

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
NOVEMBER 2, 2021  
VIA ZOOM

Present: Kim Andersson (arrived after the first two votes), Pam Dunning, Terry Heller, Vice Chair  
Dusty Jones, Chair Sarah Whitfield, and Town Manager Dennis Simmons

Chair Sarah Whitfield called the meeting to order at 6:03 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. Payroll Warrants: **Pam Dunning moved to approve the payroll warrants of October 22 and October 29, 2021. Vote 4-0-0.**

b. Accounts Payable Warrants: **Pam Dunning moved to approve the accounts payable warrants of October 26 and November 2, 2021. Vote 4-0-0.**

3. Approval of Minutes

**Pam Dunning moved to approve the minutes of October 19, 2021. Vote 5-0-0.**

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearings

a. Liquor License (renewal): Chandler Sowden, DBA In a Silent Way, LLC

**Pam Dunning moved to open the public hearing at 6:06 p.m. Vote 5-0-0.** There was no discussion.  
**Pam Dunning moved to close the public hearing at 6:07 p.m. Pam Dunning moved to approve the liquor license renewal for Chandler Sowden, DBA In a Silent Way. Vote 5-0-0.**

7. Public Hearing – There were no comments.

8. Department head or committee chair - none

9. Unfinished Business – none

10. New Business

a. New Business License – Tony Bickford, DBA Midcoast Provisions, 65 Gardiner Road. **Pam Dunning moved to approve the Business License for Tony Bickford, DBA Midcoast Provisions, 65 Gardiner Road. Vote 5-0-0.**

b. Pier Vendor Permit – Lucia Droby, Wiscasset Creative Alliance, DBA Wiscasset Holiday Marketfest (request for fee waiver): **Pam Dunning moved to approve the waiver. Vote 5-0-0.** It was pointed out that Town policy says the Town Manager can approve the use of Town property. Lucia Droby said that a lobster trap Christmas tree may be added to the Holiday Marketfest which will be held on the pier on December 3. **Terry Heller moved to authorize Dennis Simmons to make further decisions on the event. Vote 5-0-0.**

c. Maine Public Employees Retirement System – Rule Change: Dennis Simmons said the changes to the PDL Consolidation Plan, allowing employees who have worked for the Town for five years or more to join the retirement plan, must be voted on by 7/1/2022. The item will be on the next agenda.

d. Set date for joint meeting with Budget Committee, as required by Article I, Section 2.7: Purpose of the meeting is to review appropriations and see if expenditures are on track and to discuss upcoming issues. The proposed meeting will be held on November 30 at 6 p.m. pending the Budget Committee’s availability.

e. Request to relocate farmers’ market: Claudia Sortwell said the market participants had looked at various suggestions, and she asked the Select Board for approval of the proposed site in the Municipal Building parking lot closest to Washington Street and Route 27. She said the location will be closer to neighborhoods and people could walk to the market. The market will be open on Friday mornings and additional parking will be available on those days because the office is closed on Friday. Signs reserving spaces for the market will be put up the nights before the market is open. **Terry Heller moved to approve the move of the farmers’ market to the Town Municipal Parking Lot. Vote 5-0-0.** Dennis Simmons will work out the details with Claudia Sortwell.

f. Discussion of possible use for former Primary School: A public hearing will be held on November 15.

g. Acceptance of Maine Drug Enforcement Agency’s Transfer of Forfeiture Assets in the amount of \$5,028.75. **Pam Dunning moved to accept the Maine Drug Enforcement Agency Transfer of Forfeiture Assets in the amount of \$5,028.75 and authorize the Town Manager and Police Chief to expend the funds as they deem appropriate. Vote 5-0-0.**

#### 11. Town Manager’s Report

Dennis Simmons reported that the ash pond cleanup is under way, although the amount of rain has not helped, and the project is behind schedule.

No bids had been received for the cemetery fence. Peter Wells had suggested that with the current supply chain, price and availability problems, the Town wait to again request bids until the winter or spring. Dusty Jones suggested buying materials now and then waiting for someone to install the fence.

Tax payments: 99% of the first installment (50%) have been received.

Simmons will pass on complaints about zoom meetings at the next meeting.

#### 12. Other Board Business

a. Assessors’ Abatements

- Water Street Kitchen, Personal Property Account #386: **Pam Dunning moved to approve the Personal Property Abatement for Water Street Kitchen, in the amount of \$602.40 as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.**

b. Assessors' Supplemental

- Joshua Morris, Map R03, Lot 64-ON, \$750.99. **Pam Dunning moved to approve the Supplemental in the amount of \$750.99 for Joshua Morris, Map R03, Lot 64-ON as recommended by Assessors' Agent Ellery G. Bane. Vote 5-0-0.**

13. Adjournment

**Pam Dunning moved to adjourn the meeting at 6:39 p.m. Vote 5-0-0.**