

2a

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MARCH 2, 2021
Via Zoom

Preliminary Minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, and Town Manager Dennis Simmons

Pam Dunning called the meeting to order at 6:02 p.m.

1. Approval of Treasurer's Warrants

- a. **Kathy Martin-Savage moved to approve the payroll warrants of February 19 and February 26, 2021. Vote 5-0-0.**
- b. **Kathy Martin-Savage moved to approve the accounts payable warrants of February 23 and March 2, 2021. Vote 5-0-0.**

2. Approval of Minutes

- a. **Kathy Martin-Savage moved to approve the minutes of February 16, 2021 as amended. Vote 5-0-0.**

3. Special Presentations or Awards - None

4. Committee Appointments

- a. Pamela Brackett, Airport Advisory Board (reappointment)
- b. Anne Leslie, Comprehensive Plan Committee
- c. Anna Ridle, Ordinance Review Committee

Jeff Slack moved to appoint Pamela Brackett to the Airport Advisory Board, Anne Leslie to the Comprehensive Plan Committee and Anna Ridle to the Ordinance Review Committee. Vote 5-0-0.

- d. Michael Maney, Budget Committee

Dennis Simmons said Budget Committee members were normally elected; however, there is a vacancy on the committee. He and Kathy Martin-Savage had met with Maney and there were some concerns. **Kathy Martin-Savage moved to table the appointment to a future executive session. Vote 5-0-0.**

5. Public Hearings

Jeff Slack moved to open the public hearing at 6:10 p.m. Vote 5-0-0.

a. Liquor License and Request for Extension of License on Premise, Carla Chapman, DBA The Cubby Hole Sports Pub, 213 West Alna Road

b. Special Amusement Permit, Carla Chapman, DBA The Cubbyhole Sports Pub, 213 Alna Road

Jeff Slack moved to exit the public hearing. Vote 5-0-0. Kim Andersson moved to approve the Liquor License Application and Request for Extension of License on Premise for Carla Chapman, DBA as The Cubby Hole Sports Pub located at 213 West Alna Road. Vote 5-0-0. Kim Andersson moved to approve the Special Amusement Permit for Carla Chapman, DBA as The Cubbyhole Sports Pub, located at 213 West Alna Road. Vote 5-0-0.

6. Public Comment – none

7. Department head or committee chair

8. Unfinished Business

a. Generator bids

The following bids were received:

IEC Electrical Data and Services - \$204,537, 400KWH \$225,486

Express Electrical Constructors - \$182,805

United Rentals: \$164,326

ESM Electrical Systems: \$95,350

Power Products: \$117,300

Rob Lalli, Wastewater Treatment Plant supervisor, and Dennis Simmons will review and evaluate the bids for four generators. In response to Jeff Slack's question, Simmons said \$100,000 has been appropriated for the generators. Simmons and Lalli will do further research and make a recommendation.

9. New Business

a. Request to use town property – The Garden Club of Wiscasset: **Jeff Slack moved to approve the use of town property by the Garden Club. Vote 5-0-0.**

b. Ancient Cemetery Fence: Dennis Simmons reported that the fence around the Ancient Cemetery must be removed and he asked board members whether it should be replaced. There was a consensus that it not be replaced; however, an arch, stone walkway, and a sign designating the ancient cemetery and date were suggested. A decision will be made later in the spring.

10. Town Manager's Report

2b

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
BUDGET MEETING VIA ZOOM
MARCH 9, 2021

Preliminary minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, and Town Manager Dennis Simmons

1. Call to Order

The chair called the meeting to order at 7 p.m.

2. Budget Discussion

In the discussion before Kim Andersson and Sarah Whitfield arrived, the following were noted:

- Animal Control contract has not yet been received.
- The Assessing number includes office postage, etc. and not the contract itself.
- Boards and Committees (\$3,072) has been reduced because the need for an HPC secretary has been removed.
- Capital Improvements includes Commercial Pier debt (\$40,464); new Bobcat for public works; Maine Utility agreement for redoing the manholes (\$65,000); Old Ferry Road necessary culvert repair (\$525,000); New police cruiser (\$55,000); Wastewater Treatment Plant (\$220,000); Dump Truck(\$60,000 to \$90,000); two waste pumps(\$30-\$50,000); three or four blowers, plant effluent pumps (\$15,00-\$30,000); Muffin Monster (\$10,000); Headwork heater (\$6,000); 5 pumps (\$4,000 repair); EMS Technology upgrades (\$20,000); Parks and Recreation improvements- hot water tanks, carpeting replacement of AC unit (\$60,000); Fire Department Rescue Boat (\$20,000); and Fire Department overhead doors (\$10,000).

The full board was present for the following votes:

- 100 - Kim Andersson moved to approve \$189,492 for Administration. Vote 5-0-0.
- 101 – Kathy Martin-Savage moved to approve \$94,818 for Airport. Vote 5-0-0.
- 102 – Kathy Martin-Savage moved to approve \$15,575 for Animal Control. Vote 5-0-0.
- 103 – Kathy Martin-Savage moved to approve \$6,492 for Assessing. Vote 5-0-0.
- 104 – Kathy Martin-Savage moved to approve \$3,072 for Boards and Committees. Vote 5-0-0.
- 105 – Kathy Martin-Savage moved to approve \$12,750 for Celebrations. Vote 5-0-0.
- 106 – Cemeteries tabled
- 107 – Kathy Martin-Savage moved to approve \$36,827 for Code Enforcement. Vote 5-0-0.
- 108, 109 – Jeff Slack moved to approve \$62,050 for Community Organizations. Vote 4-0-1 (Dunning abstained)
- 110 – Kathy Martin-Savage moved to approve \$50,000 for Contingency. Vote 4-1-0 (Slack opposed)
- 112 – Kathy Martin-Savage moved to approve \$231,868 for Debt Service. Vote 5-0-0.
- 113 – Kathy Martin-Savage moved to approve \$22,668 for Elections. Vote 5-0-0.

- 114 – Kathy Martin-Savage moved to approve \$614,577 for EMS. Vote 5-0-0.
- 115 – Kathy Martin Savage moved to approve \$144,339 for Fire. Vote 5-0-0.
- 116 – Kathy Martin-Savage moved to approve \$266,039 for Finance. Vote 5-0-0.
- 117 – Kathy Martin-Savage moved to approve \$24,703 for General Assistance. Vote 5-0-0.
- 118 – Kathy Martin-Savage moved to approve \$77,160 for Municipal Building. Vote 5-0-0.
- 119 – Kim Anderson moved to approve \$225,714 for Municipal Insurance. Vote 5-0-0.
- 121 – Kim Andersson moved to approve \$808,891 for Parks & Recreation. Vote 4-1-0 (Slack opposed).
- 122 – Sarah Whitfield moved to approve \$35,000 for Planning. Vote 5-0-0.
- 123 – Kathy Martin Savage moved to approve \$587,112 for Police. Vote 5-0-0.
- 124 – Kathy Martin Savage moved to approve \$51,402 for SRO. Vote 4-1-0 (Slack opposed).
- 125 – Kathy Martin-Savage moved to approve \$317,930 for Public Utilities. (Withdrawn)
- 126 – Jeff Slack moved to approve \$637,215 for Public Works. Vote 5-0-0.
- 127 – Kathy Martin-Savage moved to approve \$27,362 for Selectmen. Vote 4-1-0 (Andersson opposed)
- 129 – Kathy Martin-Savage moved to approve \$14,466 for Senior Center. Vote 5-0-0.
- 130 – Kathy Martin-Savage moved to approve \$6,000 for Shellfish. Vote 5-0-0.
- 132 – Kathy Martin-Savage moved to approve \$601,601 for Transfer Station. Vote 5-0-0.
Jeff Slack moved to approve \$766,164 for Wastewater Treatment Plant. Vote 5-0-0.
- 133 – Jeff Slack moved to approve \$61,975 for Waterfront and Harbor. Vote 5-0-0.

Cemeteries and Public Utilities will be taken up at a future meeting.

Questions on revenue will be taken up at the next meeting.

Kathleen Onorato noted that the County tax is billed and not usually on warrant – the actual number is \$661,295 an increase of \$7,048 over last year.

3. Adjournment

Kim Andersson moved to adjourn at 8:21 p.m. Vote 5-0-0

4a

03-01-2021
1440 @

Town of Wiscasset
Board/Committee Membership Application

Full Name: Sharon Jaques
Street Address: 512 Lowelltown Rd, Wiscasset ME 04578
Mailing Address: Same as above Home Phone: _____
Town of Legal Residence: Wiscasset
Work Phone: _____ Cell Phone: 350-1899 E-mail: SJaques@yahoo.com

I wish to be considered for the appointment to the: Budget Committee
_____ Term Of Appointment _____

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? NO

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: See below

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Ambassador APS Foundation of America - CEO Widows and Widowers of Maine / Financial President.

Signature: Sharon Jaques Date: _____

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 3/1/2021 Date Appointed: _____ Term: _____

Thursday
2/20/21

Town of Wiscasset
Board/Committee Membership Application

Full Name: Don Oyster

Street Address: 122 Rumerill Rd

Mailing Address: _____ Home Phone: _____

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 207 380 4106 E-mail: doyster@ychoo.com

I wish to be considered for the appointment to the: Ordinance

Review Committee Term Of Appointment _____

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? NO

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: Knights of Columbus

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Work in Corporate world

Signature: Don Oyster Date: 2/27/21

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: _____ Date Appointed: _____ Term: _____

7a

date: Feb. 4, 2021

returning vendor(y/n) yes



TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Frank R. Sprague

BUSINESS NAME: Sprague's Lobster

MAILING ADDRESS: 209 Gibbs Road - Wiscasset

PHONE NUMBER: 882-7814 CELL: 319-8562

EMAIL: lass1524@yahoo.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) 1 \$1000 (10' X 20') or 2 \$1500(30' x 34').

____ LADDER SIGN: \$40; TO READ: _____

____ I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

____ EVENT PERMIT DATE(S) _____

____ DAY USE PERMIT \$35: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

D... ..

1022 hrs
JW

date: 2/18/2021

returning vendor(y/n) Y



TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Wiscasset Area Chamber of Commerce

BUSINESS NAME: _____

MAILING ADDRESS: 297 Bath Rd Wiscasset ME 04530

PHONE NUMBER: 207-882-9600 CELL: _____

EMAIL: info @ wiscasset chamber . com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) ___ \$1000 (10' X 20') or ___ \$1500(30' x 34').

____ LADDER SIGN: \$40; TO READ: _____

I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

____ EVENT PERMIT DATE(S) _____

DAY USE PERMIT \$35: DATE(s): May - Oct 2021

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVITIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS In lights + cell phone charger

Pct \$30 Admin
Lob



date: 2-12-2021

returning vendor (y/n) Yes

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Todd Jobinville & Elke Wiede - Jobinville

BUSINESS NAME: THE POTTER'S SHED

MAILING ADDRESS: 605 Hallowell-Litchfield Rd. WEST GARDINER ME 04345

PHONE NUMBER: (207) 724-7203 CELL: (207) 242-7620

EMAIL: elkewiede@gmail.com and thepotterssheds@gmail.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) ___ \$1000 (10' X 20') or ___ \$1500 (30' x 34').

___ LADDER SIGN: \$40; TO READ: _____

___ I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

___ EVENT PERMIT DATE(S) _____

___ DAY USE PERMIT \$35: DATE(S): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVITIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

Sales of arts and crafts



date: 2/28/21

returning vendor(y/n) N

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: SAL MATARI

BUSINESS NAME: Maine bay Bows LLC DBA Bay Bows

MAILING ADDRESS: 27 Burnham Cove Rd Boothbay ME 04537

PHONE NUMBER: _____ CELL: 973-785-3877

EMAIL: SAL.MATARI@hotmail.com

PERMIT PER EACH SPOT: (Operating: May - Oct /calendar year) \$1000 (10' X 20') or \$1500(30' x 34').

____ LADDER SIGN: \$40; TO READ: _____

I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

____ EVENT PERMIT DATE(S) _____

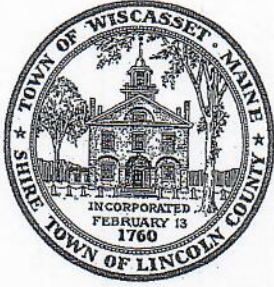
____ DAY USE PERMIT \$35: DATE(s): _____

____ RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS

ACAI Shop I would need power to one freezer and a work station

REQUEST FOR APPROVAL OF ACCESSORIES, FURNITURE etc.: (please list all furniture and size and attached a sketch of placement)



date: 3-8-21

returning vendor(y/n) '

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Bonnie LeGrand

BUSINESS NAME: Forgotten Recipes

MAILING ADDRESS: PO Box 1146

PHONE NUMBER: 882-7287 CELL: 202-319

EMAIL: _____

PERMIT PER EACH SPOT: (Operating: May – Oct /calendar year) \$1000 (10' X 20') or _____ \$1500(30' x 34').

____ LADDER SIGN: \$40; TO READ: _____

I REQUEST ELECTRICAL SERVICE, see Pier Policies for details

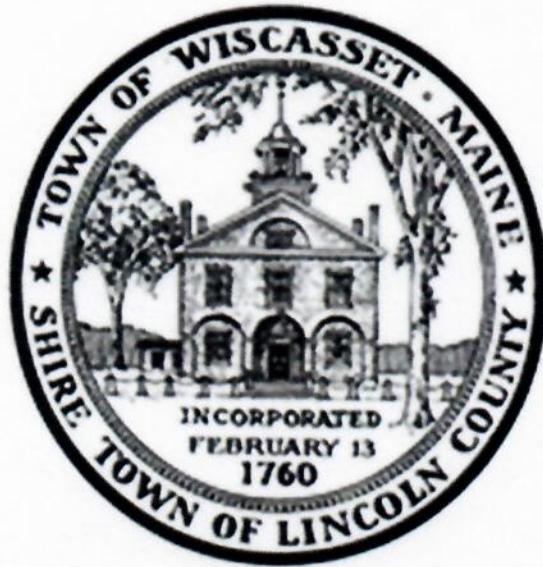
____ EVENT PERMIT DATE(S) _____

____ DAY USE PERMIT \$35: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS selling of Raisin etc

Town of Wiscasset
February 2021
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: February Monthly Report

Airport Monthly Report February 2021

Sale of 100 LL Aviation Gas was 1,222.67 gallons for a gross revenue of \$5,550.92 dollars. There were no sales of Jet A. Compared to the 2020 sale of 100LL there were 1,336.35 gallons sold for a gross revenue of \$6,719.22 dollars and 453.60 gallons of Jet A sold for a gross revenue of \$2,041.92 dollars.

On February 1st we purchased 8,515 gallons of 100LL and on Feb 28th we purchased 500 gallons of JetA. The purchase of only 500 gallons was because we were coming upon six months since the last purchase. FAA regulations require Jet-A gas that is in the tank be refreshed at intervals no longer than six-months, regardless of whether gas was sold or not. Not even a day over or the penalty for not meeting the target can incur a huge expense.

In February we had a lot of activity to get ready for next summer's projects. We had the area around the runway surveyed for the removal and replacement of the existing runway. We also had a different company that surveyed the area on the southern side of the airport for the solar project. I had to close the runway for a day to allow for testing of the substrata on the runway so they could determine the depth of their excavation when removing the existing runway. This was done with large augers and it left big holes that had to be filled and paved. They came at six in the morning and finished at sundown. Public Works assisted me in placing two large yellow Xs at both ends of the runway that pilots can see on making their approach to land and know that the runway was closed. I suspect that they read what is called a N.O.T.A.M. (notice to airmen) that announced the closing during their pre-flight planning, and they wouldn't be trying to land, best to be safe rather than sorry.

The FBO office remains open by appointment from now through April. The airport has been open to air traffic and self-service fuel throughout the last 12 months of Covid-19 quarantine.

I have attached the minutes of the airport committee meeting for February.

Respectfully submitted,
Rick Tetrev

**“Discovering Wiscasset
One Flight at a Time”**



Town of Wiscasset

TOWN CLERK REPORT

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: February Monthly Report
Date: March 10, 2021

ELECTIONS

Nomination papers were made available on February 25, 2021 for the election of town officials. The election of town officials will be held on June 8, 2021 at the Wiscasset Community Center. Nomination papers need to be returned by 5:00 p.m. on April 8, 2021. Anyone interested in taking out nomination papers should stop by the Clerk's office during regular office hours.

Just a reminder that absentee ballots will be available on May 10th for the June 8, 2021, Annual Referendum Town Meeting.

The last day to request an absentee is Thursday June 3th except for extenuating circumstances.

CLERK/EXCISE TAX COLLECTOR

Several online educational classes are being offered for motor vehicle registrations, state and local elections and vital records. Deputy Clerk, Sue Anderson and I will be participating in several classes. These classes review all current procedures and also cover any new changes.

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$41,150.40	\$132.80	\$1,290.00	\$125.20
Year to date	\$497,819.51	\$1,731.20	\$14,176.25	\$1,685.20
Met yearly revenue projection by:	73.75%	28.61%	83.39%	-----



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: February Monthly Report
Date: March 8, 2021

Building Permits:

Brown Road
Rumerill Road
Bath Road
Freedom Song Lane

Garage
Interior Renovation
Interior Renovation
Lift System

Plumbing Permits:

Water Street
Bradford Road
Clarks Point Road
Bath Road

INT
INT
Replacement Leach Bed
INT

Blasting Permit:

Rocky Ridge Drive

Inspections:

Clarks Point Subdivision, Clarks Point Road, Old Sheepscoot Road, Whippoorwill Trailer Park, Gardiner Road, Gibbs Road, West Alna Road, Fowle Hill Road, Bay View Heights, Bath Ale Works, Brown Road, Lowelltown Road, Bath Road, Johnson Street, Freedom Song Lane, Cushman Point Road, Borski's Way, Rumerill Road, Hodge Street, Washington Street

Correspondence: Main Street, Lowelltown Road

Meeting: Town Planner



Town of Wiscasset

EMS/EMA REPORT

To: Dennis Simmons, Town Manager

From: Erin Bean, EMS Director

Re: February Monthly Report

Date: March 11, 2020

February Month in review

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	30	71.43%
Westport Island	5	11.90%
Dresden	4	9.52%
Damariscotta	3	7.14%
	Total: 42	Total: 100.00%

February was a month filled with folks being sick and needing coverage.

We have increased the number of items that we have assigned to crews for Personal protective Equipment that needs to be reused. This had led to people losing items or forgetting things because their lockers were upstairs far from the ambulance. We purchased lockers for storing the PPE in that is located in the bay near the truck to minimize issues.

We have had several students this month from the EMT Advanced class one of them is our own Kirsten Emerson. She has been doing really well and we look forward to her running her at the higher license level.

Aurel and I got a donation of shelves for the supply closet that holds the towns Masks and the overflow of PPE that was donated and acquired to use throughout the pandemic. We spent several days sorting and categorizing things for easy inventory and distribution. Next up the attic!

Everyone stay healthy and safe, thank you for all of your efforts!



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: February Monthly Report
Date: March 9, 2021

Operations:

The fire department responded to 12 calls for service during the month of February which is down from 20 for February of 2020. Of those 12 calls, we responded to Alna and Dresden to provide mutual aid assistance. The calls for February break down as follows:

6 motor vehicle accidents, 3 fire alarms, 1 station coverage, 1 carbon monoxide incident and 1 "other".

Training:

Training for the month included driver training and station maintenance. We are in hopes that the weather will start turning more favorable to outside training.

Staffing:

Staffing remains at 18 active duty members with 7 more members on the Lifetime members roster.

Events:

We are pleased to report that those members who chose to receive the COVID-19 vaccine have received both doses. A big thank you goes out to Waldoboro EMS and Boothbay Region Ambulance Service for coordinating the clinics.

Financials:

At 66% through our fiscal year, the fire department budget stands at approximately 42% expended.

Respectfully submitted,
Rob Bickford



Town of Wiscasset

Wiscasset Police Department

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: February Monthly Report
Date: March 10, 2021

The Police Department responded to 396 calls for service during the month of February.

Officers responded to 8 motor vehicle accidents and conducted 59 motor vehicle stops.

Total number of arrests for the month is 20 bringing our year-to-date total to 54 arrests which is a 61% increase for arrest made during the same time period for last year.

Arrests/Summonses were made for the following:

- Criminal Mischief
- Driving to Endanger
- Attaching False Plates
- Failure to Register a Motor Vehicle
- Domestic Violence Assault
- Violation of Conditions of Release
- Unlawful Possession of Scheduled Drugs
- Domestic Violence Assault (Priors)
- Sale and Use of Drug Paraphernalia
- Operating with an Expired License
- Operating after License Suspension
- Failure to Appear Warrants
- Operating with a Suspended Registration

We started the annual DARE Program at Wiscasset Elementary School. Sgt. Hatch remains active at both WES and WMHS conducting School Zone radar in the mornings and afternoons and showing a presence at the schools throughout the day.



Town of Wiscasset

PUBLIC WORKS DEPARTMENT/TRANSFER STATION

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: February Monthly Report
Date: March 11, 2021

Operations:

The month of February, for the Transfer/Public Works Departments has been mostly about treating the roads, thawing out frozen culverts and keeping up with all winter duties. In addition to our day to day duties we have managed to:

- Started the construction of new floats.
- Removed numerous hazard trees throughout the town.
- Tree trimming throughout the town roads
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Ongoing repairs and maintenance on all plows and wings.
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with COVID.

Transfer Station duties

The transfer station is still running with the COVID guide lines of two vehicles at a time, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day. Also still trucking 2 to 3 loads of garbage per week to Norridgewock; metal and demo to Topsham; and brush and wood to Boothbay.

Expense Summary Reports February

Public Works: 57.33%
Transfer Station: 62.63% -Revenue: 56.70%
Municipal Building: 45.92%
Waterfront: 39.15%
Cemetery: 30.66%

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Dennis Simmons, Town Manager
From: Duane Goud, Parks & Recreation Director
Re: February Monthly Report
Date: March 11, 2021

The month of February has been a great step in the right direction as a department. We finished up a few activities as well as started up some new ones. We continue to move forward with the programs and activities that we know that we can accommodate within our facility. We have continued to get great feedback on all of the activities and programs that we are able to provide, as well as everything that we are doing to provide a clean and disinfected environment for all to enjoy. We have received numerous donations since our reopening last June and we are very 'Thankful' for all of them. We recently received a donation / membership check for \$15,000 from a new member who would like to remain anonymous. The donation has created a great lift in spirits for all of us here at the WCC, complementing our staff on how we are taking care of things and what we are and have been doing to keep the WCC open for all to enjoy!

Program Updates

Unsinkables Swim Team continues to practice 2 sessions, 3 days per week.

We have and are continuing to offer Swim Lessons (Levels 1, 2, 3, 4 & 5), Parent Tot, Splash Class, WCC Swim Club, Private and Semi Private Lessons. These lessons have started and are limited per session because of the guidelines set forth by the CDC, ARC Swimming and the WCC.

Our Remote Learning Camp Days and ASA programs continue to be a huge help to working parents.

We have not yet received any reimbursement but are continuing to work with the schools to try and get some sort of reimbursement for the Remote Program to offset the cost to parents. Remote Learning Days have been cut to one day a week (Wednesday) with the schools going back to 4 days per week of in person learning. Afterschool Adventures is currently and will continue to be offered for all students between the grades of Pre-K & 5th, who are going to Wiscasset Elementary School and other area schools for in person learning.

February Vacation Camp was a great success, hosting camp for 13 children.

Our Youth Basketball program has finished up for the season. Our 5/6 grade team finished up the season with a 2-1 record, with their last game a win over Richmond. Our 3/4 grade team also finished up the season with a 2-1 record. While turnout was not what it has been in previous years, it was still great to see our kids out playing the great game of basketball with other area kids from neighboring communities.

Our Cal Ripken, Youth Baseball & T-Ball and Spring Running Club programs will be or are open for registration.

Starting in March, we will be playing Cornhole on Monday evenings, starting at 6:30 pm.



Town of Wiscasset

Karate programs are up and running and continue to have great participation, being held on Monday and Thursday evenings for different levels of fitness and skills. We also have a group of higher-level Karate participants continuing to get together on Saturday mornings, hoping to expand this program further.

Our Pickleball program continues to move back to where it was before COVID, playing doubles 4-5 days a week on 1-2 courts.

Our Senior Sew and Chat group are continuing to meet twice a week, Monday and Friday (9:30 – 11:30 am).

Our rentals / reservations have started to pick up as well. We are currently finishing up contracts with our 4 high school swim teams for practices and virtual meets. We have also finished up our contract with Richmond Recreation for the WCC Gymnasium and their youth basketball program. We have also built a relationship with Gold Ball Basketball who rented our gymnasium a few times throughout the month of January and is now going to rent the gymnasium a couple evenings a week throughout the month of March.

We are now working on what we might be able to offer for Spring Sports, Events and Activities. We are very encouraged by the recent news that gathering limits are being increased, both indoor and outdoor. This is a great step for the State, moving forward, starting to open things up for those who choose to participate. Our numbers continue to increase in all areas of the building as more people feel comfortable getting out and getting back into their regular schedule of fitness and social interaction. We continue to have growing participation in most of our programs and activities, this is very encouraging with all things considered.

The WCC Pool, Gymnasium and Fitness room are all open at this time, the Senior Center is still not open at this point. All swim lanes, the alcove pool and any time spent in the WCC are by reservation at this time, walk ins are on a first come first serve basis if space is available. Pool and Fitness reservations continue to grow and gymnasium reservations have started to increase as people feel more comfortable coming inside to work-out or shoot around.

Building and Grounds Updates

Outside of the building we have pulled back on some of our outside work as the weather hasn't been very cooperative throughout the month of February. Our trails will be one of our main focuses when spring decides to break through as they continue to see more and more people getting out to enjoy a nice walk through our nearby woods and fields. As mentioned last month, there has been a recent increase in volunteer work being done on these trails as well, keeping them clean and accessible. This is and has become a great collaborative effort.

Our flooding for Ice Skating this year has fallen short, with too many setbacks from Mother Nature. We are starting to look at many outside projects here, at the Waterfront, the Community Playground and a few other areas around town.

We are continuing to work with Wright & Pierce on the process of getting our WCC Roof replaced, meeting and communicating with them, hoping to get this taken care of sooner rather than later.

We have replaced and updated computers in the Pool Office and at the Front Desk and have a few laptops available for Senior use (zoom meetings if needed).



Town of Wiscasset

Community Events

We continue to hold an American Red Cross Blood Drive here monthly at the WCC, currently this event is being held in the far end (half) of the gymnasium, dates determined monthly.

We were unable to hold Winterfest and our Annual Father/Daughter Dance, knowing that these events bring in more than 50 people. These events will not be held this year due to the many restrictions that are still in place. We will continue to look into possibly holding similar events later this spring or early summer as the restrictions change.

We recently hosted the USDA / Lincoln County Drive thru Farm to Food Program for all those who wish to take advantage of the program. I do know that every time that this event has happened here at the WCC, it has given all the boxes out and has been very well attended. We have another Farm to Food Event happening here at the WCC from 10am – 1 pm, March 17th. FREE!

Reminder that we continue to offer a spot in our lobby for the St. Phillips Food Bank to display food on a weekly basis for anyone who might need it, this program is open and free for all.

We will be hosting our Annual Easter Egg Hunt on April 3rd, at the WMHS Track, starting at 10 am. We will be having different time periods for different age groups, trying to keep people spaced out due to outdoor gathering restrictions.

Coming this summer, 'Schoonerfest,' a new 4 to 5-day event being put together by a local group of residents and business owners. We are working together with them to offer multiple events throughout this week-long event. Hoping this will be the first year of many, making this an Annual Event!

Coordination Meetings & Professional Development

We continue to participate in many different webinar's and zoom meetings trying to stay connected to other communities, working on the many different questions and concerns as we work through this unprecedented time together.

We continue to work with each department to accommodate one another and their schedules to make sure that everything that needs to get done continues to get done on a daily basis.

We continue to work together with the school in regards to remote learning and ASA. We are continuing talks with hopes to collaborate with them to work together on the maintenance of all the ball fields and school grounds throughout the spring, summer and fall seasons. Our budget process continues to make progress, moving towards those final numbers for the Annual Town Warrant. Subjects such as where we are and where we are heading continue to be at the forefront.

I continue to work on the beginning stages of a LWCF Grant for the upgrades for White's Island, trying to get as much information together as possible to bring it forward for a presentation to the board and Dennis. I have had many active conversations with past grant committee members who have been involved with this process before and are willing to help out with this as we move forward.



Town of Wiscasset

We have continued to attend Waterfront Committee meetings, getting input and information about our downtown and the inner workings of our Waterfront, I feel parts of this budget should be under the umbrella of the WPRD. We are looking into cameras for monitoring of the Waterfront Bathrooms and usage of the ramps, possibly setting up a fee system for the use of the Waterfront.

I am also involved and on the board of the Wiscasset Creative Alliance as well as the Wiscasset Area Chamber of Commerce. Both of these boards are actively looking at ways to promote the town of Wiscasset and all it has to offer.

Chelsea and I have also attended meetings for the NEW 'Schoonerfest' Event that is being proposed for late August.

Director's Note:

As I continue to say each month, our first objective is to provide a safe and healthy place for all to enjoy, which I feel the Staff here at the WCC work very hard at and successfully fulfill, day in and day out.

I continue to feel great about where we are as far as spending, do I wish our revenues were higher, YES, I do, but we are on track to come in between \$275,000 and \$300,000, maybe a little higher. This amount is significantly under what we put forward for anticipated revenue last budget season (\$429,000). Knowing that if we were doing more programs and activities that our revenues and expenditures would also be increased with respect to one another. Like any budget season, no one knows what is in store for us in any coming year (2020 for example), we could have a breakout banner fiscal year or we could have a year much like the one we are currently in. Knowing and understanding this, we need to remember that revenue is a projection, and as your department head, spending should be reflected as such, not spending what I don't have. Leaving our budget (\$808,891) and revenue numbers (\$406,780) where I have proposed them for the 2021-2022 fiscal budget will allow us to spend up to that amount, providing that the revenue comes in to offset expenditures. This means that the taxation number (\$402,111) will be what is requested to be raised and combined with revenue for appropriation. For instance, cutting the estimated revenue line and leaving the budget at what is requested only increases the tax burden on all of us residents of Wiscasset (something that I am very opposed to doing). As a department we are looking good fiscally, nearing the last quarter of the year, I think that is an amazing feat in itself, considering the year we have all had!

We have now completed 8 months out of our budget year (66.7% or \$553,535.96) through the budget year, our total current expenditures are at \$422,690.76 (50.93% of total budget) and our total revenues are at \$189,665.69 (44.21% of total anticipated). These numbers show that we are currently \$167,863 in the black (using what was appropriated from taxes) with 4 months of revenue and expenses left in our 2020 – 2021 fiscal budget. Even though we are not at the levels of revenue of previous years (between \$65,000 and \$75,000 behind the previous 5 years, depending on the year) we continue to work within our means. Knowing that we are not going to have the same levels of revenue that we had last year, we are trying to make sure that we are not spending what we don't have, being as fiscally responsible as possible.

As I continue to mention each month, we are continuing to look into any and all avenues of bringing in additional revenue for the WCC / WPRD. I have had continuing conversations with area communities about our Community Partnership program, requests have been sent out



Town of Wiscasset

to neighboring towns hoping to see an increase in this program. Rentals of the building are always being looked into for additional income. Knowing there are going to continue to be changes and updates to the many restrictions, guidelines and checklists, we are continuing to prove to our membership and fellow staff that we are doing everything possible to provide each other with the safest and healthiest environment and facility possible.

We will continue to look at the trends of the WCC, hoping that things will continue to move forward and become busier and less restrictive throughout the upcoming months. We have a great staff here at the Wiscasset Community Center, proving month after month that they are working hard to create a great experience for everyone that comes through our doors on a daily basis.

On a personal note, I am extremely grateful to have the staff members that we currently have here at the WCC and I want to say 'Thank You' to all of them. This has been an experience, like none other, that we will continue to learn from and never forget, 'Keep up the great work!'. As I have noted before, I am very confident we will get back to where we were and hopefully exceed expectations as a department, rebuilding programs, membership and community events. I look forward to the future and the many possibilities for our town as a whole!

Thank you for your continued support of the Wiscasset Community Center/Wiscasset Parks & Recreation Department!
Duane Goud



Town of Wiscasset

HARBORMASTER

To: Dennis Simmons, Town Manager
From: Raymond Soule, Harbormaster
Re: February Monthly Report
Date: March 6, 2021

February Harbormaster Activity

- Trips to the waterfront.
- Several calls from people interested in moorings. I told them we could get together after the middle of April to figure out a spot for them.
- Attended two Zoom meetings with the Waterfront Committee

Respectfully submitted,
Ray Soule H.M.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: February Monthly Report
Date: March 11, 2021

Operations:

Average flow per day	0.110 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	17 %
Total Rainfall per month	2.79 inches
BOD Effluent Lab Results mg/L	
For monthly average	7.7 mg/L
Weekly average	12 mg/L
Daily max.	12 mg/L
All within license limits	YES
BOD Effluent Removal %	96%
Required%	85%
TSS Effluent Lab Results (mg/L)	
Monthly average	4.5 mg/L
Weekly average	6 mg/L
Daily max.	6 mg/L
all within license limits	YES
TSS Effluent % Removal	98%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES
Fecal (tracked during disinfection season)	Testing Ceased, Will Resume
Instant Daily max (31)	5/1/2021
Geometric Mean (13)	High= 40
	Monthly = 3.42
Total Residual Chlorine	Testing Ceased, Will Resume
Instant daily max (0.3 mg/L)	4/15/2021
Monthly Avg. max (0.1 mg/L)	0.03 mg/l
	0.012 mg/l

BUDGET: With 67% of the fiscal year gone, the Sewer Department has used 47.4% of its annual budget.



Town of Wiscasset

FIRE DOORS REPLACEMENT: The Fire Doors and frames were finally delivered to the Sewer Plant and were painted by sewer plant employees. Loranger Door Company is scheduled to do the removal of old doors and install the new ones the week of April 11, 2021.

PUMP STATION CLEANING: On February 2nd, Vortex Company spent the day cleaning out Town Pump Stations. Five stations were cleaned out. Another day will be scheduled this summer for cleaning more Pump Stations.

PUMP STATION #10 REPAIRS: A rotted level sensor and a burned-up circuit board needed replacement at Pump Station #10 on Federal Street. Stevens Pumps and Electric diagnosed the problem. The system there ran in emergency float back-up mode while awaiting parts. No overflows occurred and all parts were successfully changed out by Sewer Plant Employees. Days later, pump #2 at that station began banging loudly. Employees discovered a broken pump impeller. A backup part was found at the plant and was installed by Plant Employees. The pump runs fine now.

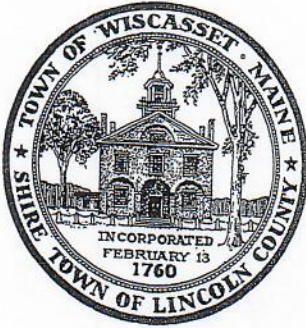
PUMP STATION #3 REPAIRS: A leaking pump was discovered at Pump Station #3 on Bath Rd. Oil seals had breached, filling the bearing casing and oil reservoir with raw sewage. The pump was turned off and isolated, leaving its twin at the pump station to carry the load alone. A replacement assembly was ordered (\$3,900) and successfully installed by Sewer Plant Employees. This pump was scheduled for rebuild/replacement in 2022-2023. This repair is the equivalent of a total rebuild and should last into the next decade.

REQUIRED PFAS TESTING: Required testing at the Sewer Plant for PFAS compounds (in our dried sludge) was conducted in February. These compounds, which are used in all kinds of manufacturing processes, are showing up world-wide (in human blood, our food supplies – plants, crops, cattle and fish -, in rain water and arctic ice) and it is unknown what exposure levels are safe for humans. The State of Maine is one of the first states to begin research monitoring in attempts to address the potential hazards.

This concludes the Sewer Department's February 2021 Monthly Report.

**Respectfully Submitted,
Robert Lalli
Superintendent**

9a



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: MARSTON HOUSE WISCASSET LLC
New Business Existing Business 3 years in operation Ownership/Location Change

Location of business: 101 MAIN STREET Map/Lot _____

Preferred mailing address: P.O. BOX 517

Business phone number: 207-822-6010

Description of Business: Antiques and Bed and Breakfast (2 rooms) Retail

Owner's name: FRANCOISE BYASSON McLOY Owner's phone: 207-822-6010

Owner's home address: 101 Main Street WISCASSET, ME 04572

*Emergency contact person: _____

*Emergency phone numbers: home: _____ cell: 617-710-5781 (Francoise)

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? _____

Will you need a sign permit? _____

Will this business be a home occupation? _____

This business will be a: Corporation or LLC _____ Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Francoise Byasson Mcloy, state that I am the owner, sole proprietor, of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: February 22, 2021

Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228
E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Sheepscot Bay Physical Therapy
New Business Existing Business years in operation Ownership/Location Change

Location of business: 35 Water Street (lower level) Wiscasset (lease space) Map/Lot

Preferred mailing address: PO Box 1367, Waldeboro Me 04572

Business phone number: 207 832-5544

Description of Business: private out-patient physical therapy practice (SCOT)

Owner's name: Dr. Jean Beattie-Flynn Owner's phone: 207 380-5954

Owner's home address: 342 Old Bath Rd, Wiscasset ME 04578

*Emergency contact person: Dr. Jean Beattie-Flynn, owner

*Emergency phone numbers: home: 207 380-5954 cell: Alt: 207 593-1653

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? email / ph. calls

Will you need a sign permit? Yes - not immediate - pending application process

Will this business be a home occupation? No

This business will be a: Corporation or LLC Partnership Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: www.sheepscotbaypt.com

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

I, Jean Beattie-Flynn, state that I am owner, President of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 2/25/2021

Signature: Jean E. Beattie-Flynn
TOWN CLERK

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: SHEEPSHOT BAY PHYSICAL THERAPY

Code Enforcement Officer:

Comments: NO CONCERNS

Signed: [Signature] Dated: ~~3-8-2021~~

Wiscasset Police:

Comments: NO CONCERNS

Signed: [Signature] Dated: 3-1-21

Planning Department:

Comments: N/A

Signed: _____ Dated: _____

Fire Department:

Comments: NO ISSUES

Signed: [Signature] Dated: 3/2/21

EMS Department:

Comments: NO CONCERNS

Signed: [Signature] Dated: 3-4-21

Waste Water:

Comments: I will put together Impact Fee bill

Signed: Robert T. Zallo Dated: 3-4-2021

License Approved: _____ Dated: _____

96

Dennis L Simmons

From: Whitfield, Selectman <selectmanwhitfield@wiscasset.org>
Sent: Sunday, March 7, 2021 10:55 AM
To: Dennis Simmons
Subject: Permission to use the town pier

Hi Dennis,

My church, the First Congregational Church of Wiscasset, is hoping to use the town pier (the one by the docks, not the one by the bridge) on Easter morning (April 4) for a sunrise service. With the exception of last year, we've done this for several years in a row now. We would bring our own chairs (and arrange them for social distancing), we bring an amp for a microphone so the pastors can be heard, and of course all set up and take down is taken care of by us. The service would be approximately 6:15-6:45am. We will of course enforce all CDC guidelines including no singing. Typically the service draws 30-50 people. The service is a joint one with St. Philip's.

Is this something that needs to be voted on at our meeting? And if so, could it be put on the March 16 agenda?

Thanks!

Sarah

9c

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<i>MaineDOT Use Only</i>	
TEDOCS #:	_____
CT#:	_____
CSN#:	_____
Program:	_____

MAINE DEPARTMENT OF TRANSPORTATION UTILITY RECEIVABLE AGREEMENT

<i>(MaineDOT Use Only)</i>	
Project Location: <u>Wiscasset</u>	Estimated Agreement Amount: \$ <u>16,500</u>
State WIN #: <u>22509.00 & 18892.00 & 22508.00</u>	Vendor Customer #: _____
Federal Aid Project #: <u>NHPP-2250(900) & NHPP-1889(200) & NHPP-2250(800)</u>	Agreement Begin Date: _____
	Forecasted Agreement End Date: <u>June 30, 2022</u>

THIS AGREEMENT, entered into the last date signed herein at the end of this agreement, between the **Maine Department Of Transportation** (hereafter the "Department") and **Town of Wiscasset**, duly authorized and existing under the Laws of the State of Maine and having an office in the **Town of Wiscasset** County of **Lincoln** (the "Utility") (the Department and the Utility are collectively referred to as the "Parties").

1. The Department is implementing a transportation project identified as "Federal Aid Project Numbers: NHPP-2250(900) & NHPP-1889(200) & NHPP-2250(800) WINs: 22509.00 & 18892.00 & 22508.00 (the "Project") for highway improvements in the **Town of Wiscasset, Lincoln** County;
2. In connection with the Project, the Department has prepared plans and specification for the Project that resulted in the following determination:
 - X The Department has identified the locations of existing utility facilities owned and maintained by the Utility and lawfully installed within the limits of the public highway right-of-way and the impact limits of the Project that must be relocated to accommodate the Project (the "Affected Facilities");
3. The Affected Facilities consist of adjusting 5 Sewer Manholes to finish grade and modifying 3 Sewer Manholes to grade for the Town of Wiscasset;
4. The Utility has prepared and provided to the Department the scope of work necessary for relocating or installing the Affected Utilities (the "Utility Work") and the estimated costs associated therewith, which are outlined in **Appendix A**, attached hereto and made a part hereof. The costs associated with the Utility Work are the sole responsibility of the Utility.

5. The Parties wish to establish a process for including the Utility Work in the Department's construction contract for the Project.

NOW, THEREFORE, the Parties agree as follows:

6. Plans, Specifications and Estimate:

- a. The Utility shall, at its own expense, perform and provide all engineering, design and related services related to the Utility Work necessary to enable the Department and/or its consultant to generate construction plans, specifications and an estimate of material quantities for the Utility Work to be included in the Project contract. The Utility will be responsible for locating and recording the location of all Utility Work, including services and other appurtenances within the Project area. To the extent possible and consistent with laws, practices and policies of the Department and the industry, the Utility Work shall be performed in accordance with the plans and specifications provided by the Utility and, if applicable, the most recent version of the Department's Standard Specifications.
- b. All plans shall be on sheets of the same size used by the Department and be reproducible by black and white printing. Specifications shall be on 8 ½ x 11-inch paper, suitable for binding with the Department's specifications. The estimate of quantities shall be in the form prescribed by the Department. In the event of field changes to the Utility Work, the Utility shall prepare any additional plans and specifications and the Department shall prepare a Project change order and amend this Agreement incorporating any changes therein. All plans and specifications will be marked with the Federal Aid Project Number referenced in this Agreement.
- c. The Utility will provide the Department with the plans, specifications and an updated estimate as described in Appendix A no later than one month prior to the scheduled advertise date for the Project.
- d. The Utility shall be responsible for obtaining a Utility Location Permit from the Department in accordance with Title 35-A M.R.S.A. Chapter 25 and for recording the location of all utilities in a manner and form to be specified by the Department.
- e. **Standard Approach:** The Department will prepare the Project contract documents to include the Utility Work specified in Appendix A. The Utility agrees to have these items included in the Department's Project construction contract. Bidders will be required to bid both the Project work and the Utility Work. The Utility Work will be paid for by the Utility, and any changes that increase the Utility Work estimate or amount will be paid for through a written modification of this agreement approved by both the Utility and the Department.

7. **Inspection:**
- a. The Utility shall be responsible for providing all engineering and inspection associated with the Utility Work including computing quantities for payment and other incidental and related work unless otherwise stated herein. By the end of each workday, whenever Utility Work is performed, the Utility will provide the Department's on-site representative with an itemized summary of all the Utility Work completed.
 - b. The Department shall provide inspection of the quality and compaction of backfill installed in connection with the construction contract, excluding bedding and other special backfills and materials used in the installation of the Utility Work.
 - c. If the Utility Work is included in the Project contract pursuant to Section 6.e. above, the Utility agrees to the following:
 - i. Should the Utility find the Project contractor's materials or workmanship to be insufficient in any way, the Utility agrees to inform the Department's on-site representative as soon as possible, but no later than the end of the day in which the problem is identified.
 - ii. As administrator to the construction contract, the Department's on-site representative shall be responsible for authorizing all payments relating to the Utility Work, issuing all directives to the Project's contractor and making the final determination in the event of any disagreements.
8. **Ownership of Completed Utilities:** Upon completion of the Utility Work the Utility shall assume complete ownership of, and responsibility for, the utility facilities installed in connection with the Utility Work.
9. **Claims:** The Utility shall be responsible for the prompt review and settlement of any claims arising from or related to the Utility Work or its impact on the Project.
10. **Indemnification:** The Utility shall indemnify, defend and hold harmless the Department and its officers, employees, agents and assigns, from and against any and all claims, liability or expenses, including but not limited to reasonable attorney's fees and litigation costs (the "Claims"), to the extent such Claims are caused, or alleged to have been caused, by acts or omissions of the Utility or any of its officers, employees, agents, representatives, supervisors, contractors, subcontractors or consultants in connection with the performance of its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to waive any defense, immunity or limitation of liability that may be available to the Department or the Utility pursuant to the Maine Tort Claims Act (14 M.R.S. § 8101 *et seq.*) or any other privileges or immunities provided by law. The terms outlined in this section shall survive any termination or expiration of this Agreement.

11. **Buy America Requirements:** This agreement is subject to the requirements of Buy America in accordance with Federal Regulation 23 CFR 635.410 Section 1518. Specific requirements are presented in MaineDOT Standard Specification Section 100, Appendix A, Section 3.A., Buy America which are incorporated and made a part hereof by reference.
12. **Subsequent Excavations and/or Installations:** Except in the case of an emergency, the Utility acknowledges and agrees to refrain from applying for a permit for the excavation of the highway within the limits of the Project for a period of at least 5 years following the completion of the Project, and agrees to make all necessary notifications to abutters and occupants of the highway as otherwise required of any municipal government under the provisions of 23 M.R.S.A. § 3351. In all cases, whether an excavation moratorium as described above applies, or as in the case of Light Capital Paving projects where no excavation moratorium applies, the Utility further acknowledges and agrees that all subsequent excavations and/or installations within the right-of-way of the Project limits shall be regulated and controlled in the manner specified by the most recent version of the Department's "*Utility Accommodation Rules*", which are incorporated and made a part hereof by reference. The terms outlined in this section shall survive any termination or expiration of this Agreement.
13. **Non-Appropriation and Termination:** Anything herein to the contrary notwithstanding, the Utility acknowledges and agrees that, although the execution of this Agreement by the Department manifests the Department's intent to honor its terms and to seek funding to fulfill any obligations arising hereunder, by law any such obligations are subject to available budgetary appropriations by the Maine Legislature and, therefore, this Agreement does not create any obligation on behalf of the Department in excess of such appropriations. In the event of unanticipated impacts on the Project, such as, changes in the Project design, or a loss in Project funding, or a delay in advertising or awarding of the contract, the Department may postpone, suspend, abandon or otherwise terminate this Agreement upon thirty (30) days written notice to the Utility and in no event shall any such action be deemed a breach of contract.
14. **Payment:** If the Utility Work is included in the Project contract pursuant to Section 6.e. above, the Utility agrees to reimburse the Department for the full amount of the cost of the utility work. A detailed breakdown of the anticipated cost of the Utility Work is attached hereto and incorporated herein as Appendix A. The Department will issue a final invoice after all the Utility Work is complete, all quantities are verified, and any required adjustments have been made. The Department, at its sole discretion, may issue periodic invoices for portions of the Utility Work as it is being completed. The final invoice will include any remaining costs or credits. The Utility shall submit payment to the Department within 30 days from the invoice date.

COPY

15. Contact Information:

For the Department:

Name: Norma Gilman
Address: Sta. 16 Augusta, Me. 04330
E-mail: norma.gilman@maine.gov
Telephone: 207-215-3148

For the Utility:

Name: Dennis Simmons
Address: 51 Bath Road Wiscasset, Me. 04578
E-mail: manager@wiscasset.org
Telephone: 207-882-8200

16. No Relief of Responsibilities: Nothing in this agreement is intended, nor shall be interpreted, to relieve the Utility of any responsibilities or duties imposed upon it by law.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective on the date last signed below.

Town of Wiscasset

By: _____

Print Name: Dennis Simmons

Town Manager
Duly Authorized

DATE: _____

**STATE OF MAINE
DEPARTMENT OF TRANSPORTATION**

By: _____

Print Name: Aurele Gorneau

Project Manager
Duly Authorized

DATE: _____

APPENDIX A
PROJECT SCOPE

MAINE DEPARTMENT OF TRANSPORTATION
UTILITY RECEIVABLE AGREEMENT

Town of Wiscasset
Route 1

17. FEDERAL AID PROJECT NO. NHPP-2250(900) & NHPP-1889(200) & NHPP-2250(800)

STATE PROJECT IDENTIFICATION NUMBERS
(WINs 22509.00 & 18892.00 & 22508.00)

Project Scope: The Affected Facilities consist of adjusting 5 Sewer Manholes to finish grade and modifying 3 Sewer Manholes to grade for the Town of Wiscasset

ESTIMATE OF UTILITY WORK:

Item #	Pay Item	Estimated Quantity /Unit	Unit Price	Utility Cost
812.162	ADJUSTING SEWER MANHOLE TO GRADE	5 EA.	\$1,500	\$7,500
812.163	MODIFY SEWER MH, ADJUST FRAME & COVER	3 EA.	\$3,000	\$9,000
Total Cost:				\$16,500

ESTIMATED PAYMENT SCHEDULE:

Utility	Payment Amount	Estimated Invoice Date
Town of Wiscasset Final Bill	\$16,500	June 30, 2022

ge

March 8, 2021

Dear Wiscasset Selectboard,

I'm writing to discuss the potential plans to maintain and make improvements to one of the town's oldest and most respected historical open spaces, the Ancient Cemetery. In a Selectboard meeting on March 2nd it was decided to remove the deteriorating wood fence without exploring replacement fence/enclosure options at this time.

Since I've lived across the street from this cemetery for the past 8 years I've had first-hand experience watching and analyzing people using and enjoying this historic gem. Most people, especially visitors, have no idea how to enter this cemetery. There is no signage or easy access into this historic open space. So, for the past 4-5 months I've been working on design options for a new fence and entryway into the Ancient Cemetery. In February, I met with Dennis Simmons to present these options and it was decided that I would be on the agenda for the March 16th Selectboard meeting. I was unaware that the fence was a topic of discussion at the March 2nd meeting until I learned of it the next day from numerous phone calls from neighbors. I understand from a recent email and then at a Friends of Wiscasset meeting that Dennis said he will put this project on the March 16th agenda. I've attached a document that includes a photographic inventory of the Ancient Cemetery along with three conceptual design options and images portraying fence, entryway arch and paving alternatives.

Cemeteries of Wiscasset are critical elements of the town's historical landscape, representing important open spaces with a vital link to our past. As open space becomes more and more scarce, cemeteries remain places for solitude, contemplation and reflection. A cemetery should be welcoming!

Our five cemeteries present many preservation challenges, including damaged headstones, dilapidating enclosures (fences and stone walls) and aging and hazardous trees. These properties are considered not only public open space and areas of respite, but also outdoor museums. Unlike traditional museums, these sites present a permanent collection of rare artifacts, some of which have remained in place for over 250 years. These historic artifacts are a finite and deteriorating resource that need preservation and protection from damage by weathering, vegetation and vandalism.

Our cemeteries have been well maintained for numerous decades thanks to a dedicated public works department. But it's time to spend some considerable monies toward maintaining and improving the Ancient Cemetery. Since we have access to a well-endowed Cemetery Fund (presently \$2.3 million) that generates significant monies each year why not consider using this resource toward not simply maintaining the grounds but making much needed improvements to the oldest and most visited cemetery in our town. No taxpayer's money is needed in this endeavor. Why watch our historical resource deteriorate further?

Please review the attached report discussing 4 potential design options and respond if you have any questions. I'm looking forward to seeing you on a Zoom meeting on the 16th. Please note that in the past two days we have solicited interested Wiscasset residents who support this project and we have included their names below. As of this writing we have 91 names.

Best,

Peter H. Wells

26 Federal Street
Wiscasset, Maine

The following Wiscasset residents are in full support for potential improvements to the Ancient Cemetery including a new fence/enclosure and entryway:

- Sally Gemmill & Bill Gemmill
- Michelle Wentworth & Sky Wentworth
- Ed Kavanagh & Cheri Kavanagh
- Phil DiVece & Marjorie DiVece
- Billy Blaylock & Palmer Hagestrom
- Lucia Droby & Rick Burns
- Sarah Emery & Gab David
- Mark Light & Ann Light
- Ethel Stansfield
- Candace Cohn
- Ann Stewart & Jim Stewart
- Susan Blagden
- Cynthia Pappas
- Jenn Spaur
- Ahni Sallaway & Jim Sullivan
- Tom Eichler & Wendy Ross
- Judy Flanagan & Tim Flanagan
- Greg Uthoff & Brad Sevaldson
- Richard Litz & Jorge Pena
- Jennifer Morgan
- Donna Barnako & Frank Barnako
- Anthony Rauseo & CJ Rauseo
- Nancy Roby & Wally Roby
- Virginia Forest & Richard Forest
- Dean Shea & Sandra Shea
- Sheila Sawyer & David Sawyer
- Tom Tetu & Carmen Tetu

- Stephen Graffam & Colleen Kearney-Graffam
- Robert Bond & Ernest Gallerani
- Margot Sullivan
- Christine Heyer
- Richard Miller
- Sherri Dunbar
- Claudia Sortwell & Dan Sortwell
- Beth Maxwell
- Jesse Perez & John Hendrickson
- Loretta Morse-Leighton & Herb Leighton
- Susan Robson
- Kathy Riley & Michael Riley
- Elizabeth Palmer
- Bill Maloney & Lynn Maloney
- Chris Erickson & Joseph Zoellers
- Terry Heller
- Will Truesdell & Lisa Truesdell
- Betty Yock & Laird Yock
- Ron Sanchez & Tom Cramer
- Jan Shaw & Greg Shaw
- Lindsey Farnham Carnes
- Joan Barnes
- Linda Pope & David Pope
- Chris Hopf-Lovette
- Robert C. Huber Jr.
- Terri Wells & Peter Wells

Potential Improvements to



The Ancient Cemetery

Wiscasset, Maine

March 8, 2021

Prepared for: The Town of Wiscasset

Prepared by: Peter H. Wells

Existing Conditions:



Aerial View of Ancient Cemetery



Existing Entrance off Lincoln Street



Summer View 2020



Winter View 2021



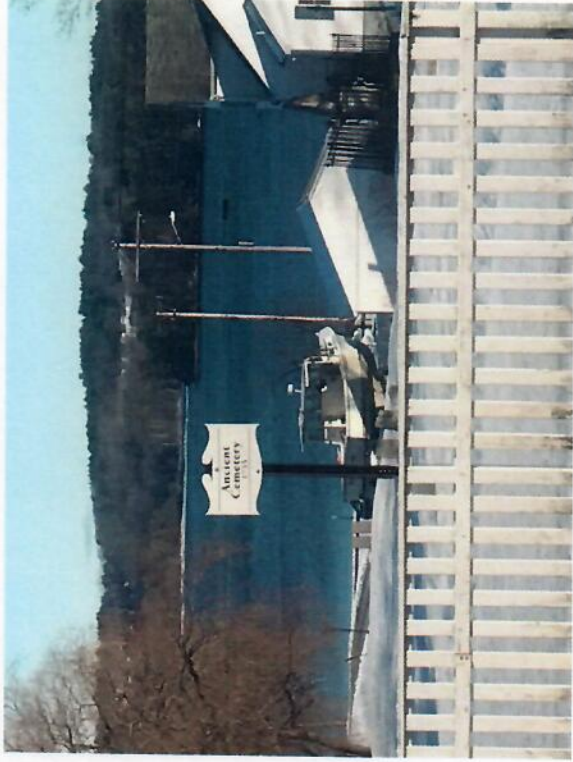
Dismantled Gravestone 2020



View looking at proposed entrance area



Federal St. Sidewalk 2020

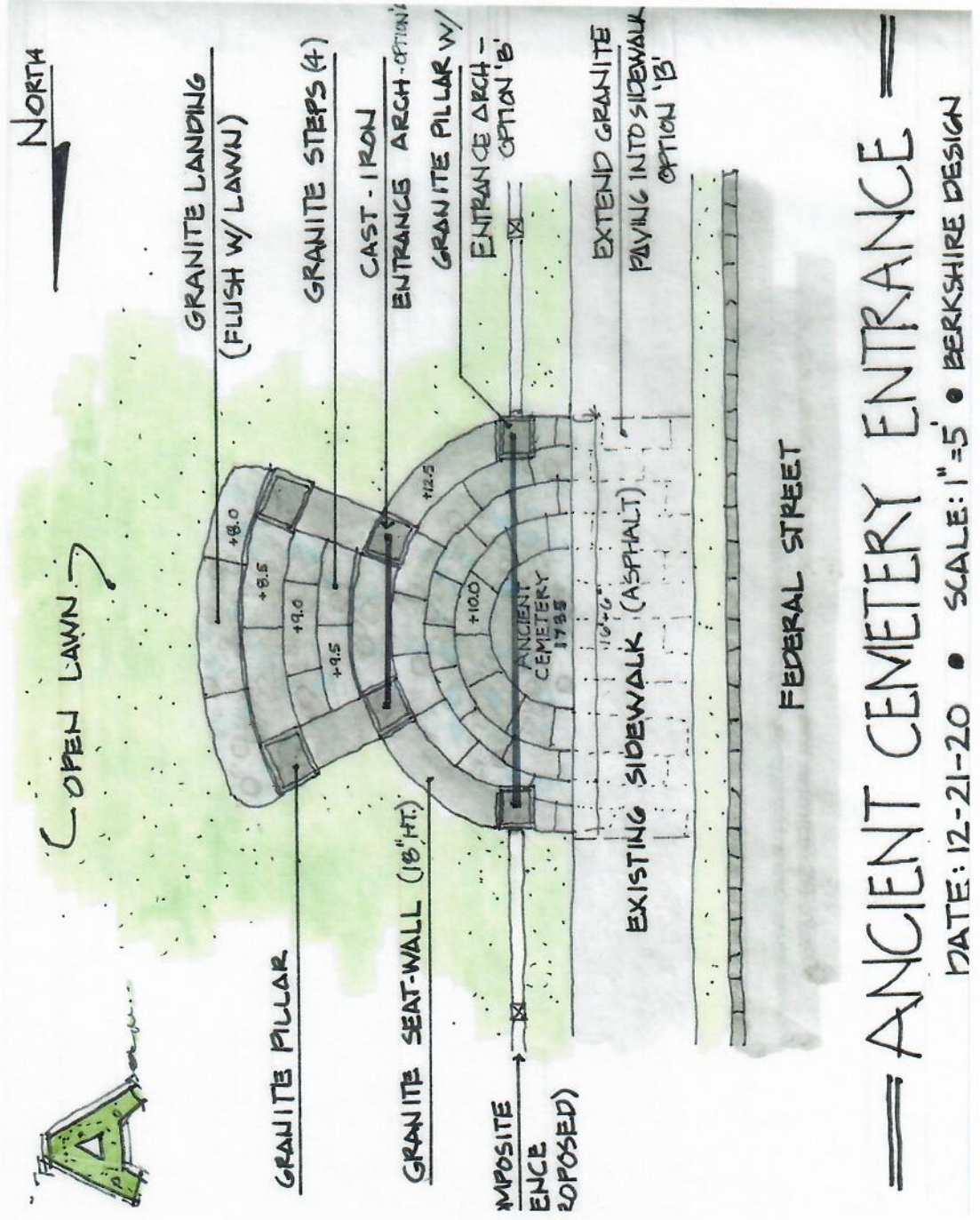


Existing Identification Sign

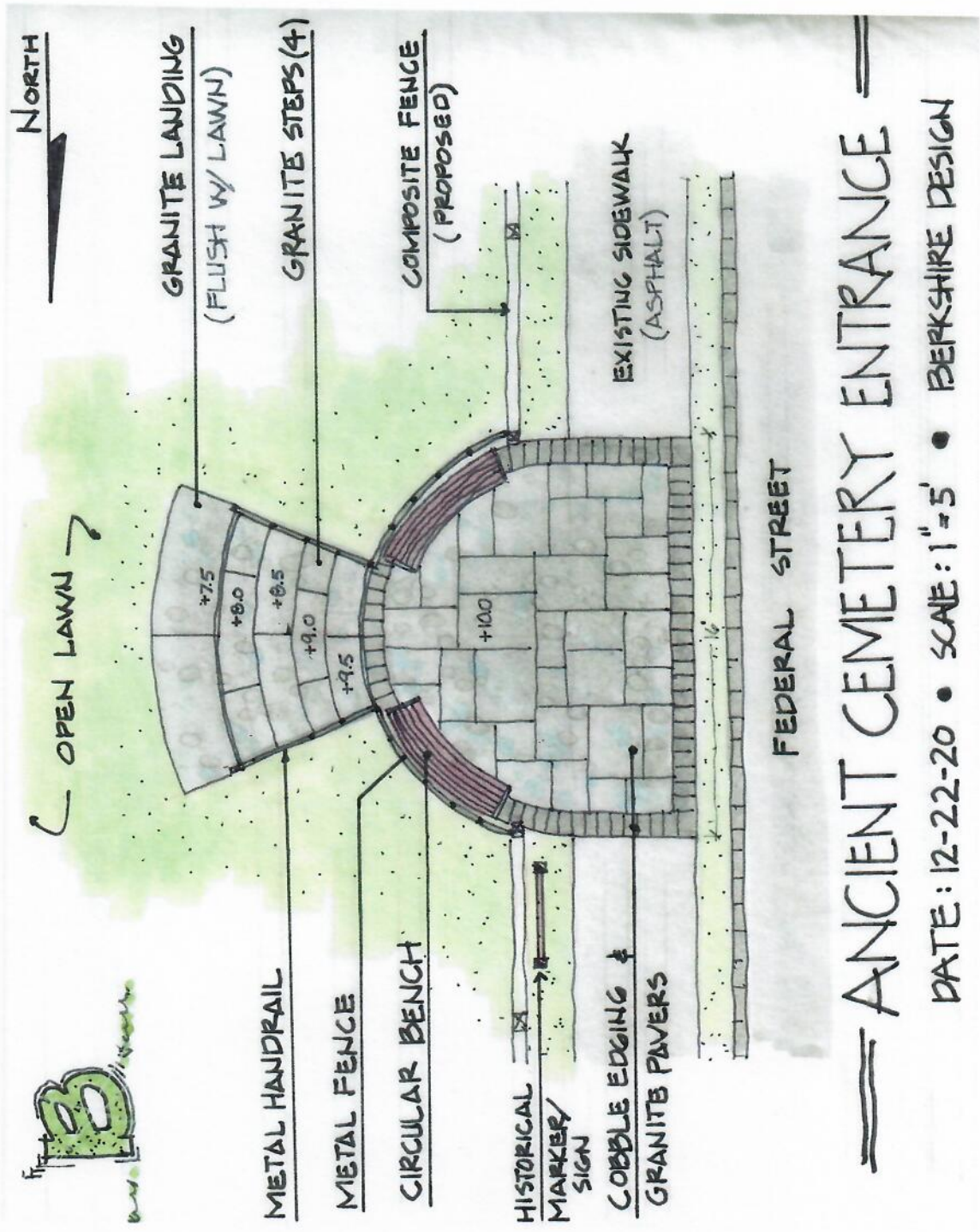


Another method to enter and exit the Ancient Cemetery

Concept 'A' uses granite paving in a circular design with an option of extending the paving into the existing sidewalk. This concept uses granite pillars to identify the entrance and circular granite steps. Additionally, there is a granite seat-wall to enclose the space that can be used for seating. The metal entrance arch would identify the Ancient Cemetery including the year of establishment. The proposed fence could be a similar design as the existing fence and be made of a composite material made of wood and vinyl. This material is virtually maintenance-free.



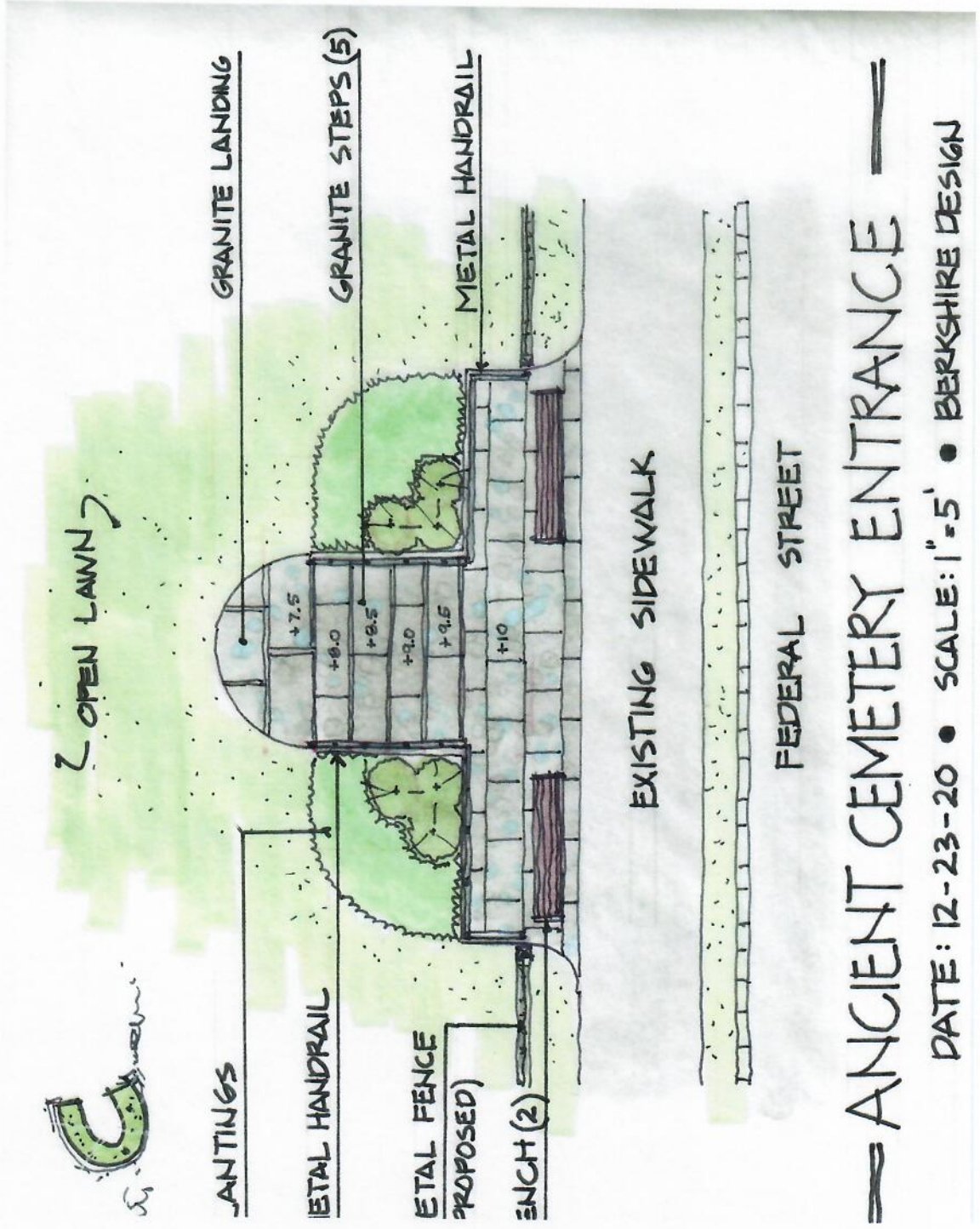
Concept 'B' uses granite paving in a rectangular pattern with a cobblestone edging that intersects the existing asphalt sidewalk. Two circular benches are provided including a metal railing and handrail for the circular granite steps and granite landing. Also shown is an historical marker/sign similar to the "Museum-in-the-Streets" signs located throughout the town.



ANCIENT CEMETERY ENTRANCE

DATE: 12-22-20 • SCALE: 1"=5' • BERKSHIRE DESIGN

Concept 'C' creates a granite entrance area including two metal benches facing the view of the cemetery and Sheepscot River. The granite paving and steps are in a linear pattern. There is a circular granite landing area at the base of the steps. The entire cemetery and entrance would be enclosed with a metal fence. Plantings have been added to soften the entrance and steps into the cemetery.



Concept 'D' creates a simple entrance into the cemetery using natural materials with a straightforward approach. The new metal fence is interrupted with an entry archway leading to 4 granite steps (6' width) that end at a small granite landing that incorporates 2 granite benches/slabs. Minimal plantings have been used to incorporate the new entrance into the surrounding area. A historical marker/sign is proposed along the existing sidewalk.



Ancient Cemetery Material Options

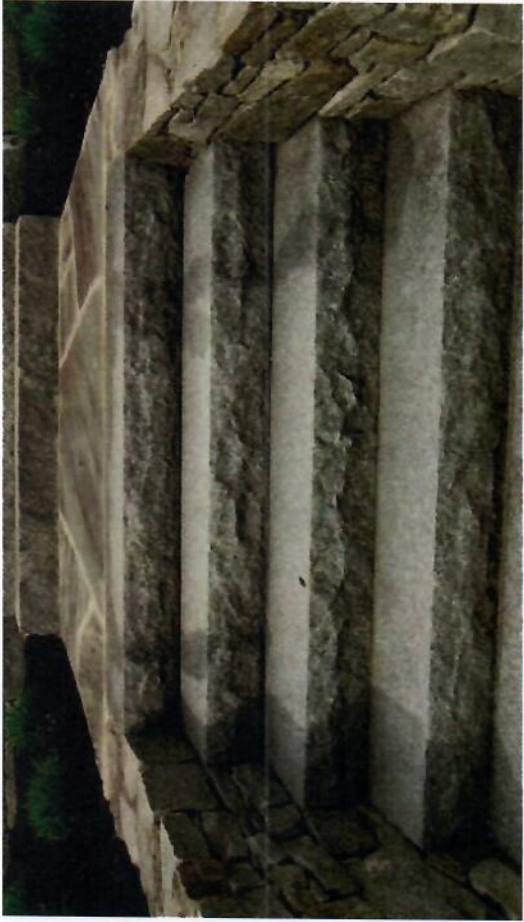
The following images portray some material options for the design elements shown in the 4 different concepts.

Granite Paving Patterns:



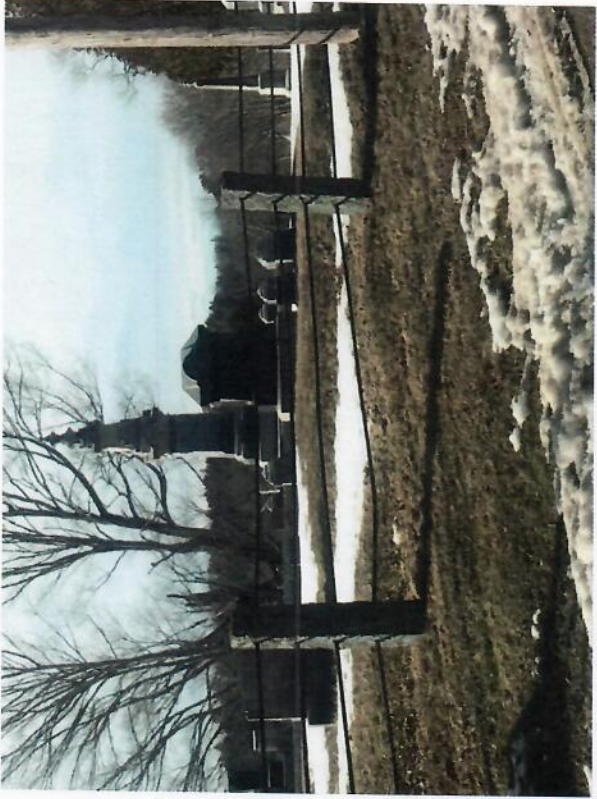
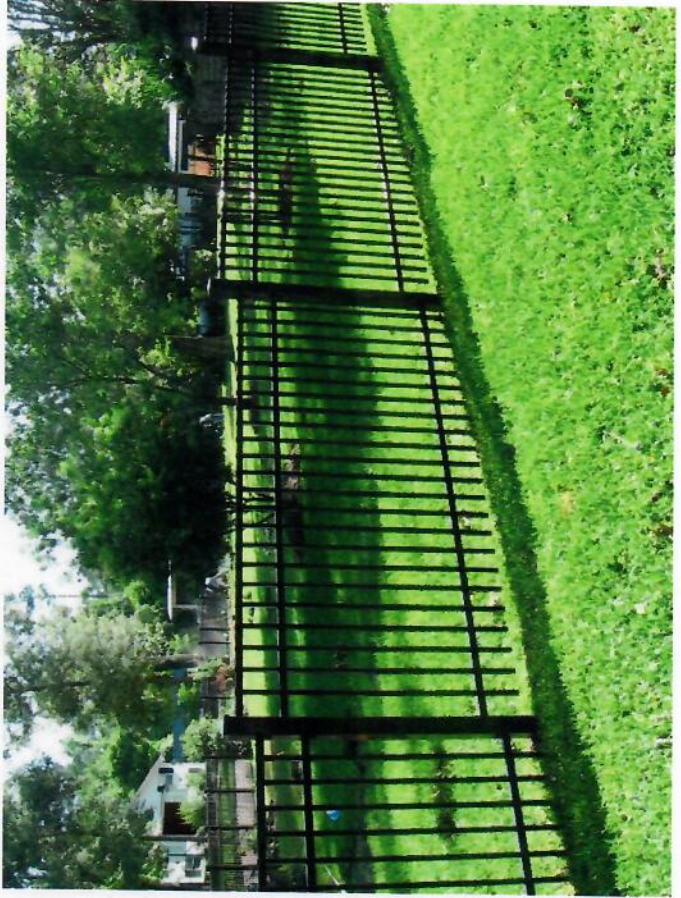
Granite Steps:





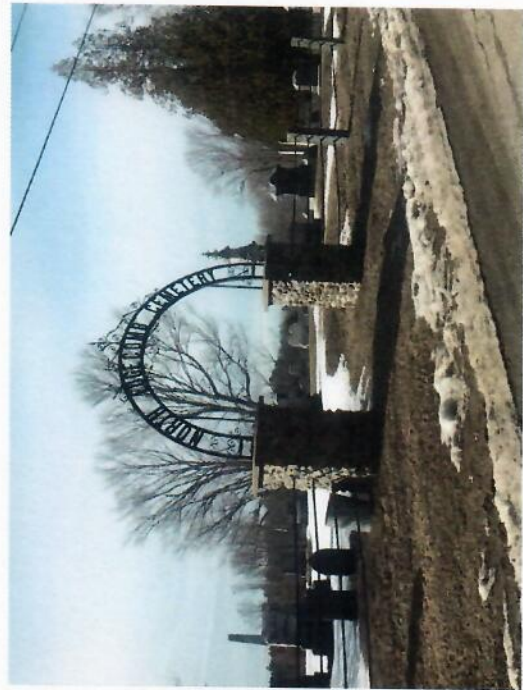
Fencing/Perimeter Enclosures:

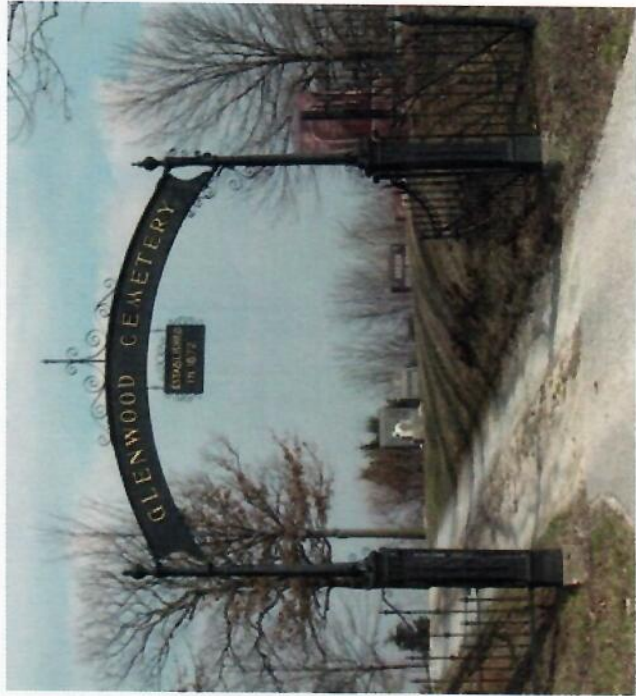
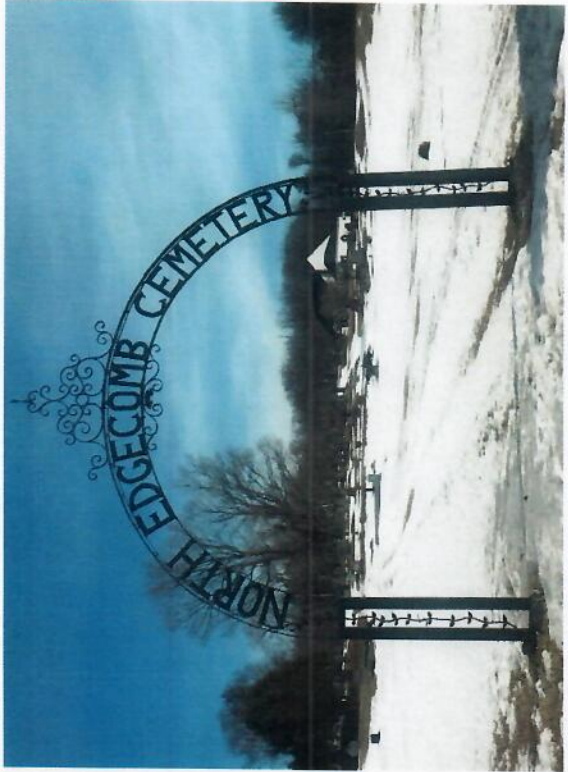
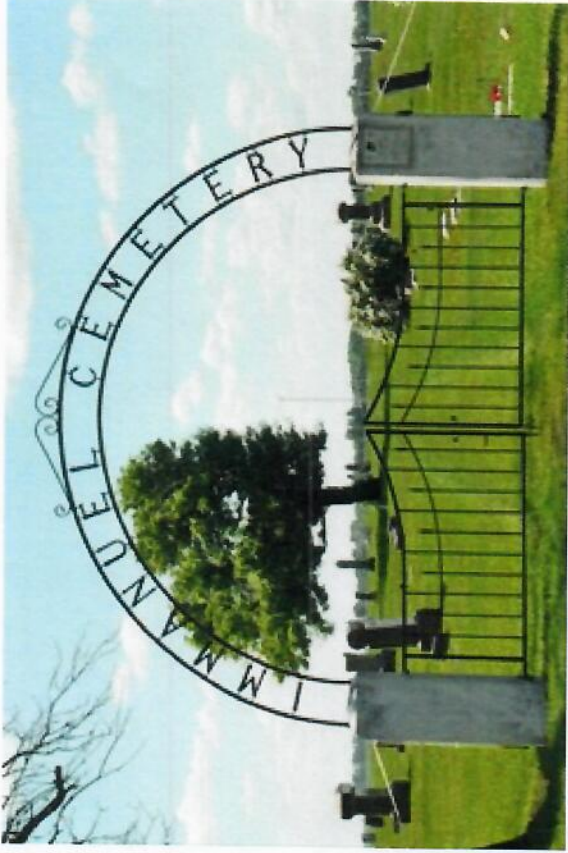




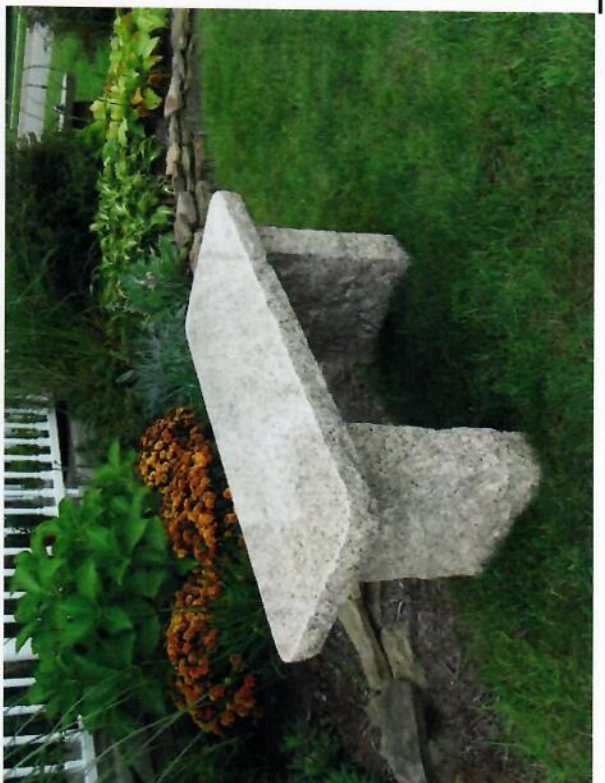


Metal Archways:





Benches:



1 SELECTMEN REPORT

Department(s): 100 - 514
February

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Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	206,797.53	10,298.86	126,664.38	0.00	80,133.15	61.25
101 - AIRPORT	91,616.00	5,401.51	42,311.70	0.00	49,304.30	46.18
102 - ANIMAL CONTR	14,927.00	1,711.61	9,211.30	0.00	5,715.70	61.71
103 - ASSESSING	7,026.00	0.00	4,458.21	0.00	2,567.79	63.45
104 - BRDS & COMM	4,460.00	0.00	1,049.04	0.00	3,410.96	23.52
105 - CELEBRATIONS	12,000.00	0.00	1,338.65	0.00	10,661.35	11.16
106 - CLERK	93,114.00	6,400.69	63,036.57	0.00	30,077.43	67.70
107 - CEO	36,823.00	2,792.17	22,441.96	0.00	14,381.04	60.95
108 - COMMUN ORG	62,865.00	0.00	34,240.00	0.00	28,625.00	54.47
109 - CONTINGENCY	30,000.00	0.00	30,000.00	0.00	0.00	100.00
110 - CONTRACTS	254,700.00	12,432.67	108,526.12	0.00	146,173.88	42.61
111 - COUNTY TAX	654,247.00	0.00	654,247.28	0.00	-0.28	100.00
112 - DEBT SERVICE	243,235.00	0.00	169,583.80	0.00	73,651.20	69.72
113 - ELECTIONS	35,799.27	0.00	13,796.00	0.00	22,003.27	38.54
114 - EMS	583,606.00	45,684.60	343,358.82	0.00	240,247.18	58.83
115 - FD FIRE DEPT	147,959.00	3,666.99	64,769.06	0.00	83,189.94	43.78
116 - FINANCE	253,932.00	16,213.11	116,096.29	0.00	137,835.71	45.72
117 - GA	24,118.76	-212.70	13,842.33	0.00	10,276.43	57.39
118 - MUN BULIDING	70,426.00	2,287.92	32,336.73	0.00	38,089.27	45.92
119 - MUN INSURANC	212,094.00	0.00	131,366.31	0.00	80,727.69	61.94
120 - OVERLAY	24,901.66	177.06	6,482.28	0.00	18,419.38	26.03
121 - PARKS & REC	829,889.00	57,221.11	422,690.76	0.00	407,198.24	50.93
122 - PLANNING	28,700.00	0.00	103.60	0.00	28,596.40	0.36
123 - POLICE	469,752.00	40,895.72	309,272.91	0.00	160,479.09	65.84
124 - PD SRO	46,305.00	1,668.48	22,736.14	0.00	23,568.86	49.10
125 - PUBLIC UT	275,514.00	28,295.16	177,153.94	0.00	98,360.06	64.30
126 - PUBLIC WORKS	628,972.00	45,132.22	360,574.59	0.00	268,397.41	57.33
127 - SELECTMEN	30,362.00	6,100.60	18,619.00	0.00	11,743.00	61.32
128 - SCHOOL TOWN	5,999,603.00	499,966.95	3,999,735.60	0.00	1,999,867.40	66.67
129 - SR CENTER	14,466.00	32.00	32.00	0.00	14,434.00	0.22
130 - SHELLFISH	6,000.00	290.57	3,418.08	0.00	2,581.92	56.97
131 - TIF	240,339.95	240,339.95	240,339.95	0.00	0.00	100.00
132 - TRANSFER ST	560,217.00	36,035.93	350,881.88	0.00	209,335.12	62.63
133 - WATERFRONT	69,767.00	6,641.09	27,310.66	0.00	42,456.34	39.15
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
200 - RETIREE HEAL	64,222.00	4,941.10	44,404.02	0.00	19,817.98	69.14
302 - CONSTRUCTION	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,327.40	26,752.76	0.00	13,711.24	66.11
314 - BACKHOE DEBT	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
315 - RD/SIDEWALK	215,519.78	0.00	0.00	0.00	215,519.78	0.00
316 - NEW AMBULANC	200,000.00	0.00	0.00	0.00	200,000.00	0.00
317 - STRETCHER	27,000.00	0.00	0.00	0.00	27,000.00	0.00
318 - WCC ROOF	80,000.00	2,760.00	2,760.00	0.00	77,240.00	3.45
319 - CULVERT REPA	50,000.00	0.00	8,045.28	0.00	41,954.72	16.09
320 - WW STUDY	55,000.00	0.00	0.00	0.00	55,000.00	0.00

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1 SELECTMEN REPORT

Department(s): 100 - 514
February

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
321 - WW FIRE DOOR CONT'D						
321 - WW FIRE DOOR	28,000.00	0.00	0.00	0.00	28,000.00	0.00
322 - FIRE TRUCK	30,000.00	0.00	30,000.00	0.00	0.00	100.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	0.00	158,820.04	0.00	16,179.96	90.75
333 - WCC CAPITAL	15,364.74	0.00	8,444.74	0.00	6,920.00	54.96
334 - RADIOS/REPEA	3,473.57	0.00	0.00	0.00	3,473.57	0.00
335 - MUN FLOORS	15,625.17	0.00	0.00	0.00	15,625.17	0.00
337 - POLICE DEPT	31,000.00	0.00	31,000.00	0.00	0.00	100.00
338 - DOT UTILITY	33,175.00	0.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	33,157.47	347,644.13	0.00	385,569.87	47.41
514 - CEM OPERATIO	129,007.00	1,100.35	39,547.54	0.00	89,459.46	30.66

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HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 12/31/2020	Market Value as of 01/31/2021	Market Value as of 02/28/2021	Change in Market Value
Montweag Dam Reserve Fund	\$ 203,761.77	\$ 204,632.81	\$ 208,509.69	\$ 3,876.88
Cemetery Trust Fund	\$ 2,319,953.70	\$ 2,329,866.64	\$ 2,374,022.39	\$ 44,155.75
General John French Scholarship	\$ 76,803.06	\$ 77,131.37	\$ 78,592.67	\$ 1,461.30
Jackson Cemetery Fund	\$ 37,840.62	\$ 38,002.38	\$ 38,722.35	\$ 719.97
Larabee Band Fund	\$ 915,808.24	\$ 919,723.14	\$ 937,147.77	\$ 17,424.63
Haggett Scholarship Fund	\$ 17,342.15	\$ 17,416.29	\$ 17,746.25	\$ 329.96
Mary Bailey Fund	\$ 557,774.75	\$ 560,159.13	\$ 570,771.63	\$ 10,612.50
Seth Wingren Fund	\$ 35,048.97	\$ 35,198.79	\$ 35,865.65	\$ 666.86
Wiscasset Community Center Endowment Fund	\$ 3,970.86	\$ 3,987.83	\$ 4,063.38	\$ 75.55
Cooper-DiPerri Scholarship Fund	\$ 39,506.37	\$ 39,675.25	\$ 40,426.92	\$ 751.67
Recreation Scholarship	\$ 1,026.10	\$ 1,030.48	\$ 1,050.01	\$ 19.53
Town of Wiscasset Edowment Fund Total	\$ 4,208,836.59	\$ 4,226,824.11	\$ 4,306,918.71	\$ 80,094.60
Town of Wiscasset Capital Reserve	\$ 502,711.15	\$ 504,688.69	\$ 514,842.18	\$ 10,153.49
Town of Wiscasset Construction Reserve	\$ 2,218,759.51	\$ 2,227,487.60	\$ 2,272,300.83	\$ 44,813.23
Town of Wiscasset Equipment Reserve	\$ 5,492,331.99	\$ 5,513,937.56	\$ 5,624,868.54	\$ 110,930.98
Town of Wiscasset Furnace Replacement Reserve	\$ 456,402.81	\$ 458,198.19	\$ 467,416.35	\$ 9,218.16
Town of Wiscasset Major Repairs Reserve	\$ 614,811.09	\$ 617,229.62	\$ 629,647.22	\$ 12,417.60
Town of Wiscasset Recreation Building Reserve	\$ 2,404,901.14	\$ 2,414,361.46	\$ 2,462,934.28	\$ 48,572.82
Town of Wiscasset Retirement Health Insurance Reserve	\$ 239,505.27	\$ 240,447.43	\$ 245,284.82	\$ 4,837.39
Town of Wiscasset Roof Repair Reserve	\$ 419,109.04	\$ 420,757.71	\$ 429,222.64	\$ 8,464.93
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 126,360.47	\$ 126,857.53	\$ 129,409.69	\$ 2,552.16
Town of Wiscasset Highway Department Capital Reserve	\$ 2,950.33	\$ 2,961.93	\$ 3,021.52	\$ 59.59
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,933.79	\$ 3,949.27	\$ 4,028.72	\$ 79.45
Town of Wiscasset Reserve Funds Total	\$ 12,481,776.59	\$ 12,530,876.99	\$ 12,782,976.79	\$ 252,099.80

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Revenue Comparison

	FY 2020 Actual	2021 Projected	FY 2021 year to date	% collected of FY 2021 projection	2022 Projected
Recreation Regular	\$ 327,441.21	\$ 429,000.00	\$ 189,666.00	44.21%	\$ 406,780.00
Auto Excise/Rapid Renewal	\$ 676,035.00	\$ 675,000.00	\$ 491,041.00	72.75%	\$ 635,000.00
State Revenue/Reimbursements includes: revenue sharing, BETE , Homestead, local road assistance, tree growth , cell tower lease veteran's exemption, General Assistance	\$ 738,198.00	\$ 824,780.00	\$ 715,010.00	86.69%	\$ 854,732.00
Miscellaneous includes: cable franchise, interest, Maine Yankee impact fee, bank interest, building/plumbing permits, application fees, police fees, shellfish licenses, animal control	\$ 258,724.00	\$ 201,150.00	\$ 132,489.00	65.87%	\$ 195,800.00
Emergency Medical Services	\$ 338,244.65	\$ 302,535.00	\$ 196,464.00	64.94%	\$ 307,256.00
Transfer Station	\$ 256,101.00	\$ 254,022.00	\$ 144,038.02	56.70%	\$ 257,541.00
Charge for Services (Tax interest, lien fees, agent fees, copies/fax)	\$ 67,415.00	\$ 65,200.00	\$ 54,007.00	82.83%	\$ 65,400.00
Senior Center	\$ 5,028.00	\$ 6,000.00	\$ -	0.00%	\$ 3,000.00
Airport	\$ 67,653.00	\$ 69,975.00	\$ 22,324.15	31.90%	\$ 61,990.00
Waterfront	\$ 13,784.00	\$ 20,800.00	\$ 8,592.20	41.31%	\$ 16,450.00
Totals	\$ 2,748,623.86	\$ 2,848,462.00	\$ 1,953,631.37	68.59%	\$ 2,803,949.00
Wastewater	\$ 612,505.00	733,214.00	366,283.20	49.96%	\$ 766,164.00

* Reporting as of February 24, 2021 (approximately 66.64% through budget year)

Updated
02/24/2021

10a



Town of Wiscasset

Office of the Town Manager

March 16, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

Reminder that nomination papers are now available for the June town meeting and elections:

- 2 - vacancies for the Board of Selectmen (2-2 year terms)
- 2 - vacancies for the Wiscasset School Committee (2-3 year terms)
- 8 - vacancies for the Budget Committee (2-1 year terms, 3-2 year terms, 3-3 year terms)
- 1 - vacancy for the Water District Board of Trustees (1-3 year term)

Nomination papers require no less than 25 or more than 100 registered voter signatures and must be turned into Town Clerk Linda Perry by 5 pm April 8th, 2021.

I attended Federal Discussion meetings via Zoom with all four members of Maine's Congressional delegation sponsored by MMA where several municipal and county leaders gave presentations on pressing issues in Maine. COVID, funding for infrastructure and the need for improved broadband were major topics of discussion.

Reminders were sent out this week of the next property tax due date, which is April 23rd.

Attended a meeting of the Friends of Wiscasset Village where the Ancient Cemetery fence was a topic of discussion. They will be presented the Board with some thoughts and ideas.

Chief Hesseltine and I attended a Zoom meeting with the Lincoln County Sheriff's Office on the topic of the County Animal Control program. This was attended by several other town representatives and the consensus was the program is working well. Staffing is an issue but the SO is working to hire more part-time ACO.

I have received several complaints from residents over the availability of winter sand. Due to liability issues the sand/salt shed is off-limits to anyone who is not public works department personnel. A pile of sand is located outside just to the right of the entrance to the parking lot. The limit is two 5 gallon pails. Because the pile is outside we have had an issue with it freezing. I will be working with Ted to find a better solution going forward.