90%
Brunswick	2	2.90%
Edgecomb	1	1.45%
Woolwich	1	1.45%
	Total: 69	Total: 100.0

This month we are 26% of the budget this month, 29% of the year has already passed!! Can you believe it?

I wanted to thank the selectmen for allowing us to rollover the unexpended money from last year. The new stretcher though heavier is amazing! There is not more hiccupping and jerking when we lift a patient.

We were awarded a wonderful gift from the rotary club in Bath our Medical director is a member and a nurse from Miles. They decided that they would help us get a video laryngoscope for intubation. This is going to help crews when we have to intubate patients.

The fly car was striped and made into an EMS Vehicle! It looks amazing! Thank you to Kirsten Emerson and Chris Wargo who spent countless hours with me, removing the old decals to make it possible to no longer look like a police cruiser!

Covid cases in the state are holding steady and hospitals in the area have been on diversion several times this month. Hope everyone has a good month transitioning into the holiday season!



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: October Monthly Report
Date: November 9, 2021

Operations:

The fire department responded to 21 calls for service during the month of October. This is up from 15 calls for the same time last year. Of the 21 calls, 20 were in Wiscasset. We responded to Edgecomb to assist with a small fire in a residence. This brings our year-to-date call count to 55 since July 1.

The calls for October break down as follows: 3 motor vehicle accidents; 1 structure fire; 1 car fire; 8 fire alarms; 2 service calls for flooded basements; 1 smoke investigation; 2 assists to EMS and 3 "other" for trees down.

Training:

Training for the month included driver / pump training and station maintenance. We are in the process of moving the equipment we use to decontaminate our personal protective equipment into our tool room and reconfiguring it into a gear / SCBA cleaning / maintenance room. It's a pretty daunting task but needed as we focus more on cleaning the contaminants that make firefighters sick out of our gear.

Staffing:

Our staffing remains at 18 active roster members and 7 Lifetime members. We are always looking for new members. If you are interested in giving back to your community and having fun while doing it, please come see us every Wednesday night at 6 p.m.

Events:

We were excited to host our annual open house to celebrate National Fire Prevention Week on October 6 after missing it last year due to COVID concerns. We had a great turnout and even had a visit from Sparky the Fire Dog.

We visited a local day care recently and talked about fire safety and what to do if there was an emergency. We talked about what a firefighter looks like when they have all their protective gear on and to not be afraid of us. They all got to see what a fire truck looks like up close and asked lots of good questions.



Town of Wiscasset

We completed our annual hose and ground ladder testing this month. This is done by an independent contractor and takes a good part of the day.

We were glad to participate in 2 Halloween events this year. We led and followed the Ghouls and Goblins parade and attended Haunted Federal Street hosted by Wiscasset Parks and Recreation. We also attended a Trunk or Treat event hosted by the Wiscasset Speedway. It was so nice to see so many people turn out for these events and so many great costumes.

Financials:

With the fiscal year 33% completed, our budget currently stands at 14.25% expended.

Respectfully submitted,

Rob Bickford



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesselstine, Wiscasset Police Chief
RE: October Monthly Report
Date: November 10, 2021

The Police Department responded to 305 calls for service during the month of October.

Officers responded to 16 motor vehicle accidents. Officers conducted 61 motor vehicle stops.

We experienced an increase in OUI related arrests this month. Officers conducted 2 separate drug investigations resulting in 3 arrests and took 7 pounds of Marijuana and 10gm's of Fentanyl off the streets.

252 arrests have been made from January 1st through October 31st, 2021. There were 17 arrests for the month of October for the following:

- Warrant
- Harassment by telephone
- Domestic violence aggravated assault
- Failing to make oral or written accident report
- Leaving scene of motor vehicle accident
- Refusing to submit to arrest or detention
- OUI (Alcohol)
- Operating after license suspension
- Aggravated trafficking of scheduled drugs (fentanyl)
- Falsifying physical evidence
- Driving to endanger
- Domestic Violence Assault
- Criminal Trespass
- Violating conditions of Release
- Unlawful trafficking in Scheduled Drugs
- Refusing to sign criminal summons
- Disorderly Conduct, Offensive Words, Gestures

Chief Larry Hesselstine
Submitted 11/10/2021



Town of Wiscasset

Police Report

Reason for Call	# of Calls
9-1-1 CHECK	3
ABANDONED MV	2
Administrative	1
ALARM BURGLAR	8
ANIMAL COMPLAINT	3
ASSAULT	1
ASSIST CITIZEN	6
ASSIST OTHER AGENCY	7
ATTEMPT TO LOCATE	3
AUTO THEFT	1
BURGLARY	2
COMMUNITY POLICING	3
COMPLIANCE CHECK ON INMATE	1
CRIMINAL MISCHIEF	1
DISABLED MV	3
DOMESTIC DISTURBANCE	3
ERRATIC OPERATIONS	19
FIGHTING (NON-DOMESTIC)	1
FIRE ALARM	3
FIRE AUTO	1
FIRE STRUCTURE	1
FOUND/LOST PROPERTY	2
HARASSMENT	3
JUVENILE PROBLEM	4
LOUD NOISE	3
MEDICAL EMERGENCY	15
MENTAL SUBJECT	1
MISSING PERSON	2
MOTOR VEHICLE ACCIDENT	16
MOTOR VEHICLE STOP	61
PARKING PROBLEM	1
PEDESTRIAN CHECK	2
POLICE INFORMATION	7
PROPERTY CHECK	52
RUOK PROGRAM	6
School Resource Officer	9
SEARCH WARRANT	1
SERVICE	2
Sex Offender Registration	2
SPECIAL DETAIL	10
SUSPICIOUS ACTIVITY	9
THEFT / FORGERY / FRAUD	6

October 2021 Monthly Report



Town of Wiscasset

Police Report

THREATENING	3
TRAFFIC CONTROL	2
TRAFFIC HAZARD	4
TRESPASSING	4
UNWANTED SUBJECT	1
VIOLATION OF BAIL CONDITIONS	1
VIOLATION OF PROTECTION ORDER	1
WELFARE CHECK	2
	305



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: October Monthly Report
Date: November 10, 2021

Operations:

The month of October once again delivered us nearly 4 inches of rain all in one night, causing some new roadside washouts and a road entrance washout. With thanks to our Mechanic and crew all trucks are now ready for the winter ahead. For the Transfer station it has been running almost at its capacity keeping up with all fall clean up. In addition to our day to day duties we have managed to:

- Keeping up with clean up throughout the town.
- Winterizing all town owned buildings.
- Keeping up with mowing of all cemeteries and town commons.
- Tree trimming throughout the town roads
- Keeping up with maintenance at the airport.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.
- Assisted sewer plant in grounds maintenance.
- Repaired furnace at town office.
- Culverts replace and repair.
- Road side ditching.
- Transfer station building and grounds maintenance.
- Repaired and painted town of Wiscasset sign.
- Clean up continues on water front piers.
- Trying to keep up with down town sweeping and leave removal depending on traffic.
- Sand shed is now at capacity.
- Graded Dickerson road.



Town of Wiscasset

Transfer Station duties

The transfer station is still running at normal operations, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day.

Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

To conclude, all is well within the Departments.

Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: October Monthly Report
Date: November 10, 2021

October, has been another record-breaking month for the Wiscasset Community Center / Wiscasset Parks and Recreation Department. We just had the best October (revenue wise) ever, bringing in a little over \$35,200, beating out our previous best October (2017, \$32,671) by just over \$2500.00. **'THANK YOU'** again to all of our membership, staff, residents of the Town of Wiscasset and Community Partners for your continued support and dedication to the Wiscasset Community Center! Our membership numbers continue to increase (858 active members, not including Senior Center memberships (53 active members)), showing more and more people are becoming members versus paying for a day pass or a higher rate for programs and activities that we have to offer here at the WCC. Program and activity participation continues to rise as we try to make more and more available for families to enjoy!

Program Updates

Our **WCC Pool** programs have had great participation, registration is always open for the many opportunities to learn how to swim!

Group Swim Lessons (Levels 1, 2, 3, 4 & 5, showing 59 registered participants ages 4 - 14),

Parent Tot (showing 14 registered ages 6 months - 4),

Splash Class (showing 23 registered ages 3 - 6),

WCC Swim Club, WCC Unsinkable Swim Team (showing 18 registered participants),

Private and Semi Private Lessons.

Our **Fitness classes** have continued to hold steady in attendance.

Yoga classes (Mon, Wed & Fri, 7:45 - 9:00 am)

Pickleball (Mon - Fri, 7:30 am - 9:30 am)

PiYO and AM Mix (Tues (5:30 am), Wed (6 pm), Thurs (5:30 am) & Sat (7:30 am))

Cedrics Challenge (Thurs, 6:30 pm)

Zumba (Fri, 10:00 am)

Waterworks (Mon - Fri, 8:30 - 9:30 am, Sat, 7:00 - 8:00 am)

WaterX (Mon & Wed, 5:45 - 6:45 pm, Times will be changing to 6:00 - 7:00 pm in late November)

Karate is finishing up the current session with a new session starting up in early November offered every Monday & Thursday evening in the WCC Gymnasium.



Town of Wiscasset

Youth Soccer, coordinated by Chelsea Taylor, had a great October with a couple of round robin weekends (5/6 coed) playing the area towns of Richmond, Gardiner, CLC and Boothbay. We had 84 registered participants (PreK – 6th grade) practicing and playing soccer over the past 2 months, creating a love for the sport. Special **'Thanks'** to all of our volunteer coaches for a job well done!

Matt Petrie, Phil Bailey (Pee-Wee & Mites),
Beth & Joe Bluteau (3/4 grade)
Kalei Haggett (5/6 grade)

Fall Running Club (Coached by Charlie Bassett) finished up their successful season on October 16th.

ASA (Afterschool Adventures) is up and running, with registration open for Wiscasset and Edgecomd students (PreK – 5th grade). We are currently seeing between 25 and 30 children on a daily basis for this afterschool program. Bus transportation is provided for Edgecomb Eddy and Wiscasset Elementary students who are registered for this program.

Upcoming programs and activities coming in November/December

Cornhole, Youth Basketball, Men's and Women's Basketball, Skiing, Day Camps, Karate, ASA, Vacation Camp, Swimming Lessons and Gingerbread House Workshop.

The Senior Center is back! Senior dinners are on the first and third Wednesday of the month, special **'Thank You'** to Marjorie DiVece for cooking and delivering well-prepared dinners for all to enjoy. Reservations are taken up to the Tuesday before the dinner, cost is \$12.00 for non-members and 10.00 for Senior Center Members. Cribbage continues to bring in 15 – 20 participants (Tuesday and Thursday) on a regular basis and the Senior Sew and Chat ladies continue to meet regularly on Monday and Friday mornings.

Building and Grounds Updates

October brought upgrades to the inside of the building, the leaking heating coils we have had in the upstairs ventilation system were replaced, in the process of having those replaced, a shaft and bearings were found that also needed to be replaced. Thanks to the work of Brancato (Randy Kaplan), Bob Macdonald and Bill Seigars we were back up and running within a couple of days of shutting that portion of the system down. Additional **'Thank you'** to Ted Snowden, Public Works and the Transfer Station for their assistance with the unloading, storage and loading of the replacement heating coil.

Outside of the building, the weather continued to work in our favor, keeping things green and growing continuously! Our work around all of the grounds (WCC and Schools) has not gone without notice, as we continue to get complimented on how good things are looking! Our work with Turf Doctor (Private company) has been a great success, working on the fertilization and ph levels of the WCC grounds and play surfaces, creating safe playing turf vs general lawn care. Special **'Thank you'** to Bob Macdonald, Matt & Steven Smith, Daren Wood and LJ Travis for their continued work on these areas.



Town of Wiscasset

We have started many projects here at the WCC, at the Waterfront, the Community Playground, the Town Common and a few other areas around town. Hoping to get them finished up as soon as possible, before the colder weather takes over.

The electrical has been completed on the back side of the Baseball Scoreboard to give us power for an outside light for the Ice Bowl (skating rink).

We are continuing to work on the set up of the cameras at the Waterfront, time and availability have become an issue throughout this summer. We are hoping to get this project finished up and in place before the winter months are upon us. Power placement has become an issue, we are continuing to work out the details on this.

The Community Playground is still waiting (Manufacturer) for the new pieces to come in, so we can get those pieces that need to be repaired or replaced taken care of. Just this past week, Bob Macdonald placed a couple of cameras over at the Community Playground giving us some addition surveillance of the parking lot and pavilion.

We finished up our work at the Waterfront Bathrooms, special 'Thank you' to Marion Hanna, Larry, his officers, Ted and the Public Works crew for their help throughout the season, keeping them open and cleaned for the public to use. Regular scheduled cleaning, using someone from both departments has worked out very well this season.

Community Events

The American Red Cross Blood Drive was held here in October. The scheduled ARC Blood Drive for November has been cancelled due to staffing shortages on their behalf. The next scheduled ARC Blood Drive will be held on Friday, December 17th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment.

'**ScarecrowFest**' was successful bringing families and friends together to listen to music, build a scarecrow and taste test all of the chili, chowder and deserts. '**Thank you**' to the 'Salty Dogs' who played on Thursday evening, October 14th and Rob Bickford who played on Saturday, October 16th! '**Thank you**' to Chelsea Taylor, Bob Macdonald, the Wiscasset Area Chamber and all of those involved in the planning, preparation and coordination of 'Scarecrowfest'. We look forward to making it bigger and better next year!

'**Nightmare on Federal Street**' had a great turnout, with many well thought out costumes, bringing families and friends out for trick-or-treating. Businesses and Federal Street residents lined Federal Street with tables full of treats for all of the little ghosts and goblins. Special '**Thank you**' to Bob Bond for supplying a place for our block party setup and purchasing 30 pizzas for all of those who wanted some. '**Thank you**' to our WPRD Staff, WACC, Wiscasset Fire Department, Wiscasset Police Department and Wiscasset EMS for all of their help with this great event

Coordination Meetings & Professional Development

We continue to participate in many different webinars and zoom meetings trying to stay connected to other



Town of Wiscasset

communities, working on the many different questions and concerns that each department may have before moving forward with activities and programs.

We are working with the town/school departments to accommodate one another and each individual schedule to make sure that everything that needs to get done (priority) continues to get done on a daily basis.

The LWCF Grant process, for the upgrades for White's Island and the Pleasant Street Extension, is starting to take shape. We are talking with contractors and others coming up with the best way to bring back access to White's Island. We will be looking to submit a proposal soon, we have been meeting, preparing our information for the upcoming proposal to the towns people. We are still working to get as much information together as possible to bring it forward for a presentation to the Town Manager and Board of Selectmen.

We continue to be involved and on the board of the Wiscasset Creative Alliance as well as the Wiscasset Area Chamber of Commerce. Both of these boards continue to actively look at ways to promote the town of Wiscasset and all it has to offer.

We met with the Appearance of the Town Committee, to look at the Christmas Decoration, tree locations and lighting options for the downtown. We are going to be decorating the downtown throughout mid and late November. **Volunteers** are welcome! We (WPRD & Appearance Committee) also met with the Garden Club to look at the entrance of the WMHS to see what we could add for flowers / bushes to bring life to the school entrance steps and front of the building. School colors was the general consensus for a spring, summer and fall blooming! Still working on the exact flowers and bushes.

Financial update:

This is the best start (revenue wise) to any fiscal year we have on record (\$149,833.50, Myrec), surpassing the next best (2019) by more than \$37,000. After having our best first quarter, having another record month continues to solidify what we are doing is working and people are noticing.

We work hard to keep our expenditures to a minimum, only purchasing things needed for programs, activities, events, etc.

We continue to look into any and all avenues of bringing in additional revenue for the WCC/WPRD. We will have conversations with area communities about our Community Partnership program, requests will be sent out to neighboring towns hoping to see an increase in this program as well. Rentals of the building are always being looked into for additional income. We are also looking into childcare as another way of bringing in revenues, but also to give the community an option that there doesn't seem to be a lot of.

As I note monthly, I am very confident we will get back to where we were and hopefully exceed expectations as a department, rebuilding programs, activities, memberships and community events. I look forward to the future and the many possibilities for our great town of Wiscasset and the mid-coast region!



Town of Wiscasset

Director's Note:

I am very proud of where we are as a department, we continue to make sure that everyone who visits Wiscasset, the Wiscasset Community Center or participates in a Wiscasset Parks and Recreation program, has a great experience and receives that lasting impression of what we have to offer as a community. Taking the time, going above and beyond on a daily basis speaks volumes when providing customer service and dealing with the many issues that are put in front of you each and every day. **'THANK YOU'!**

Thank you for the continued support of the Wiscasset Community Center/Wiscasset Parks & Recreation Department!

Duane Goud



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Harbormaster
Re: October Monthly Report
Date: November 10, 2020

Dock & Mooring Fee's Collected: \$90.00

- AM/PM Harbor Checks
- 10/1 – Fishermen started tying up to the docks.
- 10/4 – collected \$60 in dock tie up fees.
- 10/15 – PW pulled the harbor boat out of the water for the season.
- 10/18 – Collected \$30 in dock fees

If you have any question and/or concerns, please feel free to reach out to me.

Respectfully submitted,
Larry Hesseltine



Town of Wiscasset

SHELLFISH WARDEN REPORT

To: Dennis Simmons, Town Manager
From: Jonathan Barnes, Shellfish Warden
Re: October Monthly Report
Date: November 10, 2021

Areas Checked: Clark's Point, White's Island, Pottle Cove, Hilton Cove, Mason station, Cushman Preserve, Back river, Berry Island, Eaton Farm, Young's point, Chewonki Creek, Montsweag Brook.

Diggers Checked: 5

Warning Issued: 2

Summons Issued and to Whom: 0

Comments: Met with a variety of diggers at various spots. Two warnings issued for failing to produce license. Warnings for defects on trailer given.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: October Monthly Report
Date: November 10, 2021

OPERATIONS: I am still awaiting lab results. I will have these numbers ready by November 12, and will send copies to all selectboard members A.S.A.P. My apologies for the inconvenience.

BUDGET: As of September 30, with 25% of the fiscal year gone, the Sewer Department has used 17.3% of its annual budget.

MMA RISK MANAGEMENT INSPECTION: On October 5, Steve Cummings from MMA Risk Management performed an inspection at the sewer plant. He found the buildings and safety procedures at the plant to be proper and satisfactory.

SAFETY RELATED: Plant technician Tony Colby received annual required medical clearance for full face respirator use, and then passed a respirator fit test on October 15.

VALVE INSTALLATION: A new plug valve was installed on the surface skimmers of our chlorine contact tanks, by Penta Engineering, on October 13. This valve will prevent tank waters from back flowing into our scum pits and digester during big rainstorms. This installation marks the completion of our V-Notch/Flow Meter project.

SEWER TRUCK BREAK-DOWN: On October 14, our sewer dump truck broke down while taking a load of sludge to the Casella Composting operation in Unity, ME. Our driver was able to limp back to the Public Works garage, where truck technician, Scott, was able to diagnose a bad alternator. Fortunately, he was able to replace it with an old one he found in storage. Many thanks to Scott for saving us! Our new sludge truck is on order and may not be ready until February 2022.

HEAT TUBING JOB: As we are now required to chlorinate and dechlorinate our effluent waters year-round, we must heat our sodium bisulfite in winter. This chemical solidifies at 40 degrees Fahrenheit. 150 feet of newly acquired super-insulated heat tubing had to be pulled through underground conduit at the plant. The tubing is currently being hooked up to the electric lines at the plant and will be functioning by Monday, 11/15. Many thanks to Ted Snowden and his crew (Earl and Matt), who came to the plant and helped us perform this tough, dirty job.

MASON STATION ASH POND CLEANUP: A meeting was held at Mason Station on October 18, for all the principals involved in the ash pond cleanup project. The logistics of the operation were discussed and demonstrated.



Town of Wiscasset

Actual pumping of waters began on Thursday, October 21. Sewer Plant employees were on hand, monitoring pumping throughout the day. All went well for the first few days. It appeared that the pump they were using to pump into a manhole was rather weak, as our pump station pumps easily handled the flow. But it was not the case.

I do need to closely monitor their pump rate as one day over 100,000 gallons was pumped into our collection system. The Envirovantage men had run their pump at full throttle, unlike on previous days. While the sewer plant handled this flow, it was double the limit I had set for daily pumping. No adverse effects were observed but I prohibited pumping the following day (and on days of significant rain).

In closely monitoring pump rates and conditions at the plant, a week later I began to see a slight decline in plant conditions, conditions specifically related to hydraulic overloading (too much water, not enough sewage, which is food for the microorganisms – sewer plants do not handle plain water well).

I notified Ransome` Engineering, Envirovantage and Dennis Simmons of my findings. In order to keep pumping and to fight off worsening conditions at the plant, I have begun to add nutrients to our aeration tanks as a supplement (pig feed, which is high in nutrients and low in fillers). I am also enforcing the 50,000 gallons per day pumping limit, although it slightly has exceeded that on several days.

The technicians on-site have been throttling back their pump at my request, so as to not overwork the pumps at our pump station. So far, the pumps at the pump station there, have logged more pump hours in 2 weeks than they have in the previous 3 years.

As of November 10, the plant has had no Mason Station related violations, and remains compliant. While things are not perfect, the plant functions remain stable. Pumping continues, and I will continue to closely monitor conditions daily.

This concludes the Sewer Department's October 2021 Monthly Report.

**Respectfully Submitted,
Robert Lalli
Superintendent**

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Dennis L Simmons

From: Deanna Doyle <Deanna.Doyle@mainepers.org>
Sent: Tuesday, October 5, 2021 12:24 PM
To: 'Dennis L Simmons'
Subject: RE: changed to PDL

Hi Dennis, Yes, we modified the changes to be by November 1, 2021 or at the next regular meeting of your legislative body to not be later than 7/1/2022. If your legislative body is your Town meeting and you will be adopting the provisions after 11/1/2021, we need to agree on a date by which employees with more than 5 years of employment with you as of 11/1/2021 have to make their elections.

Sincerely,

Deanna Doyle
PLD Plan Administrator & Business Unit Leader – Service Programs
Toll Free: 1-800-451-9800
www.mainepers.org

From: Dennis L Simmons <manager@wiscasset.org>
Sent: Tuesday, October 5, 2021 9:31 AM
To: Deanna Doyle <Deanna.Doyle@mainepers.org>
Subject: changed to PDL

EXTERNAL EMAIL

This message was received from outside the MainePERS network. Extra caution should be used before clicking on any links or opening any attachments. Be especially wary if this message appears to come from MainePERS, because it did not. Report any suspicious messages to IT immediately.

Deanna,

While combing through the many piles of papers on my desk, I found the August letter about the changed to the PDL Consolidation Plan in which the town would have to act by November 1st to allow employees of 5 years or more to join. It seems to me that we had a conversation that during your rulemaking process you planned to amend the November 1st to say the next town meeting warrant. Would you verify that this did change?

Thank you



Dennis L. Simmons MPA
Wiscasset Town Manager
manager@wiscasset.org
207-882-8200 ext. 6

Confidentiality notice: If you are not the person intended to receive this email, please notify us and please do not make use of this email for any purpose. Thank you.

August 18, 2021

Kathleen Onorato
 Town of Wiscasset
 51 Bath Rd.
 Wiscasset, ME 04578

Shana needs town meeting approval 09/13/2021

Deanna needs town meeting approval 9/18/2021

may amend date meeting 9/2/2021

Subject: Important, Time-Sensitive Legislative Changes to the Participating Local District (PLD) Consolidated Plan – PLD Employers Must Take Prompt Action for the Provision to Apply to Employees

Dear Kathleen Onorato:

This letter contains important information for your Chief Administrative Officer and members of your governing body. You will have to act quickly if you would like to give your employees who have declined MainePERS membership another opportunity to join the MainePERS PLD Consolidated Plan.

MainePERS sent an eBlast communication to PLD employers on August 11 that explains two laws that were enacted during the recent legislative session that make changes to the one-time election requirement. Under this requirement, which comes from federal law, an election by an employee with optional membership to join or not join MainePERS is irreversible for as long as the employee is with the same employer. One of the newly enacted statutes, specifically PL 2021, c. 286, applies to you and creates an exception to the one-time election requirement that does not conflict with federal law. It does this by making employee contributions after-tax for employees joining the plan under the law. **That means that if this law is adopted into your plan, you will have to withhold and report employee contributions as pre-tax or after-tax depending upon how the employee entered the plan.**

The new law will become part of your plan only if adopted through rulemaking by the MainePERS Board of Trustees and by you through formal action of your governing body and an amendment of your participation agreement with MainePERS. The Board of Trustees is expected to consider adopting the new law on September 9, 2021.

The provisions of the new law permit any PLD employee who has declined membership in the Plan to have another opportunity to join the Plan prospectively effective November 1, 2021. PLD employers will need to take action before November 1, 2021 for the provision to apply to their employees who have been employed in an eligible position for 5 or more years. It also allows PLD employees to have an annual open enrollment opportunity during their first five years of employment beginning in 2022. Employee contributions for those who join the Plan under this provision are paid with after-tax dollars.

As stated above, the provisions of this new law must be formally adopted by the MainePERS Board of Trustees through its rulemaking process prior to being fully implemented.

**Sample wording for EMPLOYER NAME's governing
body to adopt the provisions of 5 M.R.S. § 18252-C (PL 2021, Chapter
286)**

To see if the EMPLOYER NAME will vote to adopt the provisions of 5 M.R.S. § 18252-C (PL 2021, Chapter 286) as allowed by MainePERS Rule Chapter 803.

The EMPLOYER NAME agrees:

- 1) To adopt the provisions of 5 M.R.S. §18252-C as enacted by PL 2021, Chapter 286 as allowed by MainePERS Rule Chapter 803 for its non-participating employees with optional membership who previously declined to participate in MainePERS ("eligible employees") and to comply with the following requirements:
 - a. To offer by November 1, 2021 the opportunity to join MainePERS prospectively to all its eligible employees who have been employed for 5 years or more, to advise these employees that this will be their only opportunity to join, and to provide MainePERS with documentation of each eligible employee's election; and
 - b. Beginning in 2022, to annually offer eligible employees who have been employed for less than 5 years, and in 2022 eligible employees who had reached 5 years of employment between November 1, 2021 and November 1, 2022, the opportunity to join MainePERS on a prospective basis during an open enrollment period from September 1st through November 1st and to provide MainePERS with documentation of each election made by eligible employees under this provision; and
 - c. To withhold employee contributions for employees who join under this provision after all taxes have been withheld, and to remit them to MainePERS as after-tax contributions.
- 2) To authorize *(Name and Title of Authorized Signor)* to sign the Amended Agreement between the Employer and the Maine Public Employees Retirement System.

Article approved as written.

Title 5: ADMINISTRATIVE PROCEDURES AND SERVICES

Part 20: STATE RETIREMENT SYSTEM

Chapter 425: PARTICIPATING LOCAL DISTRICTS

Subchapter 1: GENERAL PROVISIONS

§18201. Local district participation

(CONTAINS TEXT WITH VARYING EFFECTIVE DATES)

A local district may contract for the participation of its employees in the Participating Local District Retirement Program under this chapter any time before the date the board puts into operation the consolidated retirement plan for participating local districts under [\(../5/title5ch427sec0.html\)chapter 427 \(../5/title5ch427sec0.html\)](#). After the date on which the consolidated plan described in [\(../5/title5ch427sec0.html\)chapter 427 \(../5/title5ch427sec0.html\)](#) is put into operation, a local district may contract for participation only under the consolidated plan. [PL 2007, c. 491, §182 (AMD).]

1. Local districts that are not municipalities. For a local district that is not a municipality, as that term is defined in [Title 1, section 72, subsection 13 \(../1/title1sec72.html\)](#), the executive body of the district must approve participation and must file with the board a duly certified copy of the resolution approving the participation and the extent of the benefits which are to apply and setting the date of establishment as provided under subsection 4.

[PL 1985, c. 801, §§5, 7 (NEW).]

2. Local districts that are municipalities. For a local district that is a municipality, as that term is defined in [Title 1, section 72, subsection 13 \(../1/title1sec72.html\)](#), the legislative body of the municipality must approve participation and must file with the board a record of the vote of the legislative body, certified by the clerk of the municipality, approving the participation and the extent of the benefits which are to apply and setting the date of establishment as provided under subsection 4.

[PL 1985, c. 801, §§5, 7 (NEW).]

3. (TEXT EFFECTIVE UNTIL CONTINGENCY: See PL 1991, c. 619, §18) Exempt employees. The local district shall designate in its approval any class of employees that the district determines to be exempt from this Part.

[PL 1991, c. 619, §11 (AMD); PL 1991, c. 619, §18 (AFF).]

3. (TEXT EFFECTIVE ON CONTINGENCY: See PL 1991, c. 619, §18) Exempt employees. The local district shall designate in its approval any class of employees, otherwise provided for by local pension provisions, who are exempt from this Part.

[PL 1985, c. 801, §§5, 7 (NEW).]

3-A. Compliance with federal law. The local district is responsible for compliance with 26 Code of Federal Regulations, [Part 31 \(./5/title5ch0sec0.html\)](#), with Section 401 of the United States Internal Revenue Code and with other relevant federal law and rules with respect to its employees, including employees to whom [section 18252-A \(./5/title5sec18252-A.html\)](#) applies.

[PL 1997, c. 709, §1 (NEW).]

4. Date of establishment. The date when the participation of the employees of a participating local district begins shall be set by the district. This date, which shall be no later than 6 months after the date of approval, shall be considered as the date of establishment for a participating local district under [section 17101, subsection 3 \(./5/title5sec17101.html\)](#).

[PL 1985, c. 801, §§5, 7 (NEW).]

SECTION HISTORY

PL 1985, c. 801, §§5,7 (NEW). PL 1989, c. 811, §2 (AMD). PL 1991, c. 619, §11 (AMD).
PL 1993, c. 250, §2 (AMD). PL 1997, c. 709, §1 (AMD). PL 2007, c. 491, §182 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

[Office of the Revisor of Statutes \(mailto:webmaster_ros@legislature.maine.gov\)](mailto:webmaster_ros@legislature.maine.gov) · 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007

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Title 5: ADMINISTRATIVE PROCEDURES AND SERVICES

Part 20: STATE RETIREMENT SYSTEM

Chapter 425: PARTICIPATING LOCAL DISTRICTS

Subchapter 1: GENERAL PROVISIONS

§18202. Adoption of amendments to laws

1. Adoption optional. A participating local district may adopt any or all of the amendments to this Part by filing with the board a duly certified copy of the vote of the body which would be entitled to approve participation under section 18201 ([../5/title5sec18201.html](#)), setting forth the amendments to this Part which are to be adopted by that district.

A. A participating local district may elect to retain any or all of the provisions of the retirement law that the district adopted at the time of the original contract and including any changes adopted or selected by the district after that time. [PL 1985, c. 801, §§5, 7 (NEW).]

B. The participating local district may request a valuation to determine the cost of any amendments. The cost of the valuation shall be assessed to and paid by the participating local district. [PL 1985, c. 801, §§5, 7 (NEW).]

[PL 1985, c. 801, §§5, 7 (NEW).]

2. Effectiveness of amendments. Any amendments to this Part enacted by the Legislature, which could grant benefits to employees of participating local districts, shall be effective only if the district elects to adopt the benefits and agrees to pay into the retirement system required costs as developed by the actuary.

[PL 1985, c. 801, §§5, 7 (NEW).]

3. Application. Notwithstanding the provisions of subsections 1 and 2, the amendments made to the Participating Local District Retirement Program disability plans to meet the requirements of the federal Older Workers Benefit Protection Act apply to each participating local district without adoption by the district.

[PL 2007, c. 491, §183 (AMD).]

SECTION HISTORY

PL 1985, c. 801, §§5,7 (NEW). PL 1991, c. 887, §11 (AMD). PL 2007, c. 491, §183 (AMD).

Robert Mitchell

Joe Cotton

Amelia Dunning, Selectman

David Nichols, Selectman

Edward Polewarczyk, Selectman

William Curtis, Selectman

Wiscasset Library
Wiscasset Town Office

Wiscasset Annual Report

December 2011

WISCASSET TOWN WARRANT STATE OF MAINE

To Charles DiPerri, Constable, of the Town of Wiscasset in the County of Lincoln.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Wiscasset Community Center on Tuesday, the 13th day of December, 2011 from 9:00 A.M. until 8:00 P.M., then and there to act on the following articles:

Article 1. To elect a moderator to preside at said meeting.

Joan Barnes was elected Moderator, Keith Bridgham was appointed deputy Moderator.

And to vote by secret ballot on the following articles:

Article 2. Shall an Ordinance entitled "Town of Wiscasset Fireworks Ordinance" be enacted?

**YES-78
NO-46**

Article 3. To see if the Town will vote to join the Maine Public Employees Retirement System as a Participating Local District effective January 1, 2012, and:

- a.) To offer Regular Plan AN to its employees who work 1000 hours or more per year.
- b.) To authorize the Town Manager to sign the contract between the Town, and the Maine Public Employees Retirement System;
- c.) To exclude employees from membership in the Plan who work less than 1000 hours per year;
- d.) To allow eligible participating employees to buy back past years of service, upon the employee's full payment of all associated costs.

Board of Selectmen recommendation: 5 Favor: 0 Oppose

**YES-104
NO-20**

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Wiscasset Annual Report | Wiscasset Town Warrants

10a



Huntoon Hill Grange 398
11 Huntoon Hill Road
Wiscasset, Maine 04578
Mailing Address: PO Box 104, Wiscasset ME 04578

November 1, 2021

Town of Wiscasset
83 Federal Street
Wiscasset ME 04578

Re: Letter of Blanket Approval

To the Board of Selectmen:

Huntoon Hill Grange 398, 11 Huntoon Hill Road, is requesting that the Board of Selectmen of the Town of Wiscasset issue a letter of blanket approval to operate Beano/Bingo and Games of Chance, consisting of Sealed Tickets, for the year 2022.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Morton".

Sharon Morton, Secretary
Huntoon Hill Grange 398

HM Payson Monthly Statement of Wiscasset Accounts

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Account Name	Market Value as of 08/31/2021	Market Value as of 09/30/2021	Market Value as of 10/31/2021	Change in Market Value
Montsweag Dam Reserve Fund	\$ 232,223.79	\$ 222,601.08	\$ 231,054.88	\$ 8,453.80
Cemetery Trust Fund	\$ 2,467,414.72	\$ 2,365,171.90	\$ 2,454,994.84	\$ 89,822.94
General John French Scholarship	\$ 87,531.12	\$ 83,904.08	\$ 87,090.53	\$ 3,186.45
Jackson Cemetery Fund	\$ 43,126.30	\$ 41,339.27	\$ 42,909.22	\$ 1,569.95
Larabee Band Fund	\$ 1,043,730.93	\$ 1,000,481.62	\$ 1,038,477.25	\$ 37,995.63
Haggett Scholarship Fund	\$ 19,764.56	\$ 18,945.57	\$ 19,665.07	\$ 719.50
Mary Bailey Fund	\$ 635,686.31	\$ 609,345.23	\$ 632,486.55	\$ 23,141.32
Seth Wingren Fund	\$ 39,944.70	\$ 38,289.51	\$ 39,743.64	\$ 1,454.13
Wiscasset Community Center Endowment Fund	\$ 4,525.52	\$ 4,337.99	\$ 4,502.74	\$ 164.75
Cooper-DiPerri Scholarship Fund	\$ 45,024.73	\$ 43,159.03	\$ 44,798.09	\$ 1,639.06
Recreation Scholarship	\$ 1,169.42	\$ 1,120.97	\$ 1,163.54	\$ 42.57
Town of Wiscasset Edowment Fund Total	\$ 4,620,142.10	\$ 4,428,696.25	\$ 4,596,886.35	\$ 168,190.10
				\$ -
Town of Wiscasset Capital Reserve	\$ 575,222.76	\$ 550,806.68	\$ 572,428.81	\$ 21,622.13
Town of Wiscasset Construction Reserve	\$ 2,538,795.82	\$ 2,431,033.31	\$ 2,526,464.47	\$ 95,431.16
Town of Wiscasset Equipment Reserve	\$ 5,216,181.93	\$ 4,994,774.26	\$ 5,190,846.06	\$ 196,071.80
Town of Wiscasset Furnace Replacement Reserve	\$ 522,234.85	\$ 500,067.91	\$ 519,698.27	\$ 19,630.36
Town of Wiscasset Major Repairs Reserve	\$ 703,492.12	\$ 673,631.48	\$ 700,075.14	\$ 26,443.66
Town of Wiscasset Recreation Building Reserve	\$ 2,751,786.72	\$ 2,634,983.53	\$ 2,738,420.83	\$ 103,437.30
Town of Wiscasset Retirement Health Insurance Reserve	\$ 208,107.54	\$ 199,274.14	\$ 207,096.72	\$ 7,822.58
Town of Wiscasset Roof Repair Reserve	\$ 479,561.78	\$ 459,206.16	\$ 477,232.47	\$ 18,026.31
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 144,586.83	\$ 138,449.65	\$ 143,884.55	\$ 5,434.90
Town of Wiscasset Highway Department Capital Reserve	\$ 3,375.89	\$ 3,232.59	\$ 3,359.49	\$ 126.90
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,501.21	\$ 4,310.15	\$ 4,479.34	\$ 169.19
Town of Wiscasset Reserve Funds Total	\$ 13,147,847.45	\$ 12,589,769.86	\$ 13,083,986.15	\$ 494,216.29

1 SELECTMEN REPORT
Department(s): 100 - 134
October

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	189,492.00	13,180.49	48,102.24	0.00	141,389.76	25.38
101 - AIRPORT	114,820.22	6,604.05	27,954.61	0.00	86,865.61	24.35
102 - ANIMAL CONTR	15,575.00	0.00	5,411.40	0.00	10,163.60	34.74
103 - ASSESSING	6,492.00	4.64	4,669.31	0.00	1,822.69	71.92
104 - BRDS & COMM	3,072.00	112.50	219.89	0.00	2,852.11	7.16
105 - CELEBRATIONS	13,850.00	639.85	10,352.85	0.00	3,497.15	74.75
106 - CLERK	95,280.00	7,622.11	36,316.36	0.00	58,963.64	38.12
107 - CEO	36,827.00	3,521.61	11,207.44	0.00	25,619.56	30.43
108 - COMMUN ORG	62,050.00	0.00	33,425.00	0.00	28,625.00	53.87
109 - CONTINGENCY	50,000.00	8,806.16	8,806.16	0.00	41,193.84	17.61
110 - CONTRACTS	254,000.00	12,000.00	42,014.25	0.00	211,985.75	16.54
111 - COUNTY TAX	661,295.00	661,294.52	661,294.52	0.00	0.48	100.00
112 - DEBT SERVICE	231,868.00	0.00	110,933.12	0.00	120,934.88	47.84
113 - ELECTIONS	22,668.00	1,403.36	2,177.88	0.00	20,490.12	9.61
114 - EMS	669,586.36	58,175.38	179,099.65	0.00	490,486.71	26.75
115 - FD FIRE DEPT	147,839.00	11,981.85	25,811.95	0.00	122,027.05	17.46
116 - FINANCE	266,039.00	23,807.39	81,317.55	0.00	184,721.45	30.57
117 - GA	24,703.00	1,633.09	2,785.35	0.00	21,917.65	11.28
118 - MUN BULIDING	77,160.00	6,358.43	17,081.22	0.00	60,078.78	22.14
119 - MUN INSURANC	160,875.00	33,065.09	73,064.82	0.00	87,810.18	45.42
120 - OVERLAY	43,819.60	777.09	777.09	0.00	43,042.51	1.77
121 - PARKS & REC	823,891.00	66,405.19	263,601.24	0.00	560,289.76	31.99
122 - PLANNING	63,588.78	88.27	117.95	0.00	63,470.83	0.19
123 - POLICE	587,112.00	45,121.16	169,349.20	0.00	417,762.80	28.84
125 - PUBLIC UT	317,930.00	26,095.43	78,355.57	0.00	239,574.43	24.65
126 - PUBLIC WORKS	720,734.18	73,507.33	225,264.73	0.00	495,469.45	31.25
127 - SELECTMEN	27,362.00	1,234.63	5,481.89	0.00	21,880.11	20.03
128 - SCHOOL TOWN	5,923,208.52	493,600.75	1,974,403.00	0.00	3,948,805.52	33.33
129 - SR CENTER	14,466.00	803.69	3,647.69	0.00	10,818.31	25.22
130 - SHELLFISH	6,000.00	290.92	1,165.57	0.00	4,834.43	19.43
131 - TIF	246,512.54	0.00	0.00	0.00	246,512.54	0.00
132 - TRANSFER ST	601,601.00	85,737.61	198,076.79	0.00	403,524.21	32.92
133 - WATERFRONT	61,975.00	4,575.48	12,408.14	0.00	49,566.86	20.02
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
Final Totals	12,561,692.20	1,648,448.07	4,314,694.43	0.00	8,246,997.77	34.35

Revenue Summary Report

Fund: 1
ALL

Account	Budget Net	----- Y T D -----		Net	Uncollected Balance	Percent Collected
		Debits	Credits			
101 - AIRPORT	61,990.00	250.00	10,790.87	10,540.87	51,449.13	17.00
102 - ANIMAL CONTROL	400.00	0.00	100.00	100.00	300.00	25.00
107 - CODE ENFORCEMENT	26,400.00	16.00	17,297.00	17,281.00	9,119.00	65.46
114 - EMS/AMBULANCE	307,256.00	77,094.37	188,813.45	111,719.08	195,536.92	36.36
117 - GENERAL ASSISTANCE	0.00	0.00	400.00	400.00	-400.00	----
121 - PARKS & RECREATION	406,780.00	1,380.00	165,338.15	163,958.15	242,821.85	40.31
123 - POLICE DEPARTMENT	1,350.00	0.00	735.00	735.00	615.00	54.44
129 - SENIOR CENTER	3,000.00	0.00	2,897.00	2,897.00	103.00	96.57
130 - SHELLFISH CONSERVATION	2,650.00	0.00	75.00	75.00	2,575.00	2.83
132 - TRANSFER STATION	257,541.00	15.83	111,338.86	111,323.03	146,217.97	43.23
133 - WATERFRONT & HARBORS	16,450.00	0.00	2,545.40	2,545.40	13,904.60	15.47
190 - STATE REVENUES	960,920.82	0.00	642,181.22	642,181.22	318,739.60	66.83
191 - TAXES	9,984,615.46	1,055.88	9,656,388.60	9,655,332.72	329,282.74	96.70
192 - CHARGES FOR SERVICES	65,400.00	0.00	30,077.22	30,077.22	35,322.78	45.99
193 - OTHER REVENUES	466,938.92	320.00	104,373.02	104,053.02	362,885.90	22.28
Final Totals	12,561,692.20	80,132.08	10,933,350.79	10,853,218.71	1,708,473.49	86.40

10d

Application for Federal Assistance SF-424

*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

*2. Type of Application

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

*Other (Specify)

*3. Date Received:

NA

4. Applicant Identifier:

IWI (Wiscasset) Wiscasset, ME

*5b. Federal Entity Identifier:

23-0049

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Town of Wiscasset

*b. Employer/Taxpayer Identification Number (EIN/TIN):

01-6000447

*c. Organizational DUNS:

07-173-4370

d. Address:

*Street 1: 51 Bath Road

Street 2: _____

*City: WISCASSET

County/Parish: _____

*State: ME

Province: _____

*Country: USA: United States

*Zip / Postal Code 04578

COPY

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: Dennis

Middle Name: _____

*Last Name: Simmons

Suffix: _____

Title: Town Manager

Organizational Affiliation:

*Telephone Number: (207) 882-8200

Fax Number:

*Email: faagrants@wiscasset.org

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106 _____

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

NA _____

*Title:

NA _____

COPI

13. Competition Identification Number:

NA _____

Title:

NA _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

\$32,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: 1	*b. Program/Project: 1
Attach an additional list of Program/Project Congressional Districts if needed.	
17. Proposed Project:	
*a. Start Date: NA	*b. End Date: NA
18. Estimated Funding (\$):	
*a. Federal	\$32,000
*b. Applicant	\$0
*c. State	\$0
*d. Local	\$0
*e. Other	\$0
*f. Program Income	\$0
*g. TOTAL	\$32,000
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____.	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372	
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach _____	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: _____	*First Name: <u>Dennis</u> _____
Middle Name: _____	
*Last Name: <u>Simmons</u> _____	
Suffix: _____	
*Title: <u>Town Manager</u>	
*Telephone Number: <u>(207) 882-8200</u>	Fax Number: _____
* Email: <u>faagrants@wiscasset.org</u>	
*Signature of Authorized Representative: _____	*Date Signed: _____



Town of Wiscasset

Office of the Town Manager

November 16, 2021

To: Wiscasset Selectboard

Ref: Town Manager's report

Work on the Mason Station brownfield site continues. The weather has put the project slightly behind schedule. It is somewhat difficult to pump the water from the ash ponds when mother nature continues to replenish it. One pond has been emptied and the liner for that pond was inspected. It was found to be compromised so additional soil samples have been taken to see if the soil beneath the liner has contamination.

The policies and ordinances that we discussed during the workshop have been sent to the ORC. I did add one more item to the list. During the past legislative session a bill was passed and signed into law that allows people to reside in tiny homes as a primary residence. (LD 1530 An Act to Allow People to Live in Tiny Homes as a Primary or Accessory Dwelling). I asked the ORC to review our current ordinances to insure that they conform to the new state statute.

As of November 10th I have not received any written comments regarding the proposed TIF for the conversion of the primary school into senior housing. I have had several people tell me they support the idea and have seen positive comments on social media. Unless the Selectboard wishes to hold additional public hearings once the hearing for Nov 16th has been held the next step is to set a date for a special town meeting for voter approval. We have enclosed the warrant article and information in your packet.

In your packet is an Application for Federal Assistance for a grant from the FAA for the airport. This grant is being made available through the American Rescue Plan Act of 2021. Through this Act the FAA established the Airport Rescue Grant program. These grants are being distributed to help offset the economic loss experienced by the nation's airports due to ongoing pandemic. These funds are restricted to airport use and can be used for operational expenses directly related to the airport operations incurred on or after January 20, 2020. There is no local match or repayment of funds required and it will not affect any current or future airport improvement grants. I am asking the Board to authorize me to apply for these funds.

It appears that a majority of the Budget Committee can commit to a joint meeting Nov 30th at 6:00 pm via Zoom. We will post a meeting notice the week prior and include a Zoom link. I will also put together a proposed schedule for our FY'23 budget process.

We received our rate notice for employee health insurance starting January 2022. Last year we did not see a rate increase. For next year we will see a modest 2% increase.