

4a

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
JUNE 1, 2021

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack,
Sarah Whitfield and Town Manager Dennis Simmons

Pam Dunning called the meeting to order at 6:07 p.m.

Jeff Slack moved to take up under item 10 the business license applications of Kate's Boutique, LLC and Uncle Tom's Fish N Chips. Vote 5-0-0.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of May 21 and May 28, 2021. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of May 25 and June 1, 2021. Vote 5-0-0.**

3. Approval of Minutes

a. **Kathy Martin-Savage moved to approve the minutes of May 18, 2021. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee appointments

Jeff Slack moved to appoint John G. Rafter to the Comprehensive Planning Commission. Vote 5-0-0.

6. Public Hearing

a. Special Amusement Permit: Daniel Dyer, DBA Barnhouse Grill & Bar, 690 Bath Road. **Jeff Slack moved to open the public hearing at 6:12 p.m. Vote 5-0-0.** The permit requested is for live music on the deck. **Kathy Martin-Savage moved to close the public hearing at 6:13. Kathy Martin-Savage moved to approve Dan Dyer's special amusement permit for the 2021 season. Vote 5-0-0.**

b. Special Amusement Permit: Cecilio Juntura, DBA Taste of Orient, 306 Bath Road. **Kathy Martin-Savage moved to open the public hearing at 6:14 p.m. Vote 5-0-0.** Town Manager Dennis Simmons said normally the Town Clerk issues renewal licenses; however, in cases where complaints have been made, the application is referred to the Select Board. He said both the Police Chief and the Code Enforcement Officer had registered complaints. Chief Hesseltine said there had been numerous complaints of over-serving and drunk driving as a result. The CEO reported complaints of food poisoning. Juntura said people came to his bar who had already been drinking; he was working to control his patrons and would be closing earlier. **Kathy Martin-Savage moved to come**

out of the public hearing at 6:23 p.m. Vote 5-0-0. Kim Andersson moved to approve the Liquor License Renewal for Cecilio Juntura, Taste of Orient. Vote 4-1-0. (Slack opposed).

7. Public Comment

Peter Wells, Co-chair of Schoonerfest distributed brochures for the August event and in an update said a website had been launched. With regard to liability insurance, he said \$2,000,000 coverage would be provided by Creative Alliance, and Workers' Comp insurance was not necessary as there would be no employees, only volunteers. Dennis Simmons said he would check with MMA, as town volunteers were covered by Worker's Comp. Wells said with regard to parking, he is investigating remote parking lots with buses to bring patrons to the downtown area. He will also be coordinating with Public Works and the Police Department.

8. Department Head or Committee Chair

Becky Applin, Chair of the Cemetery Committee, thanked the board for appointing her and the other committee members. She said the ad hoc committee would be updating the 2013 guidelines and looking to the select board for direction. The committee will meet the first and third Mondays at 6 p.m. Pam Dunning offered assistance of the library with materials dealing with the history of the cemeteries. Dunning expressed concern about dogs in the cemeteries and suggested that when it is fenced, a self-closing gate be installed. A policy to ban animals in the cemeteries was also suggested.

9. Unfinished Business

a. Sidewalk Policy: Sarah Whitfield said the only change to the draft policy was the removal of the section prohibiting skating, as it would require an ordinance to prohibit. She suggested that a copy of the application also be distributed to the board. **Kathy Martin-Savage moved to adopt the Wiscasset Downtown License Policy. Vote 5-0-0.**

10. New Business

a. 2021 Fireworks Contract – Central Maine Pyrotechnics: **Kathy Martin-Savage moved to authorize the Town Manager to execute the 2021 Fireworks Contract with Central Maine Pyrotechnics.** Dennis Simmons said there were carryover funds from last year when the fireworks were cancelled. **Vote 5-0-0.**

b. Request for use of Town Property – Wiscasset Public Library

The children's librarian, as part of the summer reading program, has requestee use of the town common near the courthouse for the installation of laminated story boards for a week three or four times over the summer. **Kim Andersson moved to approve the library's request for the use of town property. Vote 4-0-1 (Dunning abstained).**

c. Scholarship expenditure approval for 2021 General John and Mrs. Jeannette French Scholarship and the 2021 Lawrence B. Haggett Memorial Scholarship: **Jeff Slack moved to approve 2021 scholarship expenditure for the General John and Mrs. Jeannette French Scholarship and the**

2021 Lawrence B. Haggett Memorial Scholarship to Wiscasset High School students who meet the scholarship's criteria selected by Wiscasset. Vote 5-0-0.

d. Request for half day closure on June 30th for fiscal year-end procedures: **Kathy Martin-Savage moved to approve the request for half day closure on June 30th for fiscal year-end procedures. Vote 5-0-0.**

e. Approval of Business License Application of Kate's Boutique, LLC.

f. Approval of Business License Application of Uncle Sean's Fish N Chips.

Jeff Slack moved to approve both business license applications. Vote 5-0-0.

11. Town Manager's Report

Dennis Simmons reported that the Middle Street and Treats' parking lots had been paved.

He noted that the governor's proposed supplemental budget includes increased funding for education bringing the state's share of education funding to 55%. The supplemental budget also includes an increase in revenue sharing from 3.75% to 4.5% for FY22 and 5.0% for FY23.

Simmons announced that the town should be receiving the first tranche of the ARPA funds in June estimated at \$391,000.

There has been no report on the Wawenock Building repair; an engineering study has been completed but a final report has not been issued.

Simmons expressed his thanks to Kathy Martin-Savage and Jeff Slack whose terms ended with this meeting.

12. Other Business

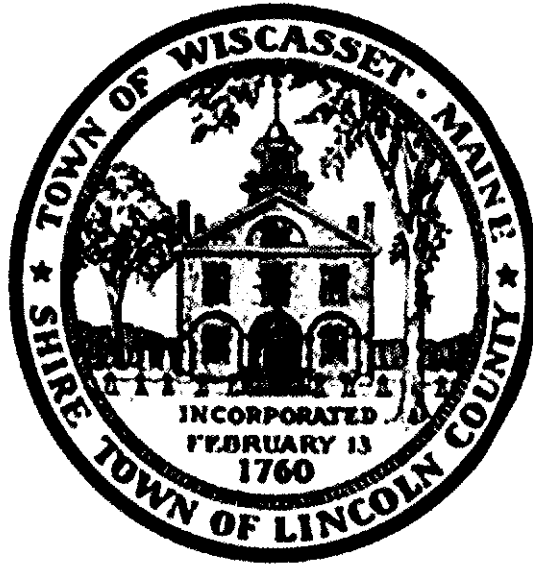
Pam Dunning thanked Kathy Martin-Savage and Jeff Slack for their work on the select board for many years.

13. Adjournment

Jeff Slack moved to adjourn the meeting at 6:50 p.m. Vote 5-0-0.

9a

Town of Wiscasset
May 2021
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: May Monthly Report
Date: June 8, 2021

Re: Airport Monthly Report May 2021

Sale of 100 LL Aviation Gas was 3,760.90 gallons for a gross revenue of \$17,072.17 dollars. There was 322.28 gallons of Jet A sold for a gross revenue of \$1,450.27 dollars. Compared to the 2020 sale of 100LL there were 2,683.62 gallons sold for a gross revenue of \$13,333.62 dollars and no Jet A was sold. As predicted in the April report we took delivery of 8,000 gallons of 100 LL Aviation Gas.

Operationally we had 438 flights. I can not compare last years' number because the GARD system was inoperable in May of 2020.

Two months into the 4th qtr. our expenses are at 59% of the fiscal years' budget of \$91,616.00 dollars expended. There is \$32,697.80 remaining for the 4th quarter.

Our revenue is 54% collected, up by 9% from last month.

Activity is picking up as summer approaches, a great improvement over 2020. The FBO office is open seven days a week now. We are anxiously awaiting the results of today's Town vote on going forward with the solar project and hearing from the FAA when our runway project will begin.

Many thanks to the Board of Selectmen for holding a workshop here at the airport in May.

Respectfully submitted,

Rick Tetrev

**"Discovering Wiscasset
One Flight at a Time"**



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: May Monthly Report
Date: June 8, 2021

Building Permits:

Old Sheepscot Road:	48 x 30 Greenhouse
Gardiner Road:	Addition to a deck
Alna Road:	New Home
Hickory Drive:	Tuff Shed
Hale Pond Road:	Decks
Rumerill Road:	Mobile Home
Old Bath Road:	Deck
Foye Road:	Storage Buildings
Brown Road:	Sheds
Gardiner Road:	Add fifth unit and storage area
Mossy Oaks:	Deck

Plumbing Permits:

Old Ferry Road:	INT
Old Sheepscot Road:	SSWD
Water Street:	INT
River Point Road:	INT
Gardiner Road:	INT
Foye Road:	SSWD
Cushman Point Road:	INT

Inspections:

Hodge Street, Water Street, Rocky Ridge Drive, Old Sheepscot Road, Gardiner Road, Alna Road, Foye Road, River Point Road, Bradford Road, Main Street, Chewonki Foundation, Lowelltown Road, Brown Road, Birch Point Road, Old Ferry Road, Maine Tasting Center, Borski's Way, Bath Ale Works, Bumpa Lane, Pooler Pit Road cabin and tree cutting, Jones Road, Cushman Point Road

Correspondence:

Letter to Lowelltown Road owner and tenant



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager
From: Erin Bean, EMS Director
Re: May Monthly Report
Date: June 7, 2021

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	39	73.58%
Dresden	8	15.09%
Westport Island	3	5.66%
	2	3.77%
Boothbay	1	1.89%
	Total: 53	Total: 100.00%

Report Filters

This Month we are at 80.5% of our budget. We are still seeing that the cost of equipment has continued to increase and be difficult to find such as gloves.

We are standing by at the Junior/High school when the Lincoln Health group is holding Covid-19 Vaccine Clinic's.

The new ambulance is going into production and should be ready in October.

Aurel and I are working on updating the system for communication between the cardiac monitor and run reporting system.

Hope everyone stays cool and remember the sun screen!



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: May Monthly Report
Date: June 8, 2021

Operations:

The fire department responded to 13 calls for service during the month of May. This is 3 less than the same time last year. Of the 13 calls, 12 were in Wiscasset. We responded to Dresden on May 8 for a structure fire in a mobile home. The calls for May break down as follows:

3 motor vehicle accidents; 1 structure fire; 3 grass / brush fires; 5 fire alarms; 1 smoke investigation.

We responded to and called for mutual aid assistance for a substantial brush fire on Birch Point Rd. on May 2. We would like to remind everyone that an outdoor burn permit is required any time you have a fire that is not within a contained fire pit. If you have any questions, please contact the fire department. Permits can be obtained at the fire department or online at www.wardensreport.com or www.maineburnpermit.com.

Training:

Training for the month included replacing fire department flags at area cemeteries in remembrance of past members, driver / pump training and vehicle extrication.

Staffing:

We welcomed a new member at our April meeting. Megan Williams has joined our ranks as a probationary firefighter. Megan is no stranger to the fire station. She has been coming around since she was born with her father, Firefighter and former Captain Mike Williams, and her grandfather, Lifetime Member and former Assistant Chief John Blagdon. Megan also works as an Advanced EMT for Wiscasset EMS. We look forward to working with Megan for many years to come. Welcome aboard.

Events:

As we look toward this year's Fourth of July celebration, we would like to remind the citizens and visitors of our town that a fireworks permit is required for any consumer fireworks displays. These permits can be obtained in advance of the celebration by contacting the fire department.



Town of Wiscasset

Financial:

With the fiscal year almost 92% completed, our budget stands at 55% expended. This will increase with some end of year expenditures within the next month but will come in well below budget.

Respectfully submitted,
Rob Bickford



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: May Monthly Report
Date: June 7, 2021

The Police Department responded to 254 calls for service during the month of May.

Officers responded to 4 motor vehicle accidents and conducted 81 motor vehicle stops.

Officers conducted 33 arrests for the month of May bring the YTD total to 148 as of May 31st, 2021.

Arrests/Summonses were made for the following:

- Operating Under the Influence
- Refusing to Submit to Arrest/Detention
- Operating After License Suspension
- Violation of Conditions of Release
- Disorderly Conduct
- Failure to Register a Motor Vehicle
- Operating with a Suspended Registration
- Criminal Threatening with a Dangerous Weapon
- Reckless Conduct with a Dangerous Weapon
- Drive to Endanger
- Operating Under the Influence
- Unlawful Possession of Scheduled Drugs
- Domestic Violence Assault
- Theft by Unauthorized Taking
- Arrest Warrants

Wiscasset Elementary School 5th Graders graduated the D.A.R.E. Program and had an Ice Cream Sundae party.

Speedway details resumed at the Wiscasset Speedway.



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: May Monthly Report
Date: June 8, 2021

Operations:

The month of May, for the Transfer/Public Works has been challenging in getting the town ready for summer, In addition to our day to day duties we have managed to:

1st Week

- Replaced culvert Beechnut Hill Road.
- Sweeping town Roads.
- Repaired Airport furnace.
- Removed drift wood from Waterfront.
- Repaired drain pipe Art Gallery.
- Cemetery mowing and Town commons.
- Airport mower repair.
- 5 hours mowing Airport.

2nd Week

- Opened up Scout Hall water turn on.
- Scout Hall toilet and broken pipe repair.
- Removed granite curbing at a curb cut on Water Street.
- Grub powder at Greenlawn Cemetery pest control.
- Mowed Ancient cemetery.
- Meeting at Airport on Wild life control.
- Swept down town south side.
- Mowed Haggett parking lot and Flat Iron.
- Pest control at town office removed part of a wall.
- Trimmed brush Lee Street and Bradbury.
- Cleaned up Waterfront.
- Culvert replacement Brown Road.
- Serviced Police car 108 belts, oil, inspection sticker.
- Repaired broken pipes at waterfront bath room.
- Repaired toilets waterfront bathrooms.
- Mowing and brush control 9 man hours Airport.
- Mowing at Art Gallery.
- Changed out rope on flag pole waterfront assisted by F.D. Ladder #1.



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- Purchased new mowers for Airport.
- Finished mowing entire Airport 15 man hours mowing 6 man hours weed whacking.
- Adjusted cameras for Airport runway.
- Made repairs on Airport plow truck.
- Staff Meeting.
- Probed burial plots at Greenlawn.
- Repaired culvert and ditching Dickinson Road.
- Mowed Commons.
- Repaired granite Ballard down town.

3rd Week

- Repaired Stop sign Lee Street.
- Cleaned trash from Rail Road Ave.
- Mowed and weed whacked Evergreen.
- Attended selectman meeting.
- Wild life control at Airport.
- Swept Pottle Cove Road.
- Electrical problems Ambulance Bay.
- Purchased and installed new flags Waterfront.
- Clean up in and around Town Garage.
- Lawn mower repair.
- Mowed and whacked Greenlawn.
- Pest control town office.
- Ditching and culvert repair Whites Lane.
- Installed safety chains at transfer station.
- Fabricated new gate for compactor transfer station.
- Mowed commons/town office.

4th Week

- Assisted in paving in downtown area.
- Preparing town for Memorial Day.
- Mowed entire airport. 15 man hours.
- Mowed and weed whacked all cemeteries.
- Repaired broken push mower.
- Started removing plow gear from plow trucks and cleaning/oiling sander bodies.
- Went to Crooker's for $\frac{3}{4}$ gravel for road edging.
- Mapped out cemetery plot for new burial.
- Assisted paving company with trucking for clean-up.



Town of Wiscasset

- Graded Dickinson Road.
- Obtained permit for wildlife control at Airport.
- Repaired fire truck electrical problem.
- Went to N.C. Hunt for mulch at town office.
- Mulched flower beds at town office.
- Fixed garage door at shop.
- Fire truck engine #6 service and state inspection.
- Continuous repairs on Town Office.
- Continuing with daily sanitation at Town Office.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment.
- Still working on roadside brush removal and chipping.
- Street sign repair throughout the town.
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.

Transfer Station duties

The transfer station is now back to its normal operations, social distancing is still recommended. Sanitizing is taking place throughout the day. Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

Expense Summary Reports February

Public Works: 70.51%
Transfer Station: 85.87% Revenue: 81.7%
Municipal Building: 65.90%
Waterfront: 51.71%
Cemetery: 41.16%

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: May Monthly Report
Date: June 8, 2021

May has been another great month (no longer needing to wear masks), for the Wiscasset Community Center / Wiscasset Parks and Recreation Department. Our membership numbers continue to rise, showing more people are getting out and enjoying what we have to offer. Programs and activity participation continues to grow as more and more becomes available for families to enjoy!

Program Updates

Unsinkables Swim Team has taken some time off this month, opening registration for the Summer season which will be starting back up in early June. Swim Team & Swim Club registration is open for our summer sessions.

Our swim lesson registrations have increased dramatically, creating additional classes and waitlists for others. We offer Group Swim Lessons (Levels 1, 2, 3, 4 & 5), Parent Tot, Splash Class, WCC Swim Club, Private and Semi Private Lessons. We have had an increase in requests for Private & Semi-private swim lessons, parents taking advantage of the one-on-one teaching of lessons.

Our Remote Learning Camp Days and ASA programs continue to be a huge help for working parents. Remote Learning Days has been cut to one day a week (Wednesday) with the schools going back to 4 days per week of in person learning. Afterschool Adventures is currently and will continue to be offered for all students between the grades of Pre-K & 5th, who are going to Wiscasset Elementary School and other area schools for in person learning.

Mainely Summer Camp registration is open and coming soon. We currently have 48 children registered for camp with three weeks left before it starts. This is a great sign of things to come as it is near double the campers that we had registered for last summer's camp.

Our Cal Ripken, Youth Baseball & T-Ball and Spring Running Club programs are running and will be finishing up in early June. All-star teams will be chosen and compete in regional tournaments.

Our BabeRuth Baseball registration is open for the 2021 Summer Season, for ages 13 – 16, word on the street is that we will have enough registrations to fill two teams this summer. These teams will play in the 'Coastal' BabeRuth League.

'Cornhole' on Monday evenings finished up in early May, we will be bringing this back in the fall.

Fitness classes both in the water and in the gymnasium continue to grow in attendance. We have added a Waterworks class (with Nori) to Saturday mornings at 7:00 am, a great way to start your weekend! Waterworks is offered Mon – Fri at 8:30 am and also on Mon & Wed evenings at



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5:45 pm. We have moved our Saturday morning PiYO class (with Lorna) back to the Recreational Pier for the summer, starting at 7:30 am. Yoga (with Tamara) is offered Mon, Wed & Fri in our gymnasium at 7:45 am. Zumba (with Barbara) is back on Friday mornings at 10:00 am, currently being held outside at the WCC. Cardio Kick (with Chelsea) is every Thursday in the gymnasium at 6:30 pm. Cedric's Challenge is held every Friday in the gymnasium at 6:00 pm.

Karate continues to be offered every Monday & Thursday evening. This program continues to grow, bringing in new participants each session. We will be looking at expanding and offering another level of classes in the fall.

Our Pickleball program continues to grow, getting back to wear it was before the pandemic. This very active group is going to use our gymnasium as well as the outside Tennis Courts at WMHS throughout the summer. Schedule will be posted online at www.wiscassetrec.com

The Senior Center is back into the swing of things, community dinners on the 2nd Wednesday of each month, cribbage on Tuesday's (9:30 am) and Thursday's (5:30 pm) every week. Our Sew and Chat ladies get together every Mon & Fri (9:30 am) to socialize with each other while enjoying their individual hobbies.

Wiscasset Spring Run Club finished up their season with a couple of meets with Bath, hoping to bring this program back in the fall. Special 'Thank you' to Charlie Bassett for his dedication to this program.

Soccer and Basketball Camps will be open for registration soon, these camps will be happening throughout the summer.

WMHS Summer Soccer is starting up on June 17th and will run until the end of July. WMHS Boys and Girls will be combined for this summer session unless numbers justify being separated.

WPRD Summer Track & Field registration is open, this program is available for all children age 15 and under.

Coming this summer, the WPRD is going to be holding our first annual Triathlon, swimming 525 yards in our WCC Pool, biking approximately 12.4 miles, leaving from the WCC and returning to the WCC, then finishing up with a 3.1 mile run that will end at the Wiscasset Waterfront. This is all going to happen on August 22nd (last day of Schoonerfest), looking to have a great turn out!

Building and Grounds Updates

Outside of the building, the weather has been great so we have continued work on the grounds, getting fields ready and prepped for the up-coming games, practices and seasons.

We (Bob MacDonald and staff) have spent some time downtown getting the triangles at the end of Rt. 27, Summer Street & Pleasant Street ready for planting. We are all set up for the watering of the downtown area with a tank set up in the back of our parks truck, special 'Thanks' to Scott (our Town Mechanic) for getting this all set up for us. This will be a huge savings to the town considering last year there was over \$7000.00 spent on the watering of the downtown flowers and planters, paid for and donated by the 'Garden Club'.

The Sunken Garden has also been a big part of May, getting bark delivered (twice), this was spread by volunteers, with help from the Appearance of the town committee. Special 'Thanks' to Terry Heller, Stephen Ludwig and Ames True Value for their generous donation of most of the



Town of Wiscasset

petunia's that were planted in the triangles, sidewalk planters and in front of the Prettiest Little Village sign.

We have started many projects here at the WCC, at the Waterfront, the Community Playground and a few other areas around town. Hoping to finish up a couple of them in June.

Cameras have been purchased and hopefully installed throughout the month of June. These will be installed at the Waterfront for the monitoring of the area and to establish a data base for maybe charging fees in the future for different aspects of the Waterfront itself.

The Community Playground is in need of some new pieces of playground equipment that have been ordered and are going to be replaced in the next couple of months.

We are actively working on getting a new stage built to replace the one we have taken out at the town common and eventually have a completed Gazebo.

We worked together with the Public Works Department getting the Public Bathrooms at the Waterfront opened up, spruced up and running for the season. Scheduling cleaning between the departments has been figured out, we want to make sure that Wiscasset Waterfront gets raving reviews when it comes to its Waterfront Facilities.

We are continuing our work with the School Department, working together to offer many opportunities to our community and student population, including space and activities.

As mentioned last month, we have pushed off the replacement of our sloped roof sections because of the inflated costs of doing so at this time. Construction costs are very high currently and labor is hard to come by, we have been given some rough estimates that have come in much higher than what has been appropriated for the job. We are actively looking at alternatives for this project, getting and doing more for less.

Community Events

We continue to hold an American Red Cross Blood Drive here monthly at the WCC, currently this event is being held in the far end (half) of the gymnasium, dates determined monthly. Our next Blood Drive is Friday, June 18th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment.

Coming this summer, 'Concerts on the Common', 'Schoonerfest', a new 4 to 5-day event being put together by a local group of residents and business owners. We are working together with them to offer multiple events throughout this end of the week and weekend event. As mentioned above, we are going to be hosting a 'triathlon' on the Sunday, August 22nd, finishing off the weekend. Hoping this will be the first year of many, making this an Annual Event!

Fourth of July Parade will be at 1:00 pm on Sunday, July 4th! Fireworks will be held at dusk.

Coordination Meetings & Professional Development

We participate in many different webinar's and zoom meetings trying to stay connected to other communities, working on the many different questions and concerns that each department may have before moving forward with activities and programs.



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We are working with each department to accommodate one another and their schedules to make sure that everything that needs to get done (priority) continues to get done on a daily basis.

We continue to work together with the school in regards to remote learning and ASA.

The LWCF Grant, for the upgrades for White's Island did not get submitted. We did not want to put it forward without having done all of our homework on the project. We will be looking to submit a proposal this coming year, we will be sitting down in July to start preparing our information for the upcoming proposal. We are still working to get as much information together as possible to bring it forward for a presentation to the Town Manager and Board of Selectmen.

We have attended Waterfront Committee meetings, getting input and information about our downtown and the inner workings of our Waterfront. As mentioned above, we are purchasing cameras for the monitoring of the Waterfront Bathrooms (Entry doors to the building) and usage of the launching ramps, possibly setting up a fee structure and system for the use of some of the different facilities at our Waterfront.

We have been meeting with the 'Appearance of the Town Committee' and Terry Heller (Committee Chair), working out plans to plant, promote and beautify the downtown, Sunken Garden and town commons. Bringing Wiscasset and its 'Prettiest Village in Maine' beauty back to the forefront for all of our residents and visitors to enjoy!

I am involved and on the board of the Wiscasset Creative Alliance as well as the Wiscasset Area Chamber of Commerce. Both of these boards continue to actively look at ways to promote the town of Wiscasset and all it has to offer.

Chelsea and I have attended meetings and are actively involved in the NEW 'Schoonerfest' Event that is being proposed from August 18 - 22.

Director's Note:

I can't say this enough,

"I want to say 'THANK YOU' to the WCC staff, our membership, community partners and all of those who register for the programs and activities that we have to offer here at the Wiscasset Community Center / Wiscasset Parks & Recreation Department. Your continued dedication to the WCC/WPRD enable us to continue to grow as a mid-coast destination for many, residents and non-residents alike. Taking the time, going above and beyond on a daily basis speaks volumes when providing customer service and dealing with the many issues that are put in front of you each and every day.

Financial update: I still feel great about where we are as a department, as far as spending as well as our revenue, I am now projecting our revenue to come in between \$350,000 and \$380,000, which will be \$50,000 - \$80,000 less than the estimated \$429,000 revenue projection. As a department we are looking great fiscally, starting the last month of the year where we are, I feel like our department and staff have done something incredible!

As of May 31st, we have now completed 11 months out of our budget year, our total current expenditures are at \$630,783.05 (76% of total budget) and our total revenues are at \$314,375.91 (73.28% of total anticipated). We had one of the best months of May on record as far as revenue, since using MyRec (2015). These numbers show that we are currently \$84,481 in the black (using what was appropriated from taxes) with 1 month of revenue and expenses left in our 2020



Town of Wiscasset

– 2021 fiscal budget. Even though we are not at the levels of revenue of previous years we are not at the same levels of spending, either, being as fiscally responsible as possible.

As I continue to mention each month, we are continuing to look into any and all avenues of bringing in additional revenue for the WCC / WPRD. I have had continuing conversations with area communities about our Community Partnership program, requests have been sent out to neighboring towns hoping to see an increase in this program. Rentals of the building are always being looked into for additional income.

As a department, we are extremely grateful to have the support of the Wiscasset Community and the surrounding Midcoast area.

As I note, almost monthly, I am very confident we will get back to where we were and hopefully exceed expectations as a department, rebuilding programs, membership and community events. I look forward to the future and the many possibilities for our town as a whole!

Thank you for your continued support of the Wiscasset Community Center / Wiscasset Parks & Recreation Department!

Duane Goud



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: May Monthly Report
Date: June 8, 2021

Operations:

Average flow per day	0.063 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	10 %
Total Rainfall per month	1.91 inches
BOD Effluent Lab Results mg/L	
For monthly average	4 mg/L
Weekly average	8 mg/L
Daily max.	6 mg/L
All within license limits	YES
BOD Effluent Removal %	98%
Required%	85%
TSS Effluent Lab Results (mg/L)	
Monthly average	4 mg/L
Weekly average	7 mg/L
Daily max.	6 mg/L
all within license limits	YES
TSS Effluent % Removal	98%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
Fecal (tracked during disinfection season)	
Daily max (31)	1 cfu/100ml
Geometric Mean (13)	1.3
Total Residual Chlorine	
Instant daily max (0.3 mg/L)	0.09 mg/l
Monthly Avg. max (0.1 mg/L)	0.04 mg/l

BUDGET: With 91.7 % of the fiscal year gone, the Sewer Department has used 65.6% of its annual budget.

EXHAUST FAN REPAIR: Rob Bickford and the Wiscasset Fire Department's ladder truck rode to the rescue to provide access to the nearly impossible-to-reach broken bisulfite room exhaust fan at the sewer plant. It was looking to be quite a trapeze act. The ladder on the fire



Town of Wiscasset

truck easily and safely enabled sewer plant employees to remove the burned-up fan motor and replace it with a new one. The fan now works fine for removing hazardous sodium bisulfite fumes. Many thanks to Rob Bickford and the Wiscasset Fire Department for helping us tackle a tough job!

EQUIPMENT CALIBRATIONS: TMDE Calibration Laboratories came out on May 4th, and performed required inspection/certifications of all lab equipment at the sewer plant.

BELT PRESS REPAIR: A major belt steering bearing on our Belt Filter Press broke while drying sludge. Fortunately, a backup bearing was installed and the press was back up and running the next day.

PUMP STATION 16 REPAIR: A huge clog was removed from Pump #2 at Pump Station 16. Rocker arms were changed on both pumps.

D.E.P. SAMPLING: In addition to our other required testing, we sampled our effluent for pesticides and heavy metals in May. We also performed Sheepscot River sampling in which sea urchins and shrimp are raised in a blend of the River water and plant effluent water. Maine D.E.P. will assign us a required minimum survival rate/test result for the shrimp and sea urchins tests.

FETAL PIGS PRESERVATIVE: Wiscasset High School biology students will be dissecting fetal pigs. The pigs will be shipped in a liquid/non-formaldehyde preservative. I spoke with chemist Keith Barker at the supplier of the pigs, Carolina Biological Supplies Co. He assured me that the preservative, which is an ethanol-based liquid, is safe for putting down the sanitary sewer, and will not harm pipes, equipment or the sewer plant's sensitive microbiology. He recommends the preservative be flushed into the sewer system with plenty of water when being disposed of. If they follow this recommendation, I have no objection to the preservative being discarded into our sewer system.

I notified John Merry in writing of my approval for disposal into Wiscasset Sewer System. John will forward my letter to Wiscasset High School officials.

HEATING BISULFITE IN WINTER: As we are now required to chlorinate/dechlorinate our effluent year-round, we must keep our dechlorination chemical above 40 degrees F (its freezing point), even in the dead of winter. Rather than construct a new heated outbuilding, a Rep from Parflex/Hope Group visited the plant to assess the feasibility of installing a new super-insulated heated tubing system to dispense the sodium bisulfite chemical. It looks like it will work and will cost far less than other options. We eagerly await their report and estimate.

PICKUP TRUCK UTILITY BODY: Sewer Plant Employees have explored the possibility of getting a utility body for our existing pickup truck (to replace the bed). This would enable all traffic signs and cones, safety harnesses & tripod, wrenches, sewer snake and sewer camera items to be stored in the pickup, rather than having to loaded up each time (particularly during



Town of Wiscasset

late night inclement weather call-outs). The garage bay usually must house the large dump truck at least 2 days per week, causing us to park the pickup truck outdoors.

Estimates for just a utility body (which Scott at Public Works would install) ranged between \$6,000 - \$10,000.

After speaking with Dennis Simmons, the idea was floated that the EMTs are getting a new ambulance this fall and will be disposing of an old one – would the old ambulance fit the bill? As all medical and emergency equipment would be removed, the storage cabinets, closets and compartments would remain and be perfect for carrying all of our necessary equipment.

The Sewer Department discussed this possibility with Ted Snowden and his mechanic, Scott. Both agree it could make for a well-equipped sewer vehicle, and it also would also provide a badly needed second sewer vehicle. We agree with them.

I don't know how such an acquisition could be accomplished, but if given permission by all concerned parties, I will pursue the process required to make it happen.

GENERATOR BIDS: Bid sheets for 4 backup power generators for pump stations went up on the Town website. Potential bidders are directed to acquire engineering specs and blueprints from Olver Engineering. In their 60-page bidder package, Olver has presented very detailed requirements for each generator. Sealed bids will be opened in a Select Board public meeting in July.

This concludes the Sewer Department's May 2021 Monthly Report.

**Respectfully Submitted,
Robert Lalli, Superintendent**

11b

COPY



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Sea Bags, LLC

New Business Existing Business 15 years in operation Ownership/Location Change

Location of business: wiscasset downtown area Map/Lot _____

Preferred mailing address: 25 Custom House wharf, Portland, ME

Business phone number: 207.780.0744 ext 231

Description of Business: Retailer of handmade totes, handbags & accessories

Owner's name: Sea Bags, LLC - Contact: Paul Gori

Owner's home address: 25 Custom House wharf Owner's phone: 207.780.0744 ext 231

*Emergency contact person: Kathryn Flynn

*Emergency phone numbers: home: 207.780.0744 ext 209 cell: 207.650.2416

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? _____

Will you need a sign permit? _____

Will this business be a home occupation? _____

This business will be a: Corporation or LLC Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Paul Gori, state that I am a certified representative of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 6/1/2021 | 10:19 EDT

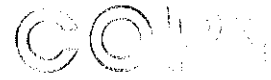
DocuSigned by:
Signature: Paul N. Gori
AB416B4637B342C...

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 06/01/2021 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

DocuSigned by:
Linda Perry
DF677AF10D1C4C3...

Business License Application-New



Business Requesting License _____

Code Enforcement Officer:

Comments: No Concerns

DocuSigned by:
Signed: Bruce Mullins Date: 6/1/2021 | 11:20 EDT
4FFAF1178A104FE...

Wiscasset Police:

Comments: no concerns

DocuSigned by:
Signed: Chief Hesselbine Date: 6/1/2021 | 11:06 EDT
1C88045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Date: _____

Fire Department:

Comments: No issues

DocuSigned by:
Signed: Robert Bickford Date: 6/1/2021 | 11:22 EDT
F241089CDFDA484...

Waste Water Treatment Plant:

Comments: No Concerns.

DocuSigned by:
Signed: Rob Lalli Date: 6/1/2021 | 11:10 EDT
2DE25B2E2D874D9...

License Approved: _____ Date: _____

11c

COPY



TOWN OF WISCASSET TEMPORARY BUSINESS LICENSE

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

First Name: Zachary Last: Kuras Middle: A

Permanent Address: 20 Midden Way Damariscotta ME 04543

Local Address: 20 Midden Way Damariscotta ME 04543

Social Security Number: 133-78-3745 Phone: 646-942-1233

Vehicle Make: Covered Wagon License Plate #: C134982 State: ME

Vehicle Year: 2021 Vehicle Type: Trailer Color: Black

Vehicle Registration Expiration Date: 5/31/23 Vehicle Insurance Expiration: 10/18/21

Drivers License Number: B141360 State: ME

Business Name/Address: Brother Shucker LLC / 4 Railroad Ave

Description of Business and Goods to be sold: Food trailer - oysters, Beer, Snacks

Location of Business in Wiscasset: 4 Rail Road Ave / TBD

Dates (beginning/ending) Business will operate: June 1 - Sept 30

I, Zachary Kuras, make oath that the information stated above is true and I am aware that I must comply with all applicable local, state and federal ordinances, regulations, rules, and laws before this permit can be issued.

Signature: [Signature] Date: 6/7/21

TOWN REVIEW

Reviewed By (Name/Title): _____ Date: _____

Comments: _____

Approved Declined

Police Department Comments: No concerns
Chief Hesselbine

11d

**MMA WORKERS' COMPENSATION SAFETY INCENTIVE PROGRAM
RESOLVE FORM**

WHEREAS, the Town of Wiscasset is a member of the Maine Municipal Association Workers' Compensation Fund (hereinafter "WC Fund"); and

WHEREAS, Maine Municipal Association (hereinafter "MMA") provides risk management services and workers' compensation coverage; and

WHEREAS, MMA developed the Workers' Compensation Safety Incentive Program (hereinafter "the Program") to help reduce the incidents and impact of workplace injuries by implementing WC claim best practices; and

WHEREAS, MMA will provide necessary written program information, and offer assistance to participants; and

WHEREAS, WC Fund members that participate in the Program and complete the required activities, will have the opportunity to earn a credit to their annual contribution; and

WHEREAS, the Town of Wiscasset is committed to providing a safe environment for its employees, citizens, and visiting public; and

WHEREAS, the Program will help enhance such an environment and promote a self-sustaining culture of safety with participating members,

NOW THEREFORE BE IT RESOLVED BY THE Town of Wiscasset to elect to participate in the MMA Workers' Compensation Safety Incentive Program.

DATED THIS first DAY OF June, 2021

ATTEST by Governing Board (signatures or e-signatures):

COPY

11e



Midcoast
H U M A N E

May 24, 2021

Mr. John O'Connell, Town Manager
Town of Wiscasset
51 Bath Rd.
Wiscasset, ME 04578

Dear John,

I hope this letter finds you well in these challenging times. Please find enclosed the agreement for services between Midcoast Humane and the Town of Wiscasset covering the period from July 1, 2021 to June 30, 2022. We ask that you please sign the contract, make a copy for yourself and return the original to me in the envelope provided. After we receive your signed agreement, we will generate an invoice.

Please note two important updates:

- Midcoast Humane is no longer offering an 'emergency' phone number for Animal Control Officers due to lack of use. We will redirect the funds used for having and monitoring this phone line to the direct care of homeless animals instead.
- Due to the increased risk of zoonotic disease transmission, we will no longer accept deceased wildlife drop offs.

Despite the obvious challenges of 2020, Midcoast Humane has pushed forward on several exciting fronts. Most significantly, we purchased a building on Industrial Parkway in Brunswick and we will spend the next year raising funds and renovating that facility to serve as a state-of-the-art animal shelter complete with a Behavior & Training Center and Humane Education Center. We are hard at work strengthening our community relationships, particularly with the Animal Control Officers within the municipalities we serve. As part of this process, we hope to offer complimentary continuing education training to ACOs, and will reach out to them directly with more information.

I welcome the opportunity to discuss our relationship further or to answer any questions you may have. Please feel free to contact me at any time.

Sincerely,

Kate Griffith
Marketing & Communications Manager
kgriffith@midcoasthumane.org
(207) 449-1366 x105





Midcoast Humane and Town of Wiscasset Agreement for Services

This agreement, made and entered into on May 20, 2021, by and between the Town of Wiscasset, Maine, a municipal corporation hereinafter referred to as the Municipality, Lincoln County, hereinafter referred to as the County, and Midcoast Humane, a non-profit corporation established under the laws of the State of Maine, hereinafter referred to as MH. This agreement will cover the contract period beginning July 1, 2021, and ending June 30, 2022.

MH, the Municipality and the County, in consideration of the payments set forth in Section X below, agree as follows:

I. Services to be provided

The services to be performed under this Agreement are for animal shelter management services in accordance with the terms, conditions and specifications contained or referenced herein.

1. MH will furnish, manage and operate animal shelter facilities located at 27 Atlantic Highway, in Edgecomb, Maine. MH shall be responsible for the day-to-day custodial care of the shelter facility and grounds, including the removal of litter and debris from outdoor areas and for use of all utilities, including, without limitation, electric, gas, water, oil, sewage and telephone.
2. MH will provide adequate food, water, shelter, space, care, treatment and transportation for small domestic companion animals which come into its custody through the following:
 - A. Animals that are voluntarily surrendered by residents of the Municipality.
 - B. Stray animals and impounded animals that are apprehended by the Municipality's Animal Control Officer, other authorized employees of the Municipality or authorized employees of the County
 - C. Stray animals that are found by residents of the Municipality and are brought to MH by such residents.
3. As the Municipality has entered into an agreement with the County in which the County has agreed to provide animal control services on behalf of the Municipality, the County is obligated to pick up stray dogs and stray cats and deliver those animals to MH. ("Stray cat" means a cat that is not under the obvious control of an individual, which is reported as being at large for at least two days, and which may appear not to be properly cared for.)

COPY

4. A duly authorized representative of the County, customarily the County's Animal Control Officer, hereinafter referred to as the Representative, will be furnished a key or code to MH's isolation area for the purpose of delivering animals during hours when MH is not open to the public. During hours when MH is open to the public, the Representative shall deliver animals to the isolation area and shall, in both cases, complete all required paperwork. The Municipality and County shall at all times provide MH with the name of their Representatives and contact information and shall notify MH of any changes. The Municipality and/or County shall be responsible for obtaining the key from any former Representative and providing such key to its current Representative.
5. In the event that the Representative delivers an animal to MH, the Municipality and/or County shall be responsible for notifying the animal's owner of such impoundment and disclosing the owner's name and address to MH. The Municipality shall be responsible for collecting all fines imposed upon the animal's owner by the Municipality for violation of animal welfare offenses. MH shall release the animal to its owner only upon proof of such payment of all fines and fees, as well as upon the payment by the Municipality or the animal's owner to MH of any fees assessed by MH, as stated below.
6. All animals that are brought to MH by a Representative shall not be removed from MH by a Representative other than upon the written authorization of MH.
7. Any Representative that picks up sick or injured animals must call MH to see if a veterinarian is on premises before bringing said animals to MH. If no veterinarian is at MH, the animals must be brought to a different veterinary clinic or like facility for care. If an MH veterinarian is on premises, the veterinarian will give his/her recommendation on whether MH is able to treat the animal or whether it needs to be transported to another veterinary clinic or like facility. The Municipality and County acknowledge that MH may be limited in its ability to treat all injuries due to limited space or lack of equipment (e.g., x-ray machine, etc.). MH, in its sole discretion may elect to refuse or accept delivery of sick or injured animals and procure the veterinary care it deems necessary and appropriate. The Municipality agrees to reimburse MH for the costs of emergency and required veterinary care within ten (10) days from the receipt of an invoice. At no time will the Municipality deliver any injured animal to the shelter during hours other than regular business hours unless the Municipality has made prior arrangements with MH. The cost of transporting animals that cannot be treated at MH, as well as the cost of such treatment at another veterinary clinic, will be borne by the Municipality if such costs are incurred during the mandatory waiting periods as required by State of Maine statutes.
8. MH will be responsible for finding "forever homes" and placement for all animals in its care. Whenever the ownership of an animal is ascertained, MH shall make a reasonable effort to notify the owner of the animal within 24 hours of determining the animal's owner.
9. In the event that euthanasia is required for reasons for public safety or welfare or in satisfaction of any obligation of the Municipality, MH shall be responsible for the humane euthanasia of any animal in its care using methods approved by the State of Maine.

COPY

10. MH will maintain regularly scheduled business hours at the animal shelter for the convenience of the public and for the purpose of transacting business in connection with the duties under this agreement and for the purpose of receiving animals or for accepting applications for the redemption of impounded animals. From time to time, MH may close due to weather conditions, staff training, or other unforeseeable circumstances. Notice of any closings will be provided to the public as far in advance as possible.
 11. MH will appoint competent and qualified agents for the carrying out of the responsibilities under this agreement, such agents to be responsible to the MH Board of Directors.
 12. MH contact personnel, available to the Municipality during regular MH business hours and on an emergency basis during non-business hours, are as follows:
 - Desiree Roberts, Director of Shelter Operations. Office: 207-449-1366 ext. 215
- In the event that either of these persons is no longer employed by MH, MH will notify the Municipality and furnish the Municipality with the contact information for their successors.
13. MH shall provide systems to monitor medical and other information on each shelter animal.
 14. On request of a resident of the Municipality, MH shall provide a list of the names and telephone numbers of the Municipality's or County's Animal Control Officer(s) and animal care providers who are available and on call for emergency services.
 15. MH alone retains sole discretion to refuse delivery of one or more animals where such delivery renders MH unable to provide appropriate housing and/or disposition of delivered animals.

II. Ownership of dogs

MH will adhere to the mandatory waiting periods and ownership requirements for uncontrolled dogs as articulated in Title 7 M.R.S.A. §3913 and any amendments thereto.

III. Ownership of cats

MH will adhere to the mandatory waiting periods and ownership requirements for stray cats as articulated in Title 7 M.R.S.A. §3919 et seq. and any amendments thereto.

IV. Public service programs

MH shall provide at its sole cost and expense the following services:

1. A reduced-cost spay-neuter program for any animal owned by a resident of the Municipality, except that, in the event that MH determines that it is no longer feasible to offer such spay/neuter program, MH shall no longer be under any obligation to do so.

2. A volunteer program to encourage support for MH and its operation of the shelter.
3. Events designed to promote animal adoptions and to educate the public about animal welfare and the benefits of sheltering in general.
4. An adoption program designed to ensure that MH identifies and secures humane, permanent homes for the animals under its care.
5. MH makes every effort to promote Trap, Neuter and Return (TNR) for feral cats, and return feral cats that are spayed or neutered, vaccinated and ear tipped to the originating location when possible, and promote caregiver volunteerism and guardianship. The Town of Wiscasset agrees to work with MH and the community to permit and encourage TNR as the preferred method of dealing with feral cats. MH will accept confined stray cats, but recommends that cats believed to be strays be given a few days to return to their homes before they are fed or confined and considered to be lost or homeless.

V. Adoption fees and recordkeeping

1. MH will collect all adoption fees and shall keep proper financial records to account for same. MH will permit the Municipality and/or the County, at all reasonable times, to inspect and audit such records and shall make such reports of funds received as required by statute or regulation.
2. MH shall keep full and accurate records of all animals taken into custody, showing the date, place, reason and manner whereby animals were brought into custody, with a description of the animal and a record of its final disposition.

VI. Indemnification

1. The Municipality and the County shall indemnify and hold harmless MH, its employees, directors, officers and agents from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of the Municipality, its employees, contractors or agents, in connection with the seizure, transportation or maintenance of stray dogs and cats during the mandatory waiting periods prescribed in Title 7 M.R.S.A. §3913, 3919 and 3919-A.
2. MH will indemnify and hold harmless the Municipality and the County from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of MH, its employees, contractors or agents, in connection with the operation of MH.

VII. Insurance

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MH shall procure and maintain during the term of this agreement comprehensive general liability coverage that shall protect MH from claims of damages for personal injury including accidental and wrongful death, as well as claims arising from services rendered under this agreement, whether such services be by MH, by any subcontractor, or anyone employed directly or indirectly by either of them.

VIII. Agreement not assignable

MH shall not have the right, authority, or power to sell, mortgage, or assign this agreement or the powers granted to it, or any interest therein, nor any right, power or authority to allow or permit any other person or party to have any interest in the services outlined in this agreement without the written consent of the Municipality.

IX. MH's independent capacity from the Municipality

MH, its officers, employees, directors, agents and volunteers shall act independently of the Municipality and the County and not as officers, employees, agents or volunteers of the Municipality or the County.

X. Payment

1. In compliance with the terms and conditions of this agreement, the Municipality shall agree to pay the following to MH for the performance of its obligations and responsibilities:

The annual agreed payment shall be computed on the basis of \$1.45 per capita of the human population of the Town of Wiscasset. For purposes of this computation, MH has relied on the population count as reported in the most recent official census – 3,732 residents. Accordingly, based on the Town of Wiscasset's 2010 census, the Municipality shall pay MH a flat annual fee of \$5,411.40.

2. Services NOT covered by the above computation that would result in additional payments to MH may include, but are not necessarily limited to:
 - A. An instance when any animal brought to MH by the Municipality or the County appears to be infected with rabies. In such instances, the Municipality shall be responsible for any veterinary fees and for transporting laboratory specimens for testing.
 - B. Instances in which, because of a pending legal action, an animal is boarded at MH at the request of the Municipality or the County for a period in excess of eight days, the Municipality shall pay MH a boarding fee of \$20.00 per dog, \$10.00 per cat, \$5.00 per small animal and \$5.00 per bird for each day over the eight days. These boarding fees include the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C where compensation for a dog or cat is \$5.00 a day, compensation for a female cat or dog with a litter that has not been weaned is \$8.00 a day, compensation for a rabbit is \$2.00 a day and compensation for a bird is \$1.00 a day. The boarding fees

COPY

collected by MH as listed above include the additional cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay the fees listed in Title 7 M.R.S.A §3919-C alone.

- C. Animals that are legally impounded by the Municipality or the County and boarded at MH. In these instances, MH shall be paid \$20.00 per dog per night, \$10.00 per cat per night, \$5.00 per small animal per night and \$5.00 per bird per night. These boarding fees include the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C where compensation for a dog or cat is \$5.00 a day, compensation for a female cat or dog with a litter that has not been weaned is \$8.00 a day, compensation for a rabbit is \$2.00 a day and compensation for a bird is \$1.00 a day. The boarding fees collected by MH as listed above include the additional cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay the fees listed in Title 7 M.R.S.A §3919-C alone.
- D. During the six-day waiting period as prescribed by Title 7 M.R.S.A. §3913 for dogs, the Municipality shall be responsible for the payment of all veterinary services furnished outside MH as described above in this agreement.
- E. During the waiting periods prescribed by Title 7 M.R.S.A. §3919 and 3919-A, for cats (with an ID), the 48-hour waiting period for unidentified cats and the 24-hour waiting period for feral cats, the Municipality shall be responsible for the payment of all veterinary services furnished outside of MH, as described above in this agreement.
- F. In the case of seizures due to cruelty and/or neglect, costs and fees for animal care are the Municipality's responsibility.
- G. MH has the capacity to provide veterinary support in cases of seizure due to cruelty and/or neglect, but these supports are only available for animals in its care. MH retains the right to place animals pending legal action into foster homes with established fosters, but will not provide medical care or assistance with case animals that the Municipality Representative chooses to manage and foster outside of MH.

XI. Agreement terms

It is mutually understood and agreed by the parties hereto that this agreement shall continue in effect for a period of one year from the date hereof. However, it is fully agreed that this agreement may be terminated by either party upon 90 days written notice to the other party of an intention to terminate this agreement or enter into a new agreement.

It is mutually understood and agreed by the parties hereto that the Municipality will defend this agreement with all due and proper diligence should it be challenged by any action in law. This

COPY

agreement is intended by the parties hereto as the final and exclusive expression of the provisions contained in this agreement, and it supersedes and replaces any and all prior or contemporaneous agreements and understandings, oral or written, in connection therewith, between the parties hereto. This agreement may be modified or changed only upon the written consent of the parties hereto.

In the performance of this agreement, the Municipality and the County shall abide by all MH regulations as they presently exist and as they may hereafter be amended.

XII. Applicable law

The parties hereto agree that this agreement shall be construed and governed by the laws of the State of Maine and that, in the event of a conflict between the provisions of this agreement and any State of Maine statute, the State of Maine law will control, with the exception that, in the event that any animal boarding rates contained herein are in excess of any State of Maine statutory rates, the rates contained herein will control. Boarding fees, as stated above, reflect the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C in addition to the cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay the fees listed in Title 7 M.R.S.A §3919-C alone.

MH agrees that all animal shelter management services performed for the Municipality shall be performed in full compliance with the applicable Federal and State of Maine laws, regulations and guidelines for such services.

It is understood and agreed by the Municipality, the County and MH that, in the event the Municipality's animal control ordinances are revised in such a way as to cause a substantial increase in the level of services to be performed by MH under this agreement, then such revisions shall not be covered by this agreement and the parties shall enter into negotiations regarding amendments to this agreement to address such revisions.

In witness whereof, the parties signify their acceptance of this agreement by their execution below.

TOWN OF WISCASSET, MAINE

By:

Authorized Representative

Date: _____



Print Name and Title

Date: _____

Date: _____

Witness Signature

COUNTY OF LINCOLN, MAINE

By: _____
Authorized Representative

Date: _____

Print Name and Title


Date: _____

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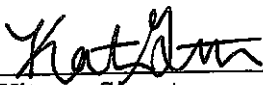
Witness Signature

Date: _____

MIDCOAST HUMANE

By: 
Mary P. Sundeen, President

Date: 05/21/21


Witness Signature

Date: 5/21/21

1 SELECTMEN REPORT

Department(s): 100 - 514
May

1/1g

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	206,797.53	13,431.26	160,623.24	0.00	46,174.29	77.67
101 - AIRPORT	91,616.00	4,747.52	58,918.20	0.00	32,697.80	64.31
102 - ANIMAL CONTR	14,927.00	1,967.04	11,178.34	0.00	3,748.66	74.89
103 - ASSESSING	7,026.00	1.73	4,578.24	0.00	2,447.76	65.16
104 - BRDS & COMM	4,460.00	214.77	1,688.22	0.00	2,771.78	37.85
105 - CELEBRATIONS	12,000.00	0.00	1,338.65	0.00	10,661.35	11.16
106 - CLERK	93,114.00	9,192.20	84,228.04	0.00	8,885.96	90.46
107 - CEO	36,823.00	2,758.38	31,192.31	0.00	5,630.69	84.71
108 - COMMUN ORG	62,865.00	28,625.00	62,865.00	0.00	0.00	100.00
109 - CONTINGENCY	30,000.00	0.00	30,000.00	0.00	0.00	100.00
110 - CONTRACTS	254,700.00	2,700.55	122,066.76	0.00	132,633.24	47.93
111 - COUNTY TAX	654,247.00	0.00	654,247.28	0.00	-0.28	100.00
112 - DEBT SERVICE	243,235.00	0.00	225,050.36	0.00	18,184.64	92.52
113 - ELECTIONS	35,799.27	2,357.48	12,501.57	0.00	23,297.70	34.92
114 - EMS	583,606.00	46,132.50	469,821.12	0.00	113,784.88	80.50
115 - FD FIRE DEPT	147,959.00	6,745.89	81,658.76	0.00	66,300.24	55.19
116 - FINANCE	253,932.00	20,216.16	169,504.53	0.00	84,427.47	66.75
117 - GA	24,118.76	647.88	14,893.53	0.00	9,225.23	61.75
118 - MUN BULIDING	70,426.00	3,812.07	46,412.66	0.00	24,013.34	65.90
119 - MUN INSURANC	212,094.00	11,382.07	171,368.04	0.00	40,725.96	80.80
120 - OVERLAY	24,901.66	0.00	6,482.28	0.00	18,419.38	26.03
121 - PARKS & REC	829,889.00	61,177.74	597,685.37	0.00	232,203.63	72.02
122 - PLANNING	28,700.00	1.02	209.62	0.00	28,490.38	0.73
123 - POLICE	469,752.00	42,365.96	417,702.51	0.00	52,049.49	88.92
124 - PD SRO	46,305.00	3,932.13	34,740.83	0.00	11,564.17	75.03
125 - PUBLIC UT	275,514.00	22,205.58	244,390.96	0.00	31,123.04	88.70
126 - PUBLIC WORKS	628,972.00	26,149.32	443,490.19	0.00	185,481.81	70.51
127 - SELECTMEN	30,362.00	1,360.44	22,715.65	0.00	7,646.35	74.82
128 - SCHOOL TOWN	5,999,603.00	499,966.95	5,499,636.45	0.00	499,966.55	91.67
129 - SR CENTER	14,466.00	590.00	973.42	0.00	13,492.58	6.73
130 - SHELLFISH	6,000.00	289.97	4,288.72	0.00	1,711.28	71.48
131 - TIF	240,339.95	0.00	240,339.95	0.00	0.00	100.00
132 - TRANSFER ST	560,217.00	46,429.92	481,076.23	0.00	79,140.77	85.87
133 - WATERFRONT	69,767.00	3,444.53	36,079.42	0.00	33,687.58	51.71
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
200 - RETIREE HEAL	64,222.00	27,297.15	50,601.42	0.00	13,620.58	78.79
302 - CONSTRUCTION	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,327.40	36,734.96	0.00	3,729.04	90.78
314 - BACKHOE DEBT	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
315 - RD/SIDEWALK	215,519.78	0.00	0.00	0.00	215,519.78	0.00
316 - NEW AMBULANC	200,000.00	0.00	0.00	0.00	200,000.00	0.00
317 - STRETCHER	27,000.00	0.00	0.00	0.00	27,000.00	0.00
318 - WCC ROOF	80,000.00	0.00	6,900.00	0.00	73,100.00	8.63
319 - CULVERT REPA	50,000.00	0.00	16,286.96	0.00	33,713.04	32.57
320 - WW STUDY	55,000.00	0.00	0.00	0.00	55,000.00	0.00

@ 91.66% of FY

1 SELECTMEN REPORT

Department(s): 100 - 514
May

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
321 - WW FIRE DOOR CONT'D						
321 - WW FIRE DOOR	28,000.00	15,031.50	15,031.50	0.00	12,968.50	53.68
322 - FIRE TRUCK	30,000.00	0.00	30,000.00	0.00	0.00	100.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	0.00	158,820.04	0.00	16,179.96	90.75
333 - WCC CAPITAL	15,364.74	0.00	8,444.74	0.00	6,920.00	54.96
334 - RADIOS/REPEA	3,473.57	0.00	0.00	0.00	3,473.57	0.00
335 - MUN FLOORS	15,625.17	0.00	0.00	0.00	15,625.17	0.00
337 - POLICE DEPT	31,000.00	0.00	31,000.00	0.00	0.00	100.00
338 - DOT UTILITY	33,175.00	0.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	53,793.79	481,474.33	0.00	251,739.67	65.67
514 - CEM OPERATIO	129,007.00	9,091.06	53,097.28	0.00	75,909.72	41.16

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 03/31/2021	Market Value as of 04/30/2021	Market Value as of 05/31/2021	Change in Market Value
Montsweag Dam Reserve Fund	\$ 214,208.57	\$ 222,614.99	\$ 223,441.25	\$ 826.26
Cemetery Trust Fund	\$ 2,438,899.96	\$ 2,534,613.94	\$ 2,544,013.46	\$ 9,399.52
General John French Scholarship	\$ 80,740.72	\$ 83,909.32	\$ 84,220.76	\$ 311.44
Jackson Cemetery Fund	\$ 39,780.69	\$ 41,341.85	\$ 41,495.29	\$ 153.44
Larabee Band Fund	\$ 962,761.42	\$ 1,000,544.14	\$ 1,004,257.74	\$ 3,713.60
Haggett Scholarship Fund	\$ 18,231.28	\$ 18,946.75	\$ 19,017.07	\$ 70.32
Mary Bailey Fund	\$ 586,371.67	\$ 609,383.32	\$ 611,645.09	\$ 2,261.77
Seth Wingren Fund	\$ 36,845.91	\$ 38,291.90	\$ 38,434.02	\$ 142.12
Wiscasset Community Center Endowment Fund	\$ 4,174.44	\$ 4,338.27	\$ 4,354.37	\$ 16.10
Cooper-DiPerri Scholarship Fund	\$ 41,531.84	\$ 43,161.72	\$ 43,321.92	\$ 160.20
Recreation Scholarship	\$ 1,078.70	\$ 1,121.04	\$ 1,125.20	\$ 4.16
Town of Wiscasset Edowment Fund Total	\$ 4,424,625.20	\$ 4,598,267.24	\$ 4,615,326.17	\$ 17,058.93
Town of Wiscasset Capital Reserve	\$ 528,602.19	\$ 549,404.87	\$ 551,136.33	\$ 1,731.46
Town of Wiscasset Construction Reserve	\$ 2,333,031.86	\$ 2,424,846.29	\$ 2,432,488.23	\$ 7,641.94
Town of Wiscasset Equipment Reserve	\$ 5,775,202.51	\$ 6,002,480.56	\$ 6,021,397.49	\$ 18,916.93
Town of Wiscasset Furnace Replacement Reserve	\$ 479,908.83	\$ 498,795.22	\$ 500,367.19	\$ 1,571.97
Town of Wiscasset Major Repairs Reserve	\$ 646,475.59	\$ 671,917.07	\$ 674,034.63	\$ 2,117.56
Town of Wiscasset Recreation Building Reserve	\$ 2,528,760.30	\$ 2,628,277.45	\$ 2,636,560.52	\$ 8,283.07
Town of Wiscasset Retirement Health Insurance Reserve	\$ 251,840.46	\$ 261,751.43	\$ 262,576.34	\$ 824.91
Town of Wiscasset Roof Repair Reserve	\$ 440,694.33	\$ 458,037.47	\$ 459,480.98	\$ 1,443.51
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 132,868.38	\$ 138,097.29	\$ 138,532.51	\$ 435.22
Town of Wiscasset Highway Department Capital Reserve	\$ 3,102.28	\$ 3,224.36	\$ 3,234.53	\$ 10.17
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,136.39	\$ 4,299.18	\$ 4,312.73	\$ 13.55
Town of Wiscasset Reserve Funds Total	\$ 13,124,623.12	\$ 13,641,131.19	\$ 13,684,121.48	\$ 42,990.29

12a



Town of Wiscasset

Office of the Town Manager

June 15, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

On June 1st the Transfer Station received a visit for an inspection from Steve Cummings from Risk Management at Maine Municipal. During his inspection he only found two easily correctable issues. (one was uncovered knockout plug in an electrical panel where a wire once was. The other request was to place chains across the openings where people deposit debris, lumber and scrap metal). I also made a visit to the Transfer Station recently and I must say that it is the neatest, best kept transfer station I have seen. I was very pleased at the condition of the grounds and buildings. Certainly not one of the more pleasant jobs but the crew is taking pride in what they do. Thank you for your hard work.

Ernie Martin from MDOT stopped by to see me and inform me that the engineers monitoring the traffic flow through town have been working on some "tweaks" to the system. They have been working on adjusting the timing and narrowing down the sensor field for the side streets so cars that are parked in areas where they shouldn't be aren't setting off the lights unnecessarily. Also, to let us know that work at the Rt. 1/27 intersection in Edgcomb will be starting soon. Expect traffic delays. He also told me that the bids for the improvements (turning lanes) at the Birch Point/Rt. 1 intersection and Old Ferry Road/Rt 1 intersections came in "astronomically high" and that work may be delayed.

At a recent meeting the Selectmen denied a sewer abatement request for George Parker, as Rob Lalli was not able to conclusively determine that the property was not connected to the sewer system. Mr. Parker has contacted Rob to let him know that the property is in fact pumping waste into the system. He will be settling up his overdue invoices.

I recently checked in with Karl Olson and Emily Rabbe at the LCRPC to see how things were working out with our contract for planning services. Karl's email stated that *"It has worked wonderfully. Emily is a huge help in doing the heavy lifting...much of the needed work would just not get done in anything like a timely manner without the assistance. Mary Ellen has been very helpful to the ORC on the MJ (marijuana) legalization."* Likewise, Emily was pleased with how things are working.

Recently LD 1708 An Act to Create the Pine Tree Power Company, a Nonprofit Utility, To Deliver Lower Rates, Reliability, and Local Control for Maine Energy Independence came out of the Committee on Energy, Utilities, and Technology with an "ought to pass" recommendation setting it on course for a full vote of the Legislature. The bill would create a nonprofit utility company, overseen by an elected board, and operated by a private entity chosen by a competitive bid process. All of the assets of Central Maine Power and Versant would become the property of the Pine Tree Power Company. Nonprofit entities are generally exempt from paying property taxes. However, as the bill is currently written, §4005 (2) would require Pine Tree Power to make payments to municipalities in lieu of taxes. This is extremely important to towns like Wiscasset, as CMP's holdings in Wiscasset total nearly \$43 million and they pay nearly \$865,000 per year in taxes. This legislation, like the Clean Energy Corridor, is stirring a lot of debate. I was a little surprised at the bipartisan support for the bill as the committee vote was 9-2, with two members absent. I will be watching this very closely for any impact that it will have on the Town.

Wiscasset Town Ordinance Article IX-Regulations, Licenses and Permits 1.4 Temporary Business License Ordinance §1.4.3 (e) reads “The temporary business license fee shall be established by the Selectmen.” No such fee schedule exists that anyone in the office is aware of. I have been looking into what other town’s charge, but few other towns have a broad category of “temporary business” but narrow the license options down to “mobile food truck with preparation”, “mobile food truck without preparation”, “pushcart” “ice cream vendor” and so forth, each with varying license fees attached depending on the amount of time requested. Most fees seem to be in the range of \$0 to \$100, with occasional amounts much higher. I am recommending the Board amend the Town of Wiscasset Fee Schedule to include the following: temporary business licenses issued for 15 days or fewer \$50, temporary business licenses 16 days up to 90 days \$75. This will help pay for the increased time staff is spending to process the increasing requests we are having for temporary licenses. (Mostly food trucks).

I am asking the Board to sign the MMA Workers’ Compensation Safety Incentive Program Resolve. The purpose of the program is to reduce the numbers of incidents of workplace injuries and provide our employees with a safe, healthy work environment. Not only does this program help keep our employees healthy, participating can save the Town up to 10% (roughly \$16,000) in its worker’s comp premiums. EMS Director Bean is heading up the Safety Committee and they are working on writing the necessary safety programs and providing the necessary employee training.

Also in your packet is the agreement for services between the Town and Midcoast Humane as part of our animal control budget. The amount budgeted was \$5500 and the contract is \$5411.40. Pretty good estimate.

Kerry Hadley of the Maine Art Gallery will be at your meeting to discuss the possibility of negotiating a long term (20 year) lease for the Academy building. The Town has been a long-time supporter of the MAG and has leased them the building for many, many years, usually in 5-year increments. MAG has applied for grants to help with maintaining the building, only to be turned down because they do not own the building or do not have a long-term interest in it (despite its long history of use). A long-term lease would improve the odds of getting grants.

Bruce Mullens and I had a meeting with representatives of Everbrook Senior Living (www.everbrookseniorliving.com). The owners of the primary school have entered into a Memorandum of Understanding with Everbrook to develop the property into senior housing. The property is proposed to be redeveloped into 52 independent living units, 34 assisted living units, and 21 memory care units. There would also be an adult daycare center on site. This was the very first contact with the Town regarding this project so lots of work to be done. They will now be in contact with Emily Rabbe and the Planning Board.