

2a

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
FEBRUARY 2, 2021

Preliminary Meeting

Present: Kim Andersson, Chair Pam Dunning, Vice-Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 6:07 p.m. via Zoom

1. Approval of Treasurer's Warrants

- a. **Kathy Martin-Savage moved to approve the payroll warrants of January 22 and 29, 2021. Vote 5-0-0.**
- b. **Kathy Martin-Savage moved to approve the accounts payable warrants of January 16 and February 2, 2021. Vote 5-0-0.**

2. Approval of Minutes

Kathy Martin-Savage moved to approve the minutes of January 19, 2021. Vote 5-0-0.

3. Special Presentations or Awards – none

4. Committee Appointments

- a. **Kathy Martin-Savage moved to appoint Sarah Whitfield to the Comprehensive Plan Committee with thanks. Vote 4-0-1 (Whitfield abstained).**

5. Public Hearings – none

6. Public Comment - none

7. Department Head or Committee Chair

8. Unfinished Business

- a. Approval of the Town of Wiscasset Committee Handbook: **Jeff Slack moved to approve the Town of Wiscasset Committee Handbook.** Dennis Simmons said that zoom meetings were not covered in the handbook because they are a temporary measure which will expire 30 days after the emergency is over; however, a policy on zoom meetings will accompany the handbook. Other comments included: the blank spaces in the bylaws section should be filled in by the individual committees, committee bylaws should be submitted to the Select Board, sections on scheduling, posting, record-keeping and page

numbers were missing. When the handbook is completed and approved, the select board members will liaison with the committees. A list of committees was suggested for inclusion. **Vote 5-0-0.**

9. New Business

a. Police Union Negotiations: The current contract expires in July. Jeff Slack volunteered to assist in the negotiations on the police contract.

10. Town Manager's Report

Dennis Simmons reported that he had appointed Erin Bean as Director of EMS. Kim Andersson and other members congratulated Bean on her appointment.

The Maine Working Communities Challenge three-year grant competition application is being handled by the Lincoln County Regional Planning Commission.

Simmons reported progress with the budget and said that union contract raises of 2.5% which will apply to all employees and an increase in health insurance costs will affect the budget; however, there was a reduction in the cost of worker's comp insurance.

Simmons attended a meeting of the Airport Committee which is moving ahead with Stantec on the grant application for reconstruction of the airport runway.

The new police cruiser has arrived.

11. Assessors' Business

a. Abatement: **Kathy Martin-Savage moved to approve the abatement for Leah P. Jarvis for Map R05, Lot 73-5 in the amount of \$177.06 as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.**

12. Other Board Business

a. Executive Session to discuss a personnel matter: **Jeff Slack moved to enter executive session pursuant to 1 M.R.S.A. §405 (6) (A). Vote 5-0-0. Jeff Slack moved to exit executive session at 6:57 p.m. Vote 5-0-0.**

Pam Dunning announced that the board had met with Dennis Simmons and reported that the board was happy with the town manager's performance and that he is no longer on probationary status.

13. Adjournment

Jeff Slack moved to adjourn the meeting at 7 p.m. Vote 5-0-0.

4a

Town of Wiscasset
Board/Committee Membership Application

Full Name: RAYMOND Soule

Street Address: 223 W. Alna Rd

Mailing Address: _____ Home Phone: 882-6573

Town of Legal Residence: Wiscasset

Work Phone: 882-6573 Cell Phone: 735-350-6316 E-mail raysoule@roadrunner

I wish to be considered for the appointment to the: Airport Advisory Board

_____ Term Of Appointment _____

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Airport /

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: _____

Signature: Raymond Soule Date: 1-29-21

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 2/2/2021 Date Appointed: _____ Term: Dec 31, 2022

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**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Ervin Deck

Street Address: 477 Old Bath Road

Mailing Address: _____ Home Phone: 882-8106

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 207-406-0394 E-mail ervd1949@roadrunner.com

I wish to be considered for the appointment to the: Airport Advisory Board

_____ Term Of Appointment 3 Years

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Airport/December 2019

List civic organizations to which you belong now: Maine Aeronautical Advisory Board

Prior experience, knowledge, or abilities that you have which would contribute to the activity: 20+ years on the airport committee

Signature: Ervin C. Deck Date: January 27, 2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: _____ Date Appointed: _____ Term: _____

4k

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Stephen C Williams

Street Address: 320 Robinhood Rd

Mailing Address: same Home Phone: _____

Town of Legal Residence: Wiscasset Georgetown, ME 04848

Work Phone: _____ Cell Phone: 207 350 2120 Email: swilliams@meccaseal.com

I wish to be considered for the appointment to the: Airport Advisory Board

_____ Term Of Appointment _____

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Airport /

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Airport Advisory Committee Chair

Signature: [Signature] Date: 01/30/2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 2/3/2020 Date Appointed: _____ Term: Dec 31, 2023

4d

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Lester Morse Sr

Street Address: 58 Page Ave

Mailing Address: 488 Wadsworth Rd Wiscasset Home Phone: 882-5750

Town of Legal Residence: Same

Work Phone: — Cell Phone: 215-8721 E-mail: —

I wish to be considered for the appointment to the: Board Planning

Term Of Appointment: —

Full member: — Reappointment: Alternate member: —

Do you currently serve or have you ever served on any Town Board? no yes

If yes, please state which Board or Committee/term exp. —

List civic organizations to which you belong now: —

Prior experience, knowledge, or abilities that you have which would contribute to

the activities of the Board or Committee: Current Board Member

Signature: Lester Morse Date: 2/8/21

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 2/8/2021 Date Appointed: — Term: Dec 3, 2023
Fwd. to Kathy

4e

Town of Wiscasset
Board/Committee Membership Application

Full Name: Jaqueline Lowell

Street Address: 15 Federal St, Apt 201

Mailing Address: " Home Phone: 882-4152

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: _____ E-mail jlowell9@roadrunner.com

I wish to be considered for the appointment to the: Planning Board

Term Of Appointment 3 years

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. ORC, Planning Bd, Cemetery

List civic organizations to which you belong now. Friends of the Library

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: prior committee experience

Signature: Jaqueline Lowell Date: 1/19/2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 1/21/2021 Date Appointed: _____ Term: exp 12/31/2022

5a



Town of Wiscasset

TOWN OF WISCASSET PUBLIC HEARING

The Board of Selectmen will hold a public hearing on Tuesday, February 16, 2021, at 6:00 p.m. via Zoom. The Zoom link is located on the Town's website www.wiscasset.org The purpose of the hearing is as follows:

To act on a request for a new liquor license for the following:

- Maine Tasting Center, 506 Old Bath Road, Wiscasset Maine

Building #1

5a



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only
License No:
Class: By:
Deposit Date:
Amt. Deposited:
Payment Type:
OK with SOS: Yes No

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Maine Tasting Center
Business Name (D/B/A): Maine Tasting Center
Individual or Sole Proprietor Applicant Name(s):
Physical Location: 506 Old Bath Rd. Wiscasset, ME 04579
Individual or Sole Proprietor Applicant Name(s):
Mailing address, if different: same
Mailing address, if different from DBA address: same
Email Address: andrew@mainetastingcenter.com
Telephone # 410-971-1171 Fax #: none
Business Telephone # 207-613-6282 Fax #: none
Federal Tax Identification Number: 85-1429045
Maine Seller Certificate # or Sales Tax #: 1212589
Retail Beverage Alcohol Dealers Permit:
Website address: www.mainetastingcenter.com

1. New license or renewal of existing license? [X] New [] Renewal

If a renewal, please provide the following information:

Your current license expiration date: _____

The dollar amount of gross income for the licensure period that will end on the expiration date above:

estimates Food: \$40,000 Beer, Wine or Spirits: \$100,000 Guest Rooms: 0

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

[X] Malt Liquor (beer) [X] Wine [] Spirits

3. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV)
 Class A Restaurant/Lounge (Class XI)
 Class A Lounge (Class X)
- Hotel (Class I, II, III, IV)
 Hotel – Food Optional (Class I-A)
 Bed & Breakfast (Class V)
- Golf Course with auxiliary and mobile cart options (Class I, II, III, IV)
 Tavern (Class IV)
- Qualified Caterer
 Self-Sponsored Events (Qualified Caterers Only)
- Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

May 1, 2021

5. Business records are located at the following address:

506 Old Beth Rd, Wiscasset, ME 04578

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Andrew Gross	12/29/56	Philadelphia, PA
Elizabeth Gross	5/16/57	Minneapolis, MN
Sara Gross	7/20/91	Baltimore, MD

Residence address on all the above for previous 5 years

Name	Address:	13336 Elliott Dr Clarksville, MD 21029
Name	Address:	13336 Elliott Dr Clarksville, MD 21029
Name	Address:	2514 Devonshire Ave Lansing, MI 48910
Name	Address:	

9. Is the licensee/applicant(s) citizens of the United States? Yes No

10. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? Yes No

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: n/a

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

This application is for The Tasting Room at the Maine Tasting Center. Alcohol will be served only in the main seating area (seats approx 50) and the adjacent outdoor deck (seats approx 25). The deck has a continuous railing and is only accessible from the interior of The Tasting Room.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Wiscasset Christian Academy

Distance: 1.1 miles

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: Jan 25, 2021

[Signature]

Signature of Duly Authorized Person*

Signature of Duly Authorized Person*

Andrew Gross, president

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: _____.

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: _____

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

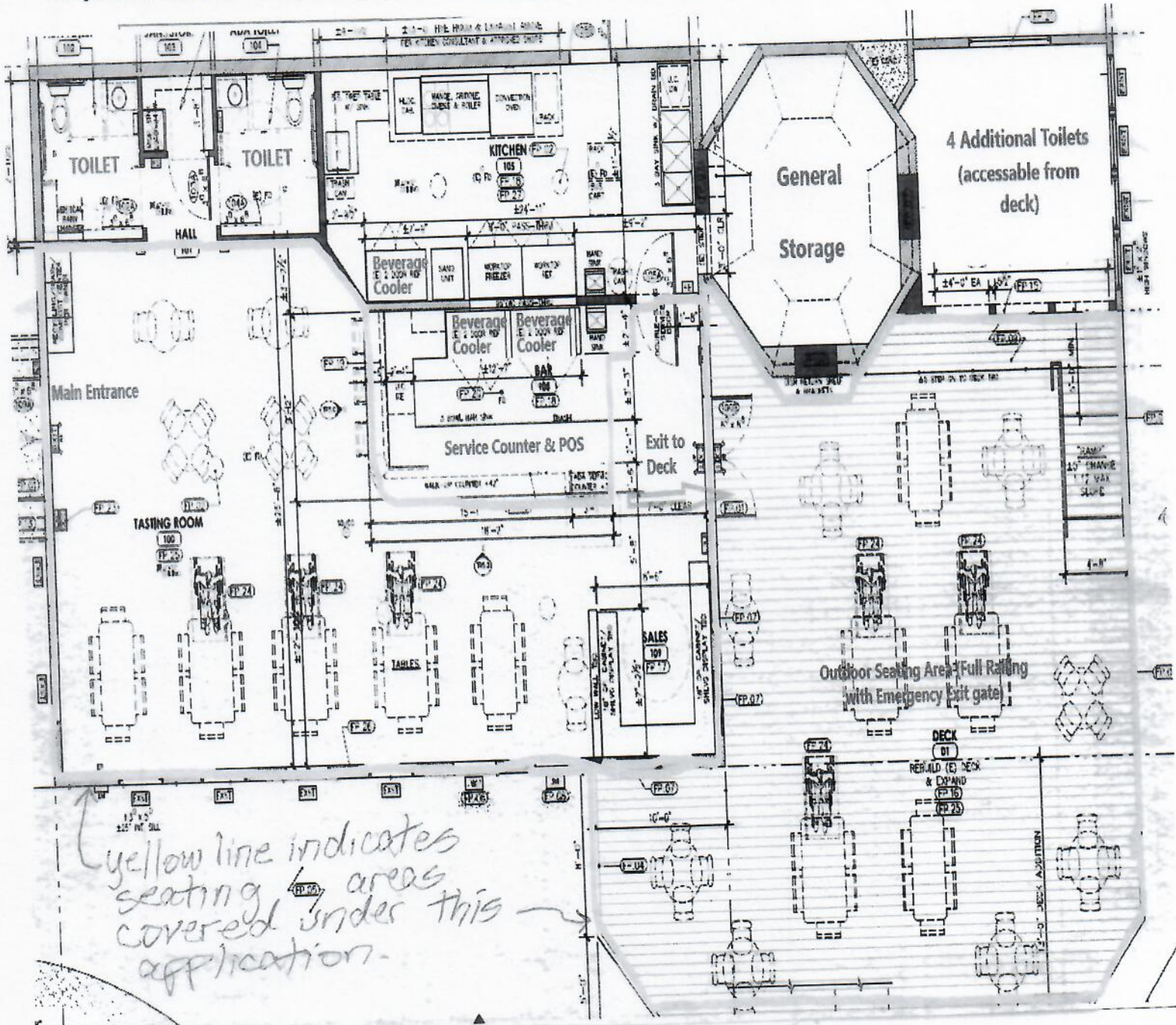
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00
Self-Sponsored Events	This class is for Qualified Caterers Only	\$ 700.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Building #2

5a



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <i>Maine Tasting Center</i>	Business Name (D/B/A): <i>Maine Tasting Center</i>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <i>506 Old Bath Rd Wiscasset, ME 04571</i>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <i>same</i>
Mailing address, if different from DBA address: <i>same</i>	Email Address: <i>andrew@mainetastingcenter.com</i>
Telephone # Fax #: <i>none</i> <i>410-971-1171</i>	Business Telephone # Fax #: <i>none</i> <i>207-613-6282</i>
Federal Tax Identification Number: <i>85-1429045</i>	Maine Seller Certificate # or Sales Tax #: <i>1212589</i>
Retail Beverage Alcohol Dealers Permit:	Website address: <i>www.mainetastingcenter.com</i>

1. New license or renewal of existing license? New Renewal

If a renewal, please provide the following information:

Your current license expiration date: _____

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Estimates Food: \$40,000 Beer, Wine or Spirits: \$100,000 Guest Rooms: 0

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

3. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV)
 Class A Restaurant/Lounge (Class XI)
 Class A Lounge (Class X)
- Hotel (Class I, II, III, IV)
 Hotel – Food Optional (Class I-A)
 Bed & Breakfast (Class V)
- Golf Course with auxiliary and mobile cart options (Class I, II, III, IV)
 Tavern (Class IV)
- Qualified Caterer
 Self-Sponsored Events (Qualified Caterers Only)
- Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

May 1, 2021

5. Business records are located at the following address:

506 Old Beth Rd, Wiscasset, ME 04574

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Andrew Gross	12/29/56	Philadelphia, PA
Elizabeth Gross	5/16/57	Minneapolis, MN
Sara Gross	7/20/91	Baltimore, MD

Residence address on all the above for previous 5 years

Name	Address:	13326 Elliott Dr Clarksville, MD 21029
Name	Address:	13326 Elliott Dr Clarksville, MD 21029
Name	Address:	2514 Devonshire Ave Lansing, MI 48910
Name	Address:	

9. Is the licensee/applicant(s) citizens of the United States? Yes No

10. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? Yes No

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: n/a

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

This application is for The Learning Center at the Maine Tasting Center, which is a classroom setting with a demonstration kitchen. Classes will be offered, some of which will involve tastings of Maine produced beers, wines and ciders.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Wiscasset Christian Academy

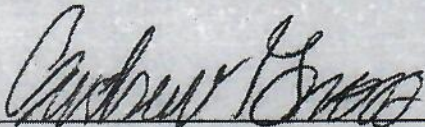
Distance: 1.1 miles

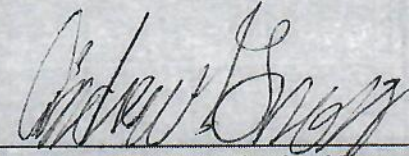
Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: Jan 25, 2021


Signature of Duly Authorized Person*


Signature of Duly Authorized Person*

Andrew Gross, president
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

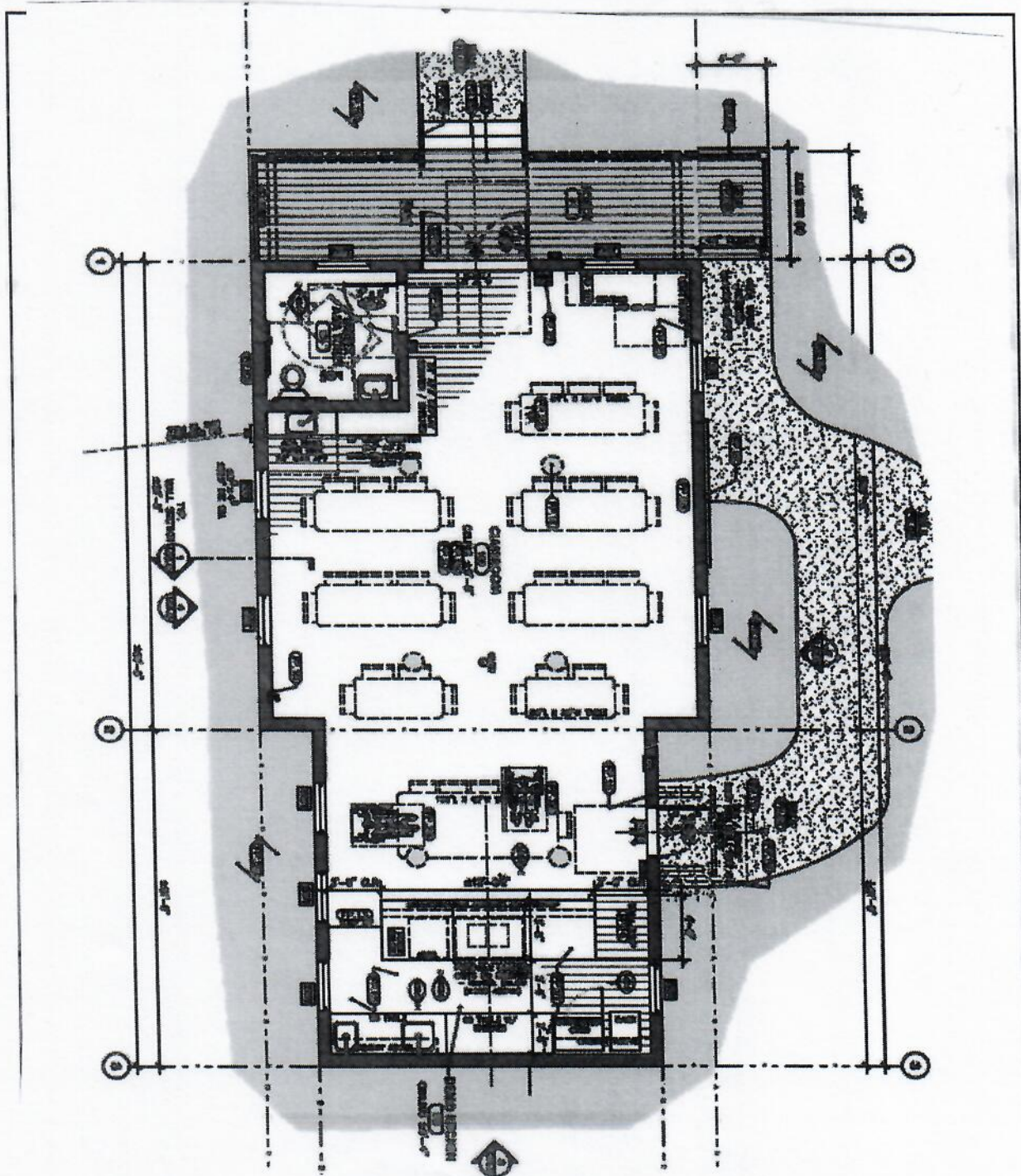
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00
Self-Sponsored Events	This class is for Qualified Caterers Only	\$ 700.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Maine Tasting Center
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: 6/5/2020 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Andrew Gross	13306 Elliott VT Clarksville, VT 05029	12/29/56	President	45%
Elizabeth Gross	13306 Elliott Dr Clarksville, VT 05029	5/16/57	Hospitality Director	45%
Sara Gross	1254 Delaware Ave Lansing, MI 48910	7/20/91	General Manager	10%

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interest in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany all applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
10 Water Street
Hallowell, ME 04347

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

7a

Town of Wiscasset
January 2021
Monthly Reports





Town of Wiscasset

TOWN CLERK REPORT

To: Dennis Simmons, Town Manager
From: Linda Perry, Town Clerk
Re: January Monthly Report
Date: February 10, 2021

TOWN CLERK/REGISTRAR OF VOTERS/EXCISE TAX COLLECTOR/ELECTIONS:

Preparations have started for the Annual Referendum Town Meeting and Election of Officers that will be held on June 8, 2021. Polls will be open from 8:00 a.m. to 8:00 p.m. at the Wiscasset Community Center. We will set up the election in the gymnasium due to Covid-19 requirements. Nomination papers for will be made available on February 25th and need to be returned to the clerk's office by 5:00 p.m. on April 8th. Anyone interested in taking out nomination papers should stop by the Clerk's office during regular office hours between these dates. The vacancies for local officials are listed below. Absentee ballots for June 8th will be available from May 10th through June 3rd.

List of vacancies are as follows:

- **2 VACANCIES FOR BOARD OF SELECTMEN (2-2 YEAR TERMS)**

Terms expiring: Katharine Martin-Savage, Jefferson Slack

- **VACANCY FOR WISCASSET SCHOOL BOARD (2-3 YEAR TERMS)**

Terms expiring: Desiree Bailey and Indriani Demers

- **8 VACANCIES FOR BUDGET COMMITTEE (3-3 YEAR TERMS, 3-2 YEAR TERMS AND 2-1 YEAR TERM)**

Terms expiring: David Flynn (elected), Stephen Wallace and Timothy Merry (temporality appointed)

- **1 VACANCIES FOR WATER DISTRICT (1-3 YEAR TERM)**

Term Expiring: Phil DiVece

All residents that licensed a dog in 2020 were mailed a reminder that dog licenses expired December 31st and late fees will go into effect on June 2, 2021. This year the Department of Agriculture notified us that the date for late fees has been extended to June 2nd. Late fees normally go into effect on February 1st.



Town of Wiscasset

The Clerk will be completing the 2020 Annual Shellfish Management Review for the Shellfish Committee and will submit it to the Department of Marine Recourses.

The Town Clerk/Registrar/Excise Tax Collector and Election budgets were completed and submitted for the 2021/2022 fiscal year.

Bills will be mailed for airplane excise. Airport Manager, Rick Tetrev is currently working on a complete inventory of all aircraft hangered at the Municipal Airport.

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$53,729.10	\$287.20	\$1,559.25	\$33.60
Year to date	\$456,669.51	\$1,598.40	\$12,631.25	\$1,560.00
Met yearly revenue projectio n by:	67.65%	26.42%*	74.30%	-----

*Boat/Watercraft excise tax will increase during the spring and summer months.



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: January Monthly Report
Date: February 1, 2021

Building Permits:

Cushman Point Road:	Home Remodel
Washington Street:	Roof Structural Repairs
Summer Street:	Front Porch Repair
Youngs Point Road:	Garden Shed
Water Street:	New Front Porch

Plumbing Permits:

Old Bath Road:	INT
Howard Lane:	INT

Correspondence:

Bradford Road, High Street, Old Bath Road, Vanessa Knipping, Lowelltown Road

Inspections:

Clarks Point Road, River Point Road- three properties, Birch Point Road, Alna Road, Upland Road, Johnson St, Borski's Way, Chewonki Neck Road, Coffee Shop, Bath Ale Works, Lowelltown Road, Freedom Song Lane, Bradford Road, Hermitage Lane, Summer Street, Youngs Point Road, Water Street, Maine Tasting Center, High School



Town of Wiscasset

EMS/EMA REPORT

To: Dennis Simmons, Town Manager

From: Erin Bean, EMS Director

Re: February Monthly Report

Date: February 1, 2021

January 2021 Calls

Agency Name (dAgency.03)	Number of Runs	Percent of Total Runs
Wiscasset Ambulance Service	42	100.00%
Total:	42	Total: 100.00%

This month we had our annual training via zoom Myself and Rob Bickford the fire chief worked together to deliver the class with Dennis being our zoom host. All in all it went well and made it so that the crews could log on from home and not get a possible exposure to Covid-19.

All of the members of Wiscasset EMS that wanted to be or could be vaccinated have gotten their first vaccinations done and most have gotten the second one. The reported side effects seem to have been worse for folks on the second vaccination. Hopefully this will be effective and our crews and citizens will be safe soon and we can resume normal life. That being said I am working with Lincoln Health to try to coordinate a vaccine clinic for Wiscasset area residents. Duane and Bob at the community center are helping to figure out the best logistics and if it is feasible.

We have had some issues with staffing due to Covid-19 exposures and one of our providers getting injured at her other job. This has led to some serious gaps in coverage.

We have three employees that are furthering their education as EMS providers and we have become a site for students to ride for their ambulance time thus far we have had three students from the colleges and they are giving us great feedback that we have a good service to learn at. Hope everyone is staying healthy and working on staying mentally content!

Erin Bean
Director/Chief



Town of Wiscasset

Wiscasset Police Department

To: Dennis Simmons, Town Manager
From: Lawrence Hesselstine, Wiscasset Police Chief
RE: January Monthly Report
Date: February 4, 2021

January of 2021 started the year off quick for the police department. Our day -to-day calls for service continue to climb along with the ever growing demands on the department.

The department responded to 554 calls for service during the month of January. (An average of 18 calls per day.)

Officers responded to 8 motor-vehicle accidents, conducted 65 traffic stops and made 34 arrests, topping January 2020's 14 arrests an increase of 143%.

Arrests/Summonses were made for the following:

- Violation of Conditions of Release
- Domestic Violence Assault
- Obstructing Report of a Crime
- Criminal Threatening
- Disorderly Conduct
- Aggravated Criminal Mischief
- Operating Under the Influence (Drugs or Combo)
- Leaving the Scene of a Motor Vehicle Accident
- Operating Under the Influence (One Prior)
- Theft by Unauthorized Taking
- Failure to Register a Motor Vehicle
- Criminal Speeding
- Operating After Suspension
- Arrest Warrants

The Department purchased the 2021 Ford Explorer, Vehicle 107. It is awaiting a special meeting/vote to allocate the funds needed to set it up. I am utilizing it currently as a take home vehicle, per my contractual agreement with the Town.

Although Covid continues to influence how we interact with the public, we continually look for opportunities for community-based policing. I have met with the elementary school and will be starting D.A.R.E. next month for the 5th graders.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: January Monthly Report
Date: February 11, 2021

Operations:

Average flow per day	0.116 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	19 %
Total Rainfall per month	1.66 inches
BOD Effluent Lab Results mg/L	
For monthly average	8 mg/L
Weekly average	10 mg/L
Daily max.	10 mg/L
All within license limits	YES
BOD Effluent Removal %	96%
Required%	85%
TSS Effluent Lab Results (mg/L)	
Monthly average	7 mg/L
Weekly average	9 mg/L
Daily max.	9 mg/L
all within license limits	YES
TSS Effluent % Removal	97%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES

Fecal (tracked during disinfection season)	Testing Ceased, Will Resume
Instant Daily max (31)	5/1/2021
Geometric Mean (13)	High= 40
	Monthly = 3.42

Total Residual Chlorine	Testing Ceased, Will Resume
Instant daily max (0.3 mg/L)	4/15/2021
Monthly Avg. max (0.1 mg/L)	0.03 mg/l
	0.012 mg/l

BUDGET: With 58.3% of the fiscal year gone, the Sewer Department has used 42.9% of its annual budget.



Town of Wiscasset

CHLORDANE VIOLATION: Good News: Last month's final effluent chlordane violation was changed to "no violation", as per DEP representative James Crowley. Internal discussions at DEP regarding certain "below-what-can-be-detected" lab results, produced a DEP policy change, thus the removal of that violation.

SAFETY RELATED: Sewer Plant employees received annual hearing evaluations on 1/18. Also, Tony Colby and Rob Lalli received Hepatitis B vaccines.

Rob Lalli received medical clearance for respirator use and passed a respirator fit test at the Wiscasset Firehouse on 1/23.

FIRE DOORS REPLACEMENT: The Fire Doors were finally delivered to the Sewer Plant. They are now being painted and will be installed by Loranger Door Company in February.

HEADWORKS HEATER: The new Modine headworks heater arrived. The old one, a corroded dinosaur, had to be dismembered and cut down with a reciprocating saw. The new one was installed on 1/29. Removal and installation was performed by Coastal Climate Control and Sewer Plant Employees, and is running fine. A new thermostat/wall controller has been ordered for it.

MUFFIN MONSTER SOLIDS GRINDER: The new Muffin Monster grinder was installed by Sewer Plant Employees on 1/21 and runs well.

ALARM: There was one alarm of note. A Route 1 truck accident, on Saturday 1/9, caused some power outages, one of which remained for 10 hours at Pump Station #17. Sewer employees placed a generator there, powering that station for the duration of the outage and preventing any sewer overflows.

MANHOLE WORK: Sewer Plant employees performed a confined space entry and operation to clear a large roots obstruction in a street manhole off the corner of the Town Green, by the library. The roots are from a nearby tree on the Green.

TRUCK STEPS: New siderail steps were installed by Sewer Plant employees onto the Sewer Department pickup truck. The driver-side step had rusted off and the passenger side step was badly corroded.

This concludes the Sewer Department's January 2021 Monthly Report.

**Respectfully Submitted,
Robert Lalli
Superintendent**

MEMORANDUM



To: Dennis Simmons, Town Manager
Fr: Rick Tetrev – Airport Manager
Cc: Airport Committee
Dt: February 11, 2021

Re: Airport Monthly Report January 2021

Sale of 100 LL Aviation Gas was 1,384.29 gallons for a gross revenue of \$6,284.65 dollars. There were no sales of Jet A. Compared to January 2020 sale of 100LL was 1,830.21 gallons for a gross revenue of 9,681.77 dollars. There was no Jet A sold in 2020 either. I believe weather was the main factor with the reduction in sales for 2021. When days were sunny there was a lot of flying.

In December we had 2 transient aircraft that stayed one night or more. They spent \$90.00 in parking fees. No gas was bought.

The FBO office remains open by appointment from now through April. The airport is open to air traffic and self-service fuel throughout the winter.

I have attached the minutes of the airport committee for January.

Respectfully submitted,

Rick Tetrev

**“Discovering Wiscasset
One Flight at a Time”**

Wiscasset Municipal Airport Advisory Committee
Meeting Minutes January 20, 2021 - submitted by Steve Williams

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:00 pm on January 20 by Chair Steve Williams. Members present:, Ray Soule , Pam Brackett, Erv Deck and Stephen Williams . Rick Tetrev Airport manager and Dennis Simmons Town Manager present.

Approval of Minutes

The minutes of the November 18 meeting were read and accepted. (Note: no meeting was held in December)

Airport Manager's Report October

- 3 Transient Aircraft staying 1 night or more generated \$481 in fuel sales, \$90 in parking fees and 1 night of car rental
- New GARD system was installed and is up and running. Highly detailed information including radio transmissions and aircraft registration numbers for those aircraft equipped with ADS B The new system is a grant from Maine DOT. New GARD system is a great improvement over old.
- Crack sealing and fencing projects are complete. Positive feedback on aesthetics of fencing.
- December sales of 100LL at 5170 gallons for \$7,129 and no Jet A..
- Aircraft office is open by appointment only through April. The airport itself remains open to traffic and fuel services are self serve.
- Airport manager Rick Tetrev showed large board display of article on Wiscasset Airport that appeared in Business View magazine.

Old Business

- Review of timeline for Runway Reconstruction project.
- Winter and Spring complete survey work, engineering drawings and bidding.

- Receive grant in July with construction expected to span 6 weeks in which time the airport will be closed. Plane owners who wish to fly during this period will have to make other arrangements with other airports.
- Fall of 2021 will see Obstruction Clearance taking place in area of Chewonki Campground.
- CARES ACT may pay for 100% of project by Feds with no payment by Maine or Town of Wiscasset.

- Stantec Project Manager David Nadeau will be invited to our next meeting to answer specific questions from Committee.

Airport Minimum Standards

- Initial Airport Minimum Standards draft was submitted by Erv Deck. Committee to review prior to next meeting.

-

Airport Solar Farm Update

- State has reduced the size of the project by 50% due to solar project laws that restrict number of projects within a certain geographical area.

Calendar

Next meeting is February 17 ,2021

Adjournment

At 5:35.

1 SELECTMEN REPORT

Department(s): 100 - 514
January

ga

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	206,797.53	16,208.63	116,365.52	0.00	90,432.01	56.27
101 - AIRPORT	91,616.00	4,944.56	36,910.19	0.00	54,705.81	40.29
102 - ANIMAL CONTR	14,927.00	0.00	7,499.69	0.00	7,427.31	50.24
103 - ASSESSING	7,026.00	7.30	4,458.21	0.00	2,567.79	63.45
104 - BRDS & COMM	4,460.00	163.63	1,049.04	0.00	3,410.96	23.52
105 - CELEBRATIONS	12,000.00	0.00	1,338.65	0.00	10,661.35	11.16
106 - CLERK	93,114.00	6,842.81	56,635.88	0.00	36,478.12	60.82
107 - CEO	36,823.00	2,651.25	19,649.79	0.00	17,173.21	53.36
108 - COMMUN ORG	62,865.00	0.00	34,240.00	0.00	28,625.00	54.47
109 - CONTINGENCY	30,000.00	0.00	30,000.00	0.00	0.00	100.00
110 - CONTRACTS	254,700.00	29,659.92	96,093.45	0.00	158,606.55	37.73
111 - COUNTY TAX	654,247.00	0.00	654,247.28	0.00	-0.28	100.00
112 - DEBT SERVICE	243,235.00	0.00	169,583.80	0.00	73,651.20	69.72
113 - ELECTIONS	35,799.27	0.00	13,796.00	0.00	22,003.27	38.54
114 - EMS	583,606.00	40,273.40	297,674.22	0.00	285,931.78	51.01
115 - FD FIRE DEPT	147,959.00	5,121.28	61,102.07	0.00	86,856.93	41.30
116 - FINANCE	253,932.00	12,468.63	99,883.18	0.00	154,048.82	39.33
117 - GA	24,118.76	947.92	14,055.03	0.00	10,063.73	58.27
118 - MUN BULIDING	70,426.00	2,680.10	30,048.81	0.00	40,377.19	42.67
119 - MUN INSURANC	212,094.00	33,067.09	131,366.31	0.00	80,727.69	61.94
120 - OVERLAY	24,901.66	0.00	6,305.22	0.00	18,596.44	25.32
121 - PARKS & REC	829,889.00	53,379.74	365,469.65	0.00	464,419.35	44.04
122 - PLANNING	28,700.00	5.20	103.60	0.00	28,596.40	0.36
123 - POLICE	469,752.00	39,746.60	268,377.19	0.00	201,374.81	57.13
124 - PD SRO	46,305.00	1,822.84	21,067.66	0.00	25,237.34	45.50
125 - PUBLIC UT	275,514.00	22,312.29	148,858.78	0.00	126,655.22	54.03
126 - PUBLIC WORKS	628,972.00	37,962.28	315,442.37	0.00	313,529.63	50.15
127 - SELECTMEN	30,362.00	1,577.68	12,518.40	0.00	17,843.60	41.23
128 - SCHOOL TOWN	10,005,193.00	0.00	0.00	0.00	10,005,193.00	0.00
129 - SR CENTER	14,466.00	0.00	0.00	0.00	14,466.00	0.00
130 - SHELLFISH	6,000.00	291.56	3,127.51	0.00	2,872.49	52.13
131 - TIF	240,339.95	0.00	0.00	0.00	240,339.95	0.00
132 - TRANSFER ST	560,217.00	46,366.13	314,845.95	0.00	245,371.05	56.20
133 - WATERFRONT	69,767.00	1,323.97	20,669.57	0.00	49,097.43	29.63
134 - COMP PLAN	20,000.00	0.00	0.00	0.00	20,000.00	0.00
200 - RETIREE HEAL	64,222.00	4,944.29	39,462.92	0.00	24,759.08	61.45
302 - CONSTRUCTION	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,327.40	23,425.36	0.00	17,038.64	57.89
314 - BACKHOE DEBT	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
315 - RD/SIDEWALK	215,519.78	0.00	0.00	0.00	215,519.78	0.00
316 - NEW AMBULANC	200,000.00	0.00	0.00	0.00	200,000.00	0.00
317 - STRETCHER	27,000.00	0.00	0.00	0.00	27,000.00	0.00
318 - WCC ROOF	80,000.00	0.00	0.00	0.00	80,000.00	0.00
319 - CULVERT REPA	50,000.00	4,420.69	8,045.28	0.00	41,954.72	16.09
320 - WW STUDY	55,000.00	0.00	0.00	0.00	55,000.00	0.00

@58.31% of FY

OVER

1 SELECTMEN REPORT

Department(s): 100 - 514
January

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
321 - WW FIRE DOOR CONT'D						
321 - WW FIRE DOOR	28,000.00	0.00	0.00	0.00	28,000.00	0.00
322 - FIRE TRUCK	30,000.00	0.00	30,000.00	0.00	0.00	100.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	0.00	158,820.04	0.00	16,179.96	90.75
333 - WCC CAPITAL	15,364.74	0.00	8,444.74	0.00	6,920.00	54.96
334 - RADIOS/REPEA	3,473.57	0.00	0.00	0.00	3,473.57	0.00
335 - MUN FLOORS	15,625.17	0.00	0.00	0.00	15,625.17	0.00
337 - POLICE DEPT	31,000.00	31,000.00	31,000.00	0.00	0.00	100.00
338 - DOT UTILITY	33,175.00	0.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	63,918.61	314,486.66	0.00	418,727.34	42.89
514 - CEM OPERATIO	129,007.00	1,254.82	38,447.19	0.00	90,559.81	29.80

HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value as of 11/30/2020	Market Value as of 12/301/2020	Market Value as of 01/31/2021	Change in Market Value
Montsweag Dam Reserve Fund	\$ 197,117.96	\$ 203,761.77	\$ 204,632.81	\$ 871.04
Cemetery Trust Fund	\$ 2,244,309.84	\$ 2,319,953.70	\$ 2,329,866.64	\$ 9,912.94
General John French Scholarship	\$ 74,298.83	\$ 76,803.06	\$ 77,131.37	\$ 328.31
Jackson Cemetery Fund	\$ 36,606.79	\$ 37,840.62	\$ 38,002.38	\$ 161.76
Larabee Band Fund	\$ 885,947.62	\$ 915,808.24	\$ 919,723.14	\$ 3,914.90
Haggett Scholarship Fund	\$ 16,776.70	\$ 17,342.15	\$ 17,416.29	\$ 74.14
Mary Bailey Fund	\$ 539,588.08	\$ 557,774.75	\$ 560,159.13	\$ 2,384.38
Seth Wingren Fund	\$ 33,906.17	\$ 35,048.97	\$ 35,198.79	\$ 149.82
Wiscasset Community Center Endowment Fund	\$ 3,841.39	\$ 3,970.86	\$ 3,987.83	\$ 16.97
Cooper-Diperri Scholarship Fund	\$ 38,218.23	\$ 39,506.37	\$ 39,675.25	\$ 168.88
Recreation Scholarship	\$ 992.64	\$ 1,026.10	\$ 1,030.48	\$ 4.38
Town of Wiscasset Edowment Fund Total	\$ 4,071,604.25	\$ 4,208,836.59	\$ 4,226,824.11	\$ 17,987.52
Town of Wiscasset Capital Reserve	\$ 478,550.93	\$ 502,711.15	\$ 504,688.69	\$ 1,977.54
Town of Wiscasset Construction Reserve	\$ 2,144,990.54	\$ 2,218,759.51	\$ 2,227,487.60	\$ 8,728.09
Town of Wiscasset Equipment Reserve	\$ 5,309,723.79	\$ 5,492,331.99	\$ 5,513,937.56	\$ 21,605.57
Town of Wiscasset Furnace Replacement Reserve	\$ 441,228.40	\$ 456,402.81	\$ 458,198.19	\$ 1,795.38
Town of Wiscasset Major Repairs Reserve	\$ 594,369.95	\$ 614,811.09	\$ 617,229.62	\$ 2,418.53
Town of Wiscasset Recreation Building Reserve	\$ 2,324,943.36	\$ 2,404,901.14	\$ 2,414,361.46	\$ 9,460.32
Town of Wiscasset Retirement Health Insurance Reserve	\$ 231,542.24	\$ 239,505.27	\$ 240,447.43	\$ 942.16
Town of Wscasset Roof Repair Reserve	\$ 405,174.56	\$ 419,109.04	\$ 420,757.71	\$ 1,648.67
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 121,617.87	\$ 126,360.47	\$ 126,857.53	\$ 497.06
Town of Wscasset Highway Department Capital Reserve	\$ 2,852.23	\$ 2,950.33	\$ 2,961.93	\$ 11.60
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,803.00	\$ 3,933.79	\$ 3,949.27	\$ 15.48
Town of Wiscasset Reserve Funds Total	\$ 12,058,796.87	\$ 12,481,776.59	\$ 12,530,876.99	\$ 49,100.40

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001798

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **Catherine A Sherman OF 10 Shady Lane, Wiscasset, ME 04578** a certain parcel of land located at «location» with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map U18-007 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2020 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
08/26/2008	4044/201		
07/23/2012	4548/196		
08/22/2019	5422/198		
09/21/2020	5586/314		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this _____ Board of Selectmen, Wiscasset, Maine

Pamela J. Dunning, Chairman

Katharine Martin-Savage, Vice Chairman

Kimberly H. Andersson

Jefferson Slack

Sarah M. Whitfield

STATE OF MAINE
COUNTY OF LINCOLN, ss

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
My commission expires: August 29, 2023



Town of Wiscasset

Office of the Town Manager

10a

February 16, 2021

To: Wiscasset Board of Selectmen

RE: Town Manager's monthly report

Much of my attention has been preparing the proposed FY'22 budget.

I spent some time talking with Lucia Droby about Wiscasset Artwalk and other events this coming summer. Still being under COVID restrictions and not knowing when they will be relaxed makes planning a little tough (like with the budget) but we are hoping for the best and forging ahead. One idea she has is for what is known as "yarnbombing". Pictures of another town that have done this are enclosed. My initial thought was "this is so tacky". However, I stood back and opened my mind a little further and realized the creativity. One man's tackiness is another man's masterpiece. I am in general agreement with the concept. However, not in agreement in allowing this to be done on town trees, shrubs or other living plants for fear of unintentional damage. I am also a little hesitant about creating too much of a driver distraction along Rt 1. Lucia says this will require a lot of planning on her part so she is looking for a consensus of the Board before moving forward. I would like to hear from the public and downtown merchants as well.

We have a new temporary office tenant for the terminal building at the airport. Northeast Trade Services is a dealer and installer of high-end doors and windows. One principle lives in Owls Head and the other lives in New Gloucester so Wiscasset is halfway in between. They anticipate being in the office an average of two days a week, working on quotes etc. so the impact on utilities will be minimal. They are also going to make some repairs, such as replace ceiling tiles, replace some flooring and do some painting.

We met with the Investment Advisory Committee. Our Payson accounts have done very well recently and have nearly earned back the withdrawal from the fall. We will be having discussion about the use of some funds during our budget talks.

Myself and members of the Waterfront Committee met with Gartley & Dorsky who is doing the study to expand the recreation pier and add slips. He has provided us with some preliminary plans. I have asked LCRPC to work with the Waterfront Committee to incorporate this project into the Comprehensive Plan.

I also met with the LCRPC. I have had a lot of inquiries from the public about contacting the planner. I have asked Mary Ellen to refer anyone who contacts them directly requesting their services to be redirected to me first. We have limited funds available under this contract so we need to control what they are working on so we do not get too far ahead of ourselves and overload them with work that we cannot finish for lack of funding.





