

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 17, 2021

Preliminary Minutes

Present: Kim Andersson, Pam Dunning, Terry Heller, Vice Chair Dusty Jones, Chair Sarah Whitfield and Town Manager Dennis Simmons

Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Pam Dunning moved to approve the payroll warrants of August 6 and 17, 2021. Vote 5-0-0.
- b. Pam Dunning moved to approve the accounts payable warrants of August 10 and August 17, 2021. Vote 5-0-0.

3. Approval of Minutes

Kim Andersson moved to approve the minutes of August 3, 2021, with corrections. Vote 4-0-1 (Dunning abstained).

4. Special Presentations or Awards – none

5. Committee appointments

- a. Budget Committee: Kim Andersson moved to appoint Judith Colby and Steve Wallace to the Budget Committee. Vote 5-0-0.
- b. School Study Committee Applications: Pam Dunning moved to appoint Sharon Jacques as the parent member and Patricia Cloutier, representing the Chamber of Commerce, to the School Study Committee. Vote 5-0-0. The four applicants for the three at-large seats will be interviewed by the chair, the Town Manager and the School Study Committee liaison. Sarah Whitfield moved to appoint Kim Anderson as liaison to the school ad hoc committee. Vote 5-0-0. Three additional applications had been received from out-of-town residents and were not eligible for committee membership.

6. Public Hearing

- a. Remote Meeting Policy: Pam Dunning moved to enter the public hearing at 6:12 p.m. Vote 5-0-0. There was no discussion. Pam Dunning moved to exit the public hearing at 6:12 p.m. Vote 5-0-0. Pam Dunning moved to approve the Remote Meeting Policy. Vote 5-0-0.

7. Public Comment

Ed Polewarczyk questioned whether public notice had been given on the public hearing and was assured that the proper notice had been given.

8. Department Head or Committee Chair

a. Department Head Monthly Reports: Kim Andersson welcomed the report from the Airport Committee Chair. Ed Polewarczyk noted the significant number of calls reported by the Police Chief and the 100% increase in arrests.

9. Unfinished Business – none

10. New Business

a. Placement of lights on CMP's transmission structures, Deborah Turcott, CMP: Deborah Turcott, Outreach Specialist, and Erica Brilliant, CMP Project Manager, explained the replacement of lights on Birch Point Road with LED lights which are necessary for safety reasons for the airport. Brilliant said there will not be a significant change from the current lighting.

b. Approval of Central Maine Power Pole Permits

- Bradford Road & Lowelltown Road (Work order #801000395776)
- Lowelltown Road (Work order #801000395812)

Pam Dunning moved to approve the Central Maine Power Pole Permit applications for Bradford Road & Lowelltown Road (Work order #801000395776) and Lowelltown Road (work order order #801000395812). Vote 5-0-0.

c. New Business License

- Alexander Shaw and Erika Caron, DBA C&S Trucking, LLC, located at 41 Shady Lane
- Tristan Koehling, DBA Route 1 Diner, located at 762 Bath Road

Pam Dunning moved to approve the business license applications for Alexander Shaw and Erika Caron, DBA C&S Trucking, LLC, located at 41 Shady Lane and Tristan Koehling, DBA Route 1 Diner, located at 762 Bath Road. Vote 5-0-0.

d. Municipal Quit Claim Deeds

- Hunt Company, 519 Gardiner Road
- Mark A. Holmes, 519A Gardiner Road

Pam Dunning moved to approve the Quitclaim Deeds for Hunt Company located at 519 Gardiner Road and for Mark Holmes located at 519A Gardiner Road. Vote 5-0-0.

e. Resignation

- Raymond Soule, Harbormaster

Pam Dunning moved to accept the resignation of Raymond Soule with regret and thanks for his service. Vote 5-0-0. Dennis Simmons said Chief Hesseltine, a past Vinalhaven harbormaster, will take over the duties for the remainder of the season.

f. Board recommendations on Special Town Meeting Warrant: **Pam Dunning moved to postpone the special town meeting to November.** Dennis Simmons said he had received angry calls about special interest town meetings where voting again on failed articles would take place. Chief Hesseltine said he would hate to see the School Resource Officer funding, which was proposed for a vote at the special town meeting, go away, but he would be able to put an officer in that position at least part time and would hope for support for the position next year. Other items on the proposed special town meeting can be voted on in November and any misinformation can be corrected.

Pam Dunning moved to excuse Terry Heller from the meeting. Vote 4-0-1 (Heller abstained). Heller, speaking from the podium, questioned whether enough information on the ballot items had gotten to the public. She said it was important for the public to understand the issues and become involved, not give up because special interests are involved. She spoke about Schoonerfest the following week and suggested that townspeople consider donating to it through the website. **Pam Dunning moved to accept Terry Heller into the meeting. Vote 5-0-0.**

Discussion on the question continued with Pam Dunning reminding the board that the town had voted to move away from the open town meeting and that special town meetings would be held only for crucial matters. **Vote on the postponement to November: 5-0-0.**

g. Approve Town Meeting Warrant – omitted

h. Acceptance of FAA Runway Reconstruction Grant: **Pam Dunning moved to rescind the vote taken at the previous meeting to instruct, delegate, and authorize the Town Manager to enter into a grant agreement for the Wiscasset Municipal Airport with the Federal aviation Administration identified as 3-23-0049-026-2021 with a Federal Award date of July 23, 2021. Vote 5-0-0.** Pam Dunning moved to instruct, delegate, and authorize the Town Manager to enter into a grant agreement for the Wiscasset Municipal Airport with the Federal Aviation Administration identified as 3-23-0049-027-2021 with a Federal Award date of July 23, 2021. **Vote 5-0-0.**

i. Acceptance of the FAA Obstruction Removal Grant: **Pam Dunning moved to instruct, delegate, and authorize the Town Manager to enter into a grant agreement for the Wiscasset Municipal Airport with the Federal Aviation Administration identified as No. 3-23-0049-026-2021 with a Federal Award Date of July 23, 2021. Vote 5-0-0.**

j. Monthly Financials

- Year to date expense summary
- H.M. Payson Statement of Accounts

k. Brownfields Cleanup Bid: Dennis Simmons reported he had received a letter from Ransom who had reviewed the bid from EnviroVantage and recommended that the Town of Wiscasset award the cleanup and decommissioning of the former Mason Station ash ponds project to EnviroVantage at a contract price of \$358,712.50 (revised bid amount). Simmons recommended approval. **Kim Andersson moved to approve Ransom's recommendation that EnviroVantage be awarded the Cleanup and Decommissioning of the former Mason Station Ash Ponds contract in the amount of \$358,712.50. Vote 5-0-0.**

l. MMA Training feedback/report, Selectman Dusty Jones: Jones reported on the MMA workshop training on conflict of interest including information on the state statutes and court cases. He recommended having a speaker address the board.

11. Town Manager's Report

Dennis Simmons, in addition to items already discussed during the meeting, reported that he had met with Superintendent Wood about using the school facilities for future meetings, and she will check with the facilities manager before giving authorization.

12. Other Board Business

Sarah Whitfield said Healthy Kids had thanked the town for its donation of \$1500.

**Pam Dunning moved to enter into Executive Session pursuant to 1 M.R.S.A. §405 (6)(F). Vote 5-0-0.
Pan Dunning moved to come out of Executive Session. Vote 5-0-0.**

13. Adjournment

Pam Dunning moved to adjourn the meeting at 7:18 p.m. Vote 5-0-0.

5a

Town of Wiscasset Board/Committee Membership Application

Full Name: Evan Goodkowsky

Street Address: 19 Flood Ave, Wiscasset, ME 04578

Mailing Address: 19 Flood Avr, Wiscasset, ME 04578 Home Phone: 2073801986

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: _____ E-mail _____

I wish to be considered for the appointment to the: Broadband Committee

_____ Term Of Appointment _____

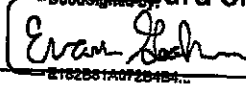
Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Budget Comittee 2011

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Developed Damariscottas broadband action plan

Signature:  Date: 8/19/2021 | 13:19 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 8/19/21 Date Appointed: _____ Term: _____

Filed to Kathy 8/23/21

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Marty Fox
Street Address: 36 Hidden Pasture Lane 04576
Mailing Address: as above Home Phone: 207-882-8430
Town of Legal Residence: Wiscasset
Work Phone: _____ Cell Phone: 207-737-9753 E-mail: martythyle@hotmail.com

I wish to be considered for the appointment to the: Broadband Committee
3 years Term Of Appointment _____

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. Conservation Commission (not active now)

List civic organizations to which you belong now: none

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: I have attended Lincoln County Regional Planning Commission Broadband meetings.

Signature: Marty Fox Date: 8/23/2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 8/25/2021 Date Appointed: _____ Term: _____

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Carla Dickstein

Street Address: 100 Federal St

Mailing Address: " " Home Phone: 852 4084

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: 350 1345 E-mail: CarlaDickstein@comcast.com

I wish to be considered for the appointment to the: Broadband committee

longest term Term Of Appointment _____

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. Waterfront Comp Plan 2001

List civic organizations to which you belong now: LCHA, Art gallery

Prior experience, knowledge, or abilities that you have which would contribute to

the activities of the Board or Committee: founder of Maine Broadband (public policy advocacy on Broadband)

Signature: Carla Dickstein Date: 8/25/21

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by

fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 08.25.21 Date Appointed: _____ Term: _____

ba

**TOWN OF WISCASSET
NOTICE OF PUBLIC HEARING
GENERAL ASSISTANCE ORDINANCE**

The Board of Selectmen will hold a public hearing on Tuesday, September 7, 2021 at 6:00 p.m. at the Municipal Building Meeting Room. The purpose of the hearing is as follows:

- 1. To adopt the most recently updated General Assistance Ordinance.**
- 2. To adopt the 2021-2022 General Assistance Ordinance Appendices A-H Appendix**

Dated: 08/31/2021

6a

Janet T. Mills
Governor



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

Jeanne M. Lambrew, Ph.D.
Commissioner

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: August 19, 2021
Subject: New GA Maximums

Enclosed please find the following items:

- MMA’s updated (August 2021) “**General Assistance Ordinance**”
- MMA’s new (October 1, 2021–September 30, 2022) “**General Assistance Ordinance Appendices**” (A – H).
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*

MMA GA Model Ordinance

The enclosed Maine Municipal Association (MMA) GA Model Ordinance has been updated for your municipality. This new ordinance, **once adopted by Municipal Officers**, will replace any existing GA Ordinance used by your municipality. Unlike the Appendices, you are not required to adopt the updated MMA Model Ordinance, though you are strongly encouraged to do so as it contains the most current information regarding General Assistance law.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – H. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the **local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a ***notice and hearing*** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current GA maximums and/or ordinance.

2021-2022 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2021 to September 30, 2022.**

APPENDIX A - OVERALL MAXIMUMS

| <u>County</u> | <u>Persons in Household</u> | | | | | |
|---------------|-----------------------------|----------|----------|----------|----------|----------|
| Lincoln | 1 | 2 | 3 | 4 | 5 | 6 |
| | \$876 | \$895 | \$1,069 | \$1,364 | \$1,572 | \$1,704 |

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

| <u>Number in Household</u> | <u>Weekly Maximum</u> | <u>Monthly Maximum</u> |
|----------------------------|-----------------------|------------------------|
| 1 | \$ 58.14 | \$ 250.00 |
| 2 | 106.74 | 459.00 |
| 3 | 153.02 | 658.00 |
| 4 | 194.19 | 835.00 |
| 5 | 230.70 | 992.00 |
| 6 | 276.74 | 1,190.00 |
| 7 | 306.05 | 1,316.00 |
| 8 | 349.77 | 1,504.00 |

NOTE: For each additional person add \$188 per month.

APPENDIX C - HOUSING MAXIMUMS

| Number of Bedrooms | <u>Unheated</u> | | <u>Heated</u> | |
|---------------------------|-----------------|---------|---------------|---------|
| | Weekly | Monthly | Weekly | Monthly |
| 0 | \$168 | \$723 | \$191 | \$823 |
| 1 | \$168 | \$723 | \$194 | \$833 |
| 2 | \$191 | \$823 | \$232 | \$997 |
| 3 | \$248 | \$1,067 | \$298 | \$1,280 |
| 4 | \$280 | \$1,205 | \$342 | \$1,469 |

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water:*** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

| <u>Number in Household</u> | <u>Weekly</u> | <u>Monthly</u> |
|----------------------------|---------------|----------------|
| 1 | \$14.00 | \$60.00 |
| 2 | \$15.70 | \$67.50 |
| 3 | \$17.45 | \$75.00 |
| 4 | \$19.90 | \$86.00 |
| 5 | \$23.10 | \$99.00 |
| 6 | \$25.00 | \$107.00 |

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water:*** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

| <u>Number in Household</u> | <u>Weekly</u> | <u>Monthly</u> |
|----------------------------|---------------|----------------|
| 1 | \$20.65 | \$89.00 |
| 2 | \$23.75 | \$102.00 |
| 3 | \$27.70 | \$119.00 |
| 4 | \$32.25 | \$139.00 |
| 5 | \$38.75 | \$167.00 |
| 6 | \$41.00 | \$176.00 |

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

| <u>Month</u> | <u>Gallons</u> | <u>Month</u> | <u>Gallons</u> |
|--------------|----------------|--------------|----------------|
| September | 50 | January | 225 |
| October | 100 | February | 225 |
| November | 200 | March | 125 |
| December | 200 | April | 125 |
| | | May | 50 |

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

| <u>Number in Household</u> | <u>Weekly Amount</u> | <u>Monthly Amount</u> |
|----------------------------|----------------------|-----------------------|
| 1-2 | \$10.50 | \$45.00 |
| 3-4 | \$11.60 | \$50.00 |
| 5-6 | \$12.80 | \$55.00 |
| 7-8 | \$14.00 | \$60.00 |

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

| <u>Number of Children</u> | <u>Weekly Amount</u> | <u>Monthly Amount</u> |
|---------------------------|----------------------|-----------------------|
| 1 | \$12.80 | \$55.00 |
| 2 | \$17.40 | \$75.00 |
| 3 | \$23.30 | \$100.00 |
| 4 | \$27.90 | \$120.00 |

FOR MUNICIPAL USE ONLY

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees

Appendix H

Effective: 10/01/21-9/30/22

- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

9a

BLAGDEN'S GARAGE & TOWING

842 GARDINER RD.
WISCASSET, ME 04578
(207) 882-5008

| | | | | | | |
|--------------------------------------|---|--------|--------|--------------------|--------------------|----------|
| CUSTOMER'S ORDER NO. | | PHONE | | DATE 8-3-21 | | |
| NAME Town of Wiscasset | | | | | | |
| ADDRESS 467 Lower town lot | | | | | | |
| SOLD BY | CASH | C.O.D. | CHARGE | ON ACCT. | MDSE. RET'D. | PAID OUT |
| QTY. | DESCRIPTION | | | | PRICE | AMOUNT |
| | Complto. Clean up as outlined by 5/31/2021 | | | | \$ 8,800.00 | |
| | + Slab to remain | | | | | |
| | + Motor pole to remain | | | | | |
| | + Town to have power unhooked at Transformer | | | | | |
| | Lenz/Kim | | | | | |
| | 4-0 | | | | | |
| RECEIVED BY | | | | | TAX | |
| | | | | | TOTAL | |

C PRODUCT 610

All claims and returned goods must be accompanied by this bill.

7238

Thank You

10a



**Town of Wiscasset
Request for Bids – Winter Sand**

The Wiscasset Board of Selectmen is requesting bids for supplying the Town's winter sand for the 2021-2022 stockpile in accordance with the specifications herein contained.

Special Notice to Vendors:

1. To receive consideration, bids must be submitted on the form provided. Additional forms may be requested by contacting The Town Office at 207-882-8200. The form may be reproduced.
2. Bids must be submitted in a sealed envelope, plainly marked on the outside: "**Winter Sand Bid**," and shall be addressed or delivered to:

**Town of Wiscasset
Att: Town Manager
51 Bath Road
Wiscasset, ME 04578**

3. All bids must be received no later than 3:30 p.m., Tuesday, September 7, 2021. The bids will be opened publicly that evening at the Board of Selectmen's meeting starting at 6p.m. Contractors or their representatives are cordially invited to attend the opening.
4. The contract, if approved, shall be awarded after review by the Board of Selectmen, Town Manager, and Road Commissioner. The Wiscasset Board of Selectmen reserves the right to reject any or all bids, to waive any technicality or formality in the bids, and to accept any bid the Board deems to be in the best interests of the Town. The quality of the sand must be approved by the Road Commissioner.
5. The town of Wiscasset reserves the right to refuse any or all loads at the discretion of the Road Commissioner.
6. Inspection of proposed sand stock by Road Commissioner may be required prior to official award of bid to confirm consistency and quantity of product.
7. Any questions or requests for additional information shall be directed to Ted Snowdon, Road Commissioner. Phone the Town Garage 207/882-8220.

Specifications:

1. Bids must be for sand that is **live and sharp** and screened to pass a 1/4-inch **maximum** size mesh.
2. Bids must be on a cubic yard basis for the live, sharp, screened winter sand.
3. All bids shall include delivery to the Town Garage at 42 Hodge Street (Sand Hill Rd.), Wiscasset, Maine.

2021 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM

10b

Municipality: Wiscasset W/Tif

Data entry fields

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

- 1. Total taxable valuation of real estate 1 **\$459,575,200**
(must match MVR Page 1, line 6)
- 2. Total taxable valuation of personal property 2 **\$6,043,100**
(must match MVR Page 1, line 10)
- 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) 3 **\$465,618,300**
(must match MVR Page 1, line 11)
- 4. (a) Total exempt value for all homestead exemptions granted 4(a) **\$24,274,000**
(must match MVR Page 1, line 14f)
- (b) Homestead exemption reimbursement value 4(b) **\$16,991,800**
- 5. (a) Total exempt value of all BETE qualified property 5(a) **\$4,189,300**
(must match MVR Page 2, line 15c)
- (b) **Enhanced** BETE exemption reimbursement value 5(b) **\$2,580,950**
- 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) 6 **\$485,191,050**

ASSESSMENTS

- 7. County tax 7 **\$661,295.00**
- 8. Municipal appropriation 8 **\$7,458,686.00**
- 9. TIF financing plan amount 9 **\$246,512.54**
(must match MVR Page 2, line 16c + 16d)
- 10. Local education appropriation (Local share/contribution) 10 **\$9,136,177.86**
(Adjusted to municipal fiscal year)
- 11. Total appropriations (Add lines 7 through 10) 11 **\$17,502,671.40**

ALLOWABLE DEDUCTIONS

- 12. Anticipated state municipal revenue sharing 12 **\$500,000.00**
- 13. Other revenues: (All other revenues that have been formally 13 **\$7,285,435.34**
appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement))
- 14. Total deductions (Line 12 plus line 13) 14 **\$7,785,435.34**
- 15. Net to be raised by local property tax rate (Line 11 minus line 14) 15 **\$9,717,236.06**

- 16. **\$9,717,236.06** x **1.05** = **\$10,203,097.86** Maximum Allowable Tax
(Amount from line 15)
- 17. **\$9,717,236.06** + **\$485,191,050** = **0.02003** Minimum Tax Rate
(Amount from line 15) (Amount from line 6)
- 18. **\$10,203,097.86** + **\$485,191,050** = **0.02103** Maximum Tax Rate
(Amount from line 16) (Amount from line 6)
- 19. **\$465,618,300.00** x **0.02008** = **\$9,349,615.46** Tax for Commitment
(Amount from line 3) (Selected Rate) (Enter on MVR Page 1, line 13)
- 20. **\$9,717,236.06** x **0.05** = **\$485,861.80** Maximum Overlay
(Amount from line 15)
- 21. **\$16,991,800** x **0.02008** = **\$341,195.34** Homestead Reimbursement
(Amount from line 4b.) (Selected Rate) (Enter on line 8, Assessment Warrant)
- 22. **\$2,580,950** x **0.02008** = **\$51,825.48** BETE Reimbursement
(Amount from line 5b.) (Selected Rate) (Enter on line 9, Assessment Warrant)
- 23. **\$9,742,636.28** - **\$9,717,236.06** = **\$25,400.22** Overlay
(Line 19 plus lines 21 and 22) (Amount from line 15) (Enter on line 5, Assessment Warrant)

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

2021 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM

106

Municipality: Wiscasset W/Tif

Data entry fields

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

- 1. Total taxable valuation of real estate 1 **\$459,575,200**
(must match MVR Page 1, line 6)
- 2. Total taxable valuation of personal property 2 **\$6,043,100**
(must match MVR Page 1, line 10)
- 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) 3 **\$465,618,300**
(must match MVR Page 1, line 11)
- 4. (a) Total exempt value for all homestead exemptions granted 4(a) **\$24,274,000**
(must match MVR Page 1, line 14f)
- (b) Homestead exemption reimbursement value 4(b) **\$16,991,800**
- 5. (a) Total exempt value of all BETE qualified property 5(a) **\$4,189,300**
(must match MVR Page 2, line 15c)
- (b) Enhanced BETE exemption reimbursement value 5(b) **\$2,580,950**
- 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) 6 **\$485,191,050**

ASSESSMENTS

- 7. County tax 7 **\$661,295.00**
- 8. Municipal appropriation 8 **\$7,458,686.00**
- 9. TIF financing plan amount 9 **\$246,758.07**
(must match MVR Page 2, line 16c + 16d)
- 10. Local education appropriation (Local share/contribution)
 (Adjusted to municipal fiscal year) 10 **\$9,136,177.86**
- 11. Total appropriations (Add lines 7 through 10) 11 **\$17,502,916.93**

ALLOWABLE DEDUCTIONS

- 12. Anticipated state municipal revenue sharing 12 **\$500,000.00**
- 13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement)) 13 **\$7,285,435.34**
- 14. Total deductions (Line 12 plus line 13) 14 **\$7,785,435.34**
- 15. Net to be raised by local property tax rate (Line 11 minus line 14) 15 **\$9,717,481.59**

- 16. $\frac{\$9,717,481.59}{(Amount\ from\ line\ 15)} \times 1.05 = \$10,203,355.67$ Maximum Allowable Tax
- 17. $\frac{\$9,717,481.59}{(Amount\ from\ line\ 15)} + \frac{\$485,191,050}{(Amount\ from\ line\ 6)} = 0.02003$ Minimum Tax Rate
- 18. $\frac{\$10,203,355.67}{(Amount\ from\ line\ 16)} \div \frac{\$485,191,050}{(Amount\ from\ line\ 6)} = 0.02103$ Maximum Tax Rate
- 19. $\frac{\$465,618,300.00}{(Amount\ from\ line\ 3)} \times 0.02010 = \$9,358,927.83$ Tax for Commitment
(Enter on MVR Page 1, line 13)
- 20. $\frac{\$9,717,481.59}{(Amount\ from\ line\ 15)} \times 0.05 = \$485,874.08$ Maximum Overlay
- 21. $\frac{\$16,991,800}{(Amount\ from\ line\ 4b.)} \times 0.02010 = \$341,535.18$ Homestead Reimbursement
(Enter on line 8, Assessment Warrant)
- 22. $\frac{\$2,580,950}{(Amount\ from\ line\ 5b.)} \times 0.02010 = \$51,877.10$ BETE Reimbursement
(Enter on line 9, Assessment Warrant)
- 23. $\frac{\$9,752,340.11}{(Line\ 19\ plus\ lines\ 21\ and\ 22)} - \frac{\$9,717,481.59}{(Amount\ from\ line\ 15)} = \$34,858.52$ Overlay
(Enter on line 5, Assessment Warrant)

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

2021 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM

106

Municipality: Wiscasset W/Tif

Data entry fields

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

- 1. Total taxable valuation of real estate 1 **\$459,575,200**
(must match MVR Page 1, line 6)
- 2. Total taxable valuation of personal property 2 **\$6,043,100**
(must match MVR Page 1, line 10)
- 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) 3 **\$465,618,300**
(must match MVR Page 1, line 11)
- 4. (a) Total exempt value for all homestead exemptions granted 4(a) **\$24,274,000**
(must match MVR Page 1, line 14f)
- (b) Homestead exemption reimbursement value 4(b) **\$16,991,800**
- 5. (a) Total exempt value of all BETE qualified property 5(a) **\$4,189,300**
(must match MVR Page 2, line 15c)
- (b) **Enhanced** BETE exemption reimbursement value 5(b) **\$2,580,950**
- 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) 6 **\$485,191,050**

ASSESSMENTS

- 7. County tax 7 **\$661,295.00**
- 8. Municipal appropriation 8 **\$7,458,686.00**
- 9. TIF financing plan amount 9 **\$247,003.60**
(must match MVR Page 2, line 16c + 16d)
- 10. Local education appropriation (Local share/contribution)
(Adjusted to municipal fiscal year) 10 **\$9,136,177.86**
- 11. Total appropriations (Add lines 7 through 10) 11 **\$17,503,162.46**

ALLOWABLE DEDUCTIONS

- 12. Anticipated state municipal revenue sharing 12 **\$500,000.00**
- 13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement)) 13 **\$7,285,435.34**
- 14. Total deductions (Line 12 plus line 13) 14 **\$7,785,435.34**
- 15. Net to be raised by local property tax rate (Line 11 minus line 14) 15 **\$9,717,727.12**

- 16. **\$9,717,727.12** x **1.05** = **\$10,203,613.48** Maximum Allowable Tax
(Amount from line 15)
- 17. **\$9,717,727.12** + **\$485,191,050** = **0.02003** Minimum Tax Rate
(Amount from line 15) (Amount from line 6)
- 18. **\$10,203,613.48** + **\$485,191,050** = **0.02103** Maximum Tax Rate
(Amount from line 16) (Amount from line 6)
- 19. **\$465,618,300.00** x **0.02012** = **\$9,368,240.20** Tax for Commitment
(Amount from line 3) (Selected Rate) (Enter on MVR Page 1, line 13)
- 20. **\$9,717,727.12** x **0.05** = **\$485,886.36** Maximum Overlay
(Amount from line 15)
- 21. **\$16,991,800** x **0.02012** = **\$341,875.02** Homestead Reimbursement
(Amount from line 4b.) (Selected Rate) (Enter on line 8, Assessment Warrant)
- 22. **\$2,580,950** x **0.02012** = **\$51,928.71** BETE Reimbursement
(Amount from line 5b.) (Selected Rate) (Enter on line 9, Assessment Warrant)
- 23. **\$9,762,043.93** - **\$9,717,727.12** = **\$44,316.81** Overlay
(Line 19 plus lines 21 and 22) (Amount from line 15) (Enter on line 5, Assessment Warrant)

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200

Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: K.D.B DRYWALL & HOME IMPROVEMENTS
New Business Existing Business 30 years in operation Ownership/Location Change

Location of business: 167 BATH RD. Map/Lot 10
Preferred mailing address: 167 BATH RD
Business phone number: 207-877-1072
Description of Business: DRYWALL INSTALLATION / REMODELING

Owner's name: KEVIN D BALLARD Owner's phone: 207-877-1072
Owner's home address: 167 BATH RD WISCASSET ME 04578

*Emergency contact person: ABIGAYLE BALLARD
*Emergency phone numbers: home: 207-877-1144 cell: 207-877-1144
*This information will be shared with 911 so you can be contacted in case of after hour emergencies.
*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

| NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION | | |
|---|--|---|
| Have you seen the Code Enforcement Officer and Town Planner for approval? | <u>NO</u> | |
| Will you need a sign permit? | <u>YES</u> | |
| Will this business be a home occupation? | | |
| This business will be a: Corporation or LLC | Partnership | Sole proprietor <input checked="" type="checkbox"/> |
| Would you like a link to your business placed on the Town of Wiscasset Website? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Provide e-mail and/or web address: | <u>KEVINBALLARD@YMAIL.COM (LOWER CASE)</u> | |

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, KEVIN D. BALLARD, state that I am SOLE PROPRIETOR of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 8-19-2021

Signature:

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 08-19-21 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: K.B.D. Drywall & Home Improvements

Code Enforcement Officer:
No Concerns

Comments: _____
DocuSigned by:
Signed: Bruce Mullins Dated: 8/21/2021 | 07:35 EDT
4FFAF1178A104FE...

Wiscasset Police:
NO concerns

Comments: _____
DocuSigned by:
Signed: _____ Dated: 8/19/2021 | 17:05 EDT
1C68045FCB3E418...

Planning Department:

Comments: _____
Signed: _____ Dated: _____

Fire Department:
No issues

Comments: _____
DocuSigned by:
Signed: Robert Bickford Dated: 8/19/2021 | 17:19 EDT
F241089CDFDA484...

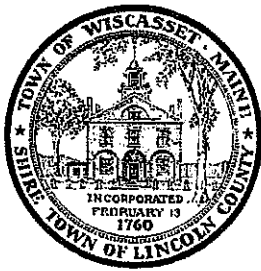
EMS Department:
None

Comments: _____
DocuSigned by:
Signed: Ejbs Dated: 8/19/2021 | 16:42 EDT
27D6E4999FD143E...

Waste Water:
Will contact for Impact Fee

Comments: _____
DocuSigned by:
Signed: Rob Lalli Dated: 8/20/2021 | 07:45 EDT
2DE25B2E2D874D9...

License Approved: _____ Dated: _____



1/a

Town of Wiscasset

Office of the Town Manager

September 7, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

The assessor has finished his work and is presenting you with three options for the tax commitment. Each depends on the amount of overlay that we set aside for any possible abatements. The assessor is recommending \$44,316. If you decide to go with this option then there would be no tax increase this year. However, he is providing two other options for less overlay which would result in a small decrease in the mill rate.

We have been notified by the Maine DEP that there are several wells in the area of the Transfer Station and old landfill that are above the drinking water standards for safe levels of PFAS, the source most likely being the old landfill. Two of the wells are town wells, one at the Transfer Station and the one at the Fire Department training site and the other two are private wells on Fowle Hill Road. Since we already supply bottled water to the two town facilities the only additional requirement from the DEP was to post signs saying the water was non-potable. The DEP has informed me that the Town is obligated to install filter systems on the two private wells and to provide them with bottled water until such time as the filter systems are installed. Ted is working on finding vendors for the installation. The DEP has informed me that the State will reimburse the Town for 90% of the costs.

As most of you probably know by now, the Mill's Administration has ordered all healthcare workers be vaccinated against COVID 19. This mandate also extends to all EMS personnel. Erin and I attended a very large meeting with the Maine EMS Board concerning the mandate. Despite overwhelming public testimony against the mandate, the MEMS Board voted 9-7 to adopt an emergency rule mandating all EMS personnel be vaccinated or the Board could take action against a provider for violation of professional standards. Near all of our EMS providers have already been vaccinated so I do not expect to see a disruption in service.

The draft lease with Cenergy is still moving forward. I have received a draft from them that is currently being reviewed by our legal counsel. I anticipate having something for your discussion and consideration at the meeting of the 21st.

I recently had a discussion with Ralph Doering regarding the lack of progress on the Wawenock Block building. There has been some movement with his insurance company and he expects the pace to pick up in September. He still is not willing to provide a timetable as yet.

The State has finally opened the portal for non-entitlement municipalities to apply for their first allotment of ARPA funds. How long this process will take is anyone's guess. We are receiving a total of \$397,432.26, half soon and the other half in 2022. I will let you know when we see something.

I have hired Debra Vigue to fill in as a temp for Molly while she is out on leave. Debra recently retired from doing payables for the Town of Winthrop and is already familiar with the TRIO system. She will likely work Monday and Tuesday each week for a period of three months.

For several months I have been working on updating the Town's personnel policy. The work has been completed and is now being reviewed by Kathy and the Town's attorney to make sure that we are in compliance with all the various federal and state rules. Once this review is completed I will forward it to you for discussion and approval.