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WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
JANUARY 5, 2021

Preliminary Minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 6:05 p.m.

1. Approval of Treasurer's Warrants

**Kathy Martin-Savage moved to approve the payroll warrants of December 18, 24, and 31, 2020. Vote 5-0-0.**

**Kathy Martin-Savage moved to approve the accounts payable warrants of December 23 and December 29, 2020, and January 5, 2021. Vote 5-0-0.**

2. Approval of Minutes

**Kathy Martin-Savage moved to approve the minutes as amended. Vote 5-0-0.**

3. Special Presentations and Awards – none

4. Committee Appointments

**Jeff Slack moved to approve the appointment of Timothy Merry and Stephen Wallace to the Budget Committee and the reappointment of Stephen Wallace to the Planning Board. Vote 5-0-0.**

5. Public Hearings – None

6. Public Comment

Jason Putnam asked about the balance in the H.M. Payson account and was told it was over \$16 million.

7. Unfinished Business

a. Cenergy Update: William Pham reported that the PUC had ruled that solar projects could not be co-located as were the two projects originally planned at the airport, so one of the projects will be cancelled. The projected annual lease revenue for the two projects was \$56,000; but because of the ruling, the annual lease payment will be \$28,000. If the town will allow Cenergy to allow small subscribers, mostly residential, a higher value from the net energy billing credit could mitigate some of

the lost lease revenue. By locating the Town meter at another location, the annual payment of \$28,000 could be increased to \$75,000. Dennis Simmons will provide board members with a spread sheet illustrating the change from two projects to one project at the airport.

Jeff Slack said the project had changed dramatically, and because it was so important it needs to be the only item on the agenda. It was the consensus of the board to postpone further discussion until it has had time to review the materials that will be distributed. A workshop with Cynergy will be scheduled when the board has had time to review materials and to formulate questions.

## 8. New Business

a. Warrant article request for June 2021 Town Meeting: Pam Dunning said the warrant article submitted to the board would create a committee of five residents to evaluate the financial impact to the town of discontinuing offering grades 9 through 12 and to tuition out the affected students to their school of choice. The committee would be made up of a selectman, a school board member and three members of the public. Pam Dunning said she thought it would be premature for the board to discuss the matter before the planned meeting with the School Committee. Sarah Whitfield said that according to the proposed committee handbook, a committee could be formed without a selectmen's vote or warrant article. Kim Andersson said that it did not make sense for a committee to look at the impact of closing the high school, because the select board can't close the building, and the school board can't close it without permission from the Department of Education. She added that a committee of laymen would have to be educated to deal with legal issues, cost/benefit analyses, and impact on families, realtors, and development. Extensive discussion on the request by the board and the public attending the meeting via Zoom included the fact that the subject had been brought up many times in the past, that it was not the purview of the selectmen, that research would be necessary as would professional advice, that no decision should be made before meeting with the school board and that no decision should be made within the next four or five months because of the pandemic. Pam Dunning said the purpose of the meeting with the school board originally was to begin building bridges, to address challenges of the school board, and to start a dialogue, but now it will include a dialogue on the introduction of the warrant article. The Town Manager will send a brief agenda to Terry Woods before the meeting. Jeff Slack asked to be part of the group asking for the warrant article. **Kim Andersson moved to table the item until we can sit with the school board. Vote 4-1-0 (Slack opposed).**

b. Resignation – Donald Jones – Appearance of the Town Committee. **Kathy Martin-Savage moved to accept the resignation with regret and thanks for his 15 years hard work on behalf of the town. Vote 5-0-0.**

c. First National Wealth Management Proposal: Dennis Simmons said The First had suggested moving the town's accounts to The First. He added that the town has had a good relationship with the First. He recommended that the Advisory Committee meet and review both the proposal and past performance with H.M. Payson.

## 9. Town Manager's Report



Dennis Simmons reported that Sue Anderson had accepted the position of Tax Collector.

He also reported that he and the Police Chief have contacted the MDOT about seeing if the traffic lights can be switched to flashing during the winter months to facilitate cars and trucks moving up the hill in icy conditions without stopping for a red light.

Simmons said the report from Murray, Plumb and Murray on the Maine Yankee ISFSI assessment and taxation agreement had yet to be read. He will have information on the report at next meeting.

The Town Manager has been working to find a consultant to assist the board in making decisions going forward with the solar project.

Simmons attended a webinar by the Deputy Director of the Governor's Energy Office regarding a proposed Floating Offshore Wind Research Array and said he will watch developments closely as the offloading of electricity from the project could possibly come through Wiscasset, either at Maine Yankee or Mason Station.

Kim Andersson complimented the town manager, saying he was doing an amazing job researching and checking with other towns and airports on projects like those planned for Wiscasset.

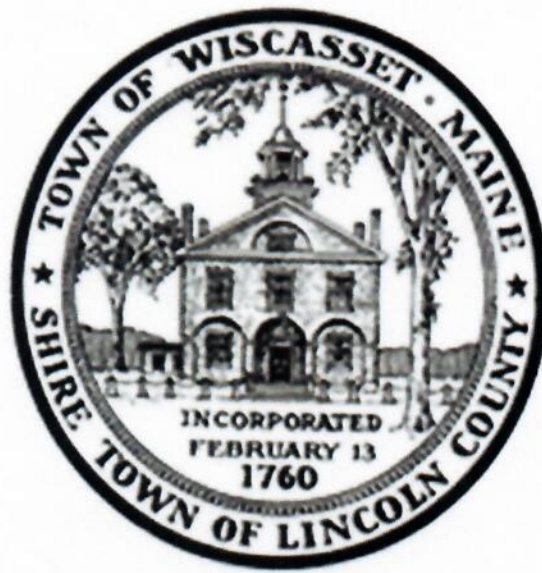
#### 10. Other Board Business

#### 11. Adjournment

**Jeff Slack moved to adjourn the meeting at 7:15 p.m. Vote 5-0-0.**

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**Town of Wiscasset**  
December 2020  
Monthly Reports







# Town of Wiscasset

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## AIRPORT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Rick Tetrev, Airport Manager  
**Re:** December Monthly Report  
**Date:** January 14, 2021

Sale of 100 LL Aviation Gas was 1,570.30 gallons for a gross revenue of \$7,129.17 dollars. There were no sales of Jet A. This was an increase in sales from 2019 of 426.39 gallons and an increase in revenue of \$449.00. This increase in large part is due to the number of storms and the public buying ethanol free aviation gas for their generators.

In December we had 3 transient aircraft that stayed one night or more. They spent \$481.10 on fuel, paid \$90.00 in parking fees and 1 pilot rented a car for a total of 5 nights.

I had 4 hours of training on the new G.A.R.D. system. It is a remarkable upgrade and the information we glean lets us identify exactly what aircraft is in "the pattern" or landing here at KIWI. In December we had 150 operations. I will share more the more familiar I become with the system.

The pavement crack repair and fencing project was completed.

The FBO office remains open by appointment from now through April. The airport is open to air traffic and self-service fuel throughout the winter.

In December the Airport Committee did not meet but will resume in January 2021.

Respectfully submitted,

**Rick Tetrev**



# Town of Wiscasset

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## TOWN CLERK REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Linda Perry, Town Clerk  
**Re:** December Monthly Report  
**Date:** January 14, 2021

### Elections:

All post-election duties have been completed for the November 3, 2020, election. We are now preparing for the June Annual Referendum Town Meeting and Election of Officers. The Division of Elections in Augusta has not confirmed what will be on the State's ballot in June. The Clerk submitted an application in September for a grant in the amount of \$5,000 from the Center for Tech and Civic Life. We were granted the \$5,000. This grant was intended to cover additional expenses related to the pandemic. The funds were used to pay for additional election staff, postage due to the high volume of absentee ballots, election supplies and other pandemic related election needs.

We purchased and installed an absentee ballot drop box which helped minimize the traffic in the municipal building. The Clerk submitted the purchase invoice for the ballot drop box to the Secretary of State, Division of Elections and we were reimbursed the full purchase price. The grant funds and the ballot box reimbursement has helped the elections budget for being over expended due to the pandemic requirements.

### Clerk:

- Airplane excise tax bills will be sent out in January on aircraft that were hangered at the Wiscasset Municipal Airport in 2020.
- Inland Fisheries license sales have increased this month due to holiday sales. Snowmobile registrations have increased due to the winter season.
- The Clerk's office received several Citizen and Candidate petitions to certify during the month of December and will continue receiving them through February. The Clerk's office is responsible for verifying all signatures to be sure they are currently registered voters in Wiscasset.
- Dog licenses expired December 31<sup>st</sup>. Postcard reminder notices have been mailed to residents that have not yet licensed their dogs for 2021. This reminds dog owners that beginning February 1<sup>st</sup> there will be a late fee of \$25 per dog.



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## Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$54,447.95	\$42.00	\$1,465.50	\$352.00
Year to date	\$402,940.01	\$1,311.20	\$11,072.00	\$1,526.40
Met yearly revenue projection by:	59.69%	21.67%	65.13%	-----





# Town of Wiscasset

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## CODE ENFORCEMENT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Bruce Mullins, Code Enforcement Officer  
**Re:** December Monthly Report  
**Date:** January 5, 2021

### Building Permits:

Flood Avenue:	Ramp
Federal Street:	Stacey House-deck and roof
Gardiner Road:	Shed

### Plumbing Permits:

Old Sheepscot Road:	INT
West Alna Road:	INT
Johnson Street:	SSWD- pump station
Gardiner Road:	INT

### Inspections:

Federal Street, Clarks Point Road, Morris Farm, Barn House Restaurant, Old Bath Road, Jones Road, Lowelltown Road, Gibbs Road, Shea Road, Gardiner Road, River Point Road, West Alna Road, Shinbone Alley, Deer Ridge, Evergreen Street, Upland Road, Birch Point Road, Chewonki Neck Road, Young's Point Road, Treatment Plant, Old Dresden Road

**Correspondence:** Williams, Delano, Brooks



# Town of Wiscasset

## EMS/EMA REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Erin Bean, Interim EMS Director  
**Re:** December Monthly Report  
**Date:** January 4, 2021

Agency Name (dAgency.03)	Number of Runs	Percent of Total Runs
Wiscasset Ambulance Service	48	100.00%
<b>Total: 48</b>		<b>Total: 100.00%</b>

### Report Filters

This month it has been hard to keep shifts filled. Unfortunately we have had several issues with providers having contact with COVID patients and or family that have tested positive for COVID and they have been quarantined. This has made me and Aurel decide that we will mandate on top of the goggles, gloves and surgical mask for every patient contact that an N95 mask will be worn on every patient contact instead of surgical masks. The crews are not thrilled but understand the need for universal precautions.

We got the ambulance bids all straightened out and have decided which one to go with. There were three groups that were very helpful and had stood out which made it a hard task. This month I hope to follow up with the town mechanic to find out which vehicle we should keep for the long haul.

Central Lincoln County Ambulance, Waldoboro Ambulance and Boothbay Ambulance are working closely with us to keep our crews safe and to get people vaccinated. We have many providers that work at our service and at one of the other if not more.

We at Wiscasset EMS hope that you have had a good Holiday season and everyone stay happy and healthy in the New Year.

Erin Bean

Interim EMS Director





# Town of Wiscasset

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## FIRE DEPARTMENT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Bickford, Fire Chief  
**Re:** December Monthly Report  
**Date:** January 14, 2021

### Operations:

Happy New Year from the members of the Wiscasset Fire Department!!

The fire department responded to 14 calls for service during the month of December which is just 1 more than the same time last year. We responded to Westport Island to assist them with a chimney fire. Other than that one call, all the others were in town. The calls for the month break down as follows:

2 motor vehicle accidents, 1 chimney fire, 6 fire alarms and 5 "other" which all occurred within a 2 day period during a storm at the beginning of the month.

At the end of 6 months of our year, our call count was 112 compared to 79 for the end of December 2019. We're still on a trend to a record year.

### Training:

As the weather turns colder, we focus our training more on indoor activities including equipment and tool familiarization and usage as well as station maintenance.

### Staffing:

Our staffing level remains steady at 18 active members as well as 7 members on the Lifetime Members Roster.

### Events:

We participated in a Maine Yankee Emergency Plan drill along with Wiscasset EMS. This drill is an annual NRC requirement for local emergency response agencies and Maine Yankee. It was a little different this in that it was done remotely over Zoom. The same objectives were required and accomplished, however, it was more difficult to realize the actions that each agency would actually be taking as it was all simulated.

A long-time friend of the fire department, Sgt. Greg Seigel of the Sagadahoc County Sheriff's Office and formerly of the Wiscasset Police Department retired at the beginning of





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the month. We were proud to be asked to take our ladder truck to the Taste of Maine for a emergency services send off on his last day of work.

We have completed the re-lettering of our new-to-us ladder truck. The work was done by Banana Banners of Bowdoin and the department is very pleased with the outcome.

## **Financials:**

Our budget currently stands at 38% expended at the halfway point of the fiscal year.

Respectfully submitted,

Rob Bickford



# Town of Wiscasset

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## WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager  
From: Lawrence Hesseltine, Wiscasset Police Chief  
RE: December Monthly Report  
Date: January 5, 2021

December 2020

The Police Department responded to 438 calls for service during the month of December. Officers responded to 9 motor vehicle accidents, conducted 53 traffic stops and made 22 arrests bringing the year end total of arrests for 2020 to 228, topping 2019 total arrests of 195.

2 subjects were arrested for the November 27<sup>th</sup> Robbery of Maxwell's Market. This was an intense investigation involving multiple agencies working together. I am pleased to say that if it were not for the current working relationships that have been restored with surrounding agencies this case could have had a much slower resolution and possibly a different outcome.

Sgt. Hatch took over the role of School Resource Officer. This is a role he has experience in and has certification in the required SRO training. Officer Scott Getchell moved from part-time to full-time status.

Arrests/Summonses were made for the following:

- Attaching False Plates
- Operating Under the Influence
- Violation of Bail Conditions
- Operating after Revocation
- Domestic Violence Criminal Threatening
- Domestic Violence Assault
- Fugitive from Justice
- Assault
- Operating on Suspended Registration
- Theft by Unauthorized Taking
- Criminal Speeding
- Harassment
- Warrant Arrests
- Reckless Conduct
- Robbery



# Town of Wiscasset

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## PUBLIC WORKS DEPARTMENT AND TRANSFER STATION

**To:** Dennis Simmons, Town Manager  
**From:** Theodore Snowdon, Public Works Director  
**Re:** December Monthly Report  
**Date:** January 13, 2020

### Operations:

The month of December, for the Transfer/Public Works has been moving forward in keeping up with all winter duties. In addition to our day to day duties we have managed to:

- Pulled floats for repair waterfront.
- Repaired sidewalk lights Rail Road Ave.
- Removed numerous hazard trees throughout the town.
- Culvert repair rec. Department entrance.
- Water front dock maintenance.
- Road side ditching throughout town.
- Tree trimming throughout the town roads
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Ongoing repairs and maintenance on all plows and wings.
- Continued working on gathering information for Ferry Rd. culvert project
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office in keeping public safe with covid.

### Transfer Station duties

The transfer station is still running with the COVID-19 guide lines of two vehicles at a time, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day.

Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

### Expense Summary Reports December

Public Works: 44.12%

Transfer Station: 47.90% Revenue: 42.67%





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Municipal Building: 38.86%

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.  
Respectfully, Ted/crew



# Town of Wiscasset

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## PARKS AND RECREATION DEPARTMENT

**To:** Dennis Simmons, Town Manager  
**From:** Duane Goud, Parks & Recreation Director  
**Re:** December Monthly Report  
**Date:** January 14, 2021

### Program Updates

The month of December was a step in a positive direction, the restricted guidelines from early in November for Community Sports started to relax allowing certain programs to get started back up. The sometime daily changes in guidelines have seemed to have taken a breather, leaving them constant for much of the last month, giving us the ability to schedule programs and rentals within them. With the increase in number of COVID infections, we continue to make sure that we keep up with any new guidelines or restrictions. I feel the Wiscasset Community Center / Wiscasset Parks & Recreation Department has and is continuing to put our best efforts forward to make available all the programming we can. We are continuously working on more programs and/or events that we feel we will be able to move forward with.

Starting November 4<sup>th</sup>, everyone had to wear a mask while at the WCC, per new State guidelines. The only exception to this is when they are physically in the pool, per State & CDC Guidelines. Both of our morning (5) and evening (2) Water Works classes continues to have a great following and have increasing numbers.

Unsinkables Swim Team is back in the full swing of things with practices 3 days per week.

We have and are continuing to offer Swim Lessons (Levels 1, 2, 3, 4 & 5), Parent Tot, WCC Swim Club, Private and Semi Private Lessons. These lessons have started and are limited per session because of the guidelines set forth by the CDC and ARC Swimming.

Our Remote Learning Camp Days and ASA programs continue to be a huge help to working parents. We have not yet received any reimbursement but are continuing to work with the schools to try and get some sort of reimbursement for the Remote Program to offset the cost to parents. Starting in January the Wiscasset Schools are going back to in person learning on Monday, Tuesday, Thursday & Friday each week, leaving only Wednesday as the Remote Learning Day. We will continue to offer care for the full day on Wednesday's until the schools go back to a regular schedule of 5 days per week. Afterschool Adventures is currently and will continue to be offered for all students who are going to school for in person learning. We work continuously to update the guidelines and restrictions hoping to provide a great ASA program for all of our ASA students and Staff as well as be there for working parents. ASA and Remote Learning Camp are open to all children between the grades of Pre - Kindergarten and 5<sup>th</sup> grade.

Our Youth Basketball program is up and running, moving forward offering skills and drills throughout the month of December. We are hoping to set up some scrimmages soon. Season has started off very positive and even though all participants and coaches need to wear a mask, everyone has been upbeat about being able to get out and do something.

Karate programs are up and running and continue to have great participation, being held on





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Monday and Thursday evenings for different levels of fitness and skills. Our new sessions for January have just started up.

Our Pickleball program has started back up, playing doubles 4 days a week on 1-2 courts.

Our Senior Sew and Chat group continues to meet twice a week, Monday and Friday (9:30 – 11 am).

Our rentals have started to pick up as well. We are currently the home pool for 4 local high school swim teams for practices and virtual meets. We are also currently the home court for Richmond Recreational Basketball.

We switched over to our winter hours in October, increasing the time that the building is available for use. We have had great participation in most of our programs and areas of the building that can be used, considering the current conditions, guidelines & restrictions.

We are continuing to work on what we can offer for Winter Sports, Events and Activities.

## **Building and Grounds Updates**

The WCC Pool, Gymnasium and Fitness room are all open at this time, the Senior Center is not open. All lanes and time spent in the WCC are by reservation at this time, walk ins are on a first come first basis if space is available. Pool and Fitness reservations continue to grow on a weekly basis and gymnasium reservations are starting to increase as people feel more comfortable coming inside to workout.

Outside of the building we pulled back on some of our outside work as the weather wasn't very cooperative. Our trails continue to see more and more people getting out to enjoy a nice walk or bike ride through our nearby woods and fields, there has been a recent increase in volunteer work being done on these trails as well, keeping them clean and accessible.

The progress on our new Ice Bowl has slowed due to the weather and the work (stumping) that has to be completed at this time.

We have started flooding the area across the street in front of the Superintendent's Office and the Wiscasset Community Playground, hoping to have a spot for people to ice skate soon.

We continue to use the digital signs for mask awareness and other local events happening either at the WCC or within the town.

We started the process of getting our WCC Roof replaced, RFP was posted and rewarded for the engineering work (Wright & Pierce) that needs to be done previous to the replacement of the roof. Bob and I have met with them and they are putting together the specifications for the replacement of all of our slanted roofs.

We have also finished the installation of our security surveillance cameras' this project was nearly 90% complete in November and is now complete. This system has a monitor screen at our front desk for easy monitoring. Special Thanks to Bob Macdonald, he has done a great job of getting this system up and operational.

We have also installed an air curtain over the double doors going into the pool area from the front lobby to cut down on the draft of cold air carrying its way across the top of the pool surface. This was needed because of the current restrictions that are in place.

We have also installed a bulk CO2 tank outside of the Pool Pump Room. This will be a cost savings as well as an ease of mind when it comes to supply. We have recently been running into problems being able to get the gas cylinders of CO2. CO2 is in major demand due to the influx of marijuana growers who use CO2 for their growing. With a bulk tank we are not at the mercy





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of the smaller tank delivery and have been put on an automatic delivery of liquid CO<sub>2</sub>, instead of paying by the tank (CO<sub>2</sub> gas) we are paying by the gallon (CO<sub>2</sub> liquid).

We have also purchased replacement computers for the Pool Office and Front Desk as well as a couple of Laptops for the Seniors and any Remote programming that they might be needed for. With the help of Larry Rines and the Senior Center we will have a laptop available for seniors to conduct meetings on zoom for their doctor's appointments, etc. if they are unable to do so from home.

We would like to give Margot Stiassni-Sieracki a special 'Thank You' for the continued dedication to the decoration of our front entry with the seasonal baskets and displays.

## Community Events

We are holding an American Red Cross Blood Drive monthly here at the WCC, currently this event is being held in the far end of the gymnasium, dates determined monthly.

As I mentioned in last months' report we were able to hold our Annual Tree Lighting (Modified) on December 6th

Upcoming events include Winterfest and our Annual Father/Daughter Dance! Not sure if either of these are going to be able to happen this year due to the current guidelines and restrictions, we are looking into the possibilities.

We also supply a spot in our lobby for the St. Phillips Food Bank to display food on a weekly basis for anyone who might need it, this program is open and free for all.

## Coordination Meetings & Professional Development

We continue to participate in many different webinar's and zoom meetings trying to stay connected to others, working on the different questions and concerns as we work through this unprecedented time.

We continue to work with each other to accommodate schedules and make sure that everything that needs to get done does get done on a daily basis.

We have been working with Erin Bean (EMS), Keep ME Healthy Grant, making sure we show any department expenditures or additional costs that are to be covered by the grant. I have been working on the beginning stages of a LWCF Grant for the upgrades for White's Island.

I have also attended a couple of Waterfront Committee meetings, getting input and information about our downtown and the inner workings of our Waterfront. I also had correspondence with the Superintendent of Schools and WACC to stay informed on both those fronts.

## Director's Note:

I feel great about where we are as far as spending, I wish our revenues were a little higher and wish were out of the woods when it comes to the pandemic. But like many things you can wish all you want it's the reality that you have to deal with!

We are continuing to move in the right direction, continuing to move forward no matter what we have thrown our way. As I continue to say each month, our first objective is to provide





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a safe and healthy place for all to enjoy, which I feel the Staff here at the WCC works very hard at and successfully fulfills.

We are halfway (50% or \$414,944.50) through the budget year, our total expenditures are at \$313,805.48 (37.8% of total budget) and our total revenues are at \$133,164.51 (31% of total budget). Even though we are not at the levels of revenue of previous years (\$50,000 less than last year at this time) we continue to work hard to keep our rate of expenditure down as well. Knowing that we are not going to have the same levels of revenue that we had last year, we are trying to make sure that we are being as fiscally responsible as possible.

As I have mentioned previously we continue to look at all avenues of bringing in additional revenue for the WCC / WPRD. Community Partnership requests have been sent out too neighboring towns, rentals of the building are also being looked into for additional income. Knowing there are going to continue to be changes and updates to the many restrictions, guidelines and checklists, we are continuing to prove to our membership and fellow staff that we are doing everything possible to provide each other with the safest and healthiest environment and facility possible.

Staffing has had some adjustments with the changing of hours and additional duties. We will continue to look at the trends of the WCC, hoping that things will continue to move forward and become busier throughout the upcoming months. We have a great staff here at the Wiscasset Community Center, working hard to create a great experience for everyone that comes through our doors on a daily basis.

On a personal note, I am very confident we will get back to where we were and hopefully exceed expectations as a department, rebuilding programs, membership and community events. I look forward to the future and the many possibilities for our town as a whole!

Thank you for your continued support of the Wiscasset Community Center!

Duane Goud



# Town of Wiscasset

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## SHELLFISH WARDEN REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Officer James Read, Shellfish Warden  
**Re:** December Monthly Report  
**Date:** Januray 6, 2021

Areas Checked: Clarks Point, Whites Island, Pottle Cove, Hilton Cove, Mason station, Cushman preserve, Back river, Berry Island, Eaton farm, Youngs point, Chewonki Creek, Montsweag brook.

Diggers Checked: 11 wormers checked

Warning Issued:

Summons Issued and to Whom: 2 issued to Sean Pinkham and Timothy Estabrook for digging without town license. Clams were sold and money given to town also digging equipment was taken and will return when fines are paid.

Comments (Explain meetings or other):

Officer James Read





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## HARBORMASTER REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Raymond Soule, Harbormaster  
**Re:** December Monthly Report  
**Date:** January 6, 2021

- Daily trips to the waterfront.
- Several inquiries about moorings for the Spring of 2021.
- Questions about the harbor from a fellow organizing a schooner festival next summer. He was interested in available dockings, moorings and anchorage. We plan to talk about it in the Spring.

Respectfully submitted,  
Ray Soule, HM



# Town of Wiscasset

## WASTE WATER TREATMENT PLANT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Lalli, Waste Water Treatment Plant Superintendent  
**Re:** December Monthly Report  
**Date:** January 13, 2021

### Operations:

Average flow per day	0.346 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	56 %
Total Rainfall per month	5.06 inches
BOD Effluent Lab Results mg/L	
For monthly average	6 mg/L
Weekly average	10 mg/L
Daily max.	10 mg/L
All within license limits	<b>YES</b>
BOD Effluent Removal %	<b>97%</b>
Required%	<b>85%</b>
TSS Effluent Lab Results (mg/L)	
Monthly average	4 mg/L
Weekly average	6 mg/L
Daily max.	6 mg/L
all within license limits	<b>YES</b>
TSS Effluent % Removal	97%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	<b>YES</b>
PH within license limits of 6-9	<b>YES</b>
Fecal (tracked during disinfection season)	<b>Testing Ceased, Will Resume</b>
Instant Daily max (31)	<b>5/1/2021</b>
Geometric Mean (13)	<b>High= 40</b>
	<b>Monthly = 3.42</b>
Total Residual Chlorine	<b>Testing Ceased, Will Resume</b>
Instant daily max (0.3 mg/L)	<b>4/15/2021</b>
Monthly Avg. max (0.1 mg/L)	<b>0.03 mg/l</b>
	<b>0.012 mg/l</b>

**BUDGET:** With 50% of the fiscal year gone, the Sewer Department has used 34.17% of its annual budget.

**CHLORDANE VIOLATION:** Wiscasset Sewer Plant is required to run quarterly effluent water tests for the presence of Chlordane (a pesticide). The test results from sampling on





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November 18, 2020 showed a result of <.1 PPB (parts per billion). The sophisticated analyzing equipment used by Clearwater/Alpha Laboratories can detect amounts as low as .1 PPB. Anything below that cannot be detected. So, in effect, we received the lowest possible result the equipment could detect. The lab is not allowed to report "none found".

Our discharge permit has no discharge limit for PPB for Chlordane. It does have limits for allowable Lbs./Day, which must be calculated using the Chlordane PPB result and the average plant effluent flow (the avg. plant flow was high in November due to 5.75" of rain). That calculation produced a figure of 0.00026 Lbs./day, a violation, as our discharge permit allowable limit is 0.00018 Lbs./day.

I called D.E.P. representative Jim Crowley to discuss it. Jim said that this phenomenon is occasionally seen, where the result below the lowest detectable amount still produces a Lbs./day violation. I was instructed to report the result anyway, but it is likely that no penalty will result. Favorably adding to the situation, is the finding by Sullivan/Laviolette Controls, confirming that our effluent flow meter digital readout was out of calibration (too high) by as much as 50%. It was recalibrated on December 21, 2020. If the Lbs./day calculation was run using an avg. flow of 50% less, the Lbs./day calculated figure would be 0.00013 Lbs./day, well within the permitted limit.

**SAFETY RELATED:** Plant employees took part in several required annual safety trainings and reviews in December. They were: Fire Extinguisher Safety (on 12/5), Lockout -Tagout Safety and Policy (12/14), Bloodborne Pathogen Safety and Policy (12/29), and Emergency Action Plan and Drill (12/30).

**FIRE DOORS REPLACEMENT:** Loranger Door Company has had a slight delay in getting the 5 Fire Doors and hardware manufactured. The new ship date for the doors is January 15, 2021. When they arrive at the plant, the doors and frames will be primed and painted. Installation will take place within 10 days of painting.

**HEADWORKS HEATER:** The new Modine Explosion-Proof heater has arrived at the plant. Coastal Climate Controls Electricians will begin pre-wiring tasks on Friday, January 15, 2021. Full installation will take place the following week.

**MUFFIN MONSTER SOLIDS GRINDER:** The new Muffin Monster grinder has been delivered and will be installed by plant employees as soon as circular clarifier #2 is empty and cleaned out. This will probably occur by Friday, January 15, 2021.

**METER CALIBRATIONS:** Sullivan/Laviolette Controls performed required annual plant flow meter calibration checks and adjustments on 12/22/2020. Of note was the effluent flow meter which was reading considerably higher than the actual flow, and was properly re-calibrated.

**SEWER LICENSE INFO:** Sewer Plant Operator and Technician Ray Bellefleur, attended 2 days of on-line sewer classes to acquire necessary class credit hours for his Maine Sewer Plant Operator's License. Maine rural Water Association presented the classes. Ray received 10 credit hours to complete the required 18 hours needed to renew his License by March.





# Town of Wiscasset

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Also, Plant Superintendent Robert Lalli renewed his Maine Sewer License in December.

**ROOF LEAK:** A nuisance roof leak was located when plant employees were installing a lighted Christmas tree onto the roof of the main building of the plant. A roof tar sealant was used to repair the hole and eradicate the leak.

**FUEL OIL LINE:** A new legal and up-to-code fuel oil line was installed at the sewer plant main building between the fuel tanks and the boiler. Brancato's Heating Company did the installation.

**ANNIVERSARY:** So much has happened in 2020, that I hardly noticed that the one-year anniversary of my hiring as a Wiscasset Town Sewer Plant employee came and went. I have a long way to go to do this job well, but I need to say a huge thank you to everyone – to Dennis, Kathy, and Molly, to Ted Snowden and his great team of guys, Bruce Mullins in Codes and even the Transfer Station crew who have been so helpful to me and generous with their time and advice. I am still learning it all and the Sewer Department could not have had a successful year without their considerable help. I say thank you, thank you, thank you! May 2021 be a year of good health, rewarding service, accomplishment and success for all at the Town of Wiscasset. This concludes the Sewer Department's December 2020 Monthly Report.

**Respectfully Submitted,  
Robert Lalli, Superintendent**



9a



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228  
E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Grounded Seed Flower Farm  
New Business  Existing Business       years in operation      Ownership/Location Change

Location of business: 32 Gibbs Rd Wiscasset ME 04578 Map/Lot R3 7A

Preferred mailing address: 32 Gibbs Rd Wiscasset ME 04578

Business phone number: 207-844-0609

Description of Business: Flower Farm - Cut Flowers

Owner's name: Patricia Beane Owner's phone: 207-882-9774

Owner's home address: 32 Gibbs Rd Wiscasset ME 04578

\*Emergency contact person: Patricia Beane

\*Emergency phone numbers: home: 207-882-9774 cell: 207-844-0609

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

### NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? No

Will you need a sign permit? No

Will this business be a home occupation? Yes

This business will be a: Corporation or LLC  Partnership  Sole proprietor

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: pibeane@roadrunner.com

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

I, Patricia J Beane, state that I am Patricia J Beane of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 12/16/2020

Signature: Patricia J Beane

TOWN CLERK

DATE RECEIVED: 12-17-2020 DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_



**Business License Application-New**

Business Requesting License GROUNDING SEED FLOWER FARM

**Code Enforcement Officer:**

Comments: NO CONCERNS

Signed: [Signature] Date: 12-28-2020

**Wiscasset Police:**

Comments: NO CONCERNS

Signed: [Signature] Date: 12/29/2020

**Planning Department:**

Comments: N/A

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Fire Department:**

Comments: will set

Signed: [Signature] Date: 12/29/20

**Waste Water Treatment Plant:**

Comments: N/A

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

License Approved: \_\_\_\_\_ Date: \_\_\_\_\_



TOWN OF WISCASSET  
REQUEST FOR HOME OCCUPATION INFORMATION

Applicant's Name & Address: Patricia Beane  
32 Gibbs Rd Wiscasset ME 04578

Applicant's Phone Number: 207-882-9774

Property Owners Name & Address: Patricia & Richard Beane Jr.

Property Owners Phone Number: 207-882-9774

Relationship of applicant to property owner: wife

How is property zoned? residential

Map & Lot: R-03-07-A

Business Name: Grounded Seed Flower Farm

Type of Business: Cut Flower Farm

Does business have town sewer? Yes  No

Does business have town water? Yes  No

Will materials be stored outside of building?  Yes  No  
If yes list materials. Compost-Topsoil

Number and location of buildings on property. Greenhouse front yard  
Mobile Home - we live in

Comments: I will grow the flowers to be delivered. I  
am not looking to be a greenhouse with customers  
coming and going. Any customers would  
be by appointment only.



**1 SELECTMEN REPORT**  
Department(s): 100 - 514  
December

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Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	206,797.53	16,345.88	100,156.89	0.00	106,640.64	48.43
101 - AIRPORT	91,616.00	4,530.67	31,965.63	0.00	59,650.37	34.89
102 - ANIMAL CONTR	14,927.00	-178.00	7,499.69	0.00	7,427.31	50.24
103 - ASSESSING	7,026.00	0.00	4,450.91	0.00	2,575.09	63.35
104 - BRDS & COMM	4,460.00	127.84	885.41	0.00	3,574.59	19.85
105 - CELEBRATIONS	12,000.00	0.00	1,338.65	0.00	10,661.35	11.16
106 - CLERK	93,114.00	7,421.72	49,793.07	0.00	43,320.93	53.48
108 - COMMUN ORG	62,865.00	0.00	16,998.54	0.00	19,824.46	46.16
109 - CONTINGENCY	30,000.00	3,236.47	34,240.00	0.00	28,625.00	54.47
110 - CONTRACTS	30,000.00	30,000.00	30,000.00	0.00	0.00	100.00
111 - COUNTY TAX	254,700.00	5,590.39	66,433.53	0.00	188,266.47	26.08
112 - DEBT SERVICE	654,247.00	0.00	654,247.28	0.00	-0.28	100.00
113 - ELECTIONS	243,235.00	55,466.56	169,583.80	0.00	73,651.20	69.72
114 - EMS	35,799.27	574.32	13,796.00	0.00	22,003.27	38.54
115 - FD FIRE DEPT	583,606.00	48,381.87	257,400.82	0.00	326,205.18	44.11
116 - FINANCE	147,959.00	31,345.32	55,980.79	0.00	91,978.21	37.84
117 - GA	253,932.00	14,285.66	87,414.55	0.00	166,517.45	34.42
118 - MUN BULIDING	24,118.76	1,313.65	13,107.11	0.00	11,011.65	54.34
119 - MUN INSURANC	70,426.00	5,933.75	27,368.71	0.00	43,057.29	38.86
120 - OVERLAY	212,094.00	0.00	98,299.22	0.00	113,794.78	46.35
121 - PARKS & REC	24,901.66	0.00	6,305.22	0.00	18,596.44	25.32
122 - PLANNING	829,889.00	62,136.98	312,089.91	0.00	517,799.09	37.61
123 - POLICE	28,700.00	0.00	98.40	0.00	28,601.60	0.34
124 - PD SRO	469,752.00	46,981.13	228,746.44	0.00	241,005.56	48.70
125 - PUBLIC UT	46,305.00	-1,069.08	19,244.82	0.00	27,060.18	41.56
126 - PUBLIC WORKS	275,514.00	22,653.15	126,546.49	0.00	148,967.51	45.93
127 - SELECTMEN	628,972.00	57,893.60	277,480.09	0.00	351,491.91	44.12
128 - SCHOOL TOWN	30,362.00	1,609.48	10,940.72	0.00	19,421.28	36.03
129 - SR CENTER	10,005,193.00	0.00	0.00	0.00	10,005,193.00	0.00
130 - SHELLFISH	14,466.00	0.00	0.00	0.00	14,466.00	0.00
131 - TIF	6,000.00	322.95	2,835.95	0.00	3,164.05	47.27
132 - TRANSFER ST	240,339.95	0.00	0.00	0.00	240,339.95	0.00
133 - WATERFRONT	560,217.00	32,541.26	268,363.97	0.00	291,853.03	47.90
134 - COMP PLAN	69,767.00	1,386.23	19,345.60	0.00	50,421.40	27.73
200 - RETIREE HEAL	20,000.00	0.00	0.00	0.00	20,000.00	0.00
302 - CONSTRUCTION	64,222.00	4,944.29	34,518.63	0.00	29,703.37	53.75
313 - PIER DEBT	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
314 - BACKHOE DEBT	40,464.00	3,327.40	20,097.96	0.00	20,366.04	49.67
315 - RD/SIDEWALK	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
316 - NEW AMBULANC	215,519.78	0.00	0.00	0.00	215,519.78	0.00
317 - STRETCHER	200,000.00	0.00	0.00	0.00	200,000.00	0.00
318 - WCC ROOF	27,000.00	0.00	0.00	0.00	27,000.00	0.00
319 - CULVERT REPA	80,000.00	0.00	0.00	0.00	80,000.00	0.00
320 - WW STUDY	50,000.00	3,624.59	3,624.59	0.00	46,375.41	7.25
	55,000.00	0.00	0.00	0.00	55,000.00	0.00

@ 50% of FY



# 1 SELECTMEN REPORT

Department(s): 100 - 514  
December

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
321 - WW FIRE DOOR CONT'D						
321 - WW FIRE DOOR	28,000.00	0.00	0.00	0.00	28,000.00	0.00
322 - FIRE TRUCK	30,000.00	0.00	30,000.00	0.00	0.00	100.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	1,436.84	158,820.04	0.00	16,179.96	90.75
333 - WCC CAPITAL	15,364.74	0.00	8,444.74	0.00	6,920.00	54.96
334 - RADIOS/REPEA	3,473.57	0.00	0.00	0.00	3,473.57	0.00
335 - MUN FLOORS	15,625.17	0.00	0.00	0.00	15,625.17	0.00
337 - POLICE DEPT	31,000.00	0.00	0.00	0.00	31,000.00	0.00
338 - DOT UTILITY	33,175.00	0.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	61,785.51	250,568.05	0.00	482,645.95	34.17
514 - CEM OPERATIO	129,007.00	1,491.79	37,192.37	0.00	91,814.63	28.83
Final Totals	19,537,596.43	525,442.22	4,880,981.87	0.00	14,656,614.56	24.98

# HM Payson Monthly Statement of Wiscasset Accounts

<b>Account Name</b>	<b>Market Value as of 10/31/2020</b>	<b>Market Value as of 11/30/2020</b>	<b>Market Value as of 12/31/2020</b>	<b>Change in Market Value</b>
Montsweag Dam Reserve Fund	\$ 180,366.27	\$ 197,117.96	\$ 203,761.77	\$ 6,643.81
Cemetery Trust Fund	\$ 2,053,581.50	\$ 2,244,309.84	\$ 2,319,953.70	\$ 75,643.86
General John French Scholarship	\$ 67,984.69	\$ 74,298.83	\$ 76,803.06	\$ 2,504.23
Jackson Cemetery Fund	\$ 33,495.84	\$ 36,606.79	\$ 37,840.62	\$ 1,233.83
Larabee Band Fund	\$ 810,657.07	\$ 885,947.62	\$ 915,808.24	\$ 29,860.62
Haggett Scholarship Fund	\$ 15,350.96	\$ 16,776.70	\$ 17,342.15	\$ 565.45
Mary Bailey Fund	\$ 493,732.23	\$ 539,588.08	\$ 557,774.75	\$ 18,186.67
Seth Wingren Fund	\$ 31,024.72	\$ 33,906.17	\$ 35,048.97	\$ 1,142.80
Wiscasset Community Center Endowment Fund	\$ 3,514.93	\$ 3,841.39	\$ 3,970.86	\$ 129.47
Cooper-DiPerri Scholarship Fund	\$ 34,970.33	\$ 38,218.23	\$ 39,506.37	\$ 1,288.14
Recreation Scholarship	\$ 908.28	\$ 992.64	\$ 1,026.10	\$ 33.46
<b>Town of Wiscasset Edowment Fund Total</b>	<b>\$ 3,725,586.82</b>	<b>\$ 4,071,604.25</b>	<b>\$ 4,208,836.59</b>	<b>\$ 137,232.34</b>
Town of Wiscasset Capital Reserve	\$ 437,081.46	\$ 478,550.93	\$ 502,711.15	\$ 24,160.22
Town of Wiscasset Construction Reserve	\$ 1,959,113.52	\$ 2,144,990.54	\$ 2,218,759.51	\$ 73,768.97
Town of Wiscasset Equipment Reserve	\$ 4,849,602.59	\$ 5,309,723.79	\$ 5,492,331.99	\$ 182,608.20
Town of Wiscasset Furnace Replacement Reserve	\$ 402,993.16	\$ 441,228.40	\$ 456,402.81	\$ 15,174.41
Town of Wiscasset Major Repairs Reserve	\$ 542,864.03	\$ 594,369.95	\$ 614,811.09	\$ 20,441.14
Town of Wiscasset Recreation Building Reserve	\$ 2,123,472.29	\$ 2,324,943.36	\$ 2,404,901.14	\$ 79,957.78
Town of Wiscasset Retirement Health Insurance Reserve	\$ 211,477.63	\$ 231,542.24	\$ 239,505.27	\$ 7,963.03
Town of Wiscasset Roof Repair Reserve	\$ 370,063.62	\$ 405,174.56	\$ 419,109.04	\$ 13,934.48
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 111,078.91	\$ 121,617.87	\$ 126,360.47	\$ 4,742.60
Town of Wiscasset Highway Department Capital Reserve	\$ 2,605.07	\$ 2,852.23	\$ 2,950.33	\$ 98.10
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,473.45	\$ 3,803.00	\$ 3,933.79	\$ 130.79
<b>Town of Wiscasset Reserve Funds Total</b>	<b>\$ 11,013,825.73</b>	<b>\$ 12,058,796.87</b>	<b>\$ 12,481,776.59</b>	<b>\$ 422,979.72</b>



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**Municipal Quitclaim Deed without Covenants**

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **Suzanne Griffith OF Wiscasset, Maine** a certain parcel of land located at 10 Churchill Street with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map U05-003 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2018 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
06/19/1992	1788/161		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this \_\_\_\_\_, 2021 Board of Selectmen, Wiscasset, Maine

\_\_\_\_\_  
Pamela J. Dunning, Chair

\_\_\_\_\_  
Sarah M. Whitfield

\_\_\_\_\_  
Jefferson A. Slack

\_\_\_\_\_  
Katharine G. Martin-Savage

\_\_\_\_\_  
Kimberly H. Andersson

STATE OF MAINE  
COUNTY OF LINCOLN, ss

\_\_\_\_\_, 2021

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

\_\_\_\_\_  
MOLLY BONANG, Notary Public  
My commission expires: August 29, 2023



**MAINE SERVICE CENTERS COALITION**  
60 Community Drive • Augusta, Maine 04330 • (207) 623-8428

9d

Christine Landes, Chair  
City of Gardiner  
(207) 582-4800

Catherine Conlow, Vice Chair  
City of Bangor  
(207) 992-4204

Matt Lutkus, Secretary  
Town of Damariscotta  
(207) 563-5168

James Bennett, Treasurer  
City of Biddeford  
(207) 284-9313

January 11, 2021

Mr. Dennis Simmons, Town Manager  
Town of Wiscasset  
51 Bath Rd  
Wiscasset, ME 04578-4108

Dear Dennis:

**As Maine Legislature begins the 2021 session, I am taking the opportunity to extend an invitation and ask that you consider rejoining the Maine Service Centers Coalition and provide dues support for this organization and the many policy initiatives and positions we advocate for on your municipalities behalf.**

As the newly elected 130th Maine Legislature begins its work facing one of the most severe health and financial crisis in Maine's history, we ask you to support the Maine Service Centers Coalition. The administration of Governor Mills has made some significant progress in addressing the fiscal impact of the Covid 19 virus on Maine's economy but the outlook for 2021 continues to present significant problems and difficult decisions for the Administration and the Maine Legislature.

The deficits to Maine's General Fund budgets facing our lawmakers are in excess of \$640 million. The Supplemental and Biennial budgets Governor Mills' is proposing are scheduled to be presented on Friday January 8<sup>th</sup>. The supplemental budget proposal addresses the shortfall in this fiscal year and the proposed biennial budget addresses the next two fiscal years.

Our municipal revenue received significant and long overdue funding restorations in the 2019 Maine Legislative Session. The Administration and bipartisan majorities in the Maine Senate and House deserve credit for their support for partial restorations in Revenue Sharing, local aid to education funding, county jails, workers compensation reform and the critical need for transportation bond packages. However, the 2020 session shortened by the onset of the pandemic severely hampered further improvements in this past year.

This legislative session will be a serious test in distance learning. The legislative sessions will be held at the Augusta Civic Center with no access from interested parties allowed. Public Hearings and committee work sessions may be held at the State House, or remotely, and all outside access will be by electronic means only.

**Your membership, support and involvement are now critical to our continued success. Given the lack of face-to-face time in Augusta with elected and Administration officials, your interaction with your local legislators will be a key to our collective effort to maintain and continue the restoration and protection of municipal revenue.**

In addition to protecting all municipal revenue streams and the modest gains of the past two years, our major priorities include addressing the need for permanent solutions to county jail funding, more responsive Tax Increment Finance rules and regulations, changes to the General



Assistance burden for many of Maine's Service Centers and addressing the related issues of homelessness and evictions. We will continue to work with a group of organizations to restore full funding of all revenue to municipalities. Our strategy continues to include holding every Maine legislator accountable for every vote that affects municipal revenue or impairs our ability to provide property tax relief to our citizens.

Given the obvious advantage of experienced political advice and relationships, the Maine Service Centers Coalition leadership and staff will again rely upon Richard Trahey and his firm of Maine Governmental Relations for professional lobbying staff support. I believe that this relationship with Richard has benefited the Coalition greatly in providing us access to policy makers, sound policy advice and effective advocacy services.

We are enclosing the MSCC Membership Dues invoice for 2021 and we hope you will respond favorably. Membership dues are set at twelve cents per capita based on your community's population (*established by the latest State Revenue Sharing data available*) with a minimum dues payment of \$500 per community. Also enclosed please find an informational form that we ask you to update and return to us. Please be sure to note to whom we should rely upon as the principal REPRESENTATIVE and ALTERNATE for your community.

In addition, please feel free to contact me directly at the Gardiner City Hall (207.582.4200) or by e-mail at [clandes@gardinermaine.com](mailto:clandes@gardinermaine.com).

Thank you past support from your municipality. Together we can make 2021 a productive year for the Maine Service Centers Coalition.

Sincerely,



Christine M. Landes  
Chairperson  
Maine Service Centers Coalition

Enclosures (3)

# MAINE SERVICE CENTERS COALITION

C/O MAINE MUNICIPAL ASSOCIATION  
60 COMMUNITY DRIVE  
AUGUSTA, ME 04330

Mr. Dennis Simmons, Town Manager  
Town of Wiscasset  
51 Bath Rd  
Wiscasset, ME 04578-4108

DATE: January 11, 2021

DUES NOTICE: MSCC-MBR

DATE	DESCRIPTION	POPULATION	AMOUNT
01-01-21	Annual Membership Dues for 2021  [Annual dues are based on 12¢ per capita with a minimum annual dues of \$500.00.]  <i>Note: This is not an official invoice. We appreciate your consideration of membership in the Maine Service Centers Coalition. Should your municipality determine you would like to join the Coalition, please send your check as noted below. Thank you.</i>	3,774	\$500.00
		<b>TOTAL AMOUNT DUE</b>	<b>\$500.00</b>

Please make checks payable to **MAINE SERVICE CENTERS COALITION**. If you have any questions, contact Theresa Chavarie in the MMA Executive Office at 1-800-452-8786. Thank you.



**MAINE SERVICE CENTER COALITION**

**2021 Resolution for Membership and  
Appointment of Voting Delegate Representative and Alternate**

BE IT RESOLVED that the \_\_\_\_\_  
(City/Town Council or Board of Selectmen)

hereby authorizes membership in the Maine Service Center Coalition and designates:

\_\_\_\_\_  
(name) (position in municipality)

to be the appointed REPRESENTATIVE for the Maine Service Centers Coalition and is therefore authorized to vote at the Maine Service Centers Coalition business meetings.

BE IT FURTHER RESOLVED that the designated ALTERNATE is:

\_\_\_\_\_  
(name) (position in municipality)

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Attested To By:

Please return this Resolution as soon as possible to:

**Maine Service Centers Coalition**  
c/o Theresa Chavarie, Manager, Member Relations  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
E-mail: [tchavarie@memun.org](mailto:tchavarie@memun.org)

# MAINE SERVICE CENTERS COALITION

## VOTING DELEGATES - 2021

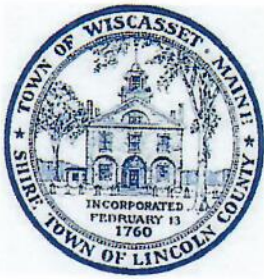
### Membership Information Sheet

MSCC REPRESENTATIVE	MSCC ALTERNATE
NAME:	NAME:
TITLE:	TITLE:
MUNICIPALITY:	MUNICIPALITY:
MAILING ADDRESS:	MAILING ADDRESS:
CITY/ST/ZIP:	CITY/ST/ZIP:
TOWN OFFICE PHONE:	TOWN OFFICE PHONE:
WORK PHONE:	WORK PHONE:
HOME PHONE:	HOME PHONE:
FAX PHONE:	FAX PHONE:
E-MAIL ADDRESS:	E-MAIL ADDRESS:

RETURN TO:

**Maine Service Centers Coalition**  
c/o Theresa Chavarie, Manager of Member Relations  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
FAX: (207) 626-3358  
E-MAIL: [tchavarie@memun.org](mailto:tchavarie@memun.org)





# Town of Wiscasset

Office of the Town Manager

10a

January 19, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

01/04/21 I met with Mary Ellen Barnes and Emily Rabbe about getting started with some of the planning services for the town. They will be contacting the Comprehensive Plan Committee to assist them with their work. I have also asked that they contact Steve Barndollar, the owner of the old primary school, to assist in getting his project moving forward. We had a brief discussion about the brownfield site and getting that property and some of the surrounding property back on the tax rolls. I realize that utilization of the property will require input from other stakeholders, but we have to start somewhere.

01/07/21 Chief Hesselstine and myself met with Ernie Martin and Steven Landry who is a state traffic engineer, over the Main St traffic lights. I had asked if they could be changed from full color to flashing yellow during the "off" season. Mr. Landry and Mr. Martin expressed some concern over commuter traffic volumes, especially Bath Iron Works traffic. I suggested perhaps the lights could be timed full during these hours and flash in between. Mr. Landry said that they have tried seasonal and limited timed changes in other areas. Crash data from this has shown that incidents increased in the areas that they tried this in, thus he is really not inclined to go this route. He says that people get used to having the lights function a certain way and changing them back and forth tends to cause confusion of the function, which increases the incidents of crashes. He did agree to study the data and see about having them from full function to flashing during the overnight hours. Again, he reminded us that the lights cannot distinguish between cars waiting and cars parking in the detection zones. Parked cars can trigger the lights even though no one is pulling onto the street or crossing the road. The Police Department is aware of this issue and is doing what it can to insure this isn't happening, but often times cars that are parked in a detection zone are gone before they can do anything. Ernie is working on a recommendation for a parking plan and we will continue to educate the public and look for ways (such as striping and additional signage) to lessen the problem.

Code Officer Mullens has been dealing with a number of properties in town that are in violation of state/town laws/ordinances, mainly illegal junkyards or the accumulation of trash. Several notices have been sent to various homeowners to correct these violations, with limited to no success. The pushback from homeowners has been most unpleasant. We are now at a point of having to take legal action. Due to the backlog of cases caused by the pandemic, court action will take some time. We do have one property owner in particular that the CEO has warned several times to clean up their property because it is causing an infestation of rodents, mainly rats, which are in turn infesting neighboring properties. Since the property owner has failed to comply the next step will be for the Selectboard to hold a hearing pursuant to 17 M.R.S.A. §2851 Dangerous Buildings, and to adjudge the property to be a unsanitary and unsuitable for use or occupancy. This will allow the town for forcefully clean up the property, if necessary, and to petition the Superior Court for a writ of attachment to recover costs. This item will likely be scheduled in late February or early March as a special Board meeting after we have made proper legal service to the property owner.

The bid for the ambulance has been awarded to Sugarloaf Rescue. They are the supplier of both of our current ambulances and have been an outstanding company to work with. The pricing included the new power lift stretcher system which will help cut down on back injuries and help us with our worker' comp insurance. (Back injuries are the number one cause of w/c claims in EMS) We do not anticipate taking delivery until mid to late fall. We are fortunate in that we were able to secure the last Ford chassis available until 2022, as production of chassis was severely impacted by COVID.

As you may have heard the Governor has released information on the FY22 state budget, which increases some school funding and preserves state revenue sharing and homestead exemption reimbursement. We will see how it all shakes out once the Legislature gets ahold of it.