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WISCASSET SELECT BOARD,
TAX COLLECTORS AND OVERSEERS OF THE POOR
MAY 4, 2021

Preliminary Minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 5:32 p.m. via Zoom.

1. Public Hearing

a. Pursuant to 17 M.R.S.A. §2851-2859 Designation of Dangerous Building- Map R02, Lot 017-A, 467 Lowelltown Road

Jeff Slack moved to go into the public hearing. Vote 5-0-0. Pam Dunning said the purpose of the public hearing was to determine if the building was a dangerous building after hearing evidence from the Code Enforcement Officer whether the building was unsafe, unstable or unsanitary, a fire hazard, unsuitable for occupancy or otherwise dangerous for life or property. Code Enforcement Officer Bruce Mullins described the conditions at the Lowelltown Road residence: In December 2019 the children were removed from the house by DHHS because of CO poisoning and rat bites; the furnace was not working, and the owner was heating the house with a propane heater. The wires in the house had been chewed by rats. He showed photos of the condition of the house, which was filled with trash and garbage, had holes in the roof, a missing back door and broken windows. The yard was filled with trash. The family moved to a camper on the property for the summer. He said the property in question was structurally unsafe at this point with a hole in the roof and the need for rewiring. Bath Savings has paid taxes on the property, but the property owners have not communicated with the Town since September. Attorney Zachary Brandwein said the Town attempted to serve the owners but were unable to locate them. A notice was published in the newspaper and a notice of hearing was sent to Bath Savings. Anthony Jamison from Bath Savings which had a vested interest in the property was present to monitor the proceedings.

Jeff Slack moved to accept the prior 20 minutes as testimony of the public hearing. Vote 5-0-0.
Kathy Martin Savage moved to come out of public hearing at 5:52 p.m. Vote 5-0-0

Jeff Slack moved pursuant to 17 M.R.S.A. §2851-2859 Designation of Dangerous Buildings for Map R-02, Lot 017-A, located at 467 Lowelltown Road. Vote 5-0-0. Attorney Zachary Brandwein said the designation of a dangerous building gives the town authority to do anything to rehabilitate the building up to and including demolition. The property owner has 30 days to bring the property into a satisfactory condition and can appeal the decision to Superior Court. He said the Town can exercise discretion if the owner makes a good faith effort to clean up the property. The property must remain unoccupied until it is rehabilitated and if not brought into compliance, the town has the authority to demolish the building. If taxes are not paid, the Town has the authority to follow the 18-month foreclosure process. In response to the CEO's question, Brandwein said the town had the authority to secure the building and post a sign to insure there is no entry to the building. All expenses are recoverable as part of the tax assessment. He said the town assumes no property rights through this order. The order gives the CEO authority to secure the building, padlock doors, tape off the building and post notice to ensure that no one is entering an unsafe building. There

was a consensus that the time limit for bringing the property to a satisfactory condition would be 30 days. **Jeff Slack moved that the Town authorize Zackary Brandwein to fill out the findings and order form as outlined and discussed. Vote 5-0-0.** In response to questions, the attorney said the Town had no obligation to notify DHHS or other parties specifically, as the hearing was posted in the newspaper. The order will be recorded in the registry of deeds and will be served on Bath Savings and the owner of the property,

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of April 23 and April 30, 2021. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of April 27 and May 4, 2021. Vote 5-0-0.**

3. Approval of Minutes

Kathy Martin Savage moved to approve the minutes of April 20 and April 28, 2021. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

Jeff Slack moved to approve the committee appointments of Zachari Dalton to the Shellfish Conservation Commission, Elizabeth Kyle to the Appearance of the Town Committee, and Becky Applin to the Cemetery Committee. Vote 5-0-0.

6. Public Comment on Non-Agenda Items

Ed Polewarczyk, commenting on the cost of solar energy, cited the example of the solar installation at Blaine House which cost \$63,000. The energy costs were reduced, but it will take 42 years to recover the cost of installation, although the panels will last only 25 years. He thanked the Town Manager for sending him the Maine DOE documents regarding the proposed solar project at the airport which indicated forest will be cleared, timber harvested and and 150 tons of demolition debris would go the transfer station. He asked how the project will be financed and if it would provide adequate income to meet financial obligations. He noted that the operator will be an LLC, separate from Cenergy. He asked how it would be financed and if it failed to perform whether the Town's costs could be recovered.

7. Department Head or Committee Chair – none

8. New Business

a. **James Weldon Johnson Memorial – Lucia Droby:** Dennis Simmons said the request for a memorial did not originate in Wiscasset but from Tony Hill, an aide to Congressman Al Lawson whose district includes Jacksonville, the Florida birthplace of James Waldon Johnson who was killed in an automobile accident in Wiscasset. Hill came to Wiscasset last August to to see where his death occurred and to see if the town was interested in some sort of memorial to James Waldon

Johnson. Simmons said he had already received phone calls from people who were opposed to the project. Lucia Drobby said that in 2013 there was communication with the then Town Manager from clergy who were interested in a fund raiser for a memorial. She said there was also interest in a memorial from outside Wiscasset. Johnson was a civil rights worker, a founding member of ASCAP and the composer of Lift Every Voice. She asked the board to approve a proposal for a memorial plaque commemorating Johnson to be located in the village and suggested a 19" x 21" cast aluminum or bronze plaque installed on the fence in front of 64 Main Street. The cost would be \$3,000 to \$5000 funded by town and private funds and installation would be completed for a dedication in spring of 2022. She said if the board approved the project and an amount of money for the project, private funding would make up the rest. In response to a question on the cost, Drobby said she estimated the maximum cost for a larger size and the possibility of a figure on the plaque. There was extensive discussion on the merits of the proposal. Discussion from board members included the arguments that: 1) Johnson was not from Wiscasset, and just because he was a victim of an accident in Wiscasset was not reason for such a plaque; 2) that if the plaque were funded by sources other than the town, it might set a precedent for the future; 3) a policy on the sorts or sizes of plaques should be in place before a decision is made or town funds dedicated to a memorial; and 4) Johnson was a champion of the civil rights movement and a memorial to his life is significant and the town should honor it. Public comment included 1) for the most part the public did not know about Johnson until this matter was brought up but it was educational and a wonderful idea; 2) Just because he was killed in Wiscasset is no reason for a plaque; 3) if no policy, the town should vote on the matter, 4) a tragic accident of someone passing through Wiscasset was not a reason for memorializing, and 5) this is a divisive issue and a policy should be developed. **Kim Andersson moved that we instruct Lucia to prepare a figure to bring before the board for the special town meeting, date to be determined. Vote 3-2-0 (Dunning and Martin-Savage opposed).**

b. Airport Coronavirus Response Grant: **Kathy Martin-Savage moved to instruct, delegate and authorize the Town Manager to enter into a grant agreement on behalf of the Town of Wiscasset with the Federal Aviation administration identified as Grant No. 3-23-049-025-02021. Vote 5-0-0.**

c. Request for impact Fee Refund – Chandler Sowden: The applicant is asking for a refund because the recent damage to the building forced the business to close. Dennis Simmons recommended against the refund as the fee was not a deposit to be refunded but a business expense, and the insurance company or the owner of the building should be contacted for any refund. **Kathy Martin-Savage moved to deny the request for an impact fee refund. Vote 4-1-0 (Andersson opposed.)**

d. Truck Vendor Request – Kathryn Flynn, Sea Bags, LLC: Dennis Simmons said Flynn had asked permission to park her truck in the downtown area and was advised that parking the truck behind Red's Eats as requested would obstruct the sidewalk and parking, given the limited parking available. In addition, parking was limited to two hours. The end of Railroad Avenue or the grassy area by the recreational pier was suggested as a possibility, but obstruction of the sidewalk or parking spaces would not be allowed. Simmons said there was no objection to the license, but the parking situation will have to be worked out. **Kathy Martin-Savage moved to approve the temporary business license for Kathryn Flynn, Sea Bags, LLC with the understanding that the Town Manager will advise her of the parking situation. Vote 5-0-0.**

9. Town Manager's Report

Dennis Simmons reported that he had received two contracts from the MDOT for Route 1 improvements at the intersections of Route 1 and Birch Point Road and Route 1 and Old Ferry Road. The town's share of the cost (\$104,000) will be paid from the Shaw's Impact Fee escrow account which currently stands at \$116,000.

The grant for the airport which the board approved is intended to keep transportation systems running and can be used for operations, personnel and cleaning.

The town received five bids for airport reconstruction and obstruction removal which were given to Stantec to review and make a recommendation to the Board. Construction will begin late July or early August.

10. Other Board Business

Kim Andersson congratulated Dr. Whitfield on successfully defending her dissertation.

11. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 7:19 p.m. Vote 5-0-0.

TOWN OF WISCASSET

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To Lawrence Hesseltine, Chief Constable, of the Town of Wiscasset in the County of Lincoln, Maine:

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Wiscasset, in said County and State, qualified by law, to vote in Town affairs to meet at the Wiscasset Community Center at 242 Gardiner Road, the 8th day of June, 2021 from 8:00 am to 8:00 pm then and there to act upon the following articles:

Article 1. To elect a moderator to preside at said meeting.

Article 2. To vote by secret ballot for elected positions.

Board of Selectmen – 2 (2-year terms)

Wiscasset School Board – 2 (3-year terms)

Budget Committee – 3 (3-year terms)

Budget Committee - 3 (2-year terms)

Budget Committee – 2 (1-year terms)

Wiscasset Water District – 1(3-year term)

Article 3. Should any cost center (departmental budget) question fail to pass, shall the Town vote to raise and appropriate an amount for the Selectmen to expend not to exceed 3/12 of the previous year's cost center appropriation?

Article 4. Do you favor approving the Wiscasset School Department budget for the upcoming school year that was adopted at the latest Wiscasset School Department budget meeting?

Article 5: Shall the Town authorize the Selectmen to form an ad hoc committee to study the future of the Wiscasset School Department including all options for expansion, consolidation, or continuing the status quo?

Article 6. Shall the Town authorize and delegate to the Board of Selectmen to negotiate and enter into a long-term lease agreement for approximately 20 acres at the Wiscasset Municipal Airport with MSD Wiscasset LLC (an affiliate of BAP Power Corporation d/b/a Cenergy) for the construction and operation of a solar energy project on terms acceptable to the Board of Selectmen?

Article 7. Shall the Town vote to appropriate the following **Estimated Revenues** to reduce the tax commitment?

Recreation \$ 406,780

TOWN OF WISCASSET

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 14. Shall the Town vote to appropriate an amount, not to exceed \$173,882 from the Perpetual Care Trust Fund for the care of **Cemeteries**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 15. Shall the Town vote to raise and appropriate \$95,280 for **Town Clerk/Excise Tax Collector/Registrar**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 16. Shall the Town vote to raise and appropriate \$36,827 for **Code Enforcement**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

The Code Enforcement Department anticipates \$26,900 in revenue to partially offset the above appropriation.

Article 17. Shall the Town vote to raise and appropriate \$50,000 for **Contingency**?

Board of Selectmen recommendation: 4-Favor 1-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 18. Shall the Town vote to raise and appropriate \$197,200 for **Contractual Services**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 19. Shall the Town vote to raise and appropriate \$22,668 for **Office of Elections**?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 20. Shall the Town vote to raise and appropriate \$614,577 for the **Emergency Medical Services**?

TOWN OF WISCASSET

Article 27. Shall the Town vote to raise and appropriate \$808,891 for the **Parks & Recreation Department?**

The Parks and Recreation Department anticipates \$406,780 in revenue which partially offsets the above appropriation.

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 2-Favor 2-Opposed 0-Abstain

Article 28. Shall the Town vote to raise and appropriate \$35,000 for **Planning Services?**

Board of Selectmen recommendation: 5- Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 29. Shall the Town vote to raise and appropriate \$587,112 for the **Police Department?**

Board of Selectmen recommendation: 5- Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 3-Favor 1-Opposed 0-Abstain

Article 30. Shall the Town vote to raise and appropriate \$51,402 for the **Police Department School Resource Officer, (SRO)?**

Board of Selectmen recommendation: 4-Favor 1-Opposed 0-Abstain
Budget Committee recommendation: 1-Favor 3-Opposed 0-Abstain

Article 31. Shall the Town vote to raise and appropriate \$317,930 for **Public Utilities?**

Street Lights	\$ 44,730
Christmas Tree Lighting Meter	\$ 200
Fire Protection (Hydrants paid to Water District)	<u>\$273,000</u>
Total	\$317.930

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 32. Shall the Town vote to raise and appropriate \$637,215 for the **Public Works Department?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

TOWN OF WISCASSET

Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

COMMUNITY ORGANIZATIONS

Article 39. Shall the Town vote to raise and appropriate \$57,250 for the **Wiscasset Public Library?**

Board of Selectmen recommendation: 4-Favor 0-Opposed 1-Abstain

Budget Committee recommendation: 3-Favor 1-Opposed 0-Abstain

Article 40. Shall the Town vote to raise and appropriate \$1,500 for **Healthy Kids?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain

Budget Committee recommendation: 3-Favor 1-Opposed 0-Abstain

Article 41. Shall the Town vote to raise and appropriate \$700 for **New Hope for Women?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain

Budget Committee recommendation: 3-Favor 1-Opposed 0-Abstain

Article 42. Shall the Town vote to raise and appropriate \$2,000 to support the **Help Yourself Food Pantry** and the **Church of the Nazarene Outreach Food Pantry?**

Board of Selectmen recommendation: 5 Favor 0-Opposed 0-Abstain

Budget Committee recommendation: 3-Favor 1-Opposed 0-Abstain

Article 43. Shall the Town vote to raise and appropriate \$600 to support the **American Legion Flag Project?**

Board of Selectmen recommendation: 5 Favor 0-Opposed 0-Abstain

Budget Committee recommendation: 3-Favor 1-Opposed 0-Abstain

CAPITAL IMPROVEMENT QUESTIONS

Article 44. Shall the Town vote to appropriate an amount not to exceed \$20,000 from the Capital Reserve Account for **technology upgrades** for the Emergency Medical Service Department?

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain

Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

TOWN OF WISCASSET

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 52. Shall the Town vote to appropriate the sum \$40,464 from the Capital Reserve Account for the purpose of paying the tenth and final **annual payment of a ten-year General Obligation Bond for the Municipal Pier Debt?**

Board of Selectmen recommendation: 5-Favor 0-Oppose 0-Abstain
Budget Committee recommendation: 4-Favor 0-Oppose 0-Abstain

Article 53. Shall the Town vote to appropriate the sum \$65,000 from the Capital Reserve Account for the adjustment of manhole covers per terms of a **Utility Agreement with the Maine Department of Transportation?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed –Abstain

Article 54. Shall the Town vote to appropriate \$12,000 from the unexpended balance of the FY '21 capital improvement projects to equip the **new police cruiser purchased in 2021?**

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 5-Favor 0-Opposed 0–Abstain

DEBT SERVICE

Article 55. Shall the Town vote to raise and appropriate \$231,868 for **Debt Service?**

Tax Anticipation Note Interest & Bond Counsel	\$ 10,000
Taxable General Obligation Bond (For RSU withdrawal)	\$221,868
Total	<u>\$231,868</u>

Board of Selectmen recommendation: 5-Favor 0-Opposed 0-Abstain
Budget Committee recommendation: 4-Favor 0-Opposed 0-Abstain

Article 56. To see if the Town will fix Thursday, October 21, 2021 and Thursday, April 21, 2022 as the dates when semi-annual tax payments are due and payable and instruct the Tax Collector to charge interest at the rate of **6% per annum** on all taxes unpaid after said dates?

Article 57. Shall the Town vote to authorize the Tax Collector to enter into standard agreement with taxpayers establishing a “tax club” payment plan for commercial and/or residential real estate property taxes, whereby:

1. The taxpayer agrees to pay specified monthly payments to the Town based on his/her estimated and actual tax obligation for current year real estate property taxes:

TOWN OF WISCASSET

H. To authorize the Selectmen to apply for and accept State and Federal grants, including Community Development Block Grant (CDBG) applications, and grants from non-profit organizations, donations or revenues, on the Town's behalf for municipal purposes, including, when necessary, the authority to sign grant contracts, documents or other paperwork and to accept the conditions that accompany grant funds and to appropriate and expend grant funds and/or funds for authorized purposes as the Board of Selectmen deems to be in the best interest of the Town during the fiscal year.

I. To see if the Town will authorize the Board of Selectmen to transfer and expend the appropriate funds from taxes and personal property revenue in accordance with the Tax Increment Financing (TIF) agreement for repayment of taxes and for economic development purposes from the Tax Increment Finance (TIF) District Account, consistent with 30-A M.R.S.A. §5221-5250-T.

Article 59. Shall the Town authorize the Selectmen to carry any unexpended balance as they deem advisable and to authorize the Selectmen to set at a later date the amount of undesignated fund balance, if any, to be used to reduce property tax assessment?

Article 60. Shall the Town vote to appropriate monies received from the State of Maine refund of snowmobile registration fees to the Wiscasset Sno-Goers for the purpose of maintaining snowmobile trails in Wiscasset?

ORDINANCE QUESTIONS

Article 61. Shall an ordinance entitled "Maine Uniform Building and Energy Code (MUBEC), as adopted by the Maine Department of Public Safety's Building Codes and Standards Board, be adopted by reference, as authorized by 10 M.R.S. § 9724 (1-A) and 30-A M.R.S. § 3003. The penalty for violation of any provision of MUBEC shall be as provided by 30-A M.R.S. § 4452. A copy of MUBEC is and shall remain on file with the municipal clerk and is available for public use, inspection and examination.

Article 62. Shall the Building Laws Article II be amended as follows?

Section 1.1.1-Whoever intends to erect a building or structure, or locate a mobile home or change the outside dimensions of a building or structure, make structural changes or repairs or do other work to a building or structure

TOWN OF WISCASSET

And you are directed to serve this warrant by posting a copy thereof, attested by you, in a public and conspicuous place in said town, seven days, at least, before the time of holding said meeting.

Hereof, fail not, and due return make of this warrant to the Selectmen or Town Clerk, with your doings thereon, on or before the time of holding said meeting.

Given under our hands this 31st day of March, 2021.

Pamela J. Dunning, Chairman

Katharine G. Martin-Savage, Selectman

Jefferson A. Slack, Selectman

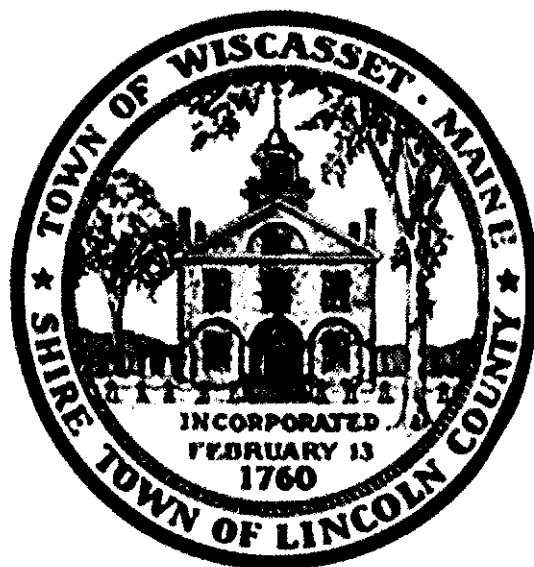
Sarah M. Whitfield, Selectman

Kimberly H. Andersson, Selectman

True Attest Copy: _____

Posted on: _____

Town of Wiscasset
April 2021
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: April Monthly Report
Date: May 5, 2021

Sale of 100 LL Aviation Gas was 1,878.63 gallons for a gross revenue of \$8,528.99 dollars. There was 17.98 gallons of Jet A sold for a gross revenue of \$80.91 dollars. Compared to the 2020 sale of 100LL there were 1,945.53 gallons sold for a gross revenue of \$9,747.10 dollars and no Jet A was sold. We currently have 5,347 gallons of Jet A and 4,090 gallons of 100 LL. Judging from last year, which we were in a similar situation due to the COVID-19 restrictions, we will have to order one more load of 8,000 gallons of 100 LL by the end of the fiscal year on June 30th.

Operationally we had 278 flights. I can not compare last years' number because the GARD system was inoperable last April. We did have a "red-letter" day, on Saturday April 10 the Maine Aeronautics Association, which is home based here and lead by Lisa Reece, avid aviator, hangar owner and board member of the MDOT Aeronautical Advisory Board, held the first 2021 monthly Coffee Fly-in here at Wiscasset. The Coffee Fly-ins rotate around the state through the fall. The day was a perfect flying day and 60 aircraft flew in for the event. Pictures will be attached to this report.

One month into the 4th qtr. our expenses are at 59% of the fiscal years' budget of \$91,616.00 dollars expended. There is \$37,445.32 remaining for the 4th quarter.

Our revenue is 43.36% collected, up by 11% from last month.

For more information I have attached the minutes of the Airport Committee meeting for April.

Respectfully submitted,

Rick Tetrev

**"Discovering Wiscasset
One Flight at a Time"**



Town of Wiscasset

Wiscasset Municipal Airport Advisory Committee Meeting Minutes April 28, 2021 *Submitted by Steve Williams*

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:00 pm on April 28 by Chair Steve Williams. Members present, Ray Soule, Pam Brackett, Erv Deck, and Stephen Williams. Rick Tetrev Airport Manager and Dennis Simmons Town Manager were both present.

Approval of Minutes

The minutes of the March 24 meeting were approved with one minor correction.

Airport Manager's Report February

- Jet A fuel tank is reaching maximum capacity due to lack of sales plus the requirement to add additional fuel to keep product "fresh".
- March sales of 100LL at 1,795 gallons for \$8,147 and 100 gallons of Jet A sold for \$449.
- Aircraft office is open by appointment only through April. The airport itself remains open to traffic and fuel services are self-serve.
- Fuel farm received some upgrades in the form of a new 100LL hose, a fuel counter, and a new grounding reel and strap.
- Several members of the Public Works crew have received licensing to dispatch geese who congregate on the airport. No other viable solution had been found and one aircraft was damaged by an impact with several geese.
- Airport Manager compiling list of building repairs and upgrades and asked committee for input.

Old Business

Runway Reconstruction Project – Bids were opened today ranging from 3.3 to 3.8 million. Bids to be further reviewed by Town.

Airport Solar Farm Update

- Discussion by Dennis Simmons Wiscasset Town Manager who expressed an interest in conducting a Selectboard Workshop at the airport in part to review location and scope of solar project.

New Business



Town of Wiscasset

TOWN CLERK REPORT

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: April Monthly Report
Date: May 6, 2020

Elections & Town Meetings

The School Budget Validation Meeting will be held at Middle High School in the Gymnasium at 6:00 p.m. on Wednesday, May 12, 2021. Wiscasset residents are urged to participate. This meeting will determine the final budget amount that will be voted on at the Annual Referendum.

Ballots have been ordered for the June 8, 2021, Town Meeting Referendum and Election of Officers. Absentees will be available on Monday May 10th. The Election will be held at the Wiscasset Community Center in the Gymnasium and the polls will be open from 8:00 am to 8:00 p.m. If voters have questions about obtaining an absentee ballot they can call the Town Clerks office at (207)882-8200. We will have the absentee ballot application on our website that can be printed. The voter can mail this application to our office or pick up the ballots in person. June 3rd will be the last day to request an absentee ballot except for extenuating circumstances.

We will be following strict Covid-19 guidelines for the protection of all voters and election staff. If there are any questions concerning these guidelines please call the Town Clerk's Office.

Town Clerk – Excise Tax Collector

Shellfish license sales will begin on June 1st.

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$76,484.20	\$1,436.80	\$2,299.75	\$191.60	\$3,401.61
Year to date	\$653,257.24	\$3,692.30	\$18,511.00	\$2,093.20	\$3,401.61
Met yearly revenue projection by:	96.78%	61.03%	108.89%	-----	59.68%



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: April Monthly Report
Date: May 6, 2021

April Activity Report

Building Permits:

Bradford Road:	Shed
Danforth Street:	Deck
Bradford Road:	Addition
West Alna Road:	Storage Units
Mountain Road:	Shed
Twin River Drive:	Outdoor Security Cabinet
Alna Road:	Mobile Home
Rocky Ridge Drive:	Home

Plumbing Permits:

River Point Road:	SSWD
Washington Street:	INT
Rocky Ridge Drive:	SSWD
Brown Road:	INT
Gardiner Road:	INT
Alna Road:	SSWD

Inspections:

Main Street, Tasting Center, Birch Point Road, Pleasant Street, Clarks Point, Washington Street, Hickory Drive, Alna Road, Snow Squall, Rocky Ridge Drive, Pooler Pit Road, Clover Lane, Jones Road, Water Street, Gardiner Road, Lowelltown Road, Chewonki Foundation, Hodge Street



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager
From: Erin Bean, EMS Director
Re: April Monthly Report
Date: May 5, 2021

Runs for the Town of Wiscasset		
Incident town	Number of Runs	Percent of Total Runs
Wiscasset	49	71.01%
Dresden	9	13.04%
Westport	6	8.70%
Alna/Newcastle	2	2.85%
	Total: 69	Total: 100.00%

April proved to be a very busy month. We had an increase in Covid cases and many days with overlapping calls.

The new Ambulance won't be coming soon enough. Unit 88 the older of the two trucks has had several trips to the public works for electrical issues and other quirks that are showing its age.

We had two small incidents with Unit 87. One was a mirror strike on Main Street in Damariscotta due to the tight street and large vehicles passing both ways. The vehicle that was struck needed a new mirror. The second was a rogue deer that was feeling frisky and jumped into the side of the ambulance. There was no damage from this incident.

We are at 83.33 percent of the budget year, we have spent 72.60 percent at this time. As most of you are aware the cost of fuel has increased substantially and the cost of equipment has tripled especially Personal Protective Equipment. Aurel and I are looking at different sites for equipment.

This past month has been difficult with staffing due to other area services having to pull those that are fulltime to work they have had to go to that job because they order them in. Aurel and I have been picking up most of those shift the bulk of them weekend shifts especially.

This coming month I will be on light duty because of surgery for a hernia repair and other items that needed to be taken care of (I'm like 88 showing my age!) This has left Aurel to pick up my slack. She is doing great according to staff who are also doing their best to hold down the fort while I am out of the office.

Thank you all for taking the time to read this, I hope all of you are safe and healthy.

Sincerely,
Chief Erin Bean



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: April Monthly Report
Date: May 6, 2021

Operations:

The fire department responded to 15 calls for service during the month of April which is 2 more than last year at the same time. Of the 15 calls, 13 were in Wiscasset. We responded to Dresden and Westport once each to assist with large brush fires. The calls for April break down as follows:

3 motor vehicle accidents, 3 brush/grass fires, 3 fire alarms, 1 service call, 1 fuel spill, 2 assists to EMS and 2 "other".

April is historically a busy month for grass and brush fires statewide. Even with the rain that we have been getting recently, it is not enough to keep the forest fire danger low. The Maine Forest Service reports a record number of grass / brush fires statewide this year. Residents are reminded that any outdoor burning requires a permit from the local fire department, www.wardensreport.com or www.maineburnpermit.com.

Training:

Training for the month included driver and pump training as well as burning the grass on the hill at Sherman Park and the controlled burn of an old chicken coop for a resident.

I was also fortunate enough to attend a Maine Municipal Association training via Zoom on Personnel Best Practices.

Staffing:

Our staffing remains at 17 members in addition to 7 Lifetime members, some of which are still quite active with the department. We look to them for their experience, history and knowledge and are forever grateful for their words of wisdom to the new generation of firefighters.

Events:

We were saddened to hear of the passing of long-time Newcastle Fire Chief Clayton Huntley this month. Members attended a funeral procession and walk thru visitation at the Newcastle Fire Department in honor of Clayton.

Respectfully submitted,
Rob Bickford



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesselstine, Wiscasset Police Chief
RE: April Monthly Report
Date: May 3, 2021

The Police Department responded to 461 calls for service during the month of April.

Officers responded to 3 motor vehicle accidents and conducted 141 motor vehicle stops. Officers made 38 arrests bringing the YTD total for 2021 to 116 arrests, topping 2020's 54 arrests for the same time period.

Arrests/Summonses were made for the following:

- Operating Under the Influence
- Criminal Threatening
- Arrest Warrants
- Operating after Suspension
- Unlawful Possession of Drugs
- Operating with a Suspended Registration
- Failure to Register a Motor Vehicle
- Operating after Revocation
- Violation of Conditions of Release
- Terrorizing
- Disorderly Conduct
- Domestic Violence Assault
- Criminal Speed
- Hindering Arrest/Apprehension
- Assault on an Officer

The Department has experienced an increase of 115% in arrests over 2020. Two Bridges Regional Jail is experiencing a Covid outbreak forcing us to take prisoners out of the county for processing.

The Department participated in a Distracted Driving campaign which is funded by grant money awarded from the Maine Bureau of Highway Safety.



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: April Monthly Report
Date: May 5, 2021

Operations:

The month of April, for the Transfer/Public Works has been mostly about getting things ready for spring. Hot top projects for this season has gone out for bid. Bid will include **Middle Street Parking lot Behind Treats, Middle Street parking Lot across from #54, Water Street Parking Lot by #79, Langdon Road, Beechnut Hill Extension, Hodge Street, Whites Lane, and Shinbone Ally.**

In addition to our day to day duties we have managed to:

- Continuing with water front repairs.
- Ditching and culvert repairs on roads up for hot top.
- Continuing clean up throughout the town.
- Cemeteries as of now are open and clean.
- Repairs on Art Gallery.
- Continuous repairs on Town Office.
- Continuing with daily sanitation at Town Office.
- Snow tire removal on town vehicles.
- Removal of plows and head gear.
- Replacement of numerous planks on Creamery pier.
- Working with Airport on necessary maintenance and repairs.
- Removed numerous hazard trees throughout the town.
- Tree trimming throughout the town roads
- Removed numerous beaver dams throughout the town
- Sweeping streets and roads removing left over winter sand.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.



Town of Wiscasset

Transfer Station duties

The transfer station is still running with the covid guide lines of two vehicles at a time, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day.

Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

Expense Summary Reports February

Public Works: 66.35%

Transfer Station: 77.59% Revenue: 76.52%

Municipal Building: 60.49%

Waterfront: 46.78%

Cemetery: 34.11%

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Ray Soule, Harbormaster
Re: April Monthly Report
Date: May 6, 2021

- Trips to the waterfront daily.
- Aided Coast Guard in loading marker buoys off dock 2 days
- Working with mooring setters on plan that identifies latitude and longitude of moorings. This is not working out well.
- Spoke with 26 people that are looking for moorings who have boats ranging from 18 feet to 44 feet.
- Trying to identify owner of small boat that washed up in Clark's Point cove.

Respectfully submitted,
Ray Soule, Harbormaster
\\



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: April Monthly Report
Date: May 5, 2021

Operations:

Average flow per day	0.104 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	17 %
Total Rainfall per month	2.8 inches
BOD Effluent Lab Results mg/L	
For monthly average	5.3 mg/L
Weekly average	6 mg/L
Daily max.	6 mg/L
All within license limits	YES
BOD Effluent Removal %	98%
Required%	85%
TSS Effluent Lab Results (mg/L)	
Monthly average	4.5 mg/L
Weekly average	6 mg/L
Daily max.	6 mg/L
all within license limits	YES
TSS Effluent % Removal	98%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
Fecal (tracked during disinfection season)	
Daily max (31)	5 cfu/100ml
Geometric Mean (13)	1.7
Total Residual Chlorine	
Instant daily max (0.3 mg/L)	0.07 mg/l
Monthly Avg. max (0.1 mg/L)	0.017 mg/l

BUDGET: With 83% of the fiscal year gone, the Sewer Department has used 58.33% of its annual budget.

FIRE DOORS REPLACEMENT: The 5 new Fire Doors have been successfully installed at the sewer plant, complete with common keyed entry, exit push bars, and fire glass windows.



Town of Wiscasset

MRWA SAFETY INSPECTION: Maine Rural Water Association issued their evaluation report on the sewer plant and we are rapidly addressing items they found in need of attention. Included are replacing faded signs and adding confined space signs, installing motor guards on the waste pumps, labeling the rest room door, and adding Not-An-Exit signs to closets and doors to dead-end rooms.

CHLORINATION: Chlorination and de-chlorination of sewer plant effluent began April 13, and will be D.E.P. reportable starting May 1st. Rather than being a seasonal/summer process, it will now take place year-round. Sullivan Associates representatives assisted plant employees with setting up and calibrating the dispensing/monitoring system, which is running very well.

PUMP STATION WORK: Vortex Company came and cleaned out six more pump stations in Town. They cleaned pump stations 8, 9, 3, 14, 17, and 4. We were ordered by Maine D.E.P. to keep up with regularly scheduled cleanings in the 2018 Consent Order.

SEWER CAMERA: Ted Snowden allowed Sewer Department employees to borrow Public Works Dept.'s new Pipe Video Camera. Plant employees used the camera at 4 locations around Town to look for sewer connections and pipe obstructions. It is immensely useful to us, and we have several more locations already lined up to examine pipes. Thanks much Ted!

EXHAUST FAN REPAIR: The Bisulfite room exhaust fan no longer works, and plant employees along with an electrician from Coastal Climate Controls attempted a repair. A makeshift scaffold was erected to allow the electrician access to the fan, which is on a wall over our Tank Zero (a dangerous spot to do any maintenance work). However, loose and corroded bolts on the surrounding handrails made using the scaffold unsteady and unsafe for use. The scaffold was removed and a bucket lift was rented from Ames to get access to the fan. Sadly, the lift was unable to reach far enough. The fan is still in need of repair. Repairing this fan will be too dangerous a trapeze act without proper and safe access. Several other options are being pursued to make the repair, and no unsafe methods will be employed to do it.

This concludes the Sewer Department's April 2021 Monthly Report.

**Respectfully Submitted,
Robert Lalli, Superintendent**

Wiscasset Parks & Recreation Department
Wiscasset Community Center
Monthly Report
April, 2021



MEMORANDUM

Monday, May 10, 2021

To: Dennis Simmons, Wiscasset Town Manager; Wiscasset Board of Selectmen
From: Duane Goud, Wiscasset Parks & Recreation Director

The month of April has yet again been another great step in the right direction for the Wiscasset Community Center and the Wiscasset Parks & Recreation Department. Our membership numbers continue to rise, showing more people are getting out and enjoying what we have to offer. Programs and activity participation continues to grow as more and more becomes available for families to enjoy. I know I say this every month but it still holds true, we have continued to get great feedback on all of the activities and programs that we are able to provide, as well as everything that we are doing to provide a clean and disinfected environment for all to enjoy. We are so very **'Thankful'** to be able to accommodate all of those who wish to use our facility. Our staff and patrons continue to work and work out, respectively, following the guidelines and restrictions set forth for the many different aspects of our building, keeping the WCC open for all to enjoy!

Program Updates

Unsinkables Swim Team was able to attend a swim meet for the first time in early April, enabling 16 members of our swim team to compete. The Unsinkables finished up with the State Meet (April 30th, May 1st & 2nd where we had two individuals, Nathan Gilliam and Jesse Willey qualify and compete. Each swimmer qualified for four individual events, both athletes finished well in each of their events, Nathan with a 4th, 8th, 12th & 16th and Jesse with a 5th, 8th, 15th & 16th. Congratulations to them both on a great showing at the State Meet. Some personal best times and team records were broken, with some team records being looked at very closely in the coming year (within seconds). This program is now taking registration for the Summer Unsinkables Swim Team, starting back up late May – early June.

Our swim lesson registrations have increased dramatically, creating additional classes and waitlists for others. We have and are continuing to offer Group Swim Lessons (Levels 1, 2, 3, 4 & 5), Parent Tot, Splash Class, WCC Swim Club, Private and Semi Private Lessons. We have had an increase in requests for Private & Semi-private swim lessons, parents taking advantage of the one-on-one teaching of lessons. Each of these lessons has limitations based on the guidelines set forth by the CDC, ARC Swimming and the WCC.

Proven once again this month our Remote Learning Camp Days and ASA programs continue to be a huge help to working parents. Remote Learning Days has been cut to one day a week (Wednesday) with the schools going back to 4 days per week of in person learning. We had to open up the Remote Learning program again this month when the schools were closed down because of COVID 19 related issues. Afterschool Adventures is currently and will continue to be offered for all students between the grades of Pre-K & 5th, who are going to Wiscasset Elementary School and other area schools for in person learning.

April Vacation Camp was a great success, having 23 registered for the whole week and 8 individual daily registrations throughout the week. The camp also included the first trip we've been able to take since last summer, the 27 campers got to go to Sammie's Entertainment in Waldoboro for some bowling and arcade games. With Mainely Summer Camp registration open and coming soon, this was a great sign of things to come as it was double the campers that we had registered for our February Vacation Camp.

Our Cal Ripken, Youth Baseball & T-Ball and Spring Running Club programs are up and running. Skills clinics and pre-season practices were very successful with Boothbay and Richmond players joining in for skills and drills. Many of the registration numbers have increased over the past month bringing our totals up to 22 participating in our Spring Running Club, 35 in T-Ball (Wiscasset (22) & Boothbay (13)), 52 in Rookie League (Wiscasset (24), Boothbay (12) & Richmond (16)), 74 kids (ages 9 – 12) in our Cal Ripken Baseball & Softball programs. These programs include kids from Boothbay, Wiscasset & Richmond and all their surrounding towns. Our BabeRuth Baseball registration is now open for the 2021 Summer Season as well for ages 13 – 16.

'Cornhole' on Monday evenings was a great reminder of the summer to come, this was a late addition to the winter season, but a very successful one. Looking at next year's winter programming this activity will be scheduled again, possibly as a league or regular weekly tournaments. I want to once again acknowledge Sumner Averill (Laid Back Lumber) and Ames True Value for the two sets of Wicked Good Cornhole Boards donated to the Wiscasset Parks & Recreation Department for this program.



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www.wiscassetrec.com

Wiscasset Parks & Recreation Department Wiscasset Community Center



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Fitness classes both in the water and in the gym have had great attendance and are continuing to grow monthly.

Karate programs are up and running and continue to have great participation, being held on Monday and Thursday evenings for different levels of fitness and skills. This continues to be a great class, taught by Gene Fairfield, looking to expand it in the coming seasons.

The Wiscasset Senior Center has gotten back into the swing of things, Senior Center Memberships are now available once again, scheduling a dinner night and cribbage on Tuesdays and Thursdays. First dinner night was April 14th, first cribbage day was April 13th. Our Senior Sew and Chat group continues to meet twice a week, Monday and Friday (9:30 – 11:30 am).

Reminder, The Senior Center Trustees oversee their membership and the activities that they provide them and they are requesting everyone to have their vaccine shots before participating in Senior Center Events.

Our Pickleball program continues to gain momentum, moving back to where it was before COVID, playing doubles 4 days a week on 1-2 courts.

We have opened up our Fitness Room and Gymnasium, no longer taking reservations for these areas of the WCC. The Pool and Alcove are still by reservation only with walk-ins only if space is available. The Alcove area has been increased to a total of 10 people at any time.

Building and Grounds Updates

Outside of the building, the weather has been great so we have continued work on the grounds, getting fields ready and prepped for the up-coming games, practices and seasons. Our fields and trails will continue to be our main focus, giving people a great experience whether it be on a ball field or in the woods hiking / walking behind the WCC. As mentioned in previous months, there has been a recent increase in volunteer work being done on our trails as well, keeping them clean and accessible. This is and has become a great collaborative effort, unfortunately there are only so many hours in the day and the trails are taking a back seat to the grass, ball fields, activities, programs and the prepping and planting of the downtown areas for Memorial Day. We are looking to get back into the woods and work on the trails as soon as possible.

We have had great success with the preparation of our ballfields for the season. We have recently purchased fence topper for our Sherman Park Field, currently this is in the process of being put on.

We are getting started on the many projects here at the WCC, at the Waterfront, the Community Playground and a few other areas around town.

Cameras have been purchased and will be installed throughout the month of May, at the Waterfront for the monitoring of the area and to establish a data base for maybe charging fees in the future for different aspects of the Waterfront itself.

The Community Playground is in need of some new pieces of playground equipment that have been ordered and are going to be replaced in the next couple of months.

We are actively working together with the Appearance of the Town Committee, getting things ready to go for the upcoming seasons, planning, planting and preparing for the weekly work that it takes to up-keep the plants in the downtown area. With the help of the Public Works Department we recently tore out the stage on the Town Common, looking to replace it with a new stage and eventually a completed Gazebo.

We are working together with the Public Works Department getting the Public Bathrooms at the Waterfront opened up, spruced up and running for the season. Scheduling cleaning between the departments is going to be the next task at hand, making sure that Wiscasset Waterfront gets raving reviews when it comes to its Waterfront Facilities.

We are continuing our work with the School Department, working together to offer many opportunities to our community and student population, including space and activities.

We are looking at pushing off the replacement of our sloped roof sections because of the inflated costs of doing so at this time. Construction costs are very high currently and labor is hard to come by, we have been given some rough estimates that have come in much higher than what has been appropriated for the job. We are actively looking at alternatives for this project, getting and doing more for less.

Community Events

We continue to hold an American Red Cross Blood Drive here monthly at the WCC, currently this event is being held in the far end (half) of the gymnasium, dates determined monthly. Our next Blood Drive is Friday, May 14th, 10:30 am – 3:30 pm, call 1-800-733-2767 or visit RedCrossBlood.org to schedule an appointment.

Wiscasset Parks & Recreation Department Wiscasset Community Center



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We recently hosted the USDA / Lincoln County Drive thru Farm to Food Program for all those who wish to take advantage of the program. I do know that every time that this event has happened here at the WCC, it has been very well attended and a successful event.

Coming this summer, 'Concerts on the Common', 'Schoonerfest', a new 4 to 5-day event being put together by a local group of residents and business owners. We are working together with them to offer multiple events throughout this end of the week and weekend event. We are going to be hosting a 'triathlon' on the Sunday, August 22nd, finishing off the weekend. Hoping this will be the first year of many, making this an Annual Event!

Coordination Meetings & Professional Development

We participate in many different webinar's and zoom meetings trying to stay connected to other communities, working on the many different questions and concerns that each department may have before moving forward with activities and programs.

We are working with each department to accommodate one another and their schedules to make sure that everything that needs to get done (priority) continues to get done on a daily basis.

We continue to work together with the school in regards to remote learning and ASA. We are also still in talks, hoping to collaborate with them to work together on the maintenance of all the ball fields and school grounds throughout the spring, summer and fall seasons.

The LWCF Grant, for the upgrades for White's Island, is currently behind schedule and due by the end of the month. We are still trying to get as much information together as possible to bring it forward for a presentation to the Town Manager and Board of Selectmen.

We have attended Waterfront Committee meetings, getting input and information about our downtown and the inner workings of our Waterfront. As mentioned above, we are purchasing cameras for the monitoring of the Waterfront Bathrooms (Entry doors to the building) and usage of the launching ramps, possibly setting up a fee structure and system for the use of some of the different facilities at our Waterfront.

We are meeting with the 'Appearance of the Town Committee' and Terry Heller (Committee Chair), looking to plan, plant, promote and beautify the downtown, Sunken Garden and town commons. Bringing Wiscasset and its 'Prettiest Village in Maine' beauty back to the forefront for all of our residents and visitors to enjoy!

I am involved and on the board of the Wiscasset Creative Alliance as well as the Wiscasset Area Chamber of Commerce. Both of these boards continue to actively look at ways to promote the town of Wiscasset and all it has to offer.

Chelsea and I have attended meetings and are actively involved in the NEW 'Schoonerfest' Event that is being proposed from August 18 - 22.

Director's Note:

I want to start off saying, 'THANK YOU' to the WCC staff, our membership, community partners and all of those who register for the programs and activities that we have to offer here at the Wiscasset Community Center / Wiscasset Parks & Recreation Department. Your continued dedication to the WCC / WPRD enable us to continue to grow as a mid-coast destination for many, residents and non-residents alike. Taking the time, going above and beyond on a daily basis speaks volumes when providing customer service and dealing with the many issues that are put in front of you each and every day.

Financial update; I feel great about where we are as a department, as far as spending as well as our revenue, I am now projecting to come in between \$350,000 and \$380,000, which will be \$50,000 - \$80,000 less than the estimated \$429,000 revenue projection. As a department we are looking great fiscally, starting the last two months of the year where we are, I feel like our department and staff have done something amazing, considering the year we have all had and what we have had to go through to get here!

As of April 30th, we have now completed 10 months out of our budget year (83.3% or \$691,574.17), our total current expenditures are at \$536,507.63 (64.65% of total budget) and our total revenues are at \$277,738.60 (64.74% of total anticipated). We had the second-best April on record, since using MyRec (2015), making it one of the best months we have had in recent years, bringing in \$46,314 in revenue. These numbers show that we are currently \$142,120 in the black (using what was appropriated from taxes) with 2 months of revenue and expenses left in our 2020 - 2021 fiscal budget. Even though we are not at the levels of revenue of previous years we are not at the same levels of spending, either, being as fiscally responsible as possible.

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As I continue to mention each month, we are continuing to look into any and all avenues of bringing in additional revenue for the WCC / WPRD. I have had continuing conversations with area communities about our Community Partnership program, requests have been sent out to neighboring towns hoping to see an increase in this program. Rentals of the building are always being looked into for additional income.

Knowing there are going to continue to be changes and updates to the many restrictions, guidelines and checklists, we are continuing to prove to our membership and fellow staff members that we are doing everything possible to provide each other with the safest and healthiest environment and facility possible.

We will continue to look at the trends of the WCC, hoping that things will continue to move forward and become busier and less restrictive throughout the upcoming months. We are working hard to create a great experience for everyone that comes through our doors on a daily basis.

As a department, we are extremely grateful to have the support of the Wiscasset Community and the surrounding Midcoast area.

As I note, almost monthly, I am very confident we will get back to where we were and hopefully exceed expectations as a department, rebuilding programs, membership and community events. I look forward to the future and the many possibilities for our town as a whole!

Thank you for your continued support of the Wiscasset Community Center / Wiscasset Parks & Recreation Department!

Duane Goud

8b

date: April 20, 2021

returning vendor(y/n)_n



TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Deirdre C. Flynn Smith, Bradley R. Smith

BUSINESS NAME: IndustrialME, LLC

MAILING ADDRESS: P.O. Box 155, Woolwich, ME 04579

PHONE NUMBER: 207 747 9540 CELL: 207 747 9540

EMAIL: industrialmellc@gmail.com / www.theindustrialme.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) X \$1000 (10' X 20') or _____
\$1500(30' x 34').

X LADDER SIGN: \$40; TO READ: IndustrialME®

X I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

____EVENT PERMIT DATE(S) _____

____DAY USE PERMIT \$35: DATE(s): _____

____RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS IndustrialME plans to sell its retail items, including clothing, home décor, kitchen and jewelry. We want to have a lighthearted atmosphere in our store showcasing our organic clothing, hand-made steel items, hand-made jewelry, hand-designed papergoods and bouquets of fresh flowers when available. All of our products are made in Maine. We believe we need an outlet to plug in the existing lights and power cord and may require an additional extension cord for 2 additional interior lights. The building we are purchasing is formally the LOBSTAHOLIC shed and is currently on the Pier.

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN OFFICE, Attn: Administrative Assistant

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier.

Signature _____

Date: _____

April 20, 2021

Office use only

Permit fee _____

Sign Fee _____

Electric Deposit _____

Total amount _____

Application complete _____ other _____

Recommended Not Recommended _____

on approval - and an available sign maker
on approval
- will turn in BUSINESS LICENSE

Approved by _____

Waterfront Committee

S ROBERTSON

Approval Date _____

4/29/21

Approved by _____

Wiscasset Select Board

Approval Date _____

Expiration date _____

date: 4-29-2021

returning vendor(y/n) Y



TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Jason Lamontagne RR Superintendent 207-522-0735

Dave Buczkowski, RR President 617-586-5253

BUSINESS NAME: Wiscasset, Waterville & Farmington Railway Museum

MAILING ADDRESS: PO Box 242 Alna, ME 04535

PHONE NUMBER: 207-882-4193 CELL: See Above

EMAIL: jason.lamontagne@wwfr.org

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) ___ \$1000 (10' X 20') or ___ \$1500(30' x 34').

___ LADDER SIGN: \$40; TO READ: _____

___ I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

___ EVENT PERMIT DATE(S) _____

___ DAY USE PERMIT \$35: DATE(s): _____

___ RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS Historical display of the WW&F Railway and Wiscasset waterfront prior to 1933.
This display is NOT revenue-generating for the Museum

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)

None.

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.
- ATTACH A PHOTO OR SKETCH OF THE PROPOSED STRUCTURE.
- INCLUDE \$30 APPLICATION FEE. SUBMIT TO THE TOWN OFFICE, Attn: Administrative Assistant ** Waived By WFC*

I represent that all of the above information is true and correct. I have read the attached Pier Policies and agree that I will comply with all rules and regulations. I acknowledge failure to comply with one or several of the Pier Policies may result in this permit being terminated and removal of aforementioned business from the Pier. *Note Sign 6' x 10' x 30'*

Jim Luffo
Signature

Apr 29, 2021
Date

Office use only

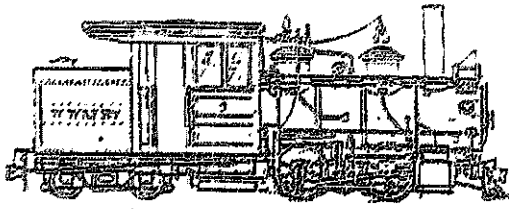
Permit fee	<u><i>waived</i></u>	} waived fees & rent due to Education/historical nature: non profit. AND based on prior Board Approval
Sign Fee	<u><i>NA</i></u>	
Electric Deposit	<u><i>NA</i></u>	
Total amount	<u> </u>	
Application complete	<u><i>X</i></u>	other documentation <u><i>X</i></u> Board Approval
Recommended	<u><i>X</i></u>	Not Recommended <u> </u>

Approved by *S Robson*
Waterfront Committee

Approval Date *4/29/2021*

Approved by _____
Wiscasset Select Board

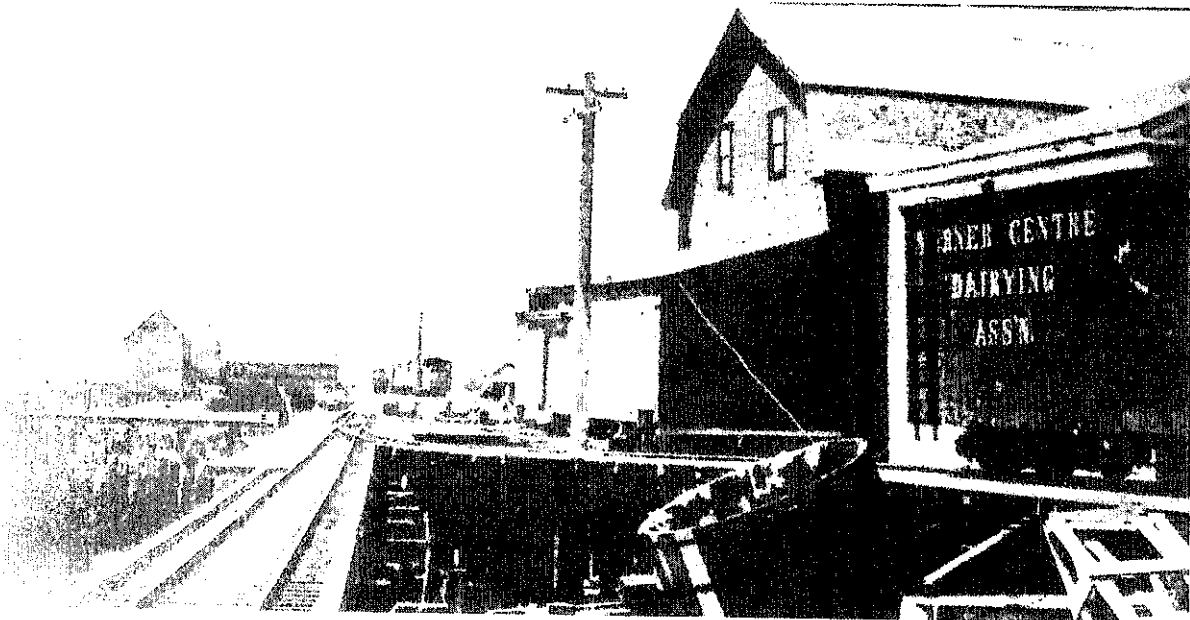
Approval Date _____ Expiration date _____



Wiscasset, Waterville
& Farmington
Railway Museum

Sheepscot Station • P.O. Box 242 • Alna, Maine 04535-0242
(207) 882-4193

PROPOSAL
TO THE
TOWN OF WISCASSET, MAINE

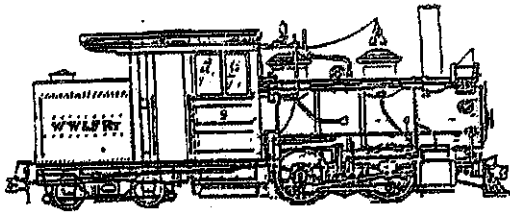


**HISTORIC NARROW GAUGE RAILROAD DISPLAY
ON THE WATERFRONT**

JULY 6, 2011

The W W & F Railway Museum is a 501(C)3 organization
All dues and donations may be listed as charitable contributions on Federal
income tax returns to the extent allowed by law.

Visit our web page at: <http://www.wwfry.org>



Wiscasset, Waterville & Farmington Railway Museum

Sheepscot Station • P.O. Box 242 • Alna, Maine 04535-0242
(207) 882-4193

Date: July 6, 2011

To: Board of Selectmen
Town of Wiscasset, Maine
51 Bath Road
Wiscasset, Maine 04535

Re: Proposed Narrow Gauge Boxcar Display on Turner Centre Creamery Wharf.

Summary:

The WW&F Railway Museum proposes to construct and maintain a historical display on the site of the former Turner Centre Creamery in Wiscasset. The display would consist of a replica of a WW&F 2-foot gauge boxcar on a short stretch of track; the boxcar would be opened on a daily basis and would contain a historical presentation of the history of the Wiscasset waterfront and the narrow gauge railroad's place in that history. The display would serve several purposes:

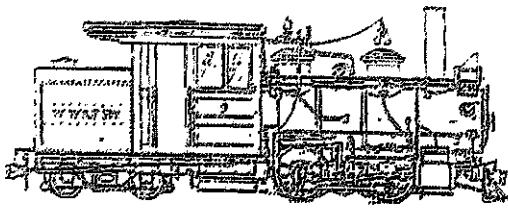
- Serve as monument to the original WW&F Railway on the Wiscasset waterfront.
- Provide an additional attraction, and activity, on the creamery wharf to compliment the other businesses there.
- Enlighten visitors as to the historical background and context of the Wiscasset waterfront area.
- Bring awareness to our organization's preservation efforts in a tasteful manner.

Who we are:

The Wiscasset, Waterville and Farmington Railway Museum is a non-profit, volunteer-based organization dedicated to the preservation and restoration of narrow gauge railroading in the Sheepscot Valley. Our major function is based in Alna, Maine, where we operate a 2 ½ mile (this is our current length; we add to this as possible) 2 foot gauge steam railway on the roadbed of the original WW&F Railway, with an active volunteer rank of over 100 and a membership of over 1000.

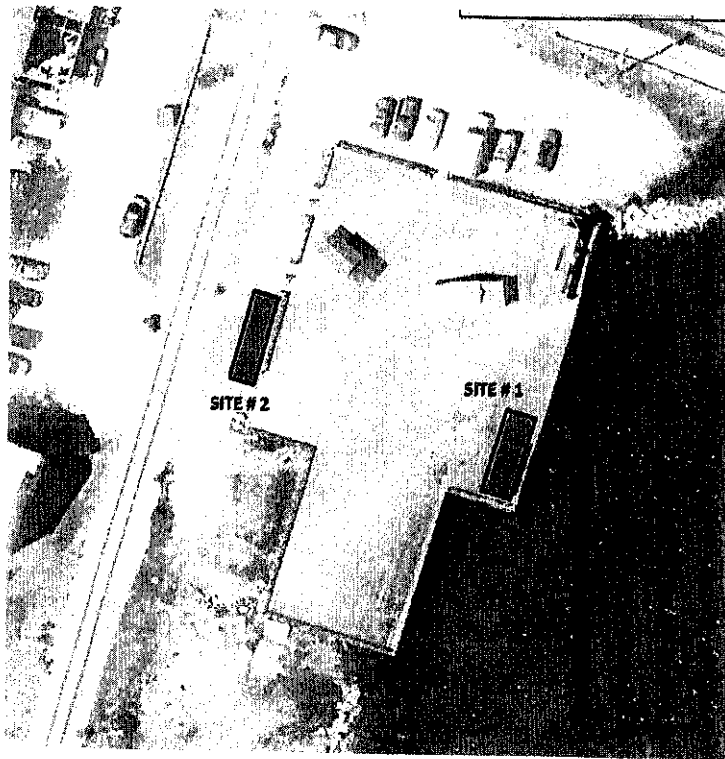
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1. This location was interesting to us as it is closest to the original location of the WW&F Railway; the boxcar would actually be within feet of its location in the photo provided above. We feel this location would be most visible for southbound motorists.
2. This location is our preference for a number of reasons. It provides the main advantage of being accessible to move; additionally the access ramp into the door of the car would be easy to fit as the car body would be near level with the wharf itself. This site is still quite viewable from Rt 1 and should garner a respectable amount of attention from passing motorists.

We would be extremely pleased with either of these locations, but would be happy to consider any location you have in mind should you accept our proposal.

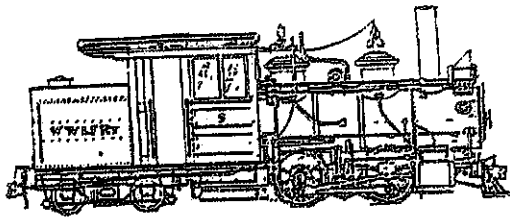
Size, Safety and Maintenance:

The boxcar would be 6 ½ ft wide by 30 ft long, and weighs approximately 10,000 lbs. This footprint would fit nicely into either proposed location without excessively using up valuable square footage from other vendors on the wharf.

We fully expect to maintain the car and display in a safe and presentable condition should you accept this

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proposal. The car would be built as an exact replica of one of the original cars, however all pinch-points, bearing covers, ladders, etc., would be secured so as to not be accessible by the public. We would provide proof of liability insurance to the town as needed.

We are prepared to move the car off-site annually for wharf maintenance as the town may require. If the on-wharf site is chosen we are prepared to move the entire display including the railroad track annually; we request, however, that if site 2 is chosen, that we be allowed to keep the track and the structure it is on in place all year.

Closing.

We greatly appreciated meeting with Town Manger Laurie Smith and Harbormaster Peter Dalton on June 28 to share ideas on this project and get it underway. If you accept our proposal, our intent is to construct the replica over the fall and winter, install displays next spring, and have it on location in Wiscasset by Memorial Day weekend, 2012.

The Wiscasset waterfront area is the most recognizable and most-frequently associated image of the WW&F to most of our members. We hope to bring a little flavor of the narrow gauge back to Wiscasset, and add to the rich and diverse culture already there. It would be an honor to be a part of the Wiscasset waterfront's revitalization.

Please don't hesitate to contact us to clarify our proposal or answer any questions. Also- we encourage all of you to stop by our museum in Alna anytime.

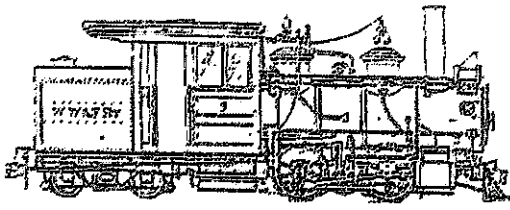
On behalf of the Board of Directors, W.W.&F. Railway Museum,
Sincerely,

Stephen Zuppa, President
508-789-9714

Jason Lamontagne, Member- Board of Directors
207-522-0735

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Basic Premise:

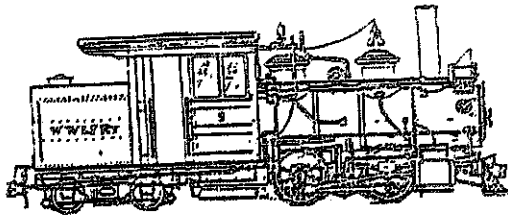
Our mission includes preserving as much of the railway as possible, and educating the public as to its significance. The Wiscasset waterfront was the terminus of the original railway and as such is quite relevant to our mission. With this in mind we desire a "presence" on the Wiscasset waterfront which complements the present businesses and 'feel' of the area, while highlighting the history that has helped shaped what people see now. We feel the display should be non-commercialized, so as to not be a bill-board, but should be an attractive attention-getter.

The Project:

A wood 2-foot gauge boxcar, complete with hardware and sitting on a short stretch of railroad track, is unique enough that we feel the public's attention will be found. We would construct an accurate replica of a WW&F boxcar for this purpose, should you accept our proposal. In Alna, we have one of the last two remaining original WW&F boxcars; it can be seen in the following photograph. This provides a good example of how the replica will appear.

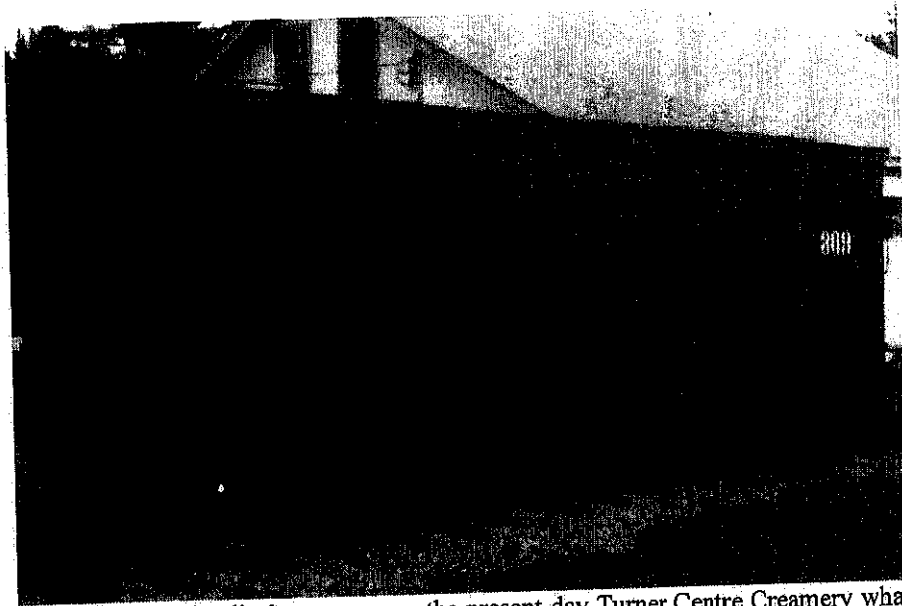
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We propose to locate the display on or near the present-day Turner Centre Creamery wharf as we feel the display will fit in nicely with current activities there, and the site is very near the route of the original WW&F. The display inside of the boxcar would in essence be a small museum, and would serve as a nice activity for folks visiting the wharf to eat or enjoy the waterfront in general. For motorists driving by, we hope the curiosity factor in wondering what the boxcar is will lead them to stop and explore the area.

The original WW&F Railway served the Turner Centre Creamery and lettered a few of their boxcars for the Turner Centre Dairying Association. We would letter the replica car in this way. If located on the Turner Centre wharf- this would serve not only as an appropriate acknowledgement to the narrow gauge but to the Turner Centre wharf's history as well. The cover photo of this proposal shows a narrow gauge Turner Centre Dairy boxcar at the Turner Centre wharf during the railroad's operation.

The Interior Display:

We would arrange the interior of the car into four distinct display areas, each with a theme. The first area would highlight the history of the Wiscasset waterfront, from pre-European settlement to present-day. This would be done with lithographs, waterfront maps from different eras, and photographs arranged so as to create a time-line. The next area would highlight the historical businesses along the waterfront, particularly those in existence when the narrow gauge served the area (1894 - 1933). The Turner Centre Creamery will receive the emphasis here. The third area will focus on the original WW&F and its connections to the various businesses in the Sheepscot Valley. The final area will highlight present-day preservation efforts, including information on our museum's operation in Alna, an acknowledgement of the other railroad museums in Maine, as well as the neighboring Maine Eastern Railroad. This area could include information on the town's waterfront improvement plans if so desired.

The boxcar will likely be fitted with clear roof panels to create focused natural light in each of the four display areas. Additionally, both doors of the car will be opened and closed daily; one door will be both entrance and exit, while the other will be barricaded off and opened for light. This barricade could be made removable to create a second, emergency, exit. The entrance door will be fitted with a ramp for ease of access by all visitors.

Exact Location:

Two specific locations were identified as the best possible locations for the display on the Turner Centre wharf; these areas are noted on the satellite image below.

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RESOLUTION ENDORSING THE DECLARATION OF A CLIMATE EMERGENCY

WHEREAS, people in Wiscasset have a right to the land and environment in the same way their parents, grandparents, and ancestors have, to ensure life, liberty and happiness, as well as the continuation of a thriving coastal Maine community;

WHEREAS, according to Gulf of Maine Research Institute (**GMRI**), by 2040 Wiscasset will have a high tide of 15.9 feet on average, causing popular locations such as the Wastewater Treatment Plant, Red's Eats, Creamery Pier, the Commercial Pier, and all of the industries associated with these sites to be submerged by water, and threatening the Independent Spent Fuel Storage Installation at the site of the former Maine Yankee Nuclear Power Plant;

WHEREAS, the Gulf of Maine is heating faster than 90% of the rest of the coastal waters surrounding the United States, resulting in the possibility of increased hurricane threats in New England, and the increased likelihood of once-in-a-century storm surges and flooding, causing millions of dollars in damages and mitigation efforts;

WHEREAS, with warming average temperatures and warming waters, the average snowfall Maine typically receives, which is 50" - 70" in a season, would transition to wetter weather, featuring more rain than snow and leading to increased likelihood of winter flooding that could cause significant financial losses to the citizens and businesses of Wiscasset;

WHEREAS, traditional Maine outdoor activities, such as snowmobiling, skiing, and ice fishing, will be significantly shortened, due to the rise in average annual winter air temperature, thus impacting the financial gains typically realized by these activities, those who depend on that revenue from Mainers and tourists, and threaten the traditional cultural practices of Mainers;

WHEREAS, traditional commercial marine fisheries, such as lobstering, marine worming, soft-shell clamming, shrimping and ground fishing are experiencing shifts and/or declines due to increasing water temperatures in the Gulf of Maine, and opportunities for entry into these heritage industries are declining;

WHEREAS, in October 2018, the United Nations released a special report which projected that limiting warming to even the dangerous 1.5°C target this century will require an unprecedented transformation of every sector of the global economy by 2030, especially as the globe moves forward with a higher projected increase than 1.5°C;

WHEREAS, everyone of us is involved and impacted by this problem through our daily actions and involvement in global systems, meaning hard work and sacrifice is necessary but it will be more economically feasible to address the issue now rather than later when industries and at risk populations, such as the elderly, could be even further negatively affected;

NOW BE IT THEREFORE RESOLVED, the Town of Wiscasset, Maine declares that a climate and ecological emergency threatens our town, state, nation and the natural world by signing a non-binding resolution;

BE IT FURTHER RESOLVED, the Town of Wiscasset commits to a town-wide mobilization effort to address climate change and the ecological crisis, which, with appropriate financial and regulatory assistance from State and Federal authorities:

- (a) Commits to researching the issue of climate change and gaining an understanding of how greenhouse gases are emitted in the community, how climate change will impact the Wiscasset community, which populations will be at higher risk, and adaptation/mitigation strategies that would be financially and structurally viable for the town and community at large;
- (b) Ends town-wide greenhouse gas emissions and initiates additional greenhouse gas drawdown efforts as quickly as possible and *preferably* no later than **December 31, 2030**; prioritizing zero-carbon solutions for local electricity, heating, and transportation systems; and
- (c) Ensures a just transition for local residents by conducting research, identifying supports, and accelerating local adaptation and resilience strategies in preparation for intensifying local climate impacts;

BE IT FURTHER RESOLVED, the town of Wiscasset will create an energy efficiency committee/task force/position in local government for a climate/environmental sustainability role that will be outlined in the upcoming Town Comprehensive Plan;

BE IT FURTHER RESOLVED, the town of Wiscasset will develop and utilize a greenhouse gas tracking system and database to quantify use and identify areas of greatest consumption/pollution in the community, potentially using resources such as the International Council For Local Environmental Initiatives (ICLEI);

BE IT FURTHER RESOLVED, that the town government signs on to the Global Covenant of Mayors for Climate and Energy initiative, an international organization intended to support cities and towns in their efforts to reduce greenhouse gas emissions;

BE IT FURTHER RESOLVED, that the town of Wiscasset and the Waterfront Committee investigate the possible devastating effects of the quickly rising sea levels on local businesses and the general population;

BE IT FURTHER RESOLVED, the Town of Wiscasset and their newly created Energy Efficiency Committee will study and commit to a shift toward renewable and alternative energy sources over a specified period of time for municipal vehicles and facilities, and encourage citizens to do the same with their private properties by identifying and offering options for tax incentives;

BE IT FURTHER RESOLVED, that the town of Wiscasset and Wiscasset Middle High School work in unison to create student group(s) that would support such an initiative, including the Sheepscot Climate Action Club;

BE IT FURTHER RESOLVED, to create a town wide Climate Action Plan, including mitigation/adaptation strategies, for the future of Wiscasset that unifies all public entities by an agreed upon date, to be publicized and utilized as a planning guide for the town moving forward.

Resource Hyperlinks

Page 1

1. Gulf Of Maine Research Institute (GMRI):
<https://www.gmri.org/projects/preparing-coastal-communities-sea-level-rise/>
2. Lobsters In Hot Water - The Revelator:
<https://therevelator.org/lobsters-hot-water-climate-change/#:~:text=Wahle%20noted%20that%20warmer%20waters,cases%20from%20Long%20Island%20Sound>

Page 2

3. International Council for Local Environmental Initiatives (ICLEI): <https://icleiusa.org/>
4. Global Covenant of Mayors for Climate and Energy:
<https://www.globalcovenantofmayors.org/who-we-are/>
5. Sea Level Rise - sealevelrise.org:
<https://sealevelrise.org/states/maine/#:~:text=In%20the%20last%20decade%2C%20the.to%20rise%20around%206%20inches.&text=Scientists%20now%20forecast%20that%20i.n.rise%20by%20another%206%20inches.>

1 SELECTMEN REPORT
Department(s): 100 - 514
April

10a

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	206,797.53	9,685.99	147,191.98	0.00	59,605.55	71.18
101 - AIRPORT	91,616.00	4,326.81	54,170.68	0.00	37,445.32	59.13
102 - ANIMAL CONTR	14,927.00	0.00	9,211.30	0.00	5,715.70	61.71
103 - ASSESSING	7,026.00	117.79	4,576.51	0.00	2,449.49	65.14
104 - BRDS & COMM	4,460.00	76.70	1,473.45	0.00	2,986.55	33.04
105 - CELEBRATIONS	12,000.00	0.00	1,338.65	0.00	10,661.35	11.16
106 - CLERK	93,114.00	5,165.26	75,035.84	0.00	18,078.16	80.58
107 - CEO	36,823.00	3,301.94	28,433.93	0.00	8,389.07	77.22
108 - COMMUN ORG	62,865.00	0.00	34,240.00	0.00	28,625.00	54.47
109 - CONTINGENCY	30,000.00	0.00	30,000.00	0.00	0.00	100.00
110 - CONTRACTS	254,700.00	8,293.17	119,366.21	0.00	135,333.79	46.87
111 - COUNTY TAX	654,247.00	0.00	654,247.28	0.00	-0.28	100.00
112 - DEBT SERVICE	243,235.00	0.00	225,050.36	0.00	18,184.64	92.52
113 - ELECTIONS	35,799.27	-3,769.41	10,144.09	0.00	25,655.18	28.34
114 - EMS	583,606.00	48,614.11	423,688.62	0.00	159,917.38	72.60
115 - FD FIRE DEPT	147,959.00	5,403.39	74,912.87	0.00	73,046.13	50.63
116 - FINANCE	253,932.00	15,968.79	149,288.37	0.00	104,643.63	58.79
117 - GA	24,118.76	56.70	14,245.65	0.00	9,873.11	59.06
118 - MUN BULIDING	70,426.00	4,252.04	42,600.59	0.00	27,825.41	60.49
119 - MUN INSURANC	212,094.00	0.00	159,985.97	0.00	52,108.03	75.43
120 - OVERLAY	24,901.66	0.00	6,482.28	0.00	18,419.38	26.03
121 - PARKS & REC	829,889.00	64,930.90	536,507.63	0.00	293,381.37	64.65
122 - PLANNING	28,700.00	0.00	208.60	0.00	28,491.40	0.73
123 - POLICE	469,752.00	29,173.28	375,336.55	0.00	94,415.45	79.90
124 - PD SRO	46,305.00	4,166.49	30,808.70	0.00	15,496.30	66.53
125 - PUBLIC UT	275,514.00	22,297.81	222,185.38	0.00	53,328.62	80.64
126 - PUBLIC WORKS	628,972.00	22,251.37	417,340.87	0.00	211,631.13	66.35
127 - SELECTMEN	30,362.00	1,314.41	21,355.21	0.00	9,006.79	70.34
128 - SCHOOL TOWN	5,999,603.00	499,966.95	4,999,669.50	0.00	999,933.50	83.33
129 - SR CENTER	14,466.00	351.42	383.42	0.00	14,082.58	2.65
130 - SHELLFISH	6,000.00	290.16	3,998.75	0.00	2,001.25	66.65
131 - TIF	240,339.95	0.00	240,339.95	0.00	0.00	100.00
132 - TRANSFER ST	560,217.00	45,127.66	434,646.31	0.00	125,570.69	77.59
133 - WATERFRONT	69,767.00	1,149.79	32,634.89	0.00	37,132.11	46.78
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
200 - RETIREE HEAL	64,222.00	42.51	23,304.27	0.00	40,917.73	36.29
302 - CONSTRUCTION	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,327.40	33,407.56	0.00	7,056.44	82.56
314 - BACKHOE DEBT	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
315 - RD/SIDEWALK	215,519.78	0.00	0.00	0.00	215,519.78	0.00
316 - NEW AMBULANC	200,000.00	0.00	0.00	0.00	200,000.00	0.00
317 - STRETCHER	27,000.00	0.00	0.00	0.00	27,000.00	0.00
318 - WCC ROOF	80,000.00	1,380.00	6,900.00	0.00	73,100.00	8.63
319 - CULVERT REPA	50,000.00	-193.45	16,286.96	0.00	33,713.04	32.57
320 - WW STUDY	55,000.00	0.00	0.00	0.00	55,000.00	0.00

@ 83.33% of Fiscal Year

1 SELECTMEN REPORT

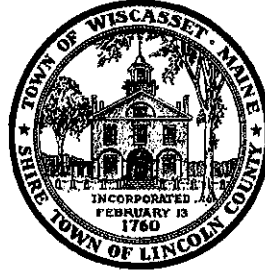
Department(s): 100 - 514
April

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
321 - WW FIRE DOOR CONT'D						
321 - WW FIRE DOOR	28,000.00	0.00	0.00	0.00	28,000.00	0.00
322 - FIRE TRUCK	30,000.00	0.00	30,000.00	0.00	0.00	100.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	0.00	158,820.04	0.00	16,179.96	90.75
333 - WCC CAPITAL	15,364.74	0.00	8,444.74	0.00	6,920.00	54.96
334 - RADIOS/REPEA	3,473.57	0.00	0.00	0.00	3,473.57	0.00
335 - MUN FLOORS	15,625.17	0.00	0.00	0.00	15,625.17	0.00
337 - POLICE DEPT	31,000.00	0.00	31,000.00	0.00	0.00	100.00
338 - DOT UTILITY	33,175.00	0.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	34,210.99	427,680.54	0.00	305,533.46	58.33
514 - CEM OPERATIO	129,007.00	2,183.82	44,006.22	0.00	85,000.78	34.11

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 02/28/2021	Market Value as of 03/31/2021	Market Value as of 04/30/2021	Change in Market Value
Montsweag Dam Reserve Fund	\$ 208,509.69	\$ 214,208.57	\$ 222,614.99	\$ 8,406.42
Cemetery Trust Fund	\$ 2,374,022.39	\$ 2,438,899.96	\$ 2,534,613.94	\$ 95,713.98
General John French Scholarship	\$ 78,592.67	\$ 80,740.72	\$ 83,909.32	\$ 3,168.60
Jackson Cemetery Fund	\$ 38,722.35	\$ 39,780.69	\$ 41,341.85	\$ 1,561.16
Larabee Band Fund	\$ 937,147.77	\$ 962,761.42	\$ 1,000,544.14	\$ 37,782.72
Haggett Scholarship Fund	\$ 17,746.25	\$ 18,231.28	\$ 18,946.75	\$ 715.47
Mary Bailey Fund	\$ 570,771.63	\$ 586,371.67	\$ 609,383.32	\$ 23,011.65
Seth Wingren Fund	\$ 35,865.65	\$ 36,845.91	\$ 38,291.90	\$ 1,445.99
Wiscasset Community Center Endowment Fund	\$ 4,063.38	\$ 4,174.44	\$ 4,338.27	\$ 163.83
Cooper-DiPerri Scholarship Fund	\$ 40,426.92	\$ 41,531.84	\$ 43,161.72	\$ 1,629.88
Recreation Scholarship	\$ 1,050.01	\$ 1,078.70	\$ 1,121.04	\$ 42.34
Town of Wiscasset Edowment Fund Total	\$ 4,306,918.71	\$ 4,424,625.20	\$ 4,598,267.24	\$ 173,642.04
				\$ -
Town of Wiscasset Capital Reserve	\$ 514,842.18	\$ 528,602.19	\$ 549,404.87	\$ 20,802.68
Town of Wiscasset Construction Reserve	\$ 2,272,300.83	\$ 2,333,031.86	\$ 2,424,846.29	\$ 91,814.43
Town of Wiscasset Equipment Reserve	\$ 5,624,868.54	\$ 5,775,202.51	\$ 6,002,480.56	\$ 227,278.05
Town of Wiscasset Furnace Replacement Reserve	\$ 467,416.35	\$ 479,908.83	\$ 498,795.22	\$ 18,886.39
Town of Wiscasset Major Repairs Reserve	\$ 629,647.22	\$ 646,475.59	\$ 671,917.07	\$ 25,441.48
Town of Wiscasset Recreation Building Reserve	\$ 2,462,934.28	\$ 2,528,760.30	\$ 2,628,277.45	\$ 99,517.15
Town of Wiscasset Retirement Health Insurance Reserve	\$ 245,284.82	\$ 251,840.46	\$ 261,751.43	\$ 9,910.97
Town of Wiscasset Roof Repair Reserve	\$ 429,222.64	\$ 440,694.33	\$ 458,037.47	\$ 17,343.14
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 129,409.69	\$ 132,868.38	\$ 138,097.29	\$ 5,228.91
Town of Wiscasset Highway Department Capital Reserve	\$ 3,021.52	\$ 3,102.28	\$ 3,224.36	\$ 122.08
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,028.72	\$ 4,136.39	\$ 4,299.18	\$ 162.79
Town of Wiscasset Reserve Funds Total	\$ 12,782,976.79	\$ 13,124,623.12	\$ 13,641,131.19	\$ 516,508.07

106



From: Ted Snowdon
Director Department of Public Works

April 28, 2021

Subject: Request for Bid
2021 Paving Bid
Wiscasset, Maine

The Town of Wiscasset is seeking qualified bidders for Hot Mixed Asphalt Paving. Please include with your bid complete warranty information and proposed start date. The following specifications detail the design and extent of the proposed work. To be considered, potential bidders must complete the enclosed bid form and return it to the following address **before 2:00 p.m. on Tuesday, May 18, 2021.**

The envelope must be sealed clearly marked:

**“2021 Hot Mixed Asphalt Paving Seal Bid”
Attention: Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578**

Bids received will be opened at the Board of Selectmen meeting scheduled to commence Tuesday, May 18 at 6:00 p.m. Submitted bids and references will then be reviewed on Wednesday, May 19 by Ted Snowdon. The bid will be awarded to the most qualified low bidder. **The Board reserves the right to reject any or all bids at their discretion.**

All questions regarding this bid shall be directed to Ted Snowdon, Director of Public Works, Wiscasset, Maine. Ted may be reached weekdays at the Town Garage at 207/882-8220.

TOWN OF WISCASSET

General Sewer Abatement Request

10C

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant - 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information

Service Street Address: 311 OLD BATH RD. WISCASSET Account # _____
 # of Bedrooms: _____
 Last Name or Business Name: George PARKER (FORMERLY DUTTON) First Name: _____
 Contact Phone: 207 491 9400 Contact email: ISLANDCOVERLTD@MSN.COM
 Date of contested Bill: 4/1/14 Amount owed on contested bill: \$ 1500.00

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

All past due amounts owed have been paid and this account is in good standing.
 A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____

Subpart B - Reason For Abatement Request

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement for:

	Enter date of	Dates
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill box B1	B1
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter in box B2	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement in box B3	B3 UNOCCUPIED FOR 4 YRS POSSIBLE SEPTIC SYSTEM

[Handwritten signature]

This property has been foreclosed on

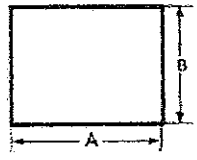
491 9400

Service No.: _____

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

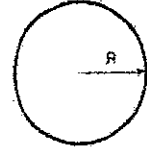
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet

Square or Rectangular Pool Volume _____ CF

Depth Deep End (if applicable) _____ Feet

Average Depth x Length x Width

Average Depth: _____ Feet

Circular Pool Volume _____ CF

Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

TRAILER UNOCCUPIED FOR 4 YRS - WAS TOLD THEN NO SEWER - SERVICED BY PRIVATE DUG WELL & SEPTIC SYSTEM. HAS SEEMED TO BE IN USE - WAS TOLD WEL PROBE THEN THAT IT WOULD BE CHECKED INTO AMP NO CONTACT AFTER THAT

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here Signature: _____
Printed name: GEORGE PARKER

Date: 4/1/21

Wastewater Treat Superintendent recommendation

Meets the criteria for abatement _____ Does not meet the criteria for abatement

Wastewater Treatment Plant Supervisor Signature

4/30/2021
Date

Approval

Application approved by: _____ On date: _____

Sewer

Account: 543 Name: PARKER, GEORGE E PARKER, NANCY R Location: 311 OLD BATH ROAD

Bill	Date	Ref	C	Principal	Tax	Interest	Costs	Total
2115	02/24/21			93.60	0.00	0.00	0.00	93.60
2069	11/25/20			93.60	0.00	1.11	0.00	94.71
2009	08/27/20			93.60	0.00	2.71	0.00	96.31
1982	05/26/20			93.60	0.00	4.36	0.00	97.96
1958	02/27/20			0.00	0.00	0.00	0.00	0.00
2020	09/14/20*			352.80	0.00	34.28	57.80	444.88
1914	11/25/19			0.00	0.00	0.00	0.00	0.00
1858	08/28/19			0.00	0.00	0.00	0.00	0.00
1833	05/28/19			0.00	0.00	0.00	0.00	0.00
1805	02/26/19			0.00	0.00	0.00	0.00	0.00
1852	08/22/19*			288.00	0.00	44.74	74.40	407.14
1778	11/29/18			0.00	0.00	0.00	0.00	0.00
1723	08/29/18			0.00	0.00	0.00	0.00	0.00
1701	05/30/18			0.00	0.00	0.00	0.00	0.00
1677	02/27/18			0.00	0.00	0.00	0.00	0.00
1716	08/02/18*			144.00	0.00	30.40	71.20	245.60
1645	11/28/17			0.00	0.00	9.00	0.00	9.00
1590	08/28/17			0.00	0.00	0.00	0.00	0.00

Total Due: 1,480.20
 Sender: Auto Bill Date: 04/27/2021 Ref: P - R - Y
 Comment: Total Pending: Amount: 0.00

Pending Transactions

Bill	Date	Ref	Sic	Code	Cash	Principal	Tax	Interest	Costs	Total

wgs there a septic design at some point?



Simmons, Dennis <manager@wiscasset.org>

Sandra Kipp Abatement Request

1 message

Rob Lalli <wwtp@wiscasset.org>

Thu, Apr 29, 2021 at 10:32 AM

To: "Simmons, Dennis" <manager@wiscasset.org>

Dennis: Please see attached, a request by Sandra Kipp of 576 Birch Point Road, requesting a sewer abatement. Her most recent bill was \$308.10, for consumption of 3,000 cu. ft. She discovered this high usage was caused by a leaking outdoor spigot, which she has since had repaired. As the leak's water fell to the ground and did not enter the sewer, I recommend that she does receive an abatement. Her previous 4 sewer bills averaged a usage of 575 cu. ft, which is below the 900 cu. ft. minimum. I therefore recommend she pay the minimum rate of \$93.60 for this bill, and receive an abatement of \$214.50, which is the difference between her bill of \$308.10 and the \$93.60 minimum.

Respectfully,

Rob Lalli, Superintendent

Wiscasset Sewer Department

 **KippAbate.pdf**
1471K

Town of Wiscasset

General Sewer Abatement Request

Instructions

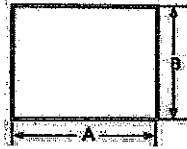
PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant – 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information		
Service Street Address <u>576 Birch Pt. Rd.</u>	# of Bedrooms <u>2</u>	Account # <u>706</u>
Last Name or Business Name <u>Kipp</u>	First Name <u>Sandra</u>	
Contact Phone <u>882-6069</u>	Contact email	
Date of contested Bill <u>2-24-21</u>	Amount owed on contested bill <u>\$ 308.10</u>	
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input checked="" type="checkbox"/> All past due amounts owed have been paid and this account is in good standing. <u>SDK</u></p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>		
Subpart B - Reason For Abatement Request		
<p>Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form</p>		
<input type="checkbox"/> 1. Pool Abatement <i>For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.</i>	Enter date of pool fill up in box B1 _____ →	Dates B1
<input checked="" type="checkbox"/> 2. Leak and Meter Abatement <i>For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E</i>	Enter date of leak or meter error in box B2 _____ →	B2
<input type="checkbox"/> 3. Miscellaneous One-Time Abatement <i>For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D</i>	Enter date of abatement event in box B3 _____ →	B3

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet Square or Rectangular Pool Volume _____ CF
 Depth Deep End (if applicable) _____ Feet Average Depth x Length x Width
 Average Depth: _____ Feet Circular Pool Volume _____ CF
 Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

Outside spicket was leaking and have since then fixed it.

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: Sandra Kipp

Date: 4-5-21

Printed name: Sandra Kipp

Do not write below this line

Application approved by: _____

On date: _____

Sewer Dept
 Superintendent = Robert T. Zalli

RECOMMENDS
 ABATEMENT

DATE = 4/29/2021

BK #6/810

Wiscasset Water District
Customer Service Work Order
Meter Form

Acct. #: 706
Date: 3/29/21

Customer Name: Kipp Tel. #: _____
Service Location: 576 Birch Point Rd

**** ACTION REQUESTED ****

TURN ON	METER CHECK	<u>FINAL READ</u>	SHUTOFF
REPLACE METER	REPLACE MXU		HIGH CONSUMPTION/LEAK CHECK

Notes / Comments:

Appointment Date: _____ Time: _____

METER

Meter ID: 13935206	READING: 590 2/23/21
MXU ID: 17171494	
METER TYPE: _____	METER SIZE: _____
Latitude: _____	Longitude: _____

METER

Meter ID: _____	READING: _____
MXU ID: _____	
METER TYPE: _____	METER SIZE: _____

ACTION TAKEN / COMMENTS:
13935206 - 602 3/29/21
53382483 - 81

Outside spicket was leaking
and is now fixed ✓

Completed By: _____ Date: _____ Time: _____

Meter Detail

Account: 706
 Tenant: KIPP, SANDRA
 Owner: KIPP, BARBARA A
 Location: 576 BIRCH POINT ROAD

Type Code: Map Lot: U22-010
 RE Account 0

Book / Seq: 6/810 Serial Number: 13935206
 Meter Size: 1 Remote Number: 13935206
 Meter Digits: 5 Avg Consumption: 8
 Frequency: 1 Combined: No
 Service: B Multiplier: 1
 Rate Code: W - 1 S - 1 Replacement: No

Water Sewer
 Taxable Percentage: 0% 0%
 Billable Percentage: 100% 100%

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
02/24/2021	B W	590	30	30	0.00	0.00	0.00	0.00	0.00
	S				308.10	0.00	0.00	0.00	308.10
11/25/2020	B W	560	0	0	0.00	0.00	0.00	0.00	0.00
	S				93.60	0.00	0.00	0.00	93.60
08/27/2020	B W	560	3	3	0.00	0.00	0.00	0.00	0.00
	S				93.60	0.00	0.00	0.00	93.60
05/26/2020	B W	557	10	10	0.00	0.00	0.00	0.00	0.00
	S				104.00	0.00	0.00	0.00	104.00
02/27/2020	B S	547	10	10	104.00	0.00	0.00	0.00	104.00
11/25/2019	B S	537	12	12	124.80	0.00	0.00	0.00	124.80
08/28/2019	B S	525	11	11	114.40	0.00	0.00	0.00	114.40
05/28/2019	B S	81	0	9	72.00	0.00	0.00	0.00	72.00
02/26/2019	B S	81	0	8	72.00	0.00	0.00	0.00	72.00
11/29/2018	B S	81	0	5	72.00	0.00	0.00	0.00	72.00
08/29/2018	B S	487	10	2	72.00	0.00	0.00	0.00	72.00
05/30/2018	B S	81	0	7	72.00	0.00	0.00	0.00	72.00
02/27/2018	B S	81	0	11	88.00	0.00	0.00	0.00	88.00
11/28/2017	B S	81	0	8	72.00	0.00	0.00	0.00	72.00
08/28/2017	B S	81	0	10	80.00	0.00	0.00	0.00	80.00
05/26/2017	B S	81	0	8	72.00	0.00	0.00	0.00	72.00
02/24/2017	B S	81	0	7	72.00	0.00	0.00	0.00	72.00
11/29/2016	B S	81	0	6	72.00	0.00	0.00	0.00	72.00
08/30/2016	B S	81	0	9	72.00	0.00	0.00	0.00	72.00

Meter Detail

Account:	706	Type Code:		Map Lot:	U22-010
Tenant:	KIPP, SANDRA			RE Account:	0
Owner:	KIPP, BARBARA A				
Location:	576 BIRCH POINT ROAD				
05/26/2016	B S	81	0	8	72.00
02/25/2016	B S	81	0	8	72.00
11/25/2015	B S	81	0	5	72.00
08/27/2015	B S	81	0	14	112.00
05/28/2015	B S	81	0	9	72.00
02/26/2015	B S	81	0	8	72.00

25 bills 86 218 2,302.50 0.00 0.00 0.00 0.00 2,302.50

Book / Seq: 6/811 Serial Number: 53382483 Water Sewer
 Meter Size: 1 Remote Number: 53382483 Type RT Amt Type RT Amt
 Meter Digits: 5 Avg Consumption: Combined Cons 1 0.00 0 0.00
 Frequency: 1 Combined: Cons 0 0.00 0 0.00
 Service: W Multiplier: 1 0 0.00 0 0.00
 Rate Code: F Replacement: No 0 0.00 0 0.00
 Water Sewer
 Adjust: 0 0.00 Adjust: 0 0.00
 Adjust Description:

Taxable Percentage: 0% 0%
 Billable Percentage: 100% 100%

Rob Lalli
Waste Water Superintendent
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578

COPIES

Ref: Sewer Abatement Request

Mr. Lalli

I'd like to request for your consideration an abatement to my sewer account in the amount of \$364.65. The Water District scheduled a time to install a new meter and found several issues that had to be resolved prior to installation. These issues have been resolved but due to the virus issues and ongoing health concerns with my wife the installation was delayed. Since that time my account went onto the flat rate billing. My past consumption billing has never gone above the minimum.

I ask that the two quarters that were billed at the flat rate be reduced to the minimum rate. I have since been able to get the new meter installed, of which my billing date of 2/24/21 demonstrates the minimum bill.

Thank you for your time and consideration.

Ronald F. Freeman

Town of Wiscasset

General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant – 51 Bath Road-Wiscasset, Maine 04578

Subpart A - Account & Property Information		
61 Old Bath Rd	# of Bedrooms	776 Account #
Ron & Sharon Leemon		
Last Name or Business Name	First Name	
207-882-7287		
Contact Phone	Contact email	
6/27/20 & 11/25/20	\$ see attached	
Date of contested Bill	Amount owed on contested bill	
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input checked="" type="checkbox"/> All past due amounts owed have been paid and this account is in good standing.</p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>		

Subpart B - Reason For Abatement Request		Dates
<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill box B1	_____ B1
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. meter This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does error in box B2 not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter box B2	_____ B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a event case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement in box B3	_____ B3

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangular Pool

Length (A) _____ Feet
Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet Square or Rectangular Pool Volume _____ CF
 Depth Deep End (if applicable) _____ Feet Average Depth x Length x Width
 Average Depth: _____ Feet
 Circular Pool Volume _____ CF
 Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

see Attached

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Signature: *Ronald L. Leaman* Date: *4/18/21*
 Printed name: *Ron Leaman*
Do not write below this line

Wastewater Treat Superintendent recommendation

Meets the criteria for abatement Does not meet the criteria for abatement _____

Robert T. Zelli *4/27/2021*
 Wastewater Treatment Plant Supervisor Signature Date

Approval

Application approved by: _____ On date: _____

Meter Detail

Account: 776
 Tenant: LEEMAN, SHARON F
 Owner: LEEMAN, SHARON F
 Location: 61 OLD BATH ROAD

Type Code:
 Map Lot: R06-45A
 RE Account: 0

Book / Seq: 7/970 Serial Number: 78286051
 Meter Size: 1 Remote Number: 78286051
 Meter Digits: 5 Avg Consumption: 0
 Frequency: 1 Combined: No
 Service: S Multiplier: 1
 Rate Code: W - 1 S - 1 Replacement: 08/05/2020

Water Sewer
 Taxable Percentage: 0% 0%
 Billable Percentage: 100% 100%

Date	Status	Reading	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
02/24/2021	B S	5	5	5	93.60	0.00	0.00	0.00	93.60
02/24/2021	B S	5	5	0	0.00	0.00	0.00	0.00	0.00
11/25/2020	B S	-1	Lower Current	0	270.40	0.00	0.00	0.00	270.40
08/27/2020	B S	0	0	0	270.40	0.00	0.00	0.00	270.40
05/26/2020	B S	33	0	0	93.60	0.00	0.00	0.00	93.60
02/27/2020	B S	33	0	0	93.60	0.00	0.00	0.00	93.60
11/25/2019	B S	33	0	0	93.60	0.00	0.00	0.00	93.60
08/28/2019	B S	33	0	0	93.60	0.00	0.00	0.00	93.60
05/28/2019	B S	33	1	1	72.00	0.00	0.00	0.00	72.00
02/26/2019	B S	32	0	0	72.00	0.00	0.00	0.00	72.00
11/29/2018	B S	32	0	0	72.00	0.00	0.00	0.00	72.00
08/29/2018	B S	32	0	0	72.00	0.00	0.00	0.00	72.00
05/30/2018	B S	32	1	1	72.00	0.00	0.00	0.00	72.00
02/27/2018	B S	31	0	0	72.00	0.00	0.00	0.00	72.00
11/28/2017	B S	31	0	0	72.00	0.00	0.00	0.00	72.00
08/28/2017	B S	31	2	2	72.00	0.00	0.00	0.00	72.00
05/26/2017	B S	29	0	0	72.00	0.00	0.00	0.00	72.00
02/24/2017	B S	29	0	0	72.00	0.00	0.00	0.00	72.00
11/29/2016	B S	29	0	0	72.00	0.00	0.00	0.00	72.00
08/30/2016	B S	29	3	3	72.00	0.00	0.00	0.00	72.00
05/26/2016	B S	26	0	0	72.00	0.00	0.00	0.00	72.00
02/25/2016	B S	26	0	0	72.00	0.00	0.00	0.00	72.00
11/25/2015	B S	26	0	0	72.00	0.00	0.00	0.00	72.00

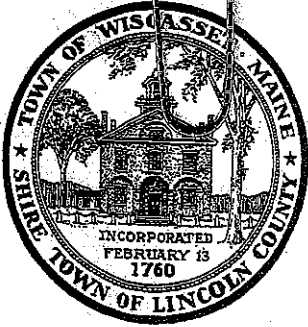
Water RT Amt Cons Type
 99 0.00 0
 Adjust: 0 0.00

Sewer RT Amt
 1 0.00
 Adjust: 0 0.00

Adjust Description:

Uploaded to
DocuSign
05/06/2021

10e



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: INDUSTRIAL ME, LLC

New Business Existing Business 2 years in operation Ownership/Location Change

Location of business: WATERFRONT PIER Map/Lot _____

Preferred mailing address: P.O. BOX 155

Business phone number: 207 747 9540

Description of Business: Hand-made/designer retail items

Owner's name: DEIRDRE C. FLYNN / BRADLEY R. SMITH Owner's phone: 207 747 9540

Owner's home address: 359 MONTS WEALE ROAD

*Emergency contact person: CHARLES W. FLYNN

*Emergency phone numbers: home: 207 406 4670 cell: 516 440 3569

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? No

Will you need a sign permit? YES

Will this business be a home occupation? NO

This business will be a: Corporation or LLC LLC Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: www.theindustrialme.com

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, DEIRDRE C. FLYNN, state that I am PRINCIPAL/OWNER of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 3 May 2021 Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

5/3/2021

Business License Application-New

Business Requesting License _____

Code Enforcement Officer:

Comments: Requires a sign permit, no other concerns _____

DocuSigned by:
Signed: Bruce Mullins Date: 5/10/2021 | 11:07 EDT
4FFAF1178A104FE...

Wiscasset Police:

Comments: No Concerns _____

DocuSigned by:
Signed: Chief Hesseltime Date: 5/6/2021 | 09:23 EDT
1C68045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Date: _____

Fire Department:

Comments: No issues _____

DocuSigned by:
Signed: Robert Bickford Date: 5/6/2021 | 11:48 EDT
F241099CDFDA484...

Waste Water Treatment Plant:

Comments: No concerns _____

DocuSigned by:
Signed: Robert T. Lalli Date: 5/6/2021 | 14:14 EDT
2DE25B2E2D874D9...

License Approved: _____ Date: _____

COPY

Bill of Sale

The Town of **WISCASSET, MAINE**, whose address is 51 Bath Road, Wiscasset, ME 04578, in consideration of payment, the receipt of which is hereby acknowledged, does hereby sell, convey, and transfer title to **Giles, Amanda Lewis**, whose address is 970 Gardiner Road Lot 17 in the following described personal property:
2000 White Mobile Home with light blue shutters (Astro) VIN is not available 14 feet by 70 feet.

The sale of this property is "as is, where is," with no warranties, express or implied, including but not limited to, warranties of title, habitability, merchantability, or fitness for any particular purpose or use.

This bill of sale is also intended to release the subject property from any interest claimed by the MUNICIPALITY OF WISCASSET, ME by virtue of the following municipal **REAL ESTATE TAX LIENS** filed by the Town of Wiscasset at the Lincoln County Registry of Deeds as listed below:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
08/22/2019	5422/144		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this **18th of May, 2021**. Board of Selectmen, Wiscasset, Maine

Pamela J. Dunning, Chairman

Katharine Martin-Savage, Vice Chairman

Jefferson A. Slack

Kimberly H. Andersson

Sarah M. Whitfield

STATE OF MAINE
COUNTY OF LINCOLN, ss

18th of May, 2021

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

SUE A. M. ANDERSON, Notary Public
My commission expires: January 26, 2028

10d

COPY

Bill of Sale

The Town of **WISCASSET, MAINE**, whose address is 51 Bath Road, Wiscasset, ME 04578, in consideration of payment, the receipt of which is hereby acknowledged, does hereby sell, convey, and transfer title to **Howard, Jeffrey E**, whose address is 824 Gardiner Road in the following described personal property:

1995 Liberty White Mobile Home with light blue shutters , VIN is 08164313 14 feet by 76 feet.

The sale of this property is "as is, where is," with no warranties, express or implied, including but not limited to, warranties of title, habitability, merchantability, or fitness for any particular purpose or use.

This bill of sale is also intended to release the subject property from any interest claimed by the MUNICIPALITY OF WISCASSET, ME by virtue of the following municipal **REAL ESTATE TAX LIENS** filed by the Town of Wiscasset at the Lincoln County Registry of Deeds as listed below:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
08/22/2019	5422/153		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this **18th of May, 2021**. Board of Selectmen, Wiscasset, Maine

Pamela J. Dunning, Chairman

Katharine Martin-Savage, Vice Chairman

Jefferson A. Slack

Kimberly H. Andersson

Sarah M. Whitfield

STATE OF MAINE
COUNTY OF LINCOLN, ss

18th of May, 2021

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

SUE A. M. ANDERSON, Notary Public
My commission expires: January 26, 2028

11 a



Town of Wiscasset

Office of the Town Manager

May 18, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

It has been a somewhat challenging week at the town office. As I made you aware, for various reasons, we were shorthanded last week and we might be forced to reduce office hours to compensate. I am happy to say that Linda and Molly managed to keep things going without having to close. Linda in particular deserves thanks for holding down the fort.

Police department union negotiations are underway.

I met with Karen Haley and David Pope from Maine Art Gallery over maintenance issues at the Academy building. You will be receiving some information for a proposed MOU they wish the Board to consider.

Mary Ellen Barnes, Emily Rabbe and myself met with Alan Brigham from the Economic Development Administration seeking opportunities for funds under the Nuclear Closure Communities program to assist with the costs of the Old Ferry Road repair. The meeting was positive and the project seems to fit within the scope of the NCC program. I will be working with Mary Ellen, Emily and Alan to prepare and submit the grant proposal.

I have received the proposed Side Walk Use Policy from the ORC. I had hoped to place it on the agenda for your consideration, however, I have concerns over several proposed items that I need to research before the Policy comes before you for consideration and adoption. I am shooting to have it on the June 1st agenda.

The Treasury Department has announced the launch of the Coronavirus State and Local Fiscal Recovery Funds program authorized by the American Rescue Plan Act and the Interim Final Rule for the program that describes eligible uses of funding. The Interim Final Rule is 151 pages long but to summarize the funds can be used to: Support public health expenditures, including continuing COVID 19 mitigation efforts, address negative economic impacts caused by the public health emergency (such as aid to small businesses, households and workers), replace public sector revenue lost due to the public health emergency, provide premium pay for essential workers in the health, public safety, public works and other critical infrastructure sectors and to invest in making improvement in wastewater, stormwater, drinking water infrastructure and to improve access to broadband (which was certainly a hardship for many families having to adapt to remote learning). Within these categories we have broad flexibility how best to use these funds. Since we are a non-entitlement unit, we will be receiving our funds from the State in two tranches, one soon and another within the year. Wiscasset's share looks to be \$375,163.75. Funds must be expended by December 31, 2024 so we have time to make the best use of the funds.