

3a

WISCASSET SELECT BOARD
MINUTES, JULY 6, 2021

Preliminary Minutes

Present: Kim Andersson, Pam Dunning, Terry Heller, Vice Chair Dusty Jones, Chair Sarah Whitfield and Town Manager Dennis Simmons

Chair Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Terry Heller moved to approve the payroll warrants of June 18, June 25, and July 2, 2021. Vote 5-0-0.

b. Terry Heller moved to approve the accounts payable warrants of June 22, June 29 and July 6, 2021. Vote 5-0-0.

3. Approval of Minutes

a. Kim Anderson moved to approve the minutes of June 1, 2021, as amended. Vote 3-0-2 (Heller and Jones abstained)

b. Kim Andersson moved to approve the minutes of June 15, 2021, as amended. 4-0-1 (Andersson abstained)

4. Special Presentations or Awards - none

5. Committee Appointments

Pam Dunning moved to appoint John G. Merry as Water District Trustee. Vote 5-0-0.

6. Public Hearings

a. Liquor License Renewal: Edward D. Colburn, DBA Water Street Kitchen and Bar. Pam Dunning moved to open the public hearing for a liquor license renewal for Edward D. Colburn, DBA Water Street Kitchen and Bar at 6:08 p.m. Vote 5-0-0. There were no comments. Pam Dunning moved to close the public hearing at 6:08 p.m. Vote 5-0-0. Kim Andersson moved to approve the liquor license for Edward D. Colburn, DBA Water Street Kitchen and Bar, located at 15 Water Street. Vote 5-0-0.

7. Public Comment

Blaine Soule complimented the Wiscasset police and in particular Chief Hesseltine and said he was heartbroken by some of the negative comments made about a recent arrest in which the chief was involved.

Chris Reed suggested that the warrant handle celebrations (Christmas and July 4th) separately like the community organizations so the public would have a chance to vote on them separately.

9. Department Head or Committee Chair – none

10. Unfinished Business – none

11. New Business

a. Bid Openings

Sludge Truck – Wastewater (\$100,000 budgeted)

- Freightliner – Western Star \$120,276
- Allegiance Trucks 113,045
- Daigle & Horton 114,380

Kim Andersson moved that the Town Manager and the Public Works Director meet and award the bid to the lowest qualified bidder. Vote 5-0-0.

Bobcat 5600 – Public Works – no bids received

Tree Removal – Cemetery

- Squam Creek Arborists \$15,400
- Fox Tree Service 26,000

Pam Dunning moved to authorize the Town Manager to award the bid to the lowest qualified bidder. Vote 5-0-0.

Generators – Wastewater

- Machinery Service \$298,500

Pam Dunning moved to authorize the Town Manager and Rob Lalli, the Wastewater Treatment Plant Manager, to negotiate the purchase for the number of generators that we can afford with the money voted. Vote 5-0-0.

b. Use of Town Property Requests

- Scout Hall - Merry Meeting Adult Education: Duane Goud said Merry meeting Adult Education was looking for additional space for its drivers' education program and he had suggested Scout Hall. In exchange for use of the space by the non-profit organization, the Rec Center would be given free space in the adult education pamphlet that covers the Midcoast area.

Pam Dunning moved to approve the Scout Hall use request from Merry Meeting Adult Education. Vote 5-0-0.

- Town Common – First Congregational Church for Summerfest: **Pam Dunning moved to approve the use of the Town Common by the First Congregational Church for Summerfest on July 24. Vote 4-0-1 (Whitfield abstained).**

c. Temporary Business License

- Michael Costigan, DBA Costigan Forest, LLC, 262 Bath Road: The applicant plans a food shack at the corner of Bath Road and Birch Point Road. **Pam Dunning moved to approve the temporary business license for Michael Costigan. Vote 5-0-0.**

d. Resignation

- Judy Flanagan
- David Sawyer

Pam Dunning moved to accept the resignations of Judy Flanagan and David Sawyer with regret. Vote 5-0-0.

e. Appoint new Board liaison for Cemetery Committee. **Pam Dunning nominated Sarah Whitfield for the liaison to the Cemetery Committee. Vote 5-0-0.**

f. Request for funds-Schoonerfest Committee: Peter Wells, Co-chair of Schoonerfest, briefly reviewed the 20-month planning for the festival to celebrate the town's nautical heritage which had grown to include bands, food trucks, kids' activities, geo-caching, boat parades, and a triathlon. Likewise, the cost had grown to an estimated \$25,000. He said the group had looked for sponsorships; however, most sponsors had already committed funds for this year. The group had asked the Town for \$12,500 from the Celebrations budget. Donations to date have totaled \$12,500. David Pope said some of the expense was for bands during the celebration. He likened the possibility of the event growing as Pumpkinfest had in Damariscotta which had solicited funds from businesses at the beginning and ended by donating money to the town from the festival. Wells said he had been working with Parks & Recreation in a public/private partnership on the festival which would eventually generate more funds than needed.

Pam Dunning said she was impressed with the work that had been done on the festival and pointed out that the town would already be donating services of the Police, Ambulance Service and Public Works departments, which normally would be billed. She said she had been approached by several people who said they voted for fireworks, 4th of July parade, and Christmas lighting and were not happy with the idea of donating tax dollars for a festival rather than using them to offset their taxes.

Kim Andersson said she supports the idea of Schoonerfest, but the organizers should have asked first so that it could have been put in the budget. Peter Wells responded that the group had approached the select board in February 2020 and had been given approval to move on. Steve Christiansen agreed but said that the February 2020 minutes indicated that there would be no cost to the town for the festival. Judy Flanagan agreed with Kim Andersson and asked that the board be supportive of what could be done. Peter Wells responded that the group didn't know until the end of April that it would be possible to hold Schoonerfest this year and that was why they didn't approach the board sooner.

With regard to using funds from the undesignated fund balance, Dennis Simmons said there was \$12,000 in the budget and currently \$8,687 is left in the account. According to Maine Municipal

Association, the funds could be used, but there would probably be unhappy voters if the fund were used for something other than the parade, fireworks and Christmas lighting. Sarah Whitfield said a special town meeting will be held next month at which time funding could be put on the warrant.

Pam Dunning pointed out that the target of the undesignated fund balance, a portion of which is used to offset taxes, was to have \$1.6 to \$1.8 million in the fund in order to pay bills before taxes come in.

A motion to add Schoonerfest funding to the special town meeting warrant failed. Peter Wells was asked to return to the board with an updated plan for parking, a formal request for use of town property, and an update on fundraising.

g. Recommitment of Taxes: Simmons said that the change in personnel required a motion to recommit. **Pam Dunning moved to recommit our taxes back to the Tax Collector Sue Anderson. Vote 5-0-0.**

11. Town Manager's Report

Dennis Simmons reported on the state budget update that includes full school funding of 55% and increasing revenue sharing to 4.5% next year and 5% in 2021. Also included by the Legislature was a \$300 payment for Maine workers who continued to work through the pandemic.

Simmons has had conversations with the owners and developers of the former primary school and should have information for the July 8 workshop.

Cleanup work of the ash ponds at Mason Station has gone out to bid. Actual cleanup work may begin in August.

Lincoln County Regional Planning Commission has held a series of meeting to engage local communities on how best to use the county's ARPA funds and Simmons thanked LCRPC for doing so although they are not required to do so.

Cindy Wade has been appointed the new president of Lincolnhealth and has met briefly with Simmons. Her aim is to work with local communities to ensure that residents are getting proper and necessary healthcare.

13. Other Board Business

A workshop will be held at 6 p.m. on Thursday, July 8 and members were asked to bring suggestions or recommendations for the Ordinance Review Committee.

14. Adjournment

Pan Dunning moved to adjourn the meeting at 7:09 p.m. Vote 5-0-0.

Town of Wiscasset
Board/Committee Membership Application

Full Name: Ronald W. Laramie

Street Address: 61 Bath Road

Mailing Address: P.O. Box 1136 Home Phone: 882-7287

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 319-8981 E-mail: _____

I wish to be considered for the appointment to the: Wiscasset Board of Selectmen

_____ Term Of Appointment _____

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Planning Board

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Laboring on various projects

Signature: Ronald W. Laramie Date: _____

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by

fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 06-28-2001 Date Appointed: _____ Term: _____



Town of Wiscasset
Board/Committee Membership Application

Full Name: Mark Light

Street Address: 146 Clarks Point Rd

Mailing Address: Same Home Phone: 757 621 8257

Town of Legal Residence: Wiscasset

Work Phone: 757 621 8257 Cell Phone: 757 621 8257 E-mail: codguy5@yahoo.com

I wish to be considered for the appointment to the: Cemetery Committee

Term Of Appointment As needed

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? No

If yes, please state which Board or Committee/term exp. —

List civic organizations to which you belong now: None

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: MULTI.

Signature: [Signature] Date: 01 July 2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 07-01-2021 Date Appointed: _____ Term: _____

5b

Town of Wiscasset
Board/Committee Membership Application

Full Name: Terrell (Terri) Wells

Street Address: 26 Federal Street, Wiscasset 04578

Mailing Address: -same- Home Phone: -

Town of Legal Residence: Wiscasset

Work Phone: - Cell Phone: (413)320-6691 E-mail Wellstj@pm.me

I wish to be considered for the appointment to the: Cemetery
Committee Term Of Appointment 1 year

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. Library Board of Trustees

List civic organizations to which you belong now: Friends of Wiscasset Village
expires 2022-2 yrs. term

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: _____

Signature: Terrell G. Wells Date: July 13, 2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7/13/21 Date Appointed: _____ Term: exp 12/31/2021

5c

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Kim Dolce

Street Address: 75 Hemlock Rd.

Mailing Address: ↑ Home Phone: —

Town of Legal Residence: Wiscasset

Work Phone: — Cell Phone: 850-512-3802 mail DESIGNRGRL8@YAHOO.COM

I wish to be considered for the appointment to the: Budget

Term Of Appointment 1 year

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? yes, budget

If yes, please state which Board or Committee/term exp. budget 2019/20 fiscal yr.

List civic organizations to which you belong now: —

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: —

Signature: K. Dolce Date: 7-12-21

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7-12-21 Date Appointed: — Term: Exp 2022

C1438 

June TM

5c

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Thomas M. Joyce

Street Address: 83 Cushman Point Road

Mailing Address: 83 Cushman Point Road Home Phone: 687-8268

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 207-350-9320 E-mail tomjoyce1964@gmail.com

I wish to be considered for the appointment to the: Budget Committee

_____ Term Of Appointment 2021


Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? No

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: wiscasset Yacht Club

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: MBA Finance, Finance executive (25 years)

Signature:  Date: 7/9/2021 10:09:22 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by

fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7/9/2021 Date Appointed: _____ Term: _____

5c

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Anna Ridle

Street Address: 27 Hodge St. Wiscasset, ME 04578

Mailing Address: 27 Hodge St. Wiscasset, ME 04578 Home Phone: (206) 550-4592

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: (206) 550-4592 E-mail anna.ridle@gmail.com

I wish to be considered for the appointment to the: Budget Committee

_____ Term Of Appointment At the discretion of the select board

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Wiscasset ORC

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Responsible for six figure marketing budget at previous job

Signature: Anna R. Ridle Date: 07/01/2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7/9/2021 Date Appointed: _____ Term: _____

5c

Town of Wiscasset

Board/Committee Membership Application

Full Name: Katharine G. Martin-Savage

Street Address: 191 Indian Road

Mailing Address: Wiscasset Home Phone: 882.6776

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: _____ E-mail: seafieltham@mac.com

I wish to be considered for the appointment to the: Budget Committee Term Of Appointment: June 2020

Full member: Reappointment: _____ Alternate member: 3 years

Do you currently serve or have you ever served on any Town Board? Select Board

If yes, please state which Board or Committee/term exp. 06/2021

List civic organizations to which you belong now: Wisc. Area Chamber of Commerce

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: familiarity w/ town affairs

Signature: Katharine G. Martin-Savage Date: 7/14/201

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7/14/21 Date Appointed: _____ Term: _____

5d

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Michelle Blagdon

Street Address: 58 Langdon Rd

Mailing Address: Same Home Phone: 207-632-1694

Town of Legal Residence: wiscasset

Work Phone: _____ Cell Phone: 207-632-1694 E-mail _____

I wish to be considered for the appointment to the: future of wiscasset school committee

_____ Term Of Appointment _____

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. School Board 3yr

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: School Board and have 3 kids with in the school

Signature: Michelle Blagdon Date: 7/9/2021 | 17:47 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 07/12/2021 Date Appointed: _____ Term: _____

5d

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Jason Putman

Street Address: 17 Hooper Street

Mailing Address: 17 Hooper Street Home Phone: 207-882-7082

Town of Legal Residence: wiscasset

Work Phone: _____ Cell Phone: 207-208-6976 E-mail jasonputnam88@yahoo.com

I wish to be considered for the appointment to the: School Ad-hoc Committee

_____ Term Of Appointment _____

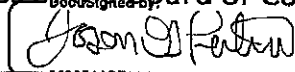
Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Current School Committee

Signature:  Date: 7/9/2021 | 14:49 EDT

Additional comments can be made on the reverse side of this form.

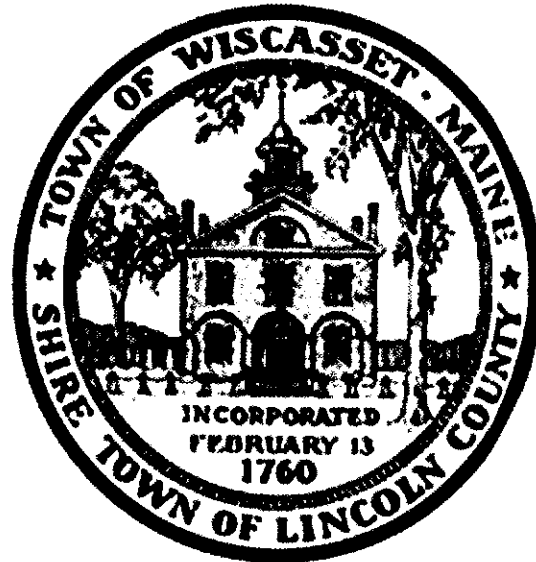
Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:
7/12/2021 | 09:56 EDT

Date received: _____ Date Appointed: _____ Term: _____

ga

Town of Wiscasset
June 2021
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: June Monthly Report
Date: July 15, 2021

Re: Airport Monthly Report June 2021

Sale of 100 LL Aviation Gas was slightly less than May with 3,504.64 gallons for a gross revenue of \$16,914.70 dollars. There was 1.28 gallons of Jet A sold for a gross revenue of \$5.76 dollars. Compared to the 2020 sale of 100LL there were 3,028.090 gallons sold for a gross revenue of \$13747.53 dollars and no Jet A was sold. In June we had a much-needed service of both of our gas dispensing systems and were able to identify several items that need attention.

Operationally we had 290 operations. Down from last month, weather related.

We are still in limbo in regard to the repaving of the runway. The problem is that the FAA has not allocated the money. Once they do it will happen in short order. Having discussions with MDOT leadership they are telling me that it could be as late as October before anything happens.

We used \$17,000.00 of our C.A.R.E.S. Act money to buy two new Gravely zero-turn lawnmowers. We chose them because of the reliability reports from Public Works on the Gravely zero-turn mowers they have used for years. Plus, a new John Deere was over \$17,000.00.

Respectfully submitted,

Rick Tetrev

**“Discovering Wiscasset
One Flight at a Time”**

Wiscasset Municipal Airport Advisory Committee

June 2021 Monthly Report



Town of Wiscasset

Meeting Minutes June 16, 2021 - submitted by Steve Williams

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:03 pm on May 19 by Chair Steve Williams. Members present: Ray Soule, Pam Brackett, Erv Deck (:) and Stephen Williams. Rick Tetrev Airport manager and Gene Fairfield Assistant Airport Manager

Approval of Minutes

The minutes of the May 19 meeting were approved.

Airport Manager's Report February

- May sales of 100LL at 3,671 gallons for \$17,072 and 322 gallons of Jet A sold for \$1450.
- Town public works is helping with mowing. The additional help is greatly appreciated by Airport Manager.
- PDQ Door was called in to repair FBO hangar door whose cable had jumped out of pulleys.
- Discussion involving difficulty in obtaining rental cars for airport. Look into approaching several car delarships about supplying airport with courtesy car/rental car. Insurance will be another factor.
- Discussed ladder/lift to fuel tall amphibs especially ones with over the wing fuel caps.

Old Business

Runway Reconstruction Project – Grant has been submitted and waiting on release of funds by FAA. Feds paying for 100% of project.

Airport Solar Farm Update

- June election saw approval given by Wiscasset Voters to allow Selectboard to enter into lease with Solar Companies.
- Soil tests underway
- Final review by Selectman

New Business

- Discussed additional tree removal in transition zones while equipment onsite for solar project. No FAA funding available so discussion tabled.



Town of Wiscasset

TOWN CLERK REPORT

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: May/June Monthly Reports
Date: July 14, 2021

May 2021

Elections & Town Meetings

The Town of Wiscasset's 2021 Annual Referendum Town Meeting and Election of Officers will be held on June 8th. The Town Meeting/Election will be in the gymnasium at the Wiscasset Community Center and the polls will be open from 8 a.m. to 8 p.m. Absentee ballots will be available May 10th through June 3rd.

The Division of Elections notified us that there will not be any state referendum questions for the June 8th ballot.

Town Clerk – Excise Tax Collector

Shellfish license sales will begin on June 1st. License allocations are listed below.

- 12 Resident Commercial @ \$150.00
- 2 Non-Resident Commercial @ \$300.00
- 30 Resident Recreational @ \$15.00
- 3 Non-Resident Recreational @ \$30.00

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$68,588.57	\$1,328.60	\$1,842.00	\$273.00	\$578.82
Year to date	\$721,845.81	\$5,020.90	\$15,130.75	\$2366.20	\$3,980.43
Met yearly revenue projection by:	106.94%	82.99%	119.72%	-----	69.83%



Town of Wiscasset

June 2021

The Wiscasset Annual Referendum Town Meeting and Election of Officers was held on June 8, 2021. 419 registered voters participated. All articles passed except for the School Resource Officer's Budget and the purchase of a new police cruiser.

The results for the election of officers:

Board of Selectmen – 2 (2-year terms)

Heller, Terry - 247

Jones, Dusty – 221

Maloney, William J. - 207

Wiscasset School Board – 2 (3-year terms)

Bailey, Desiree – 271

Demers, Indriani – 264

Budget Committee – 3 (3-year terms)

William Maloney – 3 write-in votes (accepted term)

Budget Committee - 3 (2-year terms)

Sharon Jacques – 6 write-in votes (accepted term)

Budget Committee – 2 (1-year terms)

Sharon Jacques – 2 write-in votes (declined)

Wiscasset Water District – 1 (3-year term)

DiVece, Phillip – 335

Clerk

Shellfish License Sales:

Commercial Shellfish Licenses sales continued through June. All commercial licenses have been sold. We still have Resident Recreational Licenses available.

- 12 Resident Commercial Licenses
- 2 Non Resident Commercial Licenses



Town of Wiscasset

Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$68,096.00	\$1,377.80	\$1,980.00	\$365.40	\$10.00
Year to date	\$789,942.27	\$6,398.70	\$22,333.00	\$2,731.60	\$3,990.43
Met yearly revenue projection by:	117.03%	105.76%	131.37%		70.01%

*Auto Excise, Boat Excise and agent fees have exceeded the projected revenue for FY 2020-2021

*Aircraft Excise continues to be collected for the calendar year.



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: June Monthly Report
Date: July 12, 2021

Building Permits:

Clarks Point:	Solar Panels
Old Dresden Road:	Deck Replacement
Bradford Road:	Solar Panels
Water Street:	Deck
Old Bath Road:	Deck Addition
Old Sheepscot Road:	Tough Shed
Birch Point Road:	Mobile Home
Bath Road:	Seasonal Restroom
Bath Road:	Temporary Shed
Young's Point Road:	Addition
Birch Point Road:	Mobile Home and Pad
Birch Point Road:	Mobile Home and Pad
Water Street:	Deck and Pergola
Bradford Road:	Building Renovation

Plumbing Permits:

Page Avenue:	INT
Hodge Street:	INT
Bath Road:	INT
Birch Point Road:	INT
Clarks Point Road:	INT
Lowelltown Road:	SSWD
Birch Point Road:	INT

Inspections:

Shinbone Alley, Borski's Way, Water Street, Alna Road, River Point Road, Hodge Street, Food Truck, Brown Road, Pooler Pit Road, Rocky Ridge Drive, Bradford Road, Chewonki Foundation, Old Bath Road, Hodge Street, Indian Road, Bath Road, Old Bath Road, Old Sheepscot Road, Caton Road, Jones Road, Lowelltown Road, High Street, Gardiner Road, Hemlock Road, Old Ferry Road, Birches, Oak Ridge West, Rumerill Road

Correspondence:

Jones Road, Bath Road



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager

From: Erin Bean, EMS Director

Re: June Monthly Report

Date: July 15, 2021

Scene Incident City Name	Number of Runs	Percent of Total Runs
Wiscasset	49	67.12%
Dresden	14	19.18%
Westport Island	5	6.85%
Boothbay	3	4.11%
	1	1.37%
Richmond	1	1.37%
	Total: 73	Total: 100.00%

This month we have reached 91% of our budget.

Both ambulances are needing some attention and are showing their age. We will be anxious to get the new one in October.

We are having huge issues with staffing in the summer months and forced overtime from their full time services mandating staff in when they were scheduled to work for Wiscasset EMS.

We have had several overlapping calls in June but have only had to have mutual aid come and help twice.

Hope everyone is safe and well. Thank you for all you do.



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: June Monthly Report
Date: July 14, 2021

Operations:

The fire department responded to 18 calls for service during the month of June. This is 7 more than the same time last year. For the year ending June 30, the department responded to 199 calls for service, which is, unofficially, the most calls responded to in a year in the history of the fire department. Of the 18 calls in June, 17 were in Wiscasset. We responded to Alna once this month for a structure fire. The calls for June break down as follows:

3 motor vehicle accidents, 1 structure fire, 1 grass / brush fire, 9 fire alarms, 1 smoke investigation, 1 propane call, 1 fuel leak and 1 assist to EMS.

Training:

Training for the month included aerial ladder training and water flow, power saw training and a tour of the ever growing Chewonki Foundation and school.

Staffing:

Our membership stands at 18 people in addition to 7 lifetime members. We have a couple people who have expressed interest in joining the department and we hope to get them on board in the near future.

Events:

This month we had a visit from 2 home school students who were studying emergency planning and what to do in case of an emergency. We gave them a tour of our station and showed them what we do when someone calls for help.

We were, once again, honored to help out with the Wiscasset Middle High School graduation parade from the Wiscasset Raceway to the school on June 10.

In the coming month, we will be participating in the annual Maine Yankee Medical and Fire Drill which is an annual requirement for the facility for their NRC licensing.

Financials:

At the end of the fiscal year, our budget was 70% expended. \

Respectfully submitted,
Rob Bickford



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: June Monthly Report
Date: July 7, 2021

The Police Department responded to 380 calls for service during the month of June. Officers responded to 12 motor vehicle accidents and conducted 114 motor vehicle stops. Arrests/Summonses were made for the following:

- Arrest Warrant
- OUI with 1 Prior
- Escape
- Violation of Conditions of Release
- Operating without a License
- Eluding an Officer
- Assault on an Officer
- Refusing to Submit to Arrest/Detention
- Terrorizing
- Domestic Violence Criminal Threatening
- Attempted Domestic Violence Assault
- Failure to Register a Motor Vehicle
- Criminal Threatening
- Reckless Conduct with a Dangerous Weapon
- Disorderly Conduct (Loud or Unreasonable Noise)
- Driving to Endanger
- Criminal Speeding

Submitted: 7/7/2021



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: June Monthly Report
Date: July 15, 2021

Operations:

The month of June, for the Transfer/Public Works has been mostly about keeping things going for all summer activities. In addition to our day to day duties we have managed to:

- Keeping up with clean up throughout the town.
- Keeping up with mowing of all cemeteries.
- Tree trimming throughout the town roads
- Removed numerous beaver dams throughout the town.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.

Transfer Station duties

The transfer station is still running at normal operations, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day. Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: Monthly Report
Date:

June, has been another great month for the Wiscasset Community Center / Wiscasset Parks and Recreation Department. **'THANK YOU'** to the residents of Wiscasset for their positive message and continued support, voting YES on our budget and Capital Improvement articles for the upcoming fiscal year of 2021-2022. Our membership numbers continue to rise, showing more people are getting out and enjoying what we have to offer. Programs and activity participation continues to grow as more and more becomes available for families to enjoy!

Program Updates

Unsinkables Swim Team (Summer Session) has started back up with a great group of 15 swimmers.

Our swim lesson registrations continue to have increased participation, creating additional classes and waitlists for others. We offer Group Swim Lessons (Levels 1, 2, 3, 4 & 5), Parent Tot, Splash Class, WCC Swim Club, Private and Semi Private Lessons. We have had an increase in requests for Private & Semi-private swim lessons, parents taking advantage of the one-on-one teaching of lessons.

Our Remote Learning Camp Days and ASA programs finished out the school year, ending on June 15th. ASA is set to start back up in the fall with the beginning of the new school year.

Mainely Summer Camp started on June 21st for a ten (10) week summer program. We currently have 89 children registered for camp, 41 of which are for the full summer schedule. The other 48 children are scheduled for different weeks throughout the summer, currently we are averaging between 60 and 70 children each week. This is a great sign of things to come as it is, by far, the most children we have had registered in our summer program in recent years (77 registrations in 2016). Special 'THANK YOU' to Erin Bean and Meriel Longley for the Summer Staff training!

Our Cal Ripken, Youth Baseball & T-Ball and Spring Running Club programs all finished up throughout the month of June. Cal Ripken All-star teams were selected and competed in regional tournaments. Both MidCoast teams (10U & 12U) were knocked out before advancing to the State Tournaments. We (MidCoast Cal Ripken) hosted four (4) regional tournament games for each of the 10U & 12U tournaments, held in both Boothbay and Wiscasset the week of June 14 – 18. MidCoast Cal Ripken then hosted the entire regional 9U and 11U tournaments at Sherman Field in Boothbay. Special 'THANK YOU' to Bob Macdonald, John Splain, Peggy Splain, Rod Stimpson, Adam Harkins and the many volunteers that made this a successful tournament season.

Our BabeRuth Baseball registration is open for the 2021 Summer Season, for ages 13 – 16, team(s) will play in the 'Coastal' BabeRuth League against Bath, Brunswick and Mt. Ararat.



Town of Wiscasset

Fitness classes both in the water and in the gymnasium continue to grow in attendance. We have added a Waterworks class (with Nori) to Saturday mornings at 7:00 am, a great way to start your weekend! Waterworks is offered Mon – Fri at 8:30 am and also on Mon & Wed evenings at 5:45 pm. We have moved our Saturday morning PiYO class (with Lorna) back to the Recreational Pier for the summer (if the weather isn't cooperating, this class is relocated back to the WCC Gymnasium), starting at 7:30 am. Yoga (with Tamara) is offered Mon, Wed & Fri in our gymnasium at 7:45 am. Zumba (with Barbara) is back on Friday mornings at 10:00 am, currently being held outside (inside if needed) at the WCC. Cardio Kick (with Chelsea) is every Thursday in the gymnasium at 6:30 pm. Cedric's Challenge is held every Friday in the gymnasium at 6:00 pm.

Karate continues to be offered every Monday & Thursday evening. This program continues to grow, bringing in new participants each session. We will be looking at expanding and offering another level of classes in the fall.

Our Pickleball program continues to grow, getting back to where it was before the pandemic. This very active group is going to use our gymnasium as well as the outside Tennis Courts at WMHS throughout the summer. Schedule will be posted online at www.wiscassetrec.com

The Senior Center is back into the swing of things, community dinners on the 2nd Wednesday of each month, cribbage on Tuesday's (9:30 am) and Thursday's (5:30 pm) every week. Our Sew and Chat ladies get together every Mon & Fri (9:30 am) to socialize with each other while enjoying their individual hobbies.

Upcoming Soccer and Basketball Clinic Camps, registration is open, these camps are happening in late July and early August.

WMHS Summer Soccer started up on June 17th and will run until the end of July. WMHS Boys and Girls will be combined for this summer session unless numbers justify being separated.

WPRD Summer Track & Field program is up and running with local meets on Thursdays throughout the month of July. This program is available for all children age 15 and under.

Coming this summer, the WPRD is going to be holding our first annual Triathlon, swimming 525 yards in our WCC Pool, biking approximately 12.4 miles, leaving from the WCC and returning to the WCC, then finishing up with a 3.1 mile run that will end at the Wiscasset Waterfront. This is all going to happen on August 22nd (last day of Schoonerfest), looking to have a great turn out!

Building and Grounds Updates

Outside of the building, the weather has been great so we have continued work on the grounds, getting fields ready and prepped for the up-coming games, practices and seasons.

We (Bob MacDonald and staff) have continued to spend time downtown watering all of the flowers we have hanging and planted in the multiple locations in the downtown area.

We have started many projects here at the WCC, at the Waterfront, the Community Playground, the Town Common and a few other areas around town. Hoping to finish up a couple of them in July.

Our Waterfront Cameras have been purchased, but have not been installed due to the lack of available time and the cost to have it done by someone else, we have been meeting with various



Town of Wiscasset

people making sure to have all of our ducks in a row when we go to start and finish the installation. We are hopeful to get them installed by the end of July / early August. These will be installed at the Waterfront for the monitoring of the area and to establish a data base for maybe charging fees in the future for different aspects of the Waterfront itself.

The Community Playground is still in need of some new pieces of playground equipment that have been ordered and are going to be replaced in the next couple of months. These pieces of equipment have yet to be delivered because of them not being readily available like they have been in the past.

We have built the Octagon stage at the Town Common, and will be actively working to get steps on two sides and temporary railing on 3 sides, leaving two sides that are flush with the ground for easy access. Special 'THANK YOU' to Earl and Ted (Public Works) for their help with the digging out of the ground for the new stage. We are eventually looking to have a completed Gazebo. The first concert of the summer season was held on Thursday, July 1st.

We continue to work together with the Public Works Department getting the Public Bathrooms at the Waterfront cleaned on a regular basis, keeping them spruced up and running for the season. Regular scheduled cleaning, using someone from both departments has been worked out, we want to make sure that our Wiscasset Waterfront gets raving reviews when it comes to its Waterfront Facilities.

We have and are continuing our work with the School Department, working together to offer many opportunities to our community and student population, including space and activities. We will be working on taking over the maintenance of the fields and grounds at both of the school locations as well, starting in July.

As mentioned last month, we have pushed off the replacement of our sloped roof (asphalt) sections because of the inflated costs of doing so at this time. Construction costs are very high currently and labor is hard to come by, we have been given some rough estimates that have come in much higher than what has been appropriated for the job. We are actively looking at alternatives for this project, getting and doing more for less.

Ted and crew (Public Works) cleaned up the extra piles of dirt and debris that had been dug out of our new Ice Bowl located next to the WCC driveway. Having this cleaned up and graded off really brings the project to life. We will be installing lights on the back sides of the WMHS scoreboards for evening skating this coming winter.

Community Events

We continue to hold an American Red Cross Blood Drive here monthly at the WCC, currently this event is being held in the far end (half) of the gymnasium, dates determined monthly. Our next Blood Drive is Friday, July 16th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment.

Coming this summer, 'Concerts on the Common' (WACC), 'Schoonerfest', a new 4 to 5-day event being put together by a local group of residents and business owners. We are working together with them to offer multiple events throughout this end of the week and weekend event. As mentioned above, we are going to be hosting a 'triathlon' on the Sunday, August 22nd, finishing off the weekend. Hoping this will be the first year of many, making this an Annual Event!



Town of Wiscasset

Fourth of July Parade was held at 1:00 pm on Sunday, July 4th! Fireworks were shot off over the river from a barge anchored out in the Wiscasset Harbor. Special 'THANK YOU' to Chelsea Taylor (WPRD), Chuck Thayer (Fireworks), Rob Bickford (WFD), Larry Hesseltine (WPD), Ted Snowden (Public Works), the Masonic Lodge Volunteers and Float Judges for a job well done.

Coordination Meetings & Professional Development

We continue to participate in many different webinar's and zoom meetings trying to stay connected to other communities, working on the many different questions and concerns that each department may have before moving forward with activities and programs.

We are working with the town / school departments to accommodate one another and each individual schedule to make sure that everything that needs to get done (priority) continues to get done on a daily basis.

As mentioned in last month's report, the LWCF Grant, for the upgrades for White's Island did not get submitted. We did not want to put it forward without having done all of our homework and research on the project. We will be looking to submit a proposal this coming year, we will be sitting down in July to start preparing our information for the upcoming proposal. We are still working to get as much information together as possible to bring it forward for a presentation to the Town Manager and Board of Selectmen.

We are involved and on the board of the Wiscasset Creative Alliance as well as the Wiscasset Area Chamber of Commerce. Both of these boards continue to actively look at ways to promote the town of Wiscasset and all it has to offer.

Chelsea continues to attend meetings and is actively involved in the NEW 'Schoonerfest' Event that is being proposed from August 18 - 22.

Director's Note:

I can't say this enough, as mentioned in the first paragraph of this monthly report, we can really feel the overwhelming support of the residents of Wiscasset and the surrounding communities. We work hard to make sure that everyone who visits Wiscasset, the Wiscasset Community Center or participates in a Wiscasset Parks and Recreation program has the best experience that we can offer!

"I want to say 'THANK YOU' to the Wiscasset Residents (Voters), WCC Staff, our membership, community partners and all of those who register for the programs and activities that we offer here at the Wiscasset Community Center / Wiscasset Parks & Recreation Department. Your continued support and dedication to the WCC / WPRD enable us to continue to grow as a mid-coast destination for many, residents and non-residents alike. Taking the time, going above and beyond on a daily basis speaks volumes when providing customer service and dealing with the many issues that are put in front of you each and every day.

Financial update; I still don't have our final numbers for the fiscal year, but I feel great about where we ended as a department, as far as spending as well as our revenue, I am pretty confident that we ended the year revenue wise between \$390,000 and \$405,000, far above expectations (given the year we have gone through), not quite what we had budgeted for (\$429,000) but close.



Town of Wiscasset

As a department we should finish up great fiscally, starting the last month of the year where we were, I feel like our department and staff have done something incredibly difficult!

As of June 30th, we have now completed our budget year, our total current expenditures were at \$630,783.05 (76% of total budget as of May 31st) and our total revenues were at \$314,375.91 (73.28% of total anticipated as of May 31st). We had one of the best months of June on record as far as revenue, since using MyRec (2015), bringing in a little over \$63,000 for the month. With these numbers I am predicting that we will end the year in the black for the first time in a number of years. I look forward to seeing our final numbers for the fiscal year 2020-2021.

As I continue to mention each month, we are continuing to look into any and all avenues of bringing in additional revenue for the WCC / WPRD. I have had continuing conversations with area communities about our Community Partnership program, requests have been sent out to neighboring towns hoping to see an increase in this program. Rentals of the building are always being looked into for additional income.

As I note, almost monthly, I am very confident we will get back to where we were and hopefully exceed expectations as a department, rebuilding programs, membership and community events. I look forward to the future and the many possibilities for our great town!

Thank you for your continued support of the Wiscasset Community Center / Wiscasset Parks & Recreation Department!

Duane Goud



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Ray Soule, Harbormaster
Re: June Monthly Report
Date: July 9, 2021

- Daily trips to the waterfront.
- Getting moorings set but the list remains long. I have received several calls from people wanting to know their status on the list.
- Collecting docking fees.
- Helped a boat owner with a leaking sailboat. We secured it to the dock.

Respectfully submitted,
Ray Soule



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: June Monthly Report
Date: July 15, 2021

Operations:

Average flow per day	0.108 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	17 %
Total Rainfall per month	1.08 inches
BOD Effluent Lab Results mg/L	
For monthly average	7.4 mg/L
Weekly average	8 mg/L
Daily max.	8 mg/L
All within license limits	YES
BOD Effluent Removal %	96%
Required%	85%
TSS Effluent Lab Results (mg/L)	
Monthly average	4.5 mg/L
Weekly average	6 mg/L
Daily max.	6 mg/L
all within license limits	YES
TSS Effluent % Removal	98%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
Fecal (tracked during disinfection season)	
Instant Daily max (31)	High= 6
Geometric Mean (13)	Monthly = 2.29
Total Residual Chlorine	
Instant daily max (0.3 mg/L)	0.15 mg/l
Monthly Avg. max (0.1 mg/L)	0.05 mg/l

BUDGET: With 100% of the fiscal year gone, the Sewer Department has used 75.0% of its annual budget.

MASON STATION ASH POND CLEANUP: Bids are out and a contractor will be selected in July for the Ash Pond Cleanup Project. Approximately 1 million gallons of cleaned up water is



Town of Wiscasset

expected to be sent from the Mason Station site to the Wiscasset Sewer Plant. An August – September work window is expected.

BISULFITE ROOM FAN: Thanks again to Rob Bickford and the Wiscasset Fire Department for using their ladder truck to give Sewer Plant Employees safe access to the dangerously located bisulfite room fan. Ordered parts arrived and were installed. The fan now runs fine for the 1st time in 4 years!

FLOW METER TROUBLES: The Sewer Plant Effluent Flow Meter began giving faulty readings (much too low) this month. A calculation was done to give us some idea of the actual flow (based on the number of pump hours at our Pump Station #1 and its Gallons Per Minute pump rating). We scheduled Laviolette Controls to come out and re-calibrate the existing meter (they had previously done so in April 2021). They performed the re-calibration on June 14, 2021. I noticed, however, it still wasn't right.

Olver Engineering was consulted, to see if the flow meter was faulty. Their conclusion was that the existing flow meter and its signal transducer were fine, but should never have been installed at our plant, with the existing weir (spill wall where the waters exit the plant, just like water over a dam). The accuracy of this type of reader is diminished, the lower the flow went. The weir is flat and 6 feet wide, far too wide for common signal transducers when they need to sense flows of water no deeper than one tenth of an inch above the weir. As we are in something of a drought, flows are low and often close to zero at certain times of the day and the meter goes wonky trying to read such miniscule flows.

I notified Maine D.E.P. and got temporary permission to report my effluent flows to them, based on my calculation and not on the flow meter readout. After conversations with my D.E.P.

Representative James Crowley, he urged me to take action to bring our flow metering setup into a modern, accurate configuration, preferably a V-Notch weir, which most sewer plants use and are quite accurate. He wants us to remedy the situation as quickly as possible.

A proper V-Notch weir is being made for us at a cost \$1,200.00. An accompanying plug valve is required because the new weir will raise the level of the water in the Final Tanks, causing spill over into the open surface skimmers (which would then send uncontrolled flow to the scum pit and into the digester – over-filling it with clear water). The cost of the valve is \$7,700.00.

I have sought guidance from Dennis Simmons throughout this process, and he has supported my intent to get this project done quickly. The lead time on the valve may be more than a month but the company will expedite this order as much as possible.

Once the valve and weir are installed, the existing transducer will be re-programmed to read the water level exiting the new weir (a highly accurate configuration).

FUNDING PURSUIT: With help from Dennis Simmons and Mary Ellen Barnes at Lincoln County Planning, the Sewer Department applied for funding assistance through LD-1733, the State's infrastructure program. Forms were filled out and endorsements were sent in. We are very thankful to James Crowley, who wrote a sparkling letter of endorsement for this effort, and who is well acquainted with the Town's Sewer System needs. Hopefully government officials will hear our call for aid. We can use every penny available.

PUMP STATIONS CLEANED OUT: Vortex Company came out on June 17, 2021 and cleaned out 6 pump stations, including Pump Station #1, located on Route 1, behind the picket fence near the Barnes property. Thanks to Ted Snowden and his crew for getting the fence opened up and the generator moved back so the station could be cleaned. We couldn't have done it without them. Five other stations were also cleaned that day. For the 1st time, 17 of our 18



Town of Wiscasset

pump stations were cleaned out in a single year. That has never happened and some of the stations had not been cleaned in 6 years. We will get that last one done in 2021.

SAFETY ITEMS: A new light weight, back saving manhole cover lifter was purchased and works great with less back strain on us. Also, a small garden wagon was purchased to aid in carrying our daily samples between the tanks and the plant lab. This lessens the strain of one of us carrying 5 single gallon pails of samples across the parking lot (now, if only we had an elevator to avoid lugging them up the 28 steps to the lab every day! Ha!).

PUMP STATION REPAIR: Pump #2 at Pump Station #5 stopped pumping. An investigation showed that a check valve wasn't sealing, preventing the pump from efficiently working. A new one was procured and installed. The pump is now working fine.

HEATER LEAK: Water was found on the floor in the Sewer Plant Main Building cellar. Water was found weeping out a seam between 2 plates on the boiler. This is just days after we shut the unit down for the summer (which we do every year). Brancato's Heating was dispatched to investigate.

Although the heater is very old and rusty, the technician assured us the unit is sound. To stop the seepage, we are to isolate it out in summer by closing its water valves. When cold weather returns, we are to open the valves, get it running again, and he assures us, the heat of the boiler will expand the metal plates, closing any weeping seams, and eliminating any seepage.

This concludes the Sewer Department's June 2021 Monthly Report.

Respectfully Submitted,

Robert Lalli

Superintendent Wiscasset Sewer Department

9a



July 14, 2021

Dear Wiscasset Selectboard,

As you are aware we will be having the first Schoonerfest from August 18-22 this year. We have been soliciting sponsorships and raising funds over the past 9 months and will continue to do so right up to the start of the festival. Our overall budget is approximately \$25,000. As the word travels regarding our Schoonerfest event fund raising is going very well and as of this writing we have raised \$16,400. At this point we would like to withdraw our June 20, 2021 request for funds (\$12,000) and formally request \$5,000 from the Town's Celebration Fund.

We thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Peter H. Wells".

Peter H. Wells

Co-Chair, Wiscasset Schoonerfest Committee



9b

July 14, 2021

Dear Wiscasset Selectboard,

We, the Wiscasset Schoonerfest Committee, hereby request the use of the following town properties during the week of August 18th – 22nd:

- Recreational Pier including a portion of the parking lot and restroom facilities (see map)
- Town Common
- Downtown sidewalks
- Sunken Garden

Activities planned for this 5 day festival include:

- Music entertainment at the pier, common and sunken garden
- Food services (food trucks, wine & beer garden) at the recreational pier
- Street actors at corners of downtown sidewalks
- Triathlon (community center property and downtown streets)
- Schooner artwork (downtown sidewalks)
- Banners on the lightpoles (downtown sidewalks)
- Geocaching (downtown streets)

Schedules for all the above activities vary considerably and are changing/being revised on a daily basis but, in general, activities will start around 10am and end around 9pm.

We are also requesting the use of electrical power at the Recreational Pier (including the town's restroom) and Town common.

We are soliciting volunteers for each day of Schoonerfest to assist with crowd control at the recreational pier, clean-up throughout all activities and basically to be there to answer questions. A number of the volunteers will have a communication device (walky-talky) in order for quick responses to questions and emergencies.

We (Wiscasset Creative Alliance) will be obtaining a temporary business license, as Schoonerfest is a "public exhibition" as defined in the towns ordinance.

The Wiscasset Waterfront Committee has been presented with our plans at the Recreational pier and at this point we are not aware of any concerns or issues. We do not anticipate any problems with the

commercial pier regarding parking and vehicular circulation. The Harbor Master has also been involved with this process regarding schooner docking, mourning and harbor use.

As we move forward would the selectboard authorize the Town Manager to review and manage smaller requests such as placement of banners, signage for parking, dumpster location at the pier if needed, etc.?

Please note that Schoonerfest is a public-private partnership with the Wiscasset Parks and Recreation.

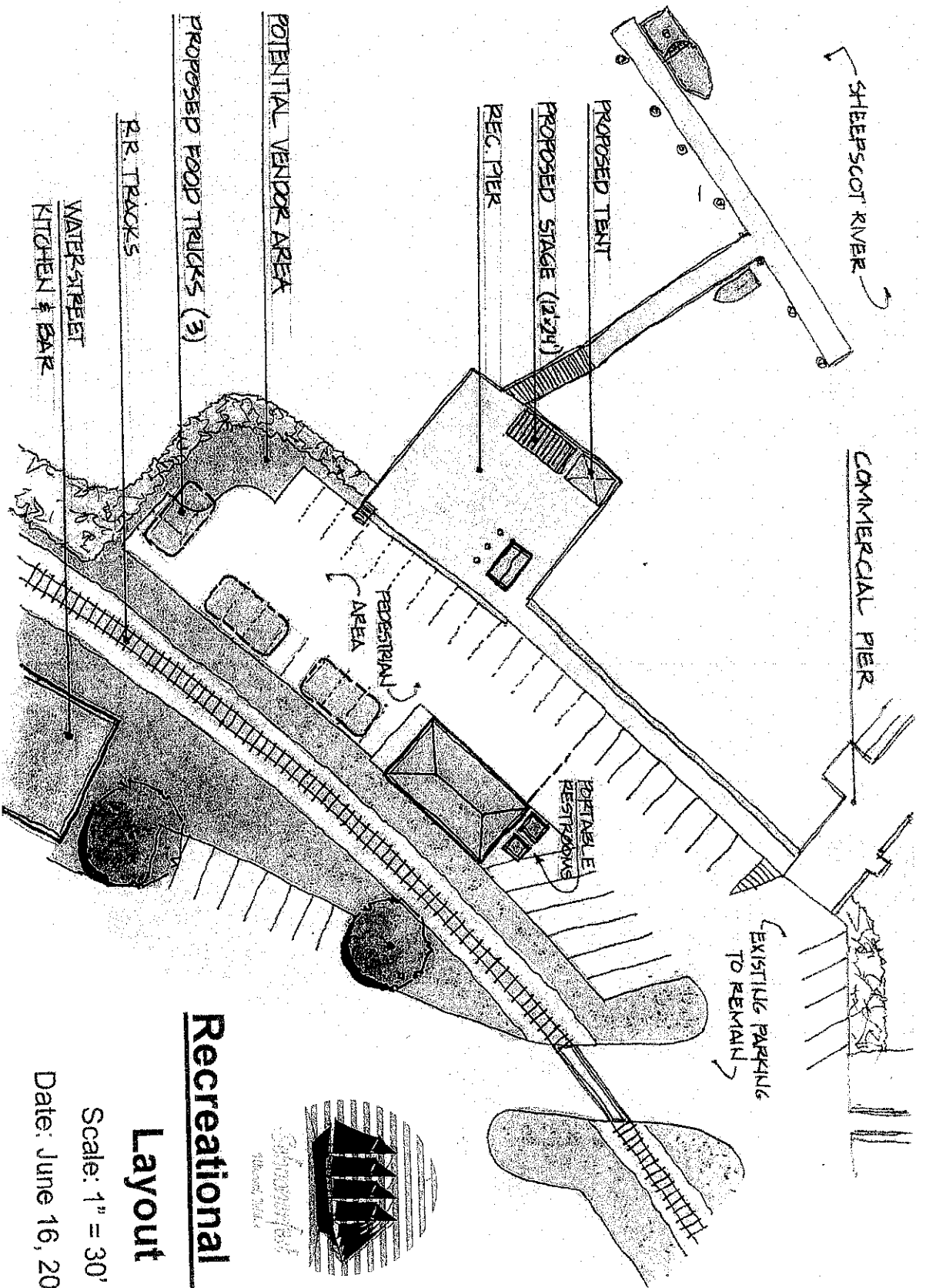
We thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Peter H. Wells". The signature is written in a cursive, slightly slanted style.

Peter H. Wells

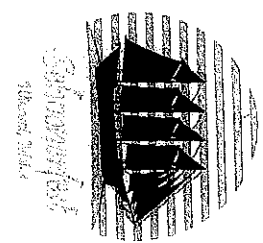
Co-Chair, Wiscasset Schoonerfest Committee



Recreational Pier

Layout

Scale: 1" = 30'
 Date: June 16, 2021



9b

USE AGREEMENT

WHEREAS, The Wiscasset Creative Alliance (the "Alliance") will organize and host the Wiscasset Schoonerfest (the "Schoonerfest") from August 18, 2021 through August 22, 2021;

WHEREAS, the Schoonerfest is anticipated to provide a cultural, creative, and financial benefit to the Town of Wiscasset (the "Town");

WHEREAS, the Schoonerfest is anticipated to make use of the Town's Recreation Pier, part of the Town Landing parking area, the Town Common, and the Sunken Gardens (the "Town Areas"); and

NOW THEREFORE, the Alliance and Town (collectively, the "Parties") enter into this Use Agreement to provide for the terms and conditions of the Schoonerfest's use of the Town Areas.

1. Objectives/Responsibilities.

- A. Town agrees to allow the Alliance to organize and host Schoonerfest in the Town Areas from August 18, 2021 through August 22, 2021.
- B. The Alliance will be responsible for set up and removal of all facilities, equipment, and material related to the Schoonerfest.

2. Ownership Of Town Area.

Town shall retain all ownership rights to the Town Areas and any Town equipment, fixtures, or other materials currently owned by the Town.

3. Term.

- A. The initial term of this Agreement shall be for 12 months starting on the effective date and shall automatically renew for 12-month renewal periods.
- B. After the initial 12-month term, the Town may, without cause and in its sole discretion, issue Alliance a written one-month notice of termination.

4. Compensation.

- A. The Alliance will take full financial responsibility for the operation of Schoonerfest, including any costs and expenses relating in any way to setting up or taking down and disassembling Schoonerfest, including the clearing and cleaning of the Town Areas.
- B. The Town agrees to give Alliance access to, and use of, the Town Areas at no cost while this Agreement is in effect.

5. Non-Exclusivity.

Nothing herein contained shall be construed to limit the Town's right to enter into contracts, agreements, or other arrangements regarding the use of the Town Areas or any other Town property or facilities.

6. Indemnity.

To the fullest extent permitted by law, the Alliance will defend, indemnify and hold harmless the Town, its officers and employees, from any and all claims, damages, losses, and expenses, just or unjust, including but not limited to, the costs of defense and attorney's fees arising out of or resulting from the performance of this Agreement and/or Schoonerfest, provided that any such claims, damage loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Alliance, or anyone directly or indirectly employed by it, or anyone for whom it may be liable. Notwithstanding anything to the contrary contained within this Agreement, the Town expressly does not waive any immunity provided to it by law, including the Maine Tort Claims Act.

7. Insurance.

Prior to the execution of this Agreement, the Alliance will procure and maintain General Liability Insurance coverage of not less than Two Million Dollars (\$2,000,000.00) per occurrence for bodily injury, death and property damage, naming the Town as an additional insured thereon, and also Workers' Compensation Insurance coverage to the extent required by law. With respect to the Liability Insurance, the Alliance will provide the Town a certificate of insurance evidencing such coverage and naming the Town as additional insured. The Workers' Compensation insurance shall include an endorsement waiving all rights of subrogation against the Town, its officers or employees. The Alliance shall furnish the Town and thereafter maintain certificates evidencing all such coverages, which certificates shall guarantee thirty (30) days' notice to the Town of termination of insurance from insurance provider or agent. Nothing herein shall, nor is intended to, waive any defense, immunity or limitation of liability which may be available to the Town or its respective officers, agents and employees, under the Maine Tort Claims Act or any other privileges and/or immunities provided by law.

8. Assignment.

The Alliance may not assign its rights, use of, or responsibilities hereunder to any third-party without the prior written consent of the Town.

7. Entire Agreement.

This Agreement constitutes the entire agreement between the parties concerning the subject matter contained herein and no oral or implied agreements exist. This Agreement supersedes all prior and contemporaneous agreements and understandings, both written and oral, among the parties, concerning the subject matter contained herein.

8. Amendment.

No alteration, modification or change in this Agreement shall be valid unless executed in writing by all of the parties hereto.

9. Contact Information.

Notices regarding anything herein referenced should be directed to the parties' contact persons identified below:

For the Wiscasset Creative Alliance / Wiscasset Schoonerfest

Name: _____
Address: _____
Telephone: _____
Email: _____

For the Town of Wiscasset

Name: Dennis Simmons, Town Manager
Address: 51 Bath Road
Wiscasset, ME 04578
Telephone: (207) 882-8200 x:108
Email: manager@townofwiscasset.org

[Signature Page Follows]

The Wiscasset Creative Alliance

Date

Name:
Its:

The Town of Wiscasset

Date

Name:
Its:

10a

July 7, 2021

From: Theodore Snowdon
Director Department of Public Works

Subject: Request for Bid
2021 Bobcat 5600
Wiscasset, Maine

The Town of Wiscasset has extended its request for bids for the purchase of a new, Bobcat 5600 delivered to the Department of Public Works. The machine must be furnished and delivered in accordance with the attached specifications.

Please include with your bid, complete warranty information, delivery date, standard specifications, and a separate sheet listing specifications that exceed or do not meet the minimum specifications listed. In order to be considered, potential bidders must complete the enclosed bid form and return it with other pertinent information in a sealed envelope to the following address by 2 p.m. on Wednesday, July 14 2021.

“2021 Bobcat 5600”
Attention: Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Bids received will be publicly opened and reviewed by the Wiscasset Board of Selectmen at the July 20th scheduled meeting commencing at 6:00 p.m. The bids and specifications will be reviewed by the Director and Town Manager prior to awarding the bid to the most qualified bidder. **The Board reserves the right to reject any or all bids at their discretion.**

All questions regarding this bid shall be directed to Theodore Snowdon, Director of Public Works, at 207- 882-8220 or 207-380-4914.

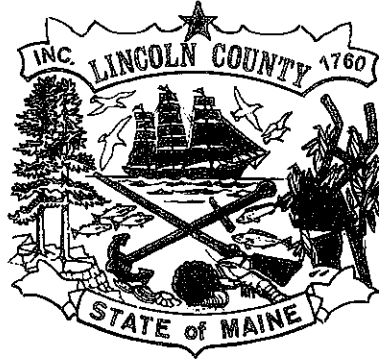
Office Of The Sheriff
Lincoln County, Maine

10b

Lincoln County Sheriff's Office
42 Bath Road / P.O. Box 611
Wiscasset, ME 04578

(207) 882-7332 (207) 832-4000
(207) 563-3200 (207) 549-7072

Fax (207) 882-9872



Todd B. Brackett, Sheriff
Rand D. Maker, Chief Deputy

Administrative Division
(207) 882-6576

Correctional Services
(207) 882-9728

July 1, 2021

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Greetings,

I have enclosed two copies of a proposed renewal to the existing "Animal Control Services" contract. This contract begins July 1, 2021 for a period of one year. Only standard date changes have been made from the previous year's contract.

If you are interested in making changes, please contact me directly so we can work out a time to discuss these details. If your satisfied with the current contract please sign both copies of the contract, return them to me and I will place them before the County Commissioners for approval. Once the contract has been approved by the County Commissioners I will return to you an original contract that has been signed by both parties.

Thanks in advance for the opportunity to provide this service.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rand D. Maker', is written over the word 'Sincerely,'.

Rand D. Maker
Chief Deputy

**AGREEMENT BETWEEN LINCOLN COUNTY AND
THE TOWN OF WISCASSET**

**"ANIMAL CONTROL SERVICES"
(ACO Contract)**

THIS AGREEMENT effective as of **July 01, 2021** by and between the COUNTY OF LINCOLN (hereinafter referred to as "Lincoln County") and the TOWN OF WISCASSET, a body politic and corporate and having a place of business in the County of Lincoln and State of Maine (hereinafter referred as "the Town").

WITNESSETH

WHEREAS, the Town is desirous of contracting with Lincoln County for animal control services which are more particularly described herein; and

WHEREAS, Lincoln County is willing to provide said animal control services;

NOW, THEREFORE, in consideration of the mutual promises by each party to the other and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties covenant and agree as follows:

1. SERVICES:

- ◆ Lincoln County, through the Office of the Sheriff, agrees to provide no less than one primary Animal Control Officer (ACO) to the Town for the enforcement of the Town's animal control ordinance.
- ◆ The primary ACO shall be the primary responder to animal control concerns within the Town.
- ◆ Lincoln County, through the Office of the Sheriff, agrees to provide a secondary ACO(s) to the Town for the enforcement of the Town's animal control ordinance, at times when the primary ACO is unavailable.
- ◆ The primary and/or secondary ACO is expected to accept calls related to his/her duties under this contract, respond accordingly, or may conduct such business by phone when possible.
- ◆ The ACO(s) duties and authority are limited to those specified in the Town ordinance.
- ◆ Due to the nature of this type of enforcement, the ACO's work schedule will be flexible and as needed.
- ◆ Lincoln County will provide supervision of the ACO(s) through the Special Services Division of the Lincoln County Sheriff's Office.
- ◆ The ACO(s) will be employed by the County of Lincoln, through the Lincoln County Sheriff's Office and subject to the Sheriff's rules, regulations, and Lincoln County's Personnel Policies.
- ◆ Lincoln County, through the Sheriff's Office, shall provide the Town documentation of hours worked by the ACO(s) on a quarterly basis to coincide with billing.

2. AUTHORITY

The Town grants Lincoln County any authority necessary to enforce the Animal Control Ordinance and any other municipal rule, regulation, or ordinance that pertains to animals with in the Town, pursuant to Title 30-A §107 M.R.S.A.

3. REPRESENTATION OF COUNTY

Lincoln County hereby represents and acknowledges that those services described in section 1 of this Agreement would not be provided through any appropriation of the annual Budget of Lincoln County, in the event this Agreement did not exist, and that they are supplementary to any services provided through any such appropriation.

4. TERM

Lincoln County agrees to provide the services specified in this Agreement for a period of one (1) year commencing **July 01, 2021** and terminating **June 30, 2022** unless this Agreement is earlier terminated as set forth in Section 11 hereof.

5. PERSONNEL – SHARED RESOURCES

The Town and the County recognize that there will be times when the primary ACO is unavailable to accept animal control calls. With those times in mind, Lincoln County agrees to establish a list of on call secondary ACO's, consisting of ACO's from other participating municipalities who will be able to accept animal control calls when the primary ACO is unavailable. The Town agrees that the primary ACO may participate in the on call list to assist other Towns as established by Lincoln County.

The Town agrees that the primary animal control officer assigned to duty in the Town may leave the corporate limits of the Town in order to respond to bona fide emergencies at the specific request of an established law enforcement agency or other ACO. The ACO's so responding shall return to duty in the Town as soon as possible.

Both parties agree to utilize ACO's from other Towns who participate in similar ACO agreements with Lincoln County as secondary on call ACO's for the purpose of this agreement.

The Office of the Sheriff shall provide the Lincoln County Communications Center (LCCC) with an up to date list of primary and secondary ACO's and their respective contact information. In addition the Sheriff shall provide the LCCC with

an up to date schedule of which secondary ACO is on call and available to respond as needed.

6. SELECTION OF ACO's

Lincoln County in consultation with the Town shall make all decisions regarding hiring and firing of the primary and secondary ACO(s), provided, however, that Lincoln County shall replace the Primary ACO only with an individual meeting the qualifications specified in the paragraph below and provided further that Lincoln County shall not terminate the Primary ACO's employment before making provision for his/her replacement. Lincoln County shall allow and invite a representative from the Town to participate in the selection of the Primary ACO. Lincoln County shall provide a list of names and Towns of residence of all ACO(s) providing services under this Agreement, and Lincoln County shall update the list within thirty (30) days of the change of any personnel affected.

The Town agrees that all requests made by the ACO to the Town pertaining to equipment, training, work schedule and other related matters will be referred to the Sheriff's Office for approval. In addition, all ACO's shall meet the State and County training and other requirements for Animal Control Officers.

Lincoln County, through the Sheriff's Office, shall provide the Town with written responses to citizen inquiries and complaints which are directed towards the ACO's when appropriate. Such responses shall be provided by the Sheriff within 60 days of filing.

7. EQUIPMENT

The Town agrees to allow Lincoln County to use any ACO related equipment in its possession for the duration of this agreement. Lincoln County agrees to coordinate the replacement, upgrade, or purchase of new equipment with the Town and other Towns who participate in similar agreements to maximize efficiency and reduce duplication. Any equipment related costs must be approved by the Town in accordance with section 9 of this agreement.

8. BUDGET and CONTINGECY

The Town shall establish the annual budget for animal control services as it deems appropriate. Lincoln County agrees to monitor and operate within the budget set by the Town for purposes of this agreement.

Both parties recognize that unforeseen or unplanned for expenses directly related to animal control services may occur during the term of this agreement.

Each party agrees to notify the other as soon as practical when a situation arises that is outside of the normal ACO operations budget. The Town agrees to take appropriate steps to ensure that a contingency is available to cover any such costs.

9. COST

- (A) For the term of this Agreement, the Town shall compensate Lincoln County for work hours of the ACO(s) for the enforcement of the Town's Animal Control and related Ordinances at a rate of \$16.00 per hours in addition to all applicable benefits. (FICA, Workers Comp, MePERS, Unemployment etc.)
- (B) The Town agrees to compensate Lincoln County an amount not to exceed \$300.00, for providing an on call ACO during the term of this Agreement. Such amount shall be billed annually, as part of the regular billing process.
- (C) The Town also agrees to pay the IRS mileage rate set by Lincoln County for any ACO who physically responds to duties directly related to this agreement.
- (D) The Town agrees to pay a minimum of two hours for each ACO who is physically required to respond to a call. In addition, the Town agrees to pay by the hour for calls requiring a phone response. In any case only actual hours worked shall be calculated for purposes of overtime pay.
- (E) The Town agrees to pay the costs of the ACO's inoculations, training, office supplies, photocopying, equipment and the like directly related to this agreement, except in cases where these costs may be shared among participating municipalities then the Town agrees to share equally in those costs.
- (F) Payments are to be made to the Treasurer of Lincoln County and mailed to the Lincoln County Sheriff's Office at P.O. Box 611, Wiscasset, ME 04578 on a quarterly basis.

Administrative expenses that include the supervision, processing of payroll and other human resource needs are included in costs outlined sections A and B above. Dispatching services by Lincoln County shall not be considered as expenses to be charged against the Town under this Agreement. Further, Lincoln County shall bear the sole responsibility of ensuring that all payments for direct and indirect expenses incurred by Lincoln County in performing services under this Agreement shall be made.

Lincoln County agrees that the ACO(s) providing the services to the Town shall be employee(s) of Lincoln County and not those of the Town, and that Lincoln County shall be responsible for the payment of any compensation or indemnity to any such employee(s) because of injury or sickness arising out of his or her employment.

10. MUTUAL OBLIGATION TO DEFEND, INDEMNIFY AND HOLD HARMLESS

The County and Town agree that each shall defend, indemnify and hold harmless the other for any claims, demands, actions or causes of action asserted against one as a

result of the actual or alleged negligence or other wrongdoing by the other, including claims, demands, actions or causes of action asserted against, or caused by, County or Town employees, agents, attorneys or others acting on their behalf.

The party obligated to defend, indemnify or hold harmless shall have the right to control the defense of, or response to, any claim, demand, action or cause of action that is asserted or filed against the other. The right to control includes the right to hire counsel of the obliged party's choosing, and to settle or defend any such claims in the obliged party's sole discretion.

In the event that claims are asserted against both parties by a third party for matters relating to or arising out of this Agreement, then each party shall be obligated to defend itself in response to, or defense of any such claim. If a fact-finding tribunal ultimately adjudicates the merits of any such claims, and if that adjudication results in a determination that either party is liable for damages, then the liable party shall be obligated to reimburse the other party for those fees, expenses, costs and damage that were determined to be caused by, or the responsibility of, the liable party. The intent of this agreement to defend, indemnify and hold harmless is to allocate the financial and other exposure, expense and burden to the party whose conduct has resulted in the assertion or filing of any claim, demand, action or cause of action.

11. STANDARD OF PERFORMANCE

Lincoln County and all participating Towns agree to form an Advisory Committee consisting of at a minimum one ACO, one representative from each participating municipality, and one county representative. The Advisory Committee shall meet as needed to evaluate the effectiveness of this agreement, training, equipment and other needs, and to report its findings with recommendations to each party to this agreement. Lincoln County through the Sheriff's Office shall host and coordinate Advisory Committee activities with the Town(s).

The Town and Lincoln County shall attempt to mutually resolve all issues pertaining to the nature of the services and conduct of the ACO(s) performed under this Agreement, and may mutually choose to do so through the Advisory Committee, provided, however, that Lincoln County shall make the final determination on said issues. Lincoln County agrees to receive and consider, in good faith, all inquiries and requests made by the Town. All decisions pertaining to employment, discipline, and discharge of personnel, performance of duties and other personnel matters shall remain exclusively with Lincoln County.

12. JOB DESCRIPTION(S)

A copy of all relevant Job Descriptions for Town and County positions shall be attached to and be made a part of this Agreement.

13. ARBITRATION

(A) In the event of dispute between the parties, either party may request arbitration to resolve such dispute and may refer the disputed matter to an arbitration panel. Such election for arbitration shall be conclusively evidenced by the filing of a written demand for arbitration with the opposing party. This demand for arbitration shall be made within thirty (30) days after the claim, dispute or other matter in question has arisen, and in no event shall it be made when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. A written demand for arbitration shall also be set forth the name of the complaining party's representative to the arbitration panel, as defined below.

(B) The arbitration panel shall consist of the following members:

- a representative of the Town appointed by the Selectmen;
- a representative of Lincoln County appointed by the County Commissioners; and
- a third member to be selected by the two members previously selected;

except that, if the representative of the parties cannot agree on a third member within ten days of the appointment of the last of them, either one may request the American Arbitration Association to appoint said third member and the selection of the American Arbitration Association shall be binding on both parties.

(C) Once a party has sent the other party a written demand for arbitration, the other party must appoint its representative within Twenty (20) days of the receipt of said demand for arbitration and must give notice of its decision to the other party within the same period of time.

(D) The two representatives so appointed to the arbitration panel shall select a third member of their panel as provided in paragraph (B) above.

(E) The claim, dispute or other matter shall be submitted to the full arbitration panel after appointment of the third member and the panel shall render its decision within thirty (30) days from the close of the hearing.

(F) All costs of the arbitration shall be borne equally by each party.

(G) The decision of the arbitrators shall be final and conclusive between the parties.

14. TERMINATION

- (A) This Agreement shall expire on **June 30, 2022** unless earlier terminated in accordance with paragraph (B) of this Section or unless extended as set forth in Section 15 hereof. The County, through the Sheriff's Office, agrees to provide the Town with any proposed renewal contract at least sixty (60) days prior to expiration.
- (B) Either party can terminate this Agreement, at any time, by providing the other party with a written notice of termination not fewer than sixty (60) days prior to the date specified for termination in said notice.

15. EXTENSION

Unless terminated on notice, as provided in Section 10 above, rights and privileges herein granted, together with all other provisions of this Agreement, shall continue in full force and effect, subject to necessary adjustment of any added cost factors, for an additional period of thirty (30) days from the date of expiration heretofore mentioned, unless either party, at least ten (10) days prior to said date of expiration, shall notify the other party in writing that it does not desire the Agreement to be extended for such an additional period.

16. ENTIRE AGREEMENT

This instrument embodies the entire Agreement of the parties. There are no promised terms, conditions, or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or Agreements, either verbal or written, between the parties hereto.

IN WITNESS WHEREOF, the TOWN OF WISCASSET by order duly adopted by its Selectmen, has caused this Agreement to be signed by the Selectmen; and the COUNTY OF LINCOLN, by order of the County Commissioners, has caused this Agreement to be subscribed by the Chairman of said Board and the seal of said Board to be affixed thereto and attested by the Clerk of said Board, all as of the day and year first below written.

SIGNED, SEALED AND DELIVERED

IN THE PRESENCE OF: COUNTY OF LINCOLN

DATE:

BY:

CHAIRMAN
COUNTY COMMISSIONERS

DATE:

BY:

SHERIFF

SIGNED, SEALED AND DELIVERED

IN THE PRESENCE OF: TOWN OF WISCASSET

DATE:

BY:

ATTEST:

COUNTY ADMINISTRATOR, DEPUTY

10c



To whom it may concern.

We at Wreaths Across America want to say thank you to Wiscasset Police Officer Sgt. Perry Hatch for taking time in support of Wreaths Across America Mobile ED unit traversing through town on Saturday July 3rd 2021. His dictation to make sure we were able to arrive at our destination, (Wiscasset Speedway) without incident, is very important to the mission of Wreaths Across America. That being, **Remember Honor Teach.**

We would also like to recognize fire Chief Robert Bickford (Wiscasset Fire Dept.) for stepping up and taking time to see that we were escorted to our destination. Folks like this stepping up, volunteering are a vital part of what makes America go.

Also a shout out to Chief Hesseltime for his efforts making sure this event went smoothly.

The Town of Wiscasset is truly lucky to have such dedicated employees.

Again thank you.

A handwritten signature in cursive script that reads "Richard Barter".

Richard Barter

Brunswick, Maine

Volunteer at Wreaths Across America

1 SELECTMEN REPORT

Department(s): 100 - 514
June

10d

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	206,797.53	9,368.38	172,505.63	0.00	34,291.90	83.42
101 - AIRPORT	91,616.00	11,258.96	71,613.78	0.00	20,002.22	78.17
102 - ANIMAL CONTR	14,927.00	0.00	11,178.34	0.00	3,748.66	74.89
103 - ASSESSING	7,026.00	0.51	4,578.75	0.00	2,447.25	65.17
104 - BRDS & COMM	4,460.00	102.27	1,790.49	0.00	2,669.51	40.15
105 - CELEBRATIONS	12,000.00	873.80	2,212.45	0.00	9,787.55	18.44
106 - CLERK	93,114.00	5,320.67	90,638.99	0.00	2,475.01	97.34
107 - CEO	36,823.00	3,150.15	34,968.70	0.00	1,854.30	94.96
108 - COMMUN ORG	62,865.00	0.00	62,865.00	0.00	0.00	100.00
109 - CONTINGENCY	30,000.00	0.00	30,000.00	0.00	0.00	100.00
110 - CONTRACTS	254,700.00	18,905.56	140,972.32	0.00	113,727.68	55.35
111 - COUNTY TAX	654,247.00	0.00	654,247.28	0.00	-0.28	100.00
112 - DEBT SERVICE	243,235.00	0.00	225,050.36	0.00	18,184.64	92.52
113 - ELECTIONS	35,799.27	2,697.78	15,181.42	0.00	20,617.85	42.41
114 - EMS	583,606.00	50,904.93	528,473.92	0.00	55,132.08	90.55
115 - FD FIRE DEPT	147,959.00	21,999.21	103,481.37	0.00	44,477.63	69.94
116 - FINANCE	253,932.00	14,499.45	187,407.58	0.00	66,524.42	73.80
117 - GA	24,118.76	141.47	15,157.38	0.00	8,961.38	62.84
118 - MUN BULIDING	70,426.00	7,683.04	54,418.65	0.00	16,007.35	77.27
119 - MUN INSURANC	212,094.00	0.00	171,368.04	0.00	40,725.96	80.80
120 - OVERLAY	24,901.66	0.00	6,482.28	0.00	18,419.38	26.03
121 - PARKS & REC	829,889.00	96,776.90	707,004.22	0.00	122,884.78	85.19
122 - PLANNING	28,700.00	0.00	111.22	0.00	28,588.78	0.39
123 - POLICE	469,752.00	42,807.71	466,098.09	0.00	3,653.91	99.22
124 - PD SRO	46,305.00	3,916.79	38,668.26	0.00	7,636.74	83.51
125 - PUBLIC UT	275,514.00	44,518.11	288,909.07	0.00	-13,395.07	104.86
126 - PUBLIC WORKS	628,972.00	31,205.30	477,990.21	0.00	150,981.79	76.00
127 - SELECTMEN	30,362.00	3,716.55	26,432.20	0.00	3,929.80	87.06
128 - SCHOOL TOWN	5,999,603.00	499,966.95	5,999,603.40	0.00	-0.40	100.00
129 - SR CENTER	14,466.00	838.40	1,811.82	0.00	12,654.18	12.52
130 - SHELLFISH	6,000.00	141.00	4,429.72	0.00	1,570.28	73.83
131 - TIF	240,339.95	0.00	240,339.95	0.00	0.00	100.00
132 - TRANSFER ST	560,217.00	57,757.85	541,883.27	0.00	18,333.73	96.73
133 - WATERFRONT	69,767.00	16,144.10	52,277.34	0.00	17,489.66	74.93
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
200 - RETIREE HEAL	64,222.00	4,991.93	55,593.35	0.00	8,628.65	86.56
302 - CONSTRUCTION	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,327.40	40,062.36	0.00	401.64	99.01
314 - BACKHOE DEBT	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
315 - RD/SIDEWALK	215,519.78	0.00	0.00	0.00	215,519.78	0.00
316 - NEW AMBULANC	200,000.00	0.00	0.00	0.00	200,000.00	0.00
317 - STRETCHER	27,000.00	0.00	0.00	0.00	27,000.00	0.00
318 - WCC ROOF	80,000.00	0.00	6,900.00	0.00	73,100.00	8.63
319 - CULVERT REPA	50,000.00	11,342.36	27,629.32	0.00	22,370.68	55.26
320 - WW STUDY	55,000.00	0.00	0.00	0.00	55,000.00	0.00

1 SELECTMEN REPORT

Department(s): 100 - 514
June

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
321 - WW FIRE DOOR CONT'D						
321 - WW FIRE DOOR	28,000.00	0.00	15,031.50	0.00	12,968.50	53.68
322 - FIRE TRUCK	30,000.00	0.00	30,000.00	0.00	0.00	100.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	0.00	158,820.04	0.00	16,179.96	90.75
333 - WCC CAPITAL	15,364.74	0.00	8,444.74	0.00	6,920.00	54.96
334 - RADIOS/REPEA	3,473.57	0.00	0.00	0.00	3,473.57	0.00
335 - MUN FLOORS	15,625.17	0.00	0.00	0.00	15,625.17	0.00
337 - POLICE DEPT	31,000.00	0.00	31,000.00	0.00	0.00	100.00
338 - DOT UTILITY	33,175.00	0.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	68,616.22	553,169.45	0.00	180,044.55	75.44
514 - CEM OPERATIO	129,007.00	10,252.22	65,786.24	0.00	63,220.76	50.99
Final Totals	15,532,006.43	1,043,225.97	13,767,345.78	0.00	1,764,660.65	88.64

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 04/30/2021	Market Value as of 05/31/2021	Market Value as of 06/30/2021	Change in Market Value
Montsweag Dam Reserve Fund	\$ 222,614.99	\$ 223,441.25	\$ 225,455.65	\$ 2,014.40
Cemetery Trust Fund	\$ 2,534,613.94	\$ 2,544,013.46	\$ 2,567,010.70	\$ 22,997.24
General John French Scholarship	\$ 83,909.32	\$ 84,220.76	\$ 84,980.04	\$ 759.28
Jackson Cemetery Fund	\$ 41,341.85	\$ 41,495.29	\$ 41,869.39	\$ 374.10
Larabee Band Fund	\$ 1,000,544.14	\$ 1,004,257.74	\$ 1,013,311.50	\$ 9,053.76
Haggett Scholarship Fund	\$ 18,946.75	\$ 19,017.07	\$ 19,188.52	\$ 171.45
Mary Bailey Fund	\$ 609,383.32	\$ 611,645.09	\$ 617,159.30	\$ 5,514.21
Seth Wingren Fund	\$ 38,291.90	\$ 38,434.02	\$ 38,780.52	\$ 346.50
Wiscasset Community Center Endowment Fund	\$ 4,338.27	\$ 4,354.37	\$ 4,393.62	\$ 39.25
Cooper-DiPerri Scholarship Fund	\$ 43,161.72	\$ 43,321.92	\$ 43,712.49	\$ 390.57
Recreation Scholarship	\$ 1,121.04	\$ 1,125.20	\$ 1,135.34	\$ 10.14
Town of Wiscasset Edowment Fund Total	\$ 4,598,267.24	\$ 4,615,326.17	\$ 4,656,997.07	\$ 41,670.90
Town of Wiscasset Capital Reserve	\$ 549,404.87	\$ 551,136.33	\$ 558,517.87	\$ 7,381.54
Town of Wiscasset Construction Reserve	\$ 2,424,846.29	\$ 2,432,488.23	\$ 2,465,067.33	\$ 32,579.10
Town of Wiscasset Equipment Reserve	\$ 6,002,480.56	\$ 6,021,397.49	\$ 6,102,044.01	\$ 80,646.52
Town of Wiscasset Furnace Replacement Reserve	\$ 498,795.22	\$ 500,367.19	\$ 507,068.77	\$ 6,701.58
Town of Wiscasset Major Repairs Reserve	\$ 671,917.07	\$ 674,034.63	\$ 683,062.20	\$ 9,027.57
Town of Wiscasset Recreation Building Reserve	\$ 2,628,277.45	\$ 2,636,560.52	\$ 2,671,872.82	\$ 35,312.30
Town of Wiscasset Retirement Health Insurance Reserve	\$ 261,751.43	\$ 262,576.34	\$ 266,093.11	\$ 3,516.77
Town of Wiscasset Roof Repair Reserve	\$ 458,037.47	\$ 459,480.98	\$ 465,634.96	\$ 6,153.98
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 138,097.29	\$ 138,532.51	\$ 140,387.92	\$ 1,855.41
Town of Wiscasset Highway Department Capital Reserve	\$ 3,224.36	\$ 3,234.53	\$ 3,277.85	\$ 43.32
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,299.18	\$ 4,312.73	\$ 4,370.49	\$ 57.76
Town of Wiscasset Reserve Funds Total	\$ 13,641,131.19	\$ 13,684,121.48	\$ 13,867,397.33	\$ 183,275.85



BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
 TEL: (207) 624-7220 FAX: (207) 287-3434
 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

10e

ON PREMISE RELOCATION APPLICATION

Permanent License #: 1255 Expiration Date: October 5, 2021

Legal Name: In A Silent Way LLC Doing Business as: _____

From: 65 Main Street, Wiscasset, ME 04578
Current Physical Address

To: 51 B Water Street, Wiscasset, ME 04578
New Physical Address

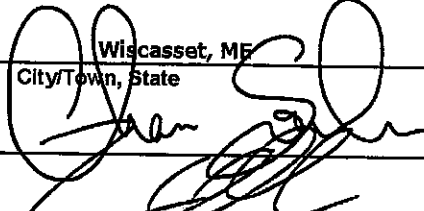
Has the premises for which the transfer is requested been licensed by the Department of Human Services? Yes No

Requested Transfer Date: Immediately / 7/10/21

Contact Person: Chandler Sowden Telephone Number: 260-437-1813

Email address: Chandler@inasilentwaymaine.com (Please Print)

Dated at: Wiscasset, ME On 7/10/21, 20____
City/Town, State Date



Signature of Owner or Corporate Officer

Chandler Sowden
Zachery Goodwin
Printed name(s)

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:
 Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

 Signature of Official(s) Printed name of Official(s)

10g

The following are changes requested by the DEP:

Article VI – Zoning Schedule of Uses

Remove: Timber Harvesting from table

Article VI – Shoreland Resource Protection District AA.10 Stream Protection Areas A. D. 1

Remove: Timber Harvesting from section

Glossary

Delete definitions of: Cross-sectional area, DBH, Forest Management activities, Forest stand, Harvest area, Land management road, Residual basal area, Residual stand, Skid road or skid trail, Slash, Timber harvesting and related activities and Windfirm.

Article XIII

Or Page 365 – After minimum setbacks, add
Minimum Lot Size
1. White's Island – 50%

The following are changes necessary for the Solar ordinance

Article VI – Zoning Schedule of Uses

Add: Solar Energy Systems to the Schedule of Uses in Rural Column

Glossary

Add SOLAR ENERGY: Electromagnetic Energy transmitted from the sun (solar radiation).

Add SOLAR ENERGY CONVERSION SYSTEM: A solar-based energy conversion system that converts solar energy to electric or thermal energy. Facility size is measured by calculating the square footage of solar panels at maximum tilt on the ground below.

Dennis L Simmons

10⁰

From: Lucia Droby <ludroby@verizon.net>
Sent: Tuesday, July 13, 2021 3:40 PM
To: Dennis Simmons
Subject: two questions

Dennis –

Wiscasset Creative Alliance is planning a fundraising House & Studio tour on Saturday, Aug. 14, from noon to 5pm. We need a central location for people purchasing tour tickets and for distributing tour maps. Would it be possible to use the parking lot behind Town Office? This is strategically located and provides easy access to a couple of sites in the Village, two sites in Alna, and a site in south Wiscasset. I expect that we would be most active in the parking lot from about 11:30 to 1:30pm, but I will probably stick around a bit longer for last minute purchases.

Second, we'd like to invite you to be a docent at one of the sites which include two historic homes in the Village, a home on Birch Pt. Rd., and an artist studio on Federal St. (the other two sites don't need additional docents.) It could be fun!

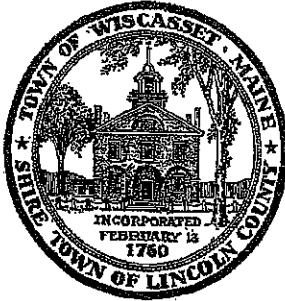
Regards,

Lucia

Wiscasset Creative Alliance [CALENDAR](#)

The arts are cornerstones of the economy and part of the connective tissue of civil life.

10j



Office of the Town Clerk

51 Bath Road Phone: (207) 882-8200
Wiscasset, ME 04578 Fax: (207) 882-8228
E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Sheep SCOTT Fine ART and Antiques
New Business Existing Business years in operation Ownership/Location Change

Location of business: 11 SUMMER STREET Map/Lot _____

Preferred mailing address: _____

Business phone number: 903 526 9921

Description of Business: ART & ANTIQUES

Owner's name: Robert L Stevens Owner's phone: 903 526 9921

Owner's home address: 11 SUMMER STREET, WISCASSET, ME

*Emergency contact person: GRACE STEVENS

*Emergency phone numbers: home: _____ cell: 207-607-0448

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? No

Will you need a sign permit? No

Will this business be a home occupation? Yes

This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: RStevens@village.ed

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Robert L Stevens, state that I am OWNER

of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 7/6/2021 Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

7/6/2021

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: Sheepscot Fine Art and Antiques

Code Enforcement Officer:

Comments: This business is not allowed in a residential area without planning board approval

DocuSigned by:
Signed: Bruce Mullins Dated: 7/8/2021 | 08:23 EDT
4FFAF1178A104FE...

Wiscasset Police:

Comments: No Concerns

DocuSigned by:
Signed: Chief Hesselbine Dated: 7/7/2021 | 08:16 EDT
1C68046FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department:

Comments: No issues

DocuSigned by:
Signed: Robert Bickford Dated: 7/7/2021 | 09:10 EDT
F241099CDFDA484...

EMS Department:

Comments: Will there be any events that change traffic flow in front of the venue?

DocuSigned by:
Signed: Chief Bean Dated: 7/13/2021 | 11:16 EDT
27D8E4999FD143E...

Waste Water:

Comments: No Concerns

DocuSigned by:
Signed: Rob Lalli Dated: 7/7/2021 | 09:18 EDT
2DE2582E2D874D9...

License Approved: _____ Dated: _____



Town of Wiscasset

Office of the Town Manager

July 20, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

Since I was out most of last week the report will be brief.

The cleanup of the ash ponds adjacent to Mason Station is ready to go out to bid. On the 12th Ransom held a pre-bid meeting with 13 companies who were interested in the project. The preliminary schedule is to have a bid opening July 26th, award the contract by July 30th, begin the project August 9th with a targeted final completion date of November 12th.

The Cenergy lease is a work in progress. We have received their initial proposal, which has been reviewed and marked up by the town's attorney and sent back to them to address the attorney's concerns. I should have a draft for your review at your next meeting.

I have had many comment/complaints about the length of time it is taking for the downtown lights to change and allow pedestrians to cross or cars to come off the side streets. I have expressed these concerns to the traffic engineers who are monitoring the lights. I have been informed that they have in fact lengthened the time it takes for them to change in an effort to have Rt 1 traffic flow continuously for longer periods. This is causing frustration on those who are waiting and I, along with many others, have observed cars or pedestrians getting impatient and making a turn against the light or crossing against the light, creating a public safety hazard as well as forcing cars to stop when they otherwise shouldn't. Seems the answer that they are contemplating is to place a countdown timer on the poles so people know long much longer it will take for the light to change.

We have some employees who, because of a combination of COVID and staffing issues, have not been able to use their accumulated vacation/holiday time off. Because we pay out unused time when an employee leaves town employment the town has a policy that limits carrying unused vacation/holiday time to 80 hours, so these employees are losing time off they earned. Because of the circumstances I feel like we are punishing employees who have gone the extra mile to insure the public receives the services they expect. While the town does have a policy that allows me to grant up to 40 hours of comp time to FSLA exempt employees, it does not apply to non-exempt. I am asking the Board for a one time exception to the policy to allow me to award comp time to these non-exempt employees. Comp time is not payable on separation and does not create a liability for the town.

11a