

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, December 17, 2019 at 6 p.m.** in the Municipal Building Meeting Room.

AGENDA

6:00 p.m. Call the regular meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: November 22, 2019; November 29, 2019; December 6, 2019; and December 13, 2019.
 - **Motion: To approve the payroll warrants of November 22, 2019; November 29, 2019; December 6, 2019 and December 13, 2019.**
 - b. Accounts Payable Warrants: November 26, 2019; December 3, 2019; December 10, 2019; and December 17, 2019.
 - **Motion: To approve the accounts payable warrants of November 26, 2019; December 3, 2019; December 10, 2019; and December 17, 2019**
3. Approval of Minutes:
 - a. November 19, 2019
 - **Motion: To approve the minutes of November 19, 2019**
4. Special Presentations or Awards:
5. Committee appointments: None
6. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.
7. Department head or committee chair:
 - a. Town Clerk Linda Perry-2020 Federal/State Election Schedule (see memo)
 - b. Tax Collector Molly Bonang-Update on delinquent Personal property taxes (see memo)
 - c. Fire Department Updates-Peter Rines
 - d. Department Head Monthly Reports

8. Unfinished Business
 - a. Revisit Business License Application for Al Cohen, Big Al's Outlet Inc. DBA Big Al's Fireworks Outlet, 300 Bath Road
 - **Motion: At Board's discretion**
 - b. Approval of Modification to Utility Receivable Agreement (Main Street Project State WIN# 021834.00).
 - **Motion: To accept the amended Forecasted Agreement End Date in the Utility Receivable Agreement from June 30, 2019 to July 15, 2020.**
9. Public Hearing:
 - a. Annual License for Sale of Consumer Fireworks-Big Al's Outlet, Inc., D.B.A. Big Al's Fireworks Outlet, 300 Bath Road.
 - **Motion: At the Board's discretion**
10. New Business
 - a. Business Licenses
 - Chantel Jacobs, DBA Coastal Maine Cuts, 106 Main Street
 - Holly B. Noble, DBA Wiscasset Veterinary Hospital
 - **Motion: At the Board's discretion**
 - b. Administrative Consent Agreement, Air Quality Violation (Former Huber's Market).
 - **Motion: To authorize the Town Manager to execute the Administrative Consent Agreement with the Maine Department of Environment Protection for Air Quality Violation.**
 - c. MDOT Utility Receivable Agreement (future Route 1 improvements State WIN # 023805.00)-Estimated cost \$61,500.
 - **Motion: To authorize the Town Manager to execute the MDOT Receivable Agreement for State WIN #023805.00.**
 - d. Monthly Financials
 - Department year to date expense report
 - H.M. Payson Statement of Accounts
 - e. Request for Qualifications Opening
 - Airport Planning and Engineering Services
 - f. Community Action Plan and Analysis of Brownfield Clean-up Alternatives-Set date for public meeting. (January 22, 2020 suggested)
 - **Motion: At the Board's discretion**

11. Town Manager's Report

- a. Auditor RFP
- b. Investment Committee Meeting
- c. Cenergy Update-Planning Board meeting
- d. Potential Ordinance Proposals/Revisions for June
- e. Wastewater Treatment Plant Updates
 - Engineering Services interviews
 - Maine Rural Water Association Conference
- f. Staffing Updates
 - Office Jonathan Barnes graduates from Maine Criminal Justice Academy
 - Robert Bickford appointed fire chief
- g. Main Street Pier Safety Updates

12. Assessors' Business

- a. Abatements (Assessors' Agent recommended)
 - Richard A. and Nancy Lutes, Map R01, Lot 020-00-\$374.12
 - Juan Dermody and Sarah Mosher, Map R06, Lot 15-\$398.00
 - Norman Sherman, Personal Property- \$63.68
 - **MOTION: To approve the abatements for Richard A. and Nancy Lutes for \$374.12; Juan Dermody and Sarah Mosher for \$398.00; and the personal property abatement for Norman Sherman for \$63.68 as recommended by Assessors' Agent Ellery Bane**
- b. Personal Property (Prior Tax years)
 - David Laemmle, Personal Property Account #79 for \$16.20 (2013)
 - Peter West, Personal Property Account #47 for \$19.44 (2013)
 - Edward and Scott Simpson, Personal Property Account #133 for \$34.25 (2018)
 - **MOTION: To approve the Personal Property abatements of David Laemmle for \$16.20; Peter West for \$19.44; and Edward and Scott Simpson for \$34.25**

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13. Other Board Business

14. Adjournment

Future Meetings, Workshops, and Events

December 18: Airport Committee, 5 p.m.
December 19: Historic Preservation Commission, 5 p.m.
December 23: Ordinance Review Committee, 5:30 p.m.
December 23: Planning Board, 7 p.m.
December 25: Holiday Closure
January 1: Holiday Closure
January 7: Selectboard, 6 p.m.