

WISCASSET SELECT BOARD  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
NOVEMBER 3<sup>RD</sup>, 2020

Preliminary Minutes

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin Savage, Sarah Whitfield, Town Manager Dennis Simmons. Jeff Slack attended via Zoom/telephone

1. Pledge of Allegiance
2. Approval of Treasurers Warrants
  - a. **Kathy Martin-Savage moved to approve the payroll warrants of October 23<sup>rd</sup> and October 30<sup>th</sup> . Vote 5-0-0**
  - b. **Kathy Martin-Savage moved to approve the accounts payable warrants of October 27<sup>th</sup> and November 3<sup>rd</sup> . Vote 5-0-0**
3. Approval of Minutes
  - a. **Kathy Martin-Savage moved to approve the minutes of October 20<sup>th</sup> Vote 5-0-0**
4. Special Presentations or Awards – none
5. Committee appointments – none
6. Public Hearing – none
7. Department head or Committee chair

Chief Hesselstine addressed the Board about the submitted cruiser bids. All of the bids came in over the amount authorized at the annual town meeting. He explained the reason was when he requested the dollar amount needed he had a specific vehicle in mind, a Dodge Charger. Between the time of the budget being finalized and the town vote, which was delayed because of COVID, Chrysler has stopped making the Charger and he had to request a Ford SUV. He requested prices on both a gas model and a hybrid model. He had anticipated buying the Charger and equipping it for \$31,000 but the bids for the cruiser alone came in between \$32,000 and \$39,000, without the equipment (lights, radios, cage etc.) leaving him about \$17,000 short. Discussion as to where the additional money might come from. Town Manager Dennis Simmons advised the Board that he did not want to take the funds from the existing police department budget nor did he feel it was the right time to expend funds from the Selectman's contingency fund. Jeff Slack suggested a special town meeting to ask to additional funds, which Simmons also said he did not wish to do. Discussion among the Chief and Board members was to hold off for now and

possibly rebid later in the year when they have a sense of how the police department budget looks. No vote taken.

8. Unfinished business

MDOT Cooperative Agreement, Governor's Deed and Occupancy Agreement-Downtown Improvement Project

- a. **Kathy Martin-Savage moved to authorize the Town Manager to sign the MDOT Agreement, Governor's Deed, and Occupancy Agreement Vote 5-0-0**

9. New Business

- Fire Door Replacement – Wastewater Treatment Plant  
Three companies bid: Kamco: \$14,292.24; Overhead Door \$32,187.00 for fiberglass doors and \$21,517.00 for steel doors; Loranger \$9720.00  
**Kathy Martin-Savage moved to authorize the Town Manager and Wastewater Treatment plant supervisor to award the bid to the lowest qualified bidder Vote 5-0-0**
- Design Services for Tidal Stream Crossing – Old Ferry Road  
Three bids received: ACW Civil Works: \$41,893; Gorrill Palmer \$49,950; Wright-Pierce \$33,900  
**Kathy Martin-Savage moved to authorize the Town Manager and Public Works Director to award the bid to the lowest qualified bidder Vote 5-0-0**

b. Sewer abatement-James Stewart: outside lawn/garden watering. **Kim Andersson moved to approve the sewer abatement request for James Stewart in the amount of \$75.40 Vote 5-0-0**

c. Quit claim deed-Douglas J and Elsie Roberts, 346 West Alna Road. **Kathy Martin-Savage moved to execute the Quit Claim Deed for Douglas and Elsie Roberts vote 5-0-0**

d. Recommended ordinance work for Ordinance Review Committee

- Marijuana-opt in and Ordinance
- Sidewalk Use Ordinance
- Solar Development Ordinance
- Noise Ordinance
- Update Sign Ordinance.

The Town Manager is recommending the Board refer the above to the ORC for ordinance development. He reports that the previous Board had authorized the Marijuana Opt In be placed on last year's town meeting warrant but it was not on the warrant. He will check with MMA to see if needs to be reauthorized if the Board wanted to go forward with it. Also advised that with the signing of the agreement with the State for the new sidewalk maintenance the town should consider an ordinance stating what activities will be permitted to take place on

the expanded sidewalks and any ordinance should make it clear that they are primarily to be used for pedestrian traffic. We also need to address the growing interest in solar development. Many towns have been caught unprepared for the rush of solar development and the town should decide such things where to allow solar farms, how big and how many as well develop appropriate fees. The Manager has received complaints about noise (loud music, fireworks late at night). The Town's current ordinance is limited and should we consider broadening it? Part of the Sign Ordinance is unenforceable due to a 2015 Supreme Court ruling in Reed v. Gilbert where the Court ruled government cannot, generally, regulate the content of signs. The Town's attorney had advised back in June that the ordinance needed to be updated. The Manager will arrange for the ORC to attend a Board meeting in the near future.

e. Update Check Disbursement Policy-add DocuSign: The Town Manager is requesting that the Board amend the Check Disbursement Policy to allow the Board to sign payroll and accounts payable warrants electronically. It will be more efficient and easier for the Board to sign without having to come into the office. MMA advised it is allowable. **Sarah Whitfield moved to amend the Check Disbursement Policy to include DocuSign vote 5-0-0**

f. Maine Yankee Inspection Report: The Nuclear Regulatory Commission has inspected the facility and found no issues.

g. Appearance of the Town Committee donation: The Chamber has donated \$500.25 from their pie sale to the Committee. **Kathy Martin-Savage moved to accept, with thanks, the donation of \$500.25. Vote 5-0-0**

#### 10. Town Manager's report

- Freedom of Access training: The Manager reminded the Board that all elected officer of the Town must complete the FOAA training. If they have not the information is in their packet how to do so and to return the certificate to the Town Manager.
- Town Committee Handbook: The Town Manager has received some complaints from people about some committees not following procedures. He has drafted a handbook outlining proper procedure and has forwarded it to Pam for review. She had gotten through half of it and will finish it and provide feedback.
- Contracted planner RFP: Town Manager has sent out an RFP for a contracted town planner to assist with some projects such as the Comprehensive Plan. He will forward them to the Board for consideration once they are received.
- Bond refinancing update: The three outstanding bonds with The First have had their interests rates lowered. The four equipment loans have been consolidated and have had their interest rates lower. Savings projected to be about \$94,000 over the total life of all loans.

- One day budget workshop: The Manager is asking if the Board would be interested in having an all day workshop to get through most of the budget, rather than a series of evening meetings. Suggest a Saturday in February. Evening meetings might still be needed to tie up loose ends. Board members are generally in agreement and will forward some dates to the Town Manager.
- Correspondence from New Hope for Women: Simmons read a letter from NHFW thanking them for their continued financial support.
- Reschedule Board workshop: Town Manager would like to reschedule the Board workshop with Craig Freshly about running meetings, going over the Board's procedures and policies and dealing with difficult people. Kim and Sarah expressed their thoughts that the meeting was going to be a goal setting workshop. The Manager explained it was to be both. The cost of the meeting was Craig was discussed and it was felt not be needed at this time, the Board could attend an MMA workshop for less. The goal setting meeting was set for Nov 12<sup>th</sup> at 6:00 pm at the Town Office.

#### 11. Assessor's Business

##### a. Abatements

- Juan F. Dermody and Sarah J. Mosher, Map R06, Lot 13 for \$503.00 **Kathy Martin-Savage moved to approve the abatement for Juan Dermody and Sarah Mosher as recommended Vote 5-0-0**
- Kyle K Tong, Map R05 Lot 73-3 in the amount of \$4190.99 **Kathy Martin-Savage moved to approve the abatement for Kyle Tong as recommended Vote 5-0-0**
- Heather Lutes, Map R01 Lot 20-ON for \$64.38 **Kathy Martin-Savage moved to approve the abatement for Heather Lutes as recommended Vote 5-0-0**

##### b. Supplemental

- Stephen D. and Rhea Smith, Map R05, Lot 73-3 for \$3687.99 **Kathy Martin-Savage moved to approve the supplemental for Stephen and Rhea Smith as recommended Vote 4-0-1 (Dunning abstained)**

12. Other Board Business: Due to the recent spike in Covid-19 cases the Town Manager is requesting that the Board go to a hybrid meeting system. The Board would meet in person but other attendance would be limited to department heads and reporters. The meeting will be broadcast on YouTube and people can attend via Zoom.

The Board agrees

#### 13. Adjournment

ba

STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT



Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section I: Licensee/Applicant(s) Information;  
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Bath Ale Works, LLC	Business Name (D/B/A): Bath Ale Works
Individual or Sole Proprietor Applicant Name(s): N/A	Physical Location: 681 Bath Rd, Wiscasset, ME 04578
Individual or Sole Proprietor Applicant Name(s): N/A	Mailing address, if different: 16 Feldspar Ln, Phippsburg, ME 04562
Mailing address, if different from DBA address: N/A	Email Address: pepper@bathaleworks.com
Telephone #      Fax #: 410-279-5396	Business Telephone #      Fax #: 410-279-5396
Federal Tax Identification Number: 82-4093712	Maine Seller Certificate # or Sales Tax #: 1199444
Retail Beverage Alcohol Dealers Permit: N/A	Website address: www.bathaleworks.com

1. New license or renewal of existing license?  New      Expected Start date: 12/18/2020  
 Renewal      Expiration Date: \_\_\_\_\_

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \_\_\_\_\_ Beer, Wine or Spirits: \_\_\_\_\_ Guest Rooms: \_\_\_\_\_

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)     Wine     Spirits

4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

681 Bath Rd, Wiscasset, ME 04578

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No
7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Pepper P Powers	09/03/1960	Toledo, OH
Jean L "Marshall" Powers	12/09/1957	Washington, DC
Philip E Powers	12/21/1986	Cocoa Beach, FL
Chelsea M "Croft-Greenwell" Powers	10/02/1987	Chesterfield, MO
Residence address on all the above for previous 5 years		
Name	Address:	
Pepper P Powers	16 Feldspar Ln, Phippsburg, ME 04562	
Name	Address:	
" "	843 Sunny Chapel Rd, Odenton, MD 21113	
Name	Address:	
Jean M Powers	16 Feldspar Ln, Phippsburg, ME 04562	
Name	Address:	
" "	843 Sunny Chapel Rd, Odenton, MD 21113	

**Bath Ale Works On Premises Liquor License Application  
Section 1, Question 12 Continuation**

<b>Full Name:</b>	<b>DOB</b>	<b>Place of Birth</b>
Gary M Houston	07/06/55	Pontiac, MI
Susan M "Sapelak" Houston	10/18/59	Columbus, OH
Paul M Foley	07/15/70	Boston, MA
Katherine S Stevenson	10/29/89	Winchester, MA
Gregg W Bogovitch	05/05/60	Wilkinsburg, PA
<b>Residence Address on all of the above for previous 5 years (cont'd)</b>		
Philip E Powers	15910 Dice Rd, Hemlock, MI 48626	
" "	5676 Blackberry Drive, Saginaw, MI 48603	
" "	4215 Good Hope Rd, Lanexa, VA 23089	
Chelsea M Powers	15910 Dice Rd, Hemlock, MI 48626	
" "	5676 Blackberry Drive, Saginaw, MI 48603	
" "	4215 Good Hope Rd, Lanexa, VA 23089	
Gary M Houston	1000 Autumn Gold Dr, Gambrills, MD 21054	
Susan M Houston	1000 Autumn Gold Dr, Gambrills, MD 21054	
Paul M Foley	110 Gibbs Rd, Wiscasset, ME 04578	
Katherine S Stevenson	8455 Fenton St, Apt 607, Silver Spring, MD 20910	
" "	11141 Georgia Ave, Unit 1118, Wheaton, MD 20902	
" "	4612 Harvard Road, College Park, MD 20740	
Gregg W Bogovitch	2337 Silver Way, Gambrills, MD 21054	



13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: Paul M Foley Date of Conviction: 03/25/2010

Offense: Driving to Endanger Location: Wiscasset, ME

Disposition: Alternative Sentencing Program: Volunteers of America

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

WM 681 Bath Road, LLC, 80 Hayden Avenue, Lexington, MA 02421

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: \_\_\_\_\_

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The interior of Bath Ale Works is divided into two areas: the restricted access brewery and the public taproom. These areas are separated from one another by the main bar, office/lab walls, and railings. Licensed drinks will be served from the small serving cold room to patrons at the bar, who will then consume them in the taproom area or outdoor seating. Please see attached page for more info.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Freedom Fellowship Church

Distance: 0.26

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: October 13, 2020

  
Signature of Duly Authorized Person

Pepper P Powers  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Bath Ale Works On Premises License Application Section I, Question 19:  
Description of Premises to be Licensed (continued)**

**INTERIOR:** the interior public taproom contains approximately 1900 square feet (sq ft) of area and will be where patrons consume alcoholic beverages and snacks inside. This area contains the serving cooler and taps, main bars, and stand-alone tables and chairs.

The remainder of the interior consists of the brewery area containing the brewing tanks and equipment; a small conventional oven and microwave located behind the small serving cooler where light pub fair, such as pub pretzels, chips and cheese dip, etc., will be prepared; an office, lab, and storage room, a larger storage cooler, a janitor's closet, and two rest rooms.

See Diagram and Description for more interior details and layout.

**EXTERIOR:** the *maximum* exterior area under license is defined as follows:

**FRONT AREA:** beginning at the front entrance doors, go 10 feet along the exterior wall in northeast direction, turn right 90 degrees to southeast and run 70 feet into parking lot, turn right 90 degrees to southwest and run 60 feet, turn right 90 degrees to northwest and run 55 feet back to the front wall at the southeast corner of the building.

**REAR AREA:** beginning at the rear northwest corner of the building, continue running northwest for 60 feet, turn right 90 degrees and run 75 feet, turn right 90 degrees and run 65 feet back to the rear wall of the building.

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of  
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

**A.** The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

**4. Repealed**

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

#### **Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<b>Class of License</b>	<b>Type of liquor/Establishments included</b>	<b>Fee</b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00

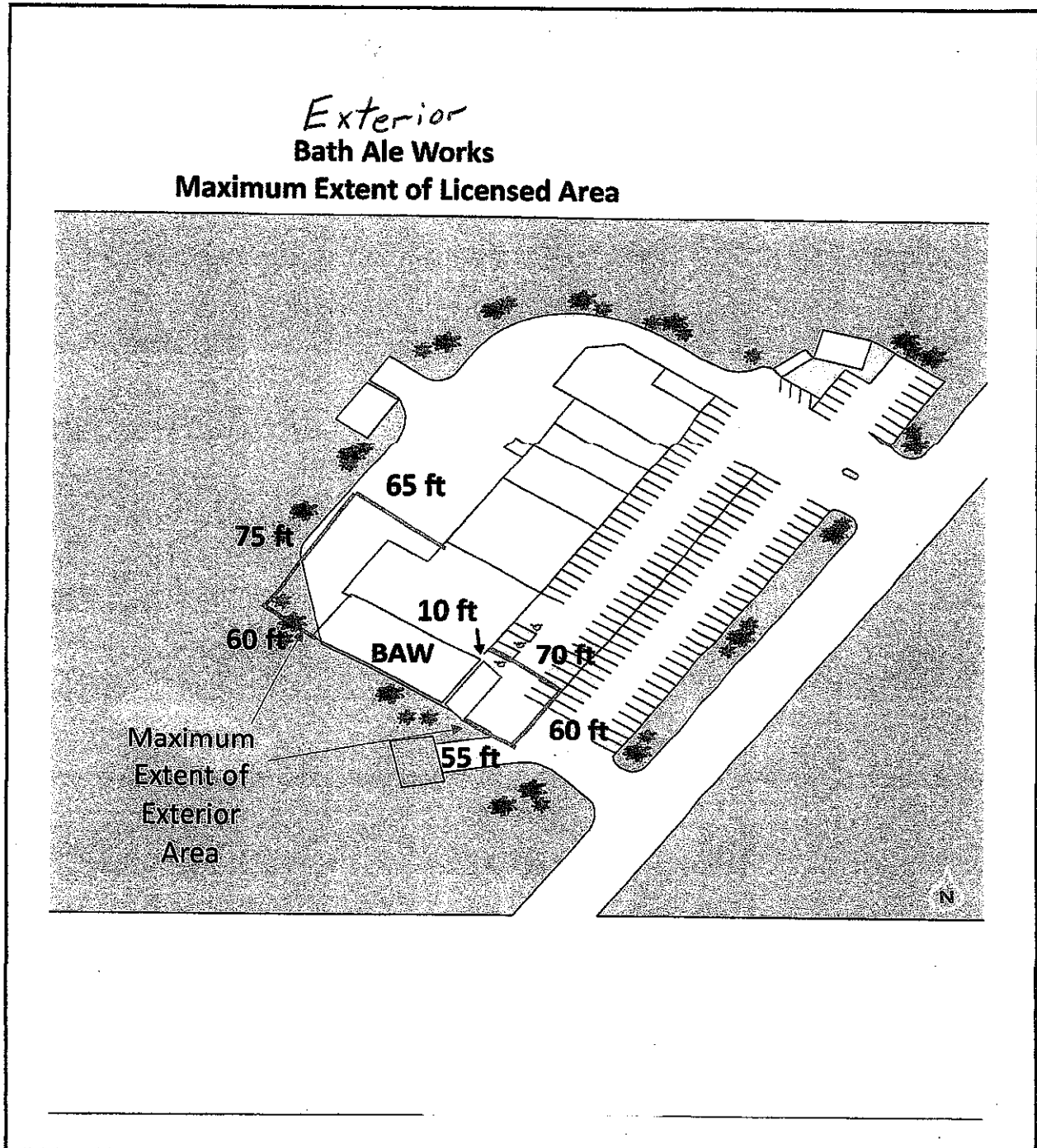




## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



**Bath Ale Works On Premises License Application Section VII  
Premises Floor Plan Description**

**INTERIOR**

BAW interior total space is approximately 5300 sq ft and includes the public taproom (~1890 sq ft), the brewery area (~1438 sq ft), and an office/lab/storage room/rest rooms/entrance vestibule/large cooler that take up the remaining space.

The taproom is separated from the other areas by the main bar, railings, office/lab/storage room walls, and rest room walls.

The main entrance vestibule is in front towards the parking lot. The vestibule has two doors to the outside and sliding/swinging doors between the vestibule and the taproom. There is an additional shipping/receiving door at the rear of the building where patrons can access the rear seating area.

There are two coolers. One is permanent at the rear of the building, 12ft x 20ft in size. This large cooler will contain untaxed beer as well as brewing ingredients. The smaller serving cooler, 10ft x 12ft, is located behind the bar and will contain tax-determined beer for serving to patrons in the taproom from attached tap faucets. Behind this small cooler, next to the cooler door, is a small convection oven and microwave for preparing/heating prepacked food and snacks, such as pub pretzels and chips with dip.

The Point of Sale (POS) system will be located on the main bar near the serving cooler and taps.

Display shelving for brewery swag will be located along the serving cooler walls.

The office, lab, and storage room will contain shelving for storage of various brewery items and ingredients.

**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Bath Ale Works, LLC
2. Doing Business As, if any: Bath Ale Works
3. Date of filing with Secretary of State: 01/03/2018 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Pepper P Powers	16 Feldspar Ln Phippsburg, ME 04562	09/03/1960	Chief Executive Manager	40.0000
" "	843 Sunny Chapel Rd Odenton, MD 21113	"	" "	"
Jean M Powers	16 Feldspar Ln Phippsburg, ME 04562	12/09/1957	Assistant Manager	37.5000
" "	843 Sunny Chapel Rd Odenton, MD 21113	"	" "	"
Philip E Powers	15910 Dice Rd Hamlock, MI 48626	12/21/1986	N/A	5.0000
" "	5676 Blackberry Dr Saginaw, MI 48603	"	" "	"

(Ownership in non-publicly traded companies must add up to 100%.)

**Bath Ale Works On Premises License Application**  
**Section VII: Required Additional Information for a Licensee/Applicant for an On-**  
**Premises Liquor License Who are Legal Business Entities Continuation**

Name	Address (5 Years)	DOB	Title	Percentage of Ownership
Philip E Powers (cont'd)	4215 Good Hope Rd, Lanexa, VA 23089	12/21/86	N/A	5.0
Chelsea M Powers	15910 Dice Rd, Hemlock, MI 48626	10/02/87	N/A	5.0
" "	5676 Blackberry Drive, Saginaw, MI 48603	"	"	"
" "	4215 Good Hope Rd, Lanexa, VA 23089	"	"	"
Gary M Houston	1000 Autumn Gold Dr, Gambrills, MD 21054	07/06/55	"	3.0
Susan M Houston	1000 Autumn Gold Dr, Gambrills, MD 21054	10/18/59	"	3.0
Paul M Foley	110 Gibbs Rd, Wiscasset, ME 04578	07/15/70	"	2.5
Katherine S Stevenson	8455 Fenton St, Apt 607, Silver Spring, MD 20910	10/29/89	"	2.5
" "	11141 Georgia Ave, Unit 1118, Wheaton, MD 20902	"	"	"
" "	4612 Harvard Road, College Park, MD 20740	"	"	"
Gregg W Bogovitch	2337 Silver Way, Gambrills, MD 21054	05/05/60	"	1.5

LIQUOR LICENSE APPLICATION-NEW

Business Requesting License: Bath Ale Works

Code Enforcement Officer:

Comments: no concerns

Signed: [Signature] Dated: 10-19-2020

Wiscasset Police:

Comments: NO CONCERNS

Signed: [Signature] Dated: 10/14/20

Planning Department:

Comments: N/A

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Fire Department:

Comments: no problems

Signed: [Signature] Dated: 10/15/20

License Approved: \_\_\_\_\_ Dated: \_\_\_\_\_

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**Town of Wiscasset**  
October 2020  
Monthly Reports





# Town of Wiscasset

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## AIRPORT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Rick Tetrev, Airport Manager  
**Re:** October Monthly Report  
**Date:** November 11, 2020

**Re: Airport Monthly Report October 2020\**

Sale of 100 LL Aviation Gas was 2,356 gallons for a gross revenue of \$10,698.08 dollars. Jet A sold was 97 gallons for \$436.82 dollars.

In October we had 8 transient aircraft that stayed one night or more. They spent \$2,365.88 on fuel, paid \$750.00 in parking fees and 8 pilots rented cars for a total of 22 nights.

The G.A.R.D. system reported 403 operations for the month, as opposed to 365 from last year. We had no ramp fees collected for the month. I received from MDOT our new G.A.R.D. system, and it was installed this month. The new system is a grant from the State.

We have been waiting to have the apron (aircraft parking area) cracks sealed and repaired as well as some new fencing to be done since the spring. I reported that on October 19 we would begin the project. Since no one can control nature the start was delayed due to rain until the week of October 26. I also reported it would take 7 working days to complete, but it has taken a little longer and should be completed by this coming Friday, November 13.

All Municipal hangar spaces are rented for the winter. An anomaly of the pandemic with people leaving the "big cities" three privately owned hangars that have been for sale for a year or more are sold. The FBO office is open by appointment from now through April. The airport is open to traffic throughout the winter.

Respectfully submitted,

**Rick Tetrev**

**"Discovering Wiscasset  
One Flight at a Time"**



# Town of Wiscasset

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## **Wiscasset Municipal Airport Advisory Committee Meeting Minutes October 21, 2020 - submitted by Steve Williams**

### **Opening**

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:00 pm on October 21 by Chair Steve Williams. Members present: Ray Soule, Pam Brackett, and Stephen Williams.

### **Approval of Minutes**

The minutes of the September 23, 2020 meeting were read and accepted.

### **Airport Manager's Report September (Rick Tetrev out of town so synopsis reported by Steve Williams utilizing Airport Manager's September report to Town Manager).**

- 14 Transient Aircraft operations staying 1 night or more \$558 in parking fees and 24 nights of car rental
- GARD system reported 579 operations vs 594 in 2019 for September.
- Our new GARD system is scheduled for installation in November. The new system is a grant from Maine DOT.
- Crack sealing and fencing project scheduled to start on October 19.
- September sales of 100LL at 3,740 gallons for \$16,977 and Jet A at 246 gallons for \$1,106.

### **New Business**

- none

### **Old Business**

- Airport Minimum Standards was tabled waiting updated draft from Erv Deck.

### **Calendar**

Next meeting November 18

### **Adjournment**

At 5:45.





# Town of Wiscasset

## TOWN CLERK REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Linda Perry, Town Clerk  
**Re:** October Monthly Report  
**Date:** November 12, 2020

### Election:

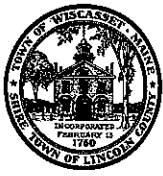
Final preparations were completed this month for the General Election that was held on November 3, 2020. Absentee ballots were made available on October 5<sup>th</sup>. All election/ballot clerks were scheduled and we had an abundance of volunteers that were willing to serve as clerks. Clerks that had previously been trained and worked in the July and September Elections were given preference. A large turnout was expected and 1396 absentee ballots were issued. Absentee voting was conducted at the Wiscasset Green as required by Title 21-A 735-B(5) and Covid precautions were followed throughout the process. The election tabulating machines and software (DS 200 and Accuvote) had been pretested and secured prior to the Election. All absentees that had been returned by 5:00pm on October 29<sup>th</sup> were processed on October 30<sup>th</sup> between 9:00am and 5:00pm in the Community Center Gymnasium. The Clerk's Office had extended hours on October 27<sup>th</sup> and 28<sup>th</sup> from 5:00pm – 7:00pm to allow for voter registration. On October 30<sup>th</sup> 1:00pm – 5:00pm the Clerk's office was open for In Person Early Absentee Voting to comply with the Governor's Executive Order.

### Clerk:

2021 dog licenses were made available on October 15, 2020. A spayed/neutered dog is \$6.00 and unaltered dogs are \$11.00. Kennel licenses are \$42.00 and require an inspection by the animal control officer. All 2021 dog licenses are due December 31, 2020 for the 2021 year. A late fee of \$25.00 will be charged starting February 1, 2020. Current proof of rabies vaccination and spay/neutering certificate are required for licensing all dogs.

### Financials:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$69,364.20	\$91.80	1,980.00	\$357.20
Year to date	\$231,454.28	\$1,269.20	\$6,450.75	\$763.80
Met yearly revenue projection by:	34.29%	20.98%	37.95%	-----



# Town of Wiscasset

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## CODE ENFORCEMENT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Bruce Mullins, Code Enforcement Officer  
**Re:** October Monthly Report  
**Date:** November 10, 2020

### Building Permits:

Brown Road:	Shed
Whites Lane:	Shed
Gibbs Road:	Sugar Shack
West Alna Road:	Addition
Gibbs Road:	Addition
Gardiner Road:	Remodel
River Point Road:	New Home
Gardiner Road:	Garage
Johnson Street:	New Mobile Home
Old Dresden Road:	Replace Front Porch

### Plumbing Permits:

Mountain Road:	INT
Old Bath Road:	INT
River Point Road:	SSWD
Old Sheepscot Road:	INT
Chewonki Neck Road:	INT
Upland Road:	INT
Johnson Street:	INT
Lowelltown Road:	SSWD Leach Bed Replacement

**Inspections:** Mountain Road-three times, Old Stage Road-two places, Birch Point Road-three times, Gardiner Road-four times, Pleasant Street, Upland Road-four times SSWD, Water Street, Shinbone Alley, Annual junkyard inspections, Chewonki Campground-twice, Old Bath Road-two places, Old Sheepscot Road, Old Dresden Road, Lowelltown Road, Jones Road, Flag Complaint

**Correspondence:** Old Dresden Road, Quick Stop, Maxwell's, Union Street



# Town of Wiscasset

## EMS/EMA REPORT

**To:** Dennis Simmons, Town Manager

**From:** Erin Bean EMS Director

**Re:** October Monthly Report

**Date:** November 3, 2020

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Wiscasset	28	53.85%
Dresden	12	23.08%
Westport Island	6	11.54%
	2	3.85%
Boothbay	1	1.92%
Damariscotta	1	1.92%
Edgecomb	1	1.92%
Woolwich	1	1.92%
	<b>Total: 52</b>	<b>Total: 100.00%</b>

### Report Filters

This Past month was not overly busy with calls. We had several open shifts in the schedule and most of them I filled personally. The staffing right now is an issue we have two paramedics that are out due to medical issues and we have had one person who worked 24 hours on Saturdays resign for personal reasons. We are working on interviews from outside candidates for the open Deputy Director position.

Education this month was a hands on Code drills (CPR drills and using the CPR machine) all that were able to attend enjoyed the class. They stated that they feel much more comfortable with the machine and equipment after using the skills in the safety of the learning environment.

Thank you for your time,  
Erin Bean Interim Director



# Town of Wiscasset

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## FIRE DEPARTMENT REPORT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Bickford, Fire Chief  
**Re:** October Monthly Report  
**Date:** November 10, 2020

### **Operations:**

The fire department responded to 15 calls for service during the month of October. This is up from the same time last year when we had 12 calls for service. All of the calls for this month were in Wiscasset. The calls for the month break down as follows:

4 motor vehicle accidents, 1 structure fire, 2 grass/brush fires, 4 fire alarms and 4 "others".

At the end of 4 months, our calls for service stands at 80. If this current trend continues, we will be at or near 200 calls for the year.

The fire department was pleased to receive our new-to-us ladder truck from the town of Cape Elizabeth at the beginning of the month. This purchase was approved by the voters and we thank them very much for their support. The truck is a 1993 Seagrave 100 foot ladder truck that was completely refurbished in 2013. This vehicle should serve the town very well for the next 7-10 years.

We are pleased to report that we were awarded a Maine Municipal Association Safety Grant which allowed us to purchase high visibility traffic safety vests for all of our members. The grant pays for two-thirds of the cost of the vests which saved the town almost \$500.

### **Training:**

Training for the month focused on training all members on the new apparatus and transferring equipment from the old truck to the new one. I want to thank all the members who helped getting everything ready to put the truck into service.

### **Staffing:**

Our staffing remains at 17 active members with 7 members on the Lifetime Members roster.



# Town of Wiscasset

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## **Events:**

We had anticipated participating in the annual Scarecrow Festival this year, albeit different than in the past. Unfortunately, the weather did not cooperate and the event had to be cancelled. Hopefully, this tradition can continue next year.

Although the annual Halloween Ghosts and Goblins parade and Haunted Federal St. had to be cancelled, we were able to participate in two separate “Trunk or Treat” events – one at the Community Center and the other at the Wiscasset Speedway.

## **Financials:**

Our budget currently remains at 11% expended 1/3 of the way through our budget cycle. We have begun to purchase some much needed equipment that will be reflected in the coming months.

Respectfully submitted,  
Rob Bickford



# Town of Wiscasset

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## Wiscasset Police Department

To: Dennis Simmons, Town Manager  
From: Lawrence Hesseltine, Wiscasset Police Chief  
RE: October Monthly Report  
Date: November 4, 2020

The Police Department responded to 355 calls for service during the month of October. Last October the department responded to 559 calls.

Officers responded to 9 motor vehicle accidents and conducted 76 motor vehicle stops.

The Department made **18** arrests for the month bringing the year to date total to **193**.

The Department has one officer out due to contracting Covid-19. The Department struggles staffing wise trying to fill shifts with part-time staff who are not available.

**Arrests/Summonses were made for the following:**

Operating After License Suspension  
Theft by Unauthorized Use of Property  
Attachment of False Plates  
Operating with an Expired License  
Driving to Endanger  
Eluding and Officer  
Arrest Warrants  
Operating Under the Influence  
Violation of Conditions of Release  
Burglary of a Motor Vehicle  
Theft by Unauthorized Taking/Transfer  
Domestic Violence Assault  
Domestic Violence Criminal Mischief

Larry Hesseltine  
Chief of Police



# Town of Wiscasset

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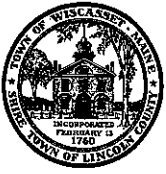
## PUBLIC WORKS DEPARTMENT

**To:** Dennis Simmons, Town Manager  
**From:** Theodore Snowdon, Public Works Director  
**Re:** October Monthly Report  
**Date:** November 10, 2020

### **Operations:**

The month of October, for the Transfer/Public Works has been moving forward in keeping up with all fall duties. In addition to our day to day duties we have managed to:

- Stock pile over 4000 yards of sand and salt in preparation for winter.
- Still in the proses of leave clean up.
- Removed numerous hazard trees throughout the town.
- Assisted rec department with new skating rink.
- Water front dock maintenance.
- Installed new fire hydrant at sewer treatment plant
- Road side ditching throughout town.
- Tree trimming throughout the town roads
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Keeping up with cemetery fall clean up.
- Installed culvert Old Bath road.
- Still working on roadside brush removal and chipping
- Assisted in airport hot top repair
- Ongoing repairs and maintenance on all plows and wings.
- Continued working on gathering information for Ferry Rd. culvert project
- New furnace installed at the Transfer Station (complete)
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Keeping up with tree trimming headstone repair and mowing throughout all graveyards.
- Still working with Town Office in keeping public safe with covid.



# Town of Wiscasset

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## Transfer Station

The transfer station is still running with the covid guide lines of two vehicles at a time, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day.

Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay. At this time we have moved all recycling inside for the winter.

I would also like to mention the hard work and dedication of our Public Works and Transfer Station crew for keeping up with our duties. And the ongoing support from our Town Manager and staff.

To conclude, all is well within the Departments.  
Respectfully, Ted/crew





# Town of Wiscasset

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## PARKS AND RECREATION DEPARTMENT

**To:** Dennis Simmons, Town Manager  
**From:** Duane Goud, Parks & Recreation Director  
**Re:** October Monthly Report  
**Date:** November 10, 2020

### Program Updates

The month of October has been another great step in the right direction for the Wiscasset Community Center. With there still being so many unknowns, restrictions and guidelines changing sometimes daily it has been a continued climb to be able to provide the services that we provide here at the WCC. I feel the Wiscasset Community Center / Wiscasset Parks & Recreation Department has and is putting our best efforts forward to make available all the programming we can. We are continuously working on more programs and/or events that we feel we will be able to move forward with, providing that the current COVID numbers start to go back down enabling the State to continue to move forward in its phases of reopening the State of Maine.

Starting November 4<sup>th</sup>, everyone now has to wear a mask while at the WCC, per new guidelines. Our fitness instructors have moved their classes inside or suspended them until further notice because of the new State mandate. Water Works continues to have a great following since our reopening in June. Masks are not required while in the pool, per State Guidelines.

Unsinkables Summer Swim Team has just recently been suspended (November 6<sup>th</sup>) until December 7<sup>th</sup> due to the new State mandate. Maine Swimming is protesting this delay because there has been no evidence of the virus being transmitted within a pool environment, in fact, the State CDC Guidelines say that if a pool is properly maintained like ours is, the chlorine should kill the virus if it was present.

We are currently offering Swim Lessons (Levels 1, 2, 3, 4 & 5), Parent Tot, WCC Swim Club, Private and Semi Private Lessons. These lessons have started and are limited per session because of the guidelines set forth by the CDC and ARC Swimming.

Our Remote Learning Camp Days and ASA programs continue to be a huge help to working parents. Our enrollment has slightly increased in these programs since last month. We continue to take reservations for our AfterSchool Adventures and Remote Learning Camp Days on a daily, weekly or monthly basis. We work continuously to update the guidelines and restrictions hoping to provide a great ASA program for all of our ASA students and Staff as well as be there for working parents. ASA and Remote Learning Camp are open to all children between the grades of Pre - Kindergarten and 5<sup>th</sup> grade.



# Town of Wiscasset

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Our Youth Soccer program has wrapped up for the season, we had great feedback on how we were running our program. We were able to have the 5<sup>th</sup> & 6<sup>th</sup> grade group scrimmage CLC and Boothbay this fall, limited but still successful. Special Thank You to JD Souza and Matt Petrie for their great work with the soccer program!

Karate programs are up and running, being held on Monday and Thursday evenings for different levels of fitness and skills.

Our Pickleball program had moved back inside (3 days a week), with the new guidelines we have had to restrict this to singles only, doubles will be able to start back up on December 14<sup>th</sup>.

Our Senior Sew and Chat group continues to meet twice a week, Monday and Friday.

We have switched over to our winter hours, increasing the time that the building is available for use.

We are continuing to work on what we can offer for Winter Sports, Events and Activities.

## **Building and Grounds Updates**

The WCC Pool, Gymnasium and Fitness room are all open at this time, the Senior Center is not open. All lanes and time spent in the WCC are by reservation at this time, walk ins are on a first come first basis if space is available. Pool and Fitness reservations are continuing to grow by the week and gymnasium reservations are starting to increase as people feel more comfortable coming inside to workout, play pickleball or play basketball.

Outside of the building we have been working to keep the grounds looking great. Our soccer fields have been picked up, goals put away, nets taken off and put into storage. Our trails continue to see more and more people getting out to enjoy a nice walk through the nearby woods and fields, the weather has been great for this activity.

We have continued to work on our new Ice Bowl at the corner in our driveway, with help from Ted and his crew we have been able to remove excess dirt on a couple different occasions. This project continues to look great as we move closer to the Winter months. We are using the digital signs for mask awareness, we also used it to alert people travelling South on 27 of voting day, November 3<sup>rd</sup>.

We have updated the Front Desk with sheets of plexiglass to help separate the Staff from the patrons while conducting business.

Our Community Garden has been cleaned up, entry tent taken down in preparation of the winter months to come.

We have started the process of getting our WCC Roof replaced, RFP has been posted for the engineering work that needs to be done previous to the replacement of the roof.



# Town of Wiscasset

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The truck and plow have been gone over in preparation for winter, as well as preparation for the generator to be given its yearly routine maintenance.

We have finished up work at the Scout Hall, cleaning, stripping and waxing the floors, wiping down the walls, hoping to set this up as an additional space if needed to hold a class or meeting if needed.

## **Community Events**

We continued to hold the Planning Board and Selectmen meetings here at the WCC throughout the month of October, we have also held a special Town Meeting and National Election (Nov. 3rd), as well as the few extra days of preparation for the National Election.

'Scarecrowfest', the first weekend with the Concert on the Common (Salty Dogs) and Car Show went great, Monday's Pie Sale on Main Street was a great success (\$500.00 for the Town's Beautification Committee) the second weekend, Saturday's events on the Common were cancelled due to weather conditions, Sunday's Cornhole Tournament brought in \$1000 for the Toys for Tots Program.

Our work on 'Nightmare on Federal St' (Cancelled) wasn't completely wasted as we were able to hold a Drive Thru Halloween Event here at the WCC. It was a great success as we were able to give out 223 bags of treats along with 10 other individuals, groups or departments who also gave away treats to all of the children. Special Thank You to all of those who came together to make this event happen on such short notice.

## **Coordination Meetings & Professional Development**

We continue to participate in many different webinar's and zoom meetings trying to stay connected to others, working on the different questions and concerns as we work through this unprecedented time.

We continue to work with each other to accommodate schedules and make sure that everything that needs to get done does get done daily.

I had a Department Head meeting on Tuesday, November 3rd, we talked about the upcoming budget season, CIP Plan, accident reports, etc.

I also have sat in on Meetings with the Chamber, Creative Alliance and Waterfront Committee.

I have looked into and resubmitted an updated Grant Application for the White's Island Project, this is for an updated site review. I am very excited for this project this would be a great tie in to the new downtown.



# Town of Wiscasset

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## Director's Note:

We are still not up to the capacity that we should be this time of year but I feel like we are moving in the right direction, continuing to move forward. New mandates and guidelines changing sometimes daily make things very difficult to keep up with, our first objective is to provide a safe place for all to enjoy, which I feel the Staff here at the WCC works hard at and successfully fulfills.

As the time has gone by since our reopening in June, each month starting in July has continued to bring in more revenue than the previous month. Even though we are not at the levels of revenue of previous years we continue to work hard to keep our rate of expenditure down as well. The month of October brought in \$28,111, year to date \$87,148 (approximately 20% of yearly projections), we are currently about \$25,000 behind last year's revenue numbers as of the end of October. Knowing that we are not going to have the same levels of revenue that we had last year, we are trying to make sure that we are as fiscally responsible as possible. Our expenditures are currently at 23.5 %, well below the 33.3 % that we could be at if we went by the months already gone by this fiscal year (4 months).

We are continuing to look at all avenues of bringing in additional revenue for the WCC / WPRD. Community Partnership requests have been sent out too neighboring towns, rentals of the building are also being looked into for additional income. Knowing there are going to continue to be changes and updates to the many restrictions, guidelines and checklists, we are continuing to prove to our membership and fellow staff that we are doing everything possible to provide each other with the safest environment and facility possible.

Staffing is closer to normal status with some adjustments with the changing of hours and duties. We will continue to look at the trends of the WCC, hoping that things will continue to move forward and become busier throughout the upcoming months. We have a great staff here at the Wiscasset Community Center working hard to create a great experience for everyone that comes through our doors on a daily basis.

On a personal note, as I write this report, I am also celebrating my year anniversary as the Director of the WCC. I want to mention that it has been quite a year, we were off to a great start breaking revenue records from previous years and moral was high. Then we were closed for three months due to the COVID 19 Pandemic. I am confident we will get back to where we were as a department, rebuilding after being closed for those three months. it's just going to take some time. Thank you for this great opportunity, I continue to enjoy my work and look forward to everyday.

Thank you for your continued support of the Wiscasset Community Center!

Duane Goud



# Town of Wiscasset

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## HARBORMASTER

**To:** Dennis Simmons, Town Manager  
**From:** Raymond Soule, Harbormaster  
**Re:** October Monthly Report  
**Date:** November 11, 2020

- Renumbered worm car floats.
- Reminded a boat owner that spent 2 nights on a dock that I had not received his payment.
- Checked on a complaint that lobster boats were being tied to the public dock and doing damage. No damage was found. Several lobstermen pay an extra fee to tie up to the floats in the off season.
- Gave permission to a boat owner to leave his broken trailer overnight on the North end of the parking lot. His trailer was to be repaired the next day.
- Took a call from a man looking to put a mooring in in the Spring.
- I made daily trips to check on the waterfront.

Respectfully submitted,  
Ray Soule, Harbormaster



# Town of Wiscasset

## WASTE WATER TREATMENT PLANT

**To:** Dennis Simmons, Town Manager  
**From:** Robert Lalli, Waste Water Treatment Plant Superintendent  
**Re:** October Monthly Report  
**Date:** November 12, 2020

### Operations:

Average flow per day	0.285 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	46 %
Total Rainfall per month	5.83 inches
BOD Effluent Lab Results mg/L	
For monthly average	8.75 mg/L
Weekly average	11 mg/L
Daily max.	11 mg/L
All within license limits	<b>YES</b>
BOD Effluent Removal %	<b>97%</b>
Required%	<b>85%</b>
TSS Effluent Lab Results (mg/L)	
Monthly average	5 mg/L
Weekly average	8 mg/L
Daily max.	8 mg/L
all within license limits	<b>YES</b>
TSS Effluent % Removal	98%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	<b>YES</b>
PH within license limits of 6-9	<b>YES</b>
Fecal (tracked during disinfection season)	<b>Testing Season Ended September</b>
Instant Daily max (31)	<b>30</b>
Geometric Mean (13)	<b>High= 40</b>
	<b>Monthly = 3.42</b>
Total Residual Chlorine	
Instant daily max (0.3 mg/L)	<b>0.03 mg/l</b>
Monthly Avg. max (0.1 mg/L)	<b>0.012 mg/l</b>
All within license limits?	<b>Yes</b>

**BUDGET:** With 33% of the fiscal year now gone, the Sewer Department has used 20.9% of its annual budget.

**SEPTAGE:** We received a phone inquiry from Roy Griffin Septic, asking if we were accepting septage. We respectfully said no, and said that our moratorium on such remains in place.



# Town of Wiscasset

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**SAFETY RELATED:** During October 2020, smoke/CO2 alarms we installed in 6 areas in the sewer plant main building. These alarm units are similar to ones for use in homes. The sewer plant previously had no smoke/CO2 alarms. In the near future, I will be inquiring about a hard-wired system that will call out to employees or the fire department in the event of smoke or CO2. On October 6, Sewer Plant Employees went through required annual Respiratory Safety Program and Policy Review.

On October 23, Sewer Plant Employees went through required annual Confined Space Training and Policy Review.

**WATER METERS FOR SEWER-ONLY CUSTOMERS:** We still have 6 sewer-only customers needing to have water meters installed for compliance with Town Ordinances. We will still pursue these to get them changed over. All 6 have been billed for the flat rate on their most recent bills, as per the ordinances.

**D.O.T. REPAVING ON ROUTE 1:** Maine DOT and All-States Asphalt have made good progress on the Route 1 Repaving project. Guardrail work, shoulder repair and driveway entrance work is currently under way.

**PLANT FIRE HYDRANT:** The broken Fire Hydrant at the sewer plant was replaced on October 20. Many thanks to Ted Snowden and his crew for their considerable efforts, doing the excavation and backfilling work. The actual installation of the new hydrant was performed by E.J. Prescott employees, and Chris Cossette and Trevor from the Water District. A thank you to them as well.

**FIRE DOORS REPLACEMENT:** Sealed bids for replacing 5 Fire Doors at the sewer plant were received and opened. Unfortunately, they were not all homogenous. Some had different sized windows, some did not have fire glass for those windows and one did not include the cost of removing the old doors. We had also discovered we are required to equip the inside of each door with exit push bars, as per recent fire codes. The old doors did not have them and we had not included them on the bid sheet. All bidders were contacted and asked to send in revised sealed bids, that included 23 or 24 inch fire glass windows, exit push bars and demolition/removal/installation pricing. We await the revised bids.

**HEADWORKS HEATER:** I am pursuing pricing for replacement of the broken Modine Brand heater for the headworks building. It is a hazardous environment, explosion proof unit that has lasted over 20 years in a damp area subjected to corrosive hydrogen sulfide gas. A modern Modine Brand (Modine specializes in heaters for industrial applications) unit is \$6,500 (freight and installation extra). Explosion proof hazardous environment heaters are available from other sources like Grainger. I could save \$1,000 doing so, but these units seem less robust, and weigh less. The decision will be made on replacement unit shortly.

**PLANT BOILER:** The boiler for the sewer plant main building, received inspection and maintenance from Brancato's Heating Company. Heavy buildup and soot was scraped and removed from the heat exchanger plates within the unit. The buildup indicated that this had not



# Town of Wiscasset

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been done in several years. The unit runs fine and will burn fuel much more efficiently, now that it has been cleaned.

A corroding and now illegal (as per plumbing codes) copper fuel line that feeds fuel oil to the boiler was discovered during this visit by Brancato's. This fuel line will be replaced the week of November 16, 2020.

**WHARF PIPE INTO PUMP STATION #6:** An investigation to identify the nature of a pipe leading into the pump station #6 at the Town waterfront was undertaken. This was to gather information for the efforts to install a boat pump out station by the Wharf. The pipe leading into the pump station wet well travels 58 feet, from the pump station, toward the Wharf concrete bulkhead. It is either cut off and capped at that point, or blocked up with stone and concrete. The pipe appears to continue another 4 feet toward the bulkhead. Four pipes emerge through the concrete bulkhead. It is unclear which one is the pipe in question. We will investigate further. If the pipe can be identified, it is possible that a localized dig could take place to replace the blocked off section of pipe, rather than running a new full length of pipe to service a future boat pump out station.

**PASSED LAB PROFICIENCY:** Plant Employee Ray Bellefleur received word that he and the Wiscasset Sewer Plant passed the annual evaluation of laboratory testing proficiency. ERA, a Waters Company, does the annual independent proficiency evaluation study, which this year was called DMR-QA 40. All results are reported to Maine DEP. Nice job, Ray!

This concludes the Sewer Department's October 2020 Monthly Report.

**Respectfully Submitted,**  
**Robert Lalli**  
**Superintendent**





Town of Wiscasset  
Request for Proposal-Pump Station Generators

The Town of Wiscasset Sewer Department is seeking sealed bids for 4 four backup power generators for installation at sewer pumping stations in the Town of Wiscasset.

The generators must be permanently mounted models (rather than portable), and must be propane powered. They will be mounted outdoors and will be subject to all weather conditions.

See below, the addresses, peak demand KWs for each station during the last 12 months and the pump motor specs. Also note that the pump stations each have outdoor work light, depth sensors, and alarms.

<b>Station #1 125 Bath Road</b>	<b>Station #2 199 Bath Road</b>	<b>Station #3 341 Bath Road</b>	<b>Station #4 181 Gardiner Road</b>
Peak Demand 15.24 KW	Peak Demand 9.49 KW	Peak Demand 20.69 KW	Peak Demand 14.67 KW
2 pumps-each 15 HP	2 pumps-each 15 HP	2 pumps-each 15 HP	2 pumps-each 20 HP
3 phase	3 phase	3 phase	3 phase
60 cycle	60 cycle	60 cycle	60 cycle
230 volts	230 volts	230 volts	230 volts

The pump stations currently have manual transfer switches, instead of automatic transfer switches.

Please contact Rob Lalli, Wastewater Treatment Plant Supervisor at 207-882-8222 for additional information.

Proposals must be submitted in a **sealed envelope marked "Generators " to Town Manager Dennis Simmons, Wiscasset Town Office, 51 Bath Road, Wiscasset, ME 04578**. Eligible bids must be received by 2 p.m. on Tuesday, November 17, 2020. Bids will be opened at the Board of Selectmen Meeting that evening, beginning at 6 p.m.

The Town of Wiscasset reserves the right to reject any or all bids.

**1 SELECTMEN REPORT**

Department(s): 100 - 514  
October

9b

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	193,625.00	15,150.35	71,769.39	0.00	121,855.61	37.07
101 - AIRPORT	91,616.00	6,565.05	23,821.77	0.00	67,794.23	26.00
102 - ANIMAL CONTR	14,927.00	-178.00	5,384.90	0.00	9,542.10	36.07
103 - ASSESSING	7,026.00	0.00	4,438.46	0.00	2,587.54	63.17
104 - BRDS & COMM	4,460.00	122.72	450.77	0.00	4,009.23	10.11
105 - CELEBRATIONS	12,000.00	0.00	1,338.65	0.00	10,661.35	11.16
106 - CLERK	93,114.00	7,674.06	35,706.87	0.00	57,407.13	38.35
107 - CEO	36,823.00	3,236.47	11,092.07	0.00	25,730.93	30.12
108 - COMMUN ORG	62,865.00	34,240.00	34,240.00	0.00	28,625.00	54.47
109 - CONTINGENCY	30,000.00	0.00	0.00	0.00	30,000.00	0.00
110 - CONTRACTS	198,200.00	40,496.62	54,379.89	0.00	143,820.11	27.44
111 - COUNTY TAX	654,247.00	654,247.28	654,247.28	0.00	-0.28	100.00
112 - DEBT SERVICE	243,235.00	0.00	114,117.24	0.00	129,117.76	46.92
113 - ELECTIONS	21,535.00	1,753.85	10,221.55	0.00	11,313.45	47.46
114 - EMS	583,606.00	47,348.74	171,908.39	0.00	411,697.61	29.46
115 - FD FIRE DEPT	147,959.00	4,870.11	16,074.89	0.00	131,884.11	10.86
116 - FINANCE	253,932.00	15,847.87	59,905.05	0.00	194,026.95	23.59
117 - GA	21,526.00	1,974.37	6,917.29	0.00	14,608.71	32.13
118 - MUN BULIDING	70,426.00	4,359.17	16,528.51	0.00	53,897.49	23.47
119 - MUN INSURANC	212,094.00	45,883.57	98,299.22	0.00	113,794.78	46.35
120 - OVERLAY	50,000.00	511.05	1,546.84	0.00	48,453.16	3.09
121 - PARKS & REC	829,889.00	61,996.13	195,051.82	0.00	634,837.18	23.50
122 - PLANNING	0.00	98.40	98.40	0.00	-98.40	----
123 - POLICE	469,752.00	39,987.95	144,848.58	0.00	324,903.42	30.84
124 - PD SRO	46,305.00	4,420.83	17,001.60	0.00	29,303.40	36.72
125 - PUBLIC UT	275,514.00	32,068.40	77,344.74	0.00	198,169.26	28.07
126 - PUBLIC WORKS	628,972.00	74,237.95	171,339.89	0.00	457,632.11	27.24
127 - SELECTMEN	27,362.00	1,399.77	8,160.00	0.00	19,202.00	29.82
128 - SCHOOL TOWN	10,005,193.00	0.00	0.00	0.00	10,005,193.00	0.00
129 - SR CENTER	14,466.00	0.00	0.00	0.00	14,466.00	0.00
130 - SHELLFISH	6,000.00	322.95	2,190.05	0.00	3,809.95	36.50
131 - TIF	233,592.00	0.00	0.00	0.00	233,592.00	0.00
132 - TRANSFER ST	560,217.00	61,144.04	184,884.10	0.00	375,332.90	33.00
133 - WATERFRONT	54,767.00	6,466.37	13,696.23	0.00	41,070.77	25.01
200 - RETIREE HEAL	64,222.00	4,944.29	24,630.05	0.00	39,591.95	38.35
302 - CONSTRUCTION	1,199,170.00	0.00	1,199,170.00	0.00	0.00	100.00
313 - PIER DEBT	40,464.00	3,371.92	13,487.68	0.00	26,976.32	33.33
314 - BACKHOE DEBT	22,237.00	0.00	7,412.28	0.00	14,824.72	33.33
315 - RD/SIDEWALK	150,000.00	0.00	0.00	0.00	150,000.00	0.00
316 - NEW AMBULANC	200,000.00	0.00	0.00	0.00	200,000.00	0.00
317 - STRETCHER	27,000.00	0.00	0.00	0.00	27,000.00	0.00
318 - WCC ROOF	80,000.00	0.00	0.00	0.00	80,000.00	0.00
319 - CULVERT REPA	50,000.00	0.00	0.00	0.00	50,000.00	0.00
320 - WW STUDY	55,000.00	0.00	0.00	0.00	55,000.00	0.00
321 - WW FIRE DOOR	28,000.00	0.00	0.00	0.00	28,000.00	0.00

@ 33.33% of Budget year

**1 SELECTMEN REPORT**

Department(s): 100 - 514  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
322 - FIRE TRUCK CONT'D						
322 - FIRE TRUCK	25,000.00	0.00	30,000.00	0.00	-5,000.00	120.00
323 - WW GENERATOR	100,000.00	0.00	0.00	0.00	100,000.00	0.00
329 - PW TRUCK	175,000.00	156,774.84	156,774.84	0.00	18,225.16	89.59
333 - WCC CAPITAL	0.00	0.00	742.50	0.00	-742.50	----
337 - POLICE DEPT	31,000.00	0.00	0.00	0.00	31,000.00	0.00
338 - DOT UTILITY	33,175.00	33,175.00	33,175.00	0.00	0.00	100.00
400 - WASTEWATER	733,214.00	49,094.26	153,245.19	0.00	579,968.81	20.90
514 - CEM OPERATIO	129,007.00	6,438.14	32,150.51	0.00	96,856.49	24.92
Final Totals	19,297,734.00	1,420,044.52	3,857,792.49	0.00	15,439,941.51	19.99

# HM Payson Monthly Statement of Wiscasset Accounts

<b>Account Name</b>	<b>Market Value as of 08/31/2020</b>	<b>Market Value as of 09/30/2020</b>	<b>Market Value as of 10/31/2020</b>	<b>Change in Market Value</b>
Montsweag Dam Reserve Fund	\$ 189,377.04	\$ 184,199.26	\$ 180,366.27	\$ (3,832.99)
Cemetery Trust Fund	\$ 2,264,126.12	\$ 2,202,222.43	\$ 2,053,581.50	\$ (148,640.93)
General John French Scholarship	\$ 71,381.08	\$ 69,429.44	\$ 67,984.69	\$ (1,444.75)
Jackson Cemetery Fund	\$ 35,169.23	\$ 34,207.66	\$ 33,495.84	\$ (711.82)
Larabee Band Fund	\$ 851,155.98	\$ 827,884.45	\$ 810,657.07	\$ (17,227.38)
Haggett Scholarship Fund	\$ 16,117.87	\$ 15,677.19	\$ 15,350.96	\$ (326.23)
Mary Bailey Fund	\$ 518,398.17	\$ 504,224.60	\$ 493,732.23	\$ (10,492.37)
Seth Wingren Fund	\$ 32,574.65	\$ 31,684.03	\$ 31,024.72	\$ (659.31)
Wiscasset Community Center Endowment Fund	\$ 3,690.53	\$ 3,589.63	\$ 3,514.93	\$ (74.70)
Cooper-DiPerri Scholarship Fund	\$ 36,717.38	\$ 35,713.49	\$ 34,970.33	\$ (743.16)
Recreation Scholarship	\$ 953.66	\$ 927.58	\$ 908.28	\$ (19.30)
<b>Town of Wiscasset Edowment Fund Total</b>	<b>\$ 4,019,661.71</b>	<b>\$ 3,909,759.76</b>	<b>\$ 3,725,586.82</b>	<b>\$ (184,172.94)</b>
Town of Wiscasset Capital Reserve	\$ 459,606.40	\$ 446,993.40	\$ 437,081.46	\$ (9,911.94)
Town of Wiscasset Construction Reserve	\$ 3,293,083.63	\$ 3,202,711.44	\$ 1,959,113.52	\$ (1,243,597.92)
Town of Wiscasset Equipment Reserve	\$ 5,099,526.20	\$ 4,959,579.75	\$ 4,849,602.59	\$ (109,977.16)
Town of Wiscasset Furnace Replacement Reserve	\$ 423,761.36	\$ 412,132.06	\$ 402,993.16	\$ (9,138.90)
Town of Wiscasset Major Repairs Reserve	\$ 570,840.45	\$ 555,174.86	\$ 542,864.03	\$ (12,310.83)
Town of Wiscasset Recreation Building Reserve	\$ 2,232,905.14	\$ 2,171,627.46	\$ 2,123,472.29	\$ (48,155.17)
Town of Wiscasset Retirement Health Insurance Reserve	\$ 288,410.28	\$ 280,495.43	\$ 211,477.63	\$ (69,017.80)
Town of Wiscasset Roof Repair Reserve	\$ 389,134.80	\$ 378,455.76	\$ 370,063.62	\$ (8,392.14)

\*Withdrawal=\$105,000; Change in market value = (\$43,640.93)

\*Withdrawal=\$1,199,170; Change in market value=(\$44,427.92)

\*Withdrawal=\$64,222; Change in market value = (\$4,795.80)

# HM Payson Monthly Statement of Wiscasset Accounts

Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 116,803.35	\$ 113,597.91	\$ 111,078.91	\$ (2,519.00)
Town of Wiscasset Highway Department Capital Reserve	\$ 2,739.32	\$ 2,664.15	\$ 2,605.07	\$ (59.08)
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 3,652.45	\$ 3,552.22	\$ 3,473.45	\$ (78.77)
<b>Town of Wiscasset Reserve Funds Total</b>	<b>\$ 12,880,463.38</b>	<b>\$ 12,526,984.44</b>	<b>\$ 11,013,825.73</b>	<b>\$ (1,513,158.71)</b>

9c

## Article II – BUILDING LAWS

**Section 1.1.1** Whoever intends to erect a building or structure, or locate a mobile home or change the outside dimensions of a building or structure, make structural changes or repairs or do other work to a building or structure that requires compliance with specific state or federal codes or town ordinances, shall not begin until the Code Enforcement Officer has issued a building permit. The Code Enforcement Officer shall issue a building permit only if he has received a building permit application form stating the exact location, dimensions, height and other sufficiently detailed plans and specifications to enable him to determine that the proposed work will comply with applicable town ordinances ~~and building codes~~, the Maine Universal Building and Energy Code (MUBEC) and other state and federal laws and building codes. Copies of all building permits shall be on file at the Town Office in Town Clerk's files and shall be available to the public during the clerk's working hours.

### 2.12 CERTIFICATE OF OCCUPANCY

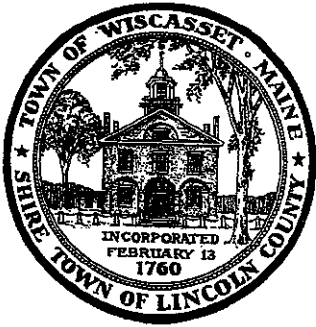
**2.12.1** The Code Enforcement Officer must issue a certificate of occupancy before any residential or non-residential structures, buildings, accessory outbuildings or land which required Planning Board or Appeals Board approval are occupied for that use for which the approval was given. The Code Enforcement Officer shall issue the certificate when the Code Enforcement Officer determines that the structure, building, accessory outbuilding or land, and the occupancy thereof, comply with the provisions of Wiscasset's Ordinances and with all provisions of any order by the Planning Board or Appeals Board.

**2.12.2** The Code Enforcement Officer may issue a temporary certificate of occupancy for all or part of a residential or non-residential building or structure .

## GLOSSARY

**HOME OCCUPATION:** An occupation or profession which is customarily conducted on or in a residential structure or property and which is 1) clearly incidental to and compatible with the residential use of the property and surrounding residential uses; and 2) which employs no more than three (3) persons other than family members residing in the home. A retail sales outlet does not qualify as a home occupation unless the item sold is a product of the owner's labor, e. g. manufactured, created, produced, grown or caught.

9d



# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200

Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

\*\*\*\*\*

Name/Title of Business: Maine Tasting Center  
New Business  Existing Business  years in operation Ownership/Location Change

Location of business: 506 Old Bath Rd. Map/Lot U-15A/TB-1-1  
Preferred mailing address: same

Business phone number: 207-613-6292

Description of Business: Education Center w/ Tasting Room

Owner's name: Andrew Gross Owner's phone: 207-613-6292  
Owner's home address: 5 Rocky Rd. Westport Island, ME 04578

\*Emergency contact person: Elizabeth Gross

\*Emergency phone numbers: home: \_\_\_\_\_ cell: 410-971-1139

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

\*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

**NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION**

Have you seen the Code Enforcement Officer and Town Planner for approval? Yes

Will you need a sign permit? Yes

Will this business be a home occupation? No

This business will be a: Corporation or LLC  Partnership \_\_\_\_\_ Sole proprietor \_\_\_\_\_

Would you like a link to your business placed on the Town of Wiscasset Website? Yes  No

Provide e-mail and/or web address: www.maineTastingCenter.com

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, \_\_\_\_\_, state that I am \_\_\_\_\_ of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 10/29/20 Signature: Andrew Gross

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 10/29/20 DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

Business License Application-New

Business Requesting License MAINE TASTING CENTER

Code Enforcement Officer:

Comments: NO CONCERNS

Signed: [Signature] Date: 11-5-2020

Wiscasset Police:

Comments: NO CONCERNS

Signed: [Signature] Date: 11-2-20

Planning Department:

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department:

Comments: All set

Signed: [Signature] Date: 11/3/20

Waste Water Treatment Plant:

Comments: Good for business license but a few questions regarding Impact Fee.

Signed: Robert T. Zelle Date: 11/4/2020

License Approved: \_\_\_\_\_ Date: \_\_\_\_\_





# Office of the Town Clerk

51 Bath Road  
Wiscasset, ME 04578

Phone: (207) 882-8200  
Fax: (207) 882-8228

E-mail: [clerk@wiscasset.org](mailto:clerk@wiscasset.org)

## BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Chez Sam  
New Business  Existing Business  years in operation Ownership/Location Change

Location of business: 54 Water St Map/Lot

Preferred mailing address: PO Box 926 Wiscasset ME 04578

Business phone number: \_\_\_\_\_

Description of Business: Antiques & Home Furnishings

Owner's name: Samuel Snider Owner's phone: (215) 696 1800

Owner's home address: 68 Main St 3rd Fl Wiscasset ME 04578

\*Emergency contact person: Martha Snider

\*Emergency phone numbers: home: (215) 233 1441 cell: (215) 915 7000

\*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

\*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	_____
Will you need a sign permit?	<u>Yes</u>
Will this business be a home occupation?	<u>No</u>
This business will be a: Corporation or LLC	Partnership
Sole proprietor	<input checked="" type="checkbox"/>
Would you like a link to your business placed on the Town of Wiscasset Website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Provide e-mail and/or web address:	<u>samsnider@gmail.com</u>

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Samuel Snider, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 9/29/2020

Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 11-1-20 DATE APPROVED: \_\_\_\_\_ ASSESSING: \_\_\_\_\_ WEB/LIST: \_\_\_\_\_

**Business License Application-New**

Business Requesting License CH62 SAM

**Code Enforcement Officer:**

Comments: no concerns

Signed: [Signature] Date: 11-2-2020

**Wiscasset Police:**

Comments: No Concerns

Signed: [Signature] Date: 10-28-2020

**Planning Department:**

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Fire Department:**

Comments: All set

Signed: [Signature] Date: 10/29/20

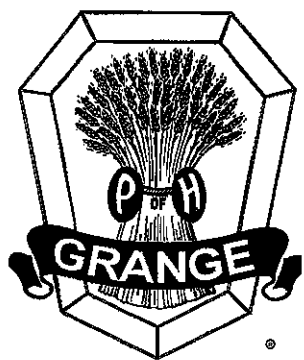
**Waste Water Treatment Plant:**

Comments: No concerns. Will have Impact Fee later in the process.

Signed: Robert T. Zallo Date: 11/2/2020

License Approved: \_\_\_\_\_ Date: \_\_\_\_\_

9e



Huntoon Hill Grange No. 398  
11 Huntoon Hill Road  
Wiscasset, Maine 04578  
Mailing Address: PO Box 104, Wiscasset, ME 04578

October 26, 2020

Town of Wiscasset  
83 Federal Street  
Wiscasset ME 04578

COPY

RE: Letter of Blanket Approval

To the Board of Selectmen:

Huntoon Hill Grange No. 398, 11 Huntoon Hill Road, is requesting that the Board of Selectmen of the Town of Wiscasset issue a letter of blanket approval to operate Beano/Bingo and Games of Chance, consisting of Sealed Tickets for the year 2021.

Sincerely,

*Sharon Morton*  
Sharon Morton, Secretary  
Huntoon Hill Grange No. 398

recd 11/4/2020  
JEP



# Town of Wiscasset Office of the Town Clerk

51 Bath Road, Wiscasset ME 04578 (207)882-8200 ext.104

November 17, 2020

To the Chief of Maine State Police:

Huntoon Hill Grange #398, Wiscasset, Maine, has blanket approval from the Board of Selectmen of the Town of Wiscasset, to operate Beano/Bingo and Games of Chance, consisting of Sealed Tickets, for the year of 2021.

\_\_\_\_\_  
Pamela J. Dunning, Chair

\_\_\_\_\_  
Kimberly H. Andersson, Vice Chair

\_\_\_\_\_  
Katharine G. Martin-Savage, Selectman

\_\_\_\_\_  
Jefferson A. Slack, Selectman

\_\_\_\_\_  
Sarah M. Whitfield, Selectman

COPY

Town of Wiscasset  
51 Bath Road  
Wiscasset, ME 04578  
207-882-8200

11a

**NOTICE OF PROPERTY TAX ASSESSMENT REVIEW**

11/09/2020

Elizabeth & Earl Klein  
P.O. Box 172  
Boothbay, ME 04537

**PROPERTY REVIEWED**  
Map U15A Lot 7-5 RE Acct # 2548

**CURRENT ASSESSED VALUE**

**Land Value: \$33,800 Building Value: \$ 0**

**FINDINGS**

After careful review of the assessments of your property, the following determination/ findings have been made:

The assessment is fair and correct. No adjustment will be made.

The assessment is fair and correct. No abatement will be made.

An adjustment will be made. The following assessments now apply.

**Land Value: \$ 33,800 Building Value: \$ 111,200**

Supplement will be recommended for: **\$ 2,237.34**

Remarks: Upon further review, this house was omitted from the 2020 assessment in error. Supplement is recommended. If you have any further questions, please feel free to contact the Wiscasset Assessing office.

Sincerely;

  
Ellery G. Bane C.M.A.  
Assessors Agent  
Town of Wiscasset

**SUPPLEMENTAL TAX CERTIFICATE AND WARRANT  
36 M.R.S.A. SECTION 713**

**Tax Year and Warrant Number: 2020-2**

We, the undersigned Assessors of Town of Wiscasset, County of Lincoln, State of Maine, hereby do commit Molly Bonang, Tax Collector, the following supplemental tax in the amount of \$2,237.34 which were omitted from assessment, or were invalid or void by reason of illegality or irregularity from the April 1, 2020 valuation records. The powers of the original warrant dated September 22nd, 2020 for fiscal year 2020/2021 are extended by virtue of Title 36 MRSA Sec 713 as amended.

Payments are due                      January 18th, 2021

Interest begins to accrue            January 19th, 2021

<b>Name</b>	<b>Map/Lot</b>	<b>Acc #</b>	<b>Amount</b>	<b>Reason</b>
Elizabeth & Earl Klein	Map U15A L 7-5	RE#2548	\$ 2,237.34	Missed House

Given under our hands this 17th day of November, 2020

\_\_\_\_\_  
Pamela Dunning

\_\_\_\_\_  
Kimberly Andersson

\_\_\_\_\_  
Jefferson A. Slack

\_\_\_\_\_  
Sarah Whitfield

\_\_\_\_\_  
Katherine Martin-Savage

Assessors, Town of Wiscasset