

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
SEPTEMBER 21, 2021  
VIA ZOOM

Preliminary Minutes

Present: Kim Andersson, Pam Dunning, Terry Heller, Vice Chair Dusty Jones, Chair Sarah Whitfield and Town Manager Dennis Simmons

Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrant

a. **Pam Dunning moved to approve the payroll warrants of September 10 and September 17, 2021. Vote 5-0-0.**

**B Terry Heller moved to approve the accounts payable warrants of September 14 and September 21, 2021. Vote 5-0-0.**

3. Approval of Minutes

a. **Terry Heller moved to approve the minutes of August 31, 2021. Vote 5-0-0.**

b. **Terry Heller moved to approve the minutes of September 7, 2021 as amended. Vote 5-0-0.**

4. Special presentations or awards – none

5. Committee Appointments – none

6. Public Hearing

a. **General Assistance Ordinance/Adoption of 2021-2022 Appendices A-H: Pam Dunning moved to enter the public hearing at 6:05. Vote 5-0-0. Pam Dunning moved to exit the public hearing at 6:07 p.m. Vote 5-0-0. Pam Dunning moved to adopt the Maine Municipal Association's General Assistance Model Ordinance revised September 2021. Vote 5-0-0. Pam Dunning moved to adopt the 2021-2022 General Assistance Ordinance Appendices A-H. Vote 5-0-0.**

7. Public Comment – none

8. Department Head or Committee Chair

a. Department Head monthly reports: Kim Andersson noted the loss of three members of the EMS staff and the stress under which the department was working with Covid restrictions. Dennis Simmons said the department had lost three members and had been understaffed for a long time, although working with other services, they have been able to assure service in a timely manner. The Parks and Recreation Department and School Department were commended on their work for the town.

9. Unfinished Business -none

10. New Business

a. Sewer Abatements

- Bruce Benner, 325 Bath Road
- Denise Kulp and Wendy Caplin, 19 Bradbury Street

In a written report to the board, Robert Lalli, Superintendent, Wiscasset Sewer Department, did not recommend the abatement for Bruce Benner, citing numerous reasons including the fact that the request was a year old. He did recommend an abatement for Denise Kulp and Wendy Caplin. **Kim Andersson moved to follow the Sewer Department Superintendent's recommendation on both abatements, denying Mr. Benner's and approving the application of Denise Kulp and Wendy Caplin. Vote 5-0-0.**

b. Maine Municipal Delegates Credential Form: **Pam Dunning nominated the Town Manager as delegate.** Sarah Whitfield will also attend as an alternate. **Vote 5-0-0.**

c. New Business License

- Desiree Bailey, DBA Possibilities Nutrition, 147 Gardiner Road: Robert Lalli, WWTP, informed the board that Ms. Bailey had \$1600 of unpaid sewer bills at that location, \$1100 of which were 90 days overdue. Dennis Simmons said there was a lien on the property and applicants must be in compliance with Town ordinances before a license is issued. **Dusty Jones moved to approve the license on the condition that the sewer bills are paid in full. Vote 5-0-0.**

d. Resignation

- Judy Colby, Budget Committee and the School Study Committee. **Terry Heller moved to accept the resignation with regret and with appreciation for the work she has done for the town. Vote 5-0-0.**

e. Appoint Broadband Committee liaison/Board directive: **Terry Heller moved to appoint Dusty Jones as liaison to the Broadband Committee. Vote 5-0-0.** Sarah Whitfield suggested keeping track of what's going on in neighboring towns in terms of other committees being formed. Dusty Jones said there was a need for everyone to understand exactly what the broadband situation is and what it costs, how it is put in, who could benefit, what businesses could use it. Pam Dunning asked that "broadband" be defined for the general public. Carla Dickstein's presentation on broadband to the Comprehensive Plan Committee will be sent to members. Dickstein said the committee is looking for additional members.

f. Monthly Financials

g. FY Carry Forward Requests – explained in the Town Manager’s report. **Pam Dunning moved to approve the carryforwards as requested. Vote 5-0-0.**

Ted Snowden reported he had located a one-ton plow truck that would not require his drivers or other town employees to have a commercial driver’s license. He asked that the bidding process on the truck he had located be skipped, as the truck would probably not be available by the time the board requested bids . The cost is \$58,253 plus \$13,200 for sander and blade. **Pam Dunning moved to suspend the bidding process and authorize the Town Manager and director of Public Works to purchase the truck on their own. Vote 5-0-0.**

11. Town Manager’s Report

The Town Manager explained the carryover and reasons for his requests. The following requests were made:

101 Airport	\$20,002.22
105 Celebrations	\$1,100.00
110 Contracts	\$56,800.00
114 EMS	\$55,009.36
115 Fire Department	\$3,500.00
120 Overlay	\$18,419.38
121 Parks and Rec	\$15,000.00
122 Planning	\$28,588.78
126 Public Works	\$75,000.00
132 Transfer Station	\$8,519.18
134 Comp. Plan	\$20,000.00
Unexpended	\$840,940.44
Total Carryover	<u>\$301,938.92</u>
Transferred to	
Fund Balance	\$539,001.52

Simmons reported on his and Rob Lalli’s attendance at a Kickoff Meeting with Ransom, EnviroVantage and the Maine DEP for the Mason Station ash pond cleanup project. The project is set to begin October 18 with substantial completion by November 30, final completion by December 17.

The Cenergy lease for the airport property has been reviewed by the land use authorities at the FAA who have some concerns. They will be addressed at a meeting on September 17 with the FAA, the town attorney, Cenergy and Simmons.

The Town has applied to the State to release the first half of its ARPA funds in the amount of \$198,716.13

Reconstruction of the runway has been put off until May. That construction has no effect on the tree-cutting at Chewonki.

#### 12. Other Board Business

Kim Andersson asked the board to consider allowing a non-resident to be on the future of the schools committee. She said Willard Morgan, president of Chewonki, who is not a Wiscasset resident, had submitted an application. Dennis Simmons said an exception could be made to the residency requirement as this is not an ordinance-required committee. **Pam Dunning moved to appoint Willard Morgan as the at-large committee member of the school advisory committee. Vote 5-0-0.**

#### 13. Adjournment

**Pam Dunning moved to adjourn at 6:48 p.m. Vote 5-0-0**