

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
NOVEMBER 17, 2020

Present: Kim Andersson, Chair Pam Dunning, Vice Chair Kathy Martin-Savage, Jeff Slack, Sarah Whitfield, and Town Manager Dennis Simmons

Chair Pam Dunning called the meeting to order at 6:02 p.m. via Zoom.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Kathy Martin-Savage moved to approve the payroll warrants of November 6 and November 13, 2020. Vote 5-0-0.**

b. **Kathy Martin-Savage moved to approve the accounts payable warrants of November 10 and November 17, 2020. Vote 5-0-0.**

3. Approval of Minutes

Kathy Martin-Savage moved to approve the minutes with amendments. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearings

a. Liquor License: Bath Ale Works, 581 Bath Road. **Kim Andersson moved to enter the public hearing. Vote 5-0-0.** The location of the applicant is at the site of the former Yellowfront Store. **Jeff Slack moved to exit the public hearing. Vote 5-0-0. Jeff Slack moved to approve the application. Vote 5-0-0.**

7. Department Head or Committee Chair

a. Department Head Monthly Reports: Kathy Martin-Savage said the reports were thorough and well done. Kim Anderson noted that Duane Goud had completed a year as Director of Parks and Recreation. She thanked and congratulated him.

8. Unfinished Business - None

9. New Business

a. Bid Openings

- Pump Station Generators – Wastewater Treatment Plant

IEC Electrical Data and Services	\$171,490
Generac	\$175,453

Both bids exceeded the \$100,00 that was authorized; no action was taken.

b. Monthly Financials: In response to a question on the change in market value, Jeff Slack noted that the withdrawal had been planned.

c. Ordinance Review Committee suggested ordinance revisions for June 2021 Town Meeting

1. Article II – Business Laws

Section 1.1.1 (Building Permits)

Section 2.12 (Certificate of Occupancy)

Simmons said that the Planning Board had held a public hearing on the amendments which had been requested by the CEO in order to institute a building code and to require a certificate of occupancy.

2. Glossary – Home Occupation: A sentence was added to the definition.

Kim Andersson moved to approve the ordinance revisions and place them on the ballot for the 6/21/2021 town meeting. Vote 5-0-0. It was suggested that the board hold a workshop to discuss ordinance changes.

d. New Business License

- Andrew Gross, DBA Maine Tasting Center, 506 Old Bath Road: **Jeff Slack moved to approve the Business License Application for Andrew Gross, DBA Maine Tasting Center located at 506 Old Bath Road. Vote 5-0-0.**
- Martha Snider, DBA Chez Sam, 54 Water Street: **Jeff Slack moved to approve the Business License Application for Martha Snider, DBA Chez Sam located at 54 Water Street. Vote 5-0-0.**

e. Huntoon Hill Grange blanket approval to operate Beano/Bingo and Games of Chance for the year 2021 (required yearly by Maine State Police). **Jeff Slack moved to approve the blanket approval request of Huntoon Hill Grange to operate Beano/Bingo and Games of Chance for the year 2021. Vote 5-0-0.**

f. Donation of Railing at Sunken Garden: Simmons reported that Terry Heller had donated the cost of the railing. **Kim Andersson moved to accept the donation of the stair railing at the Sunken Garden.** Kathy Martin-Savage asked that the Town Manager thank Ms. Heller for her donation. **Vote 5-0-0.**

g. Resignation – Officer Corey Hubert: **Jeff Slack moved to accept the resignation of Corey Hubert from the Police Department with regret. Vote 5-0-0.**

10. Town Manager's Report

A Saturday budget meeting was scheduled for February 13, 2021 from 8 am. to 2 p.m. Food will be provided.

An elected officials' workshop sponsored by MMA will be held on December 8 from 4:30 to 7:30 p.m.

Lucia Droby outlined the plans for the Holiday Market Fest to be held December 4 through 6. Plans include shopping, artisans' gift shop, Chamber-decorated wreath display, ice carving, Christmas carols with a DJ, carols on the common with music piped in from the Congregational Church coordinated with the tree lighting.

11. Assessors' Business

a. Supplemental: Elizabeth and Earl Klein, Map U15A, Lot 7-5 for \$2,237.34. **Kathy Martin-Savage moved to approve the supplemental for Elizabeth and Earl Klein, Map U15A, Lot 7-5 in the amount of \$2,237.34 as recommended by the assessors' agent Ellery Bane. Vote 5-0-0.**

12. Other Board Business

a. Executive Session to discuss a legal matter. At 6:51 p.m., **Jeff Slack moved to enter executive session pursuant to 1 M.R.S.A §405 (6) (E). Vote 5-0-0. Kathy Martin-Savage moved to exit executive session at 7:21. Vote 5-0-0.**

13. Adjournment

The meeting adjourned following the executive session.