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WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
FEBRUARY 5, 2019

Preliminary Minutes

Present: Kim Andersson, Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., and Interim Town Manager John O'Donnell

Call to Order

Chair Judy Colby called the meeting to order and introduced John O'Donnell. **Ben Rines, Jr. moved to appoint John O'Donnell as the Interim Town Manager. Vote 5-0-0.**

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

Kathy Martin-Savage moved to approve the payroll warrants of January 25, and February 1, 2019. Vote 5-0-0.

Kathy Martin-Savage moved to approve the accounts payable warrants of January 29 and February 5, 2019. Vote 5-0-0.

3. Approval of Minutes

Ben Rines, Jr., moved to approve the minutes of January 22, 2019 as presented. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

Ben Rines, Jr., moved to approve the committee appointments of Frank Sprague to the Waterfront Committee and Peter McRae to the Planning Board. Vote 5-0-0.

6. Public Hearings – none

7. Public Comment

Cheryl Rust thanked the Public Works crew for their excellent job in shoveling and plowing sidewalks and streets.

Kim Andersson asked that notification be sent out when items are removed from the agenda.

8. Department Head or Committee Chair

a. Parks and Recreation Director – 4th of July Discussion: Lisa Thompson said that in recent years the 4th of July activities had been lacking in the organization needed to continue to be a successfully event. She had had a hard time finding volunteers for last year's July 4th parade, and because it was unclear who

chose the Grand Marshal, none was chosen. She said up until 2014, the Administration Department was in charge of the 4th of July events. She proposed that a 4th of July Committee be appointed from all departments to organize the event and find volunteers as was done for years beginning in the 1980s. John O'Donnell will advertise for committee members.

9. Unfinished Business

a. Department of Environmental Protection Permit Approval: The Town has received approval from the Department of Environmental Protection to install water supply and wastewater lines adjacent to the coastal wetland in order to install permanent restroom facilities at the Main Street pier. The board discussed the cost of installation and maintenance. Judy Colby recommended not proceeding with the plans until the downtown project was completed. Complaints about the port-a-potties were brought up as well as the cost. Jim Kochan recommended that the fees paid by the vendors on the pier be raised and Judy Colby asked that the fee schedule be on the next agenda. Information on fees from comparable towns will be obtained. Judy Colby said that the board would look at the numbers for the restroom facilities and costs would be taken to the voters for approval.

10. New Business

a. LincolnHealth Presentation – Jim Donovan: Donovan provided an overview of Lincoln Health issues and described the facilities in Boothbay Harbor and Damariscotta providing in- and out-patient as well as continuing care. The slide presentation included illustrations of reimbursement sources and affiliation with medical schools. LincolnHealth is the largest health system in northern New England and financially the third strongest in New England after Boston and New Haven, Ct.

b. Animal Control Survey: The board was provided with the 2018 Animal Control Survey for Wiscasset provided by the Sheriff's Department.

c. Maine Service Centers Coalition – Appointment of voting Delegate/Alternate: The board decided not to participate. **Kathy Martin-Savage moved to not join the coalition. Vote 5-0-0.**

d. Letter of Intent – Groundwater Discharge to Municipal Sewer System by former Mason Station Powerhouse Building: Ransom Consulting, Inc., is working with the owners of the Mason Station Powerhouse Building on remediation efforts which include the disposal of rain water/groundwater that has accumulated in the structure and has been impacted by the electrical transformer release. Ransom has asked the town for permission to discharge the water into the municipal sewer system, no more than 4,800 gallons per day over a two- or three-day period. Because of concerns by the board, **Judy Colby moved to deny the release of 4,800 gallons per day over a two- or three-day period. Vote 5-0-0.**

e. Sewer Lien Foreclosures: Treasurer Vernice Boyce said that the five sewer lien foreclosures had taken place and the Town now owns the property. These properties will be put on the list of items to be discussed at the February 13 meeting. The board discussed at great length the purpose of the February 13 meeting which was to discuss all foreclosed properties and to determine what action the board should take: to put the property up for sale, to keep the property for future Town use, or to determine what other action should be taken.

f. 2019 Spirit of America Consideration: The chair asked that board members submit names of persons to be nominated for the award.

g. Communications: Letters had been received from Charter Communications regarding TV surcharge increase and change in services effective February 15.

h. Quit Claim Deeds

- Scot and Wendy Connors, Map R02 Lot 017A
- Scott and Wendy Connors, Map R01 Lot 035C
- Mabel McAfee. Map R04 Lot 001

Judy Colby moved to approve the quit claims deeds listed. Vote 5-0-0.

11. Town Manager's Report

John O'Connell reported that Richard Gaeth had been appointed Wastewater Treatment Plant Supervisor and Dennis Simmons had been hired as EMS Director and will begin full time in March although he will work some days before that time when possible. He also reported that Doug Fowler had resigned. **Judy Colby moved to accept his resignation with deep regret. Vote 5-0-0.**

O'Connell said the budget is being finalized.

Dirk Anders from FEMA will in the office on Wednesday, February 6, with the final amounts from storm damage.

O'Connell said the Town has a draft for the final audit; the School Department has filed for an extension.

12. Other Board Business

a. Assessors Business

- Abatements: David Covey and Barry Lewis, Map R05, Lot 129-\$1,026.38: **Ben Rines, Jr. moved to approve the abatement for David Covey and Barry Lewis in the amount of \$1,026.38 as recommended by Assessors Agent Ellery G. Bane. Vote 5-0-0.**
- Supplemental: Nouria Energy Wiscasset, LLC, Map U17 Lot 004-B for \$2,969.71: **Ben Rines, Jr. moved to approve the supplemental for Nouria Energy Wiscasset, LLC, in the amount of \$2,969.71 as recommended by Assessors Agent Ellery G. Bane. Vote 5-0-0.**

At 7:35 p.m. **Judy Colby moved to enter executive session pursuant to MRSA §405 (6) (A) to discuss personnel matters. Vote 5-0-0.**

13. Adjournment

The Board exited executive session and adjourned the meeting at 8:20 p.m.

Town of Wiscasset
Board/Committee Membership Application

Full Name: Richard Forrest
Street Address: 20 Rocky Ridge Drive
Mailing Address: _____ Home Phone: 882-7165
Town of Legal Residence: WISCASSET
Work Phone: _____ Cell Phone: _____ E-mail: _____

I wish to be considered for the appointment to the: Shellfish
_____ Term Of Appointment Dec 2020

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Shellfish/Watersport

List civic organizations to which you belong now: NA

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Clam Digger

Signature: [Signature] Date: 2-24-19

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 2/5/19 Date Appointed: _____ Term: Dec 2020

Town of Wiscasset
Board/Committee Membership Application

Full Name: David J. Sutter

Street Address: 271 Federal Street

Mailing Address: Same Home Phone: 882-7070

Town of Legal Residence: WISCASSET

Work Phone: _____ Cell Phone: _____ E-mail: _____

I wish to be considered for the appointment to the: Board of Appeals

Term Of Appointment 3

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. yes

List civic organizations to which you belong now: Marans

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: _____

Signature: David J. Sutter Date: 2/7/19

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 2/7/2019 Date Appointed: _____ Term: 3 years

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: MARGO RAFTER SOULE

Street Address: 83 Bath Rd

Mailing Address: Same Home Phone: _____

Town of Legal Residence: Wiscasset, Me

Work Phone: _____ Cell Phone: 207 350 2960 E-mail mrssoule18@gmail.com

I wish to be considered for the appointment to the: Waterfront Committee

Term Of Appointment 2021

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. Waterfront

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: you will be third term

Signature: Margo Soule Date: 020719

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 2/11/19 Date Appointed: _____ Term: 12/31/2021



Maine Town & City Clerks' Association

Local Government Center • 60 Community Drive
Augusta, Maine 04330-9486
1-800-452-8786 (In Maine) • 207-623-8428
Fax 207-626-5947

8a

January 22, 2019

Linda Perry
Clerk
Town of Wiscasset
51 Bath Rd.
Wiscasset, ME. 04578

Dear Linda:

We have received your application for Lifetime Certification under the Certification Program sponsored by the Maine Town & City Clerks' Association. It is my pleasure to inform you that you have successfully met all the requirements for this.

Please accept my congratulations for completing all requirements. I hope you feel that you have gained more working knowledge for your position. Thank you for participating in our program.

The Certification Committee will be recognizing you at the MTCCA Annual Meeting & Networking Day, which will be held on September 10, 2019 at the Waterville Elks Banquet & Conference Center, in Waterville. If you are unable to attend, we will mail your certificate to you after the workshop.

The MTCCA understands the investment of time and resources it takes to achieve lifetime status. In addition to the many personal benefits of being certified, your municipality may further benefit with reduced fees for insurance and bonds on your behalf.

Again, congratulations. You join a prestigious group of municipal clerks who approach their career with the utmost professionalism!

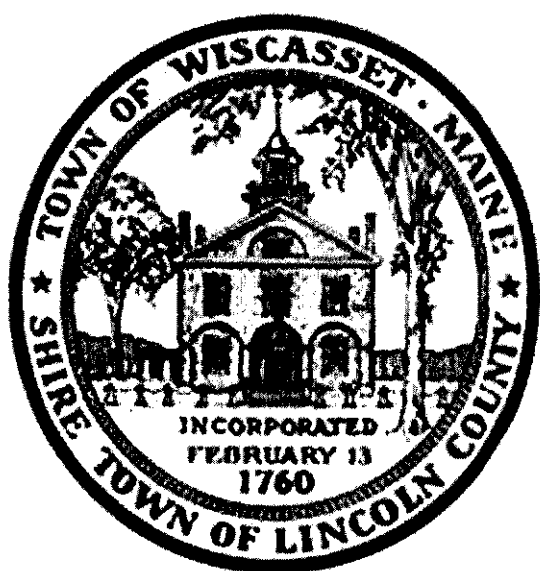
Sincerely,

Kim McLaughlin, Certification Committee Chairperson
Maine Town & City Clerks' Association

Town of Wiscasset

January 2019

Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Marian L. Anderson, Town Manager
From: Rick Tetrev, Airport Manager
Re: Airport Monthly Report
Date: February 8, 2019

Attachments:

1. Aircraft operations January 2019

Re: Airport Monthly Report, January 2019

Activity for the month of January 2019, as reported by the G.A.R.D. system (Airport Invisible Intelligence System), totaled 202 operations. In a comparison of 2018 there is a difference of 97 operations, with 2018 having 299. The differences in operations were a direct result of inclement weather, in particular on one day, which will be addressed in a subsequent paragraph.

Sale of 100 LL Aviation Gas was 1,470 gallons for a gross revenue of \$7,436.62 dollars. Sale of Jet-A was 429 gallons for a gross revenue of \$1741.74.

In January, KIWI had 4 aircraft that were housed for one night or more, either on the ramp or in a hangar. We collected \$500.00 in hangar fees and \$150.00 in tie down fees.

The Budget year is at 52.89%.

- The Wiscasset Airport Expense Summary Report for the fiscal year reports a Budget Net of \$84,447.00. Year to Date Net Expense is \$44,662.77. Unexpended Balance is \$39,784.23.
- The "Detail Revenue Report" credits \$53,474.00 and the uncollected balance of \$31,807.86 with 5 months remaining for the Budget year 2018-2019.

Special Events at Wiscasset Airport:

- On Sunday January 27, we hosted the Maine Aeronautics Association Yearly "Soup Sunday" event. The event attracted approximately 55 participants from across the State. In years past many of the participants flew in, in fact last year on Soup Sunday we logged 60 operations. This year due to very inclement weather there was only one flight. Our very own Linda Reece is President of the Maine Aeronautics Association and did an outstand job as host for the event. It is always nice to show off our jewel of an airport.

Respectfully submitted,

Rick Tetrev



Town of Wiscasset



Wiscasset Airport
 96 Chewonki Neck Road
 Wiscasset
 Maine
 04578

KIWI

207 882 5475

c: [Ace]

Amount of transmissions per plane arrival:

Amount of transmissions per plane departure:

Data to be processed on:

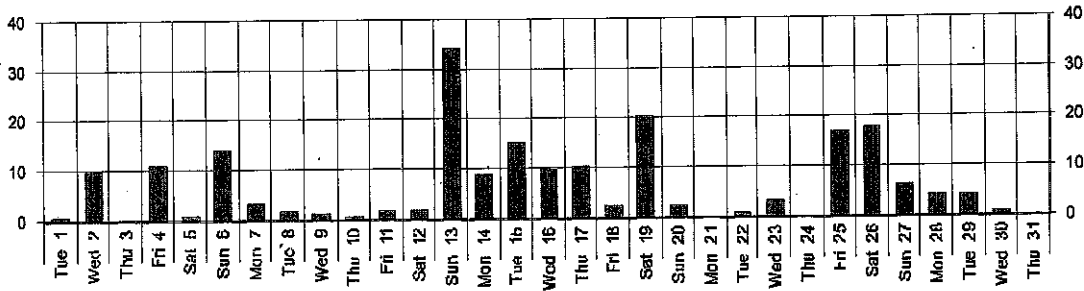
Month: save as csv file

Year: save as csv file

Ground Ops Aircraft Ops

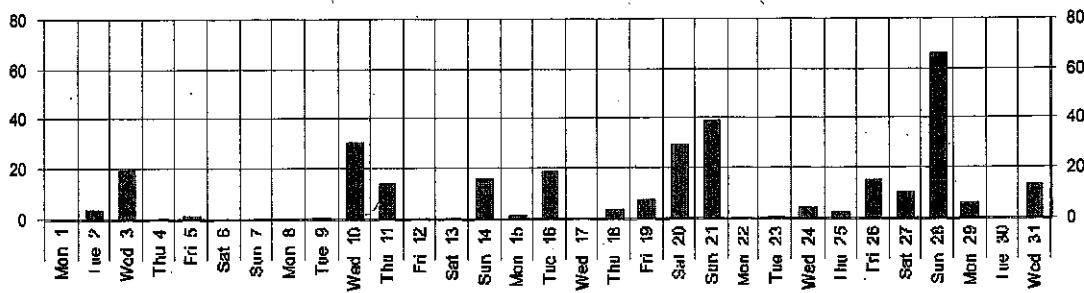
- CA
- Users
- Gard1
- Documents
- ARL
- 2019
- 01-01-2019
- 01-02-2019

Estimate of Aircraft Operations Per Day For the 01 Month 2019



Estimate of Total Aircraft Operations for the 01 Month is 202

Estimate of Aircraft Operations Per Day For the 01 Month 2018



Estimate of Total Aircraft Operations for the 01 Month is 299



Town of Wiscasset

TOWN CLERK REPORT

To: Marian L. Anderson, Town Manager
From: Linda Perry, Town Clerk
Re: January Monthly Report
Date: February 12, 2018

ELECTIONS

The Clerk's Office has started preparing election materials for the Annual Referendum Town Meeting and Election of Officers that will be held on June 11, 2019. Polls will be open from 8:00 a.m. to 8:00 p.m. at the Wiscasset Community Center. Nomination papers will be made available on March 1st and need to be returned to the clerk's office by 5:00 p.m. on April 12th. Anyone interested in taking out nomination papers should stop by the Clerk's office during regular office hours. Absentee ballots will be available from May 10th through June 6th.

CLERK

Airplane excise tax bills are being sent out on aircraft that was hangered at the Wiscasset Municipal Airport in 2018. At this time, the FAA records show that 37 multi and single engine aircraft are currently hangered in Wiscasset.

Town Clerk, Linda Perry, has completed all requirements as prescribed by the Maine Town and City Clerks Association to achieve her title as "Lifetime Certified Clerk of Maine".

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees
Monthly Revenues	\$54,020.61	\$57.00	\$1,263.25	\$152.60
Year to date	\$428,515.40	\$1281.80	\$9,069.00	\$1,487.60
Met yearly revenue projection by:	71.36%	21.19%	53.35%	-----



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Marian L. Anderson, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: January Monthly Report
Date: February 07, 2019

January activity report:

Building Permits:

Old Sheepscoot Road	Seasonal camp and storage unit
Union Street	Laundry room addition
Birch Point Road	New mobile home
Old Ferry Road	New room over the garage

Plumbing Permits:

68 Federal Street	Internal plumbing
150 Federal Street	Internal plumbing
Union Street	Internal plumbing
Birch Point Road	Internal plumbing
Old Ferry Road	Internal plumbing

Correspondence:

Ordinance violation on Bath Road
Settle code violation on Lee Street

Bruce Mullins
Code Enforcement



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Marian L. Anderson, Town Manager
From: T.J. Merry, Fire Chief
Re: January Monthly Report
Date: February 11, 2019

In the month of January the Wiscasset Fire Dept. responded to 18 calls for service.

- 4 MVA
- 1 Structure Fire
- 1 Car Fire
- 2 Fire Alarms
- 4 Service calls
- 1 Co2
- 1 Smoke Investigation
- 1 Propane Leak
- 3 Assist to WEMS

For training that month all the firefighters participated in our annual super Saturday to get the state mandatories completed, as well as extrication training.

There are currently 16 members on our active roster, with 10 on our lifetime membership roster.

Respectfully Submitted,
TJ Merry, Fire Chief



Town of Wiscasset

Wiscasset Police Department

To: Marian L. Anderson, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: January Monthly Report
Date: February 13, 2019

The Police department responded to 304 calls for service during the month of January-

- Assist citizens - 17
- Response to medical emergency- 23
- Property checks - 54
- Sex offender registrations - 4

Officers responded to 13 motor vehicle accidents where 4 were non-reportable and one accident resulted in an arrest for QUI.

Officers conducted 107 motor vehicle stops and issued the following

- 89 warnings
 - 12 VSAC (citations)
 - 3 Arrests for Operating After Suspension
 - 3 Arrests for Operating Under the Influence (Drugs/Alcohol)
 - 1 Warrant Arrest
 - 1 Domestic Violence Arrest
-
- Three-hour search for juvenile fleeing police in the woods during a snow storm. (Felony charges pending in this incident)
 - Two overdoses with one resulting in death of 27-year-old male from Wiscasset.



Town of Wiscasset

Police Report

Call Type	Total
ALARM BURGLAR	7
ANIMAL COMPLAINT	1
ASSIST CITIZEN	17
ASSIST OTHER AGENCY	4
ATTEMPT TO LOCATE	1
COMMUNITY POLICING	1
COMPLIANCE CHECK ON INMATE	1
Concealed Weapons Permit	1
CRIMINAL MISCHIEF	3
DISABLED MV	4
DOMESTIC DISTURBANCE	2
ERRATIC OPERATIONS	7
ESCORT/TRANSPORT	3
FIRE	3
FOUND/LOST PROPERTY	1
JUVENILE PROBLEM	1
Med Take Back	1
MEDICAL EMERGENCY	23
MISSING PERSON	1
MOTOR VEHICLE ACCIDENT	13
MOTOR VEHICLE STOP	107
PARKING PROBLEM	1
PEDESTRIAN CHECK	1
POLICE INFORMATION	9
PROPERTY CHECK	54
Records Request	4
SERVICE	1
Sex Offender Registration	4
SPECIAL DETAIL	1
Suicide/Suicidal	1
SUSPICIOUS ACTIVITY	3
THEFT/ FORGERY/ FRAUD	3
THREATENING	1
TRAFFIC CONTROL	4
TRAFFIC HAZARD	5
TRESPASSING	4
UNWANTED SUBJECT	1
WELFARE CHECK	5

Total Calls

304



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Lisa Thompson, Parks & Recreation Director
Re: Monthly Report
Date: February 7, 2019

Program Updates & Community Events

- Winterfest planning with community groups continues
- Lost Valley ski program begins with 4 participants- parents will chaperone and transport- group rate still applies
- Fitness Challenge 2019 begins
- We welcomed Chelsea Taylor as a contracted fitness trainer to our team.
- Hosted a pet adoption event with Lincoln County Humane Society

Coordination Meetings & Professional Development

- Team Meeting (1)
- Attended Northern New England Parks and Recreation Conference January 7-10
- Hosted MRPA Board of Directors meeting
- Robert MacDonald took his Certified Playground Safety Inspector test- awaiting results
- Met with Town Treasurer to start working on department budget
- Met with Anne Charles from MMEHT(Maine Municipal Employee Health Trust) to discuss the possibility of bringing an Employee Wellness program to the town

Revenue:

- January 2019 Revenue: \$38,784.00
- January 2018 revenue: \$41,516.00
- -\$ 2732 from January 2018
- Revenue to date for this fiscal year: **\$207, 424.18** (Down \$34,458 from last year at this time)

Important Upcoming Events and Programs:

- February 8- 18th annual Father-Daughter dance
- February 15- Teen Dance
- February 19-22 February Vacation Camp



Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: January Monthly Report
Date: February 1, 2019

Below are the materials processed thru our facility during the Month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	163.01	-\$70
Demo	50.58	-\$70
Single Stream	16.14	-\$125
Metal	7.16	+\$130
Computers / TV	0 lbs.	+\$15/lbs
Brush/Lumber	48	-\$35
Organics for Compost	2,600 lbs.	0
Mixed Copper/Alum/Lead	0 lbs.	+\$96/lbs.
Shingles	17.75	-\$60
	0	-\$0
Cardboard	0	+\$110

We also recycled 15 bales of cardboard.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	\$2,070.80
Computers	\$ 0
Metal (Light iron, batteries, mixed copper)	\$4,326.30
Cardboard	\$ 0
	\$ 0

Operations:

On the 16th and 24th we moved 3 yds. of inert fill. 30th Webber removed 2 loads of graywater and we shipped 6 boxes to Veolia.

Expenses & Revenues:

Expenses are at 51% and the Revenues are at 56% (Estimate)



Town of Wiscasset

TOWN TREASURER REPORT

To: Marian L. Anderson, Town Manager
From: Vernice Boyce, Town Treasurer
Re: January Monthly Report
Date: February 11, 2019

Credit card receipts over the counter and online: \$ 13,126.60

Budget: The Finance Department, as of January 31, has spent 54.93 % of its budget; we are 58.33% through our current fiscal year.

Bank Accounts:

Town operating \$1, 426,328.57
INFORME Debit/credit account \$17,841.00

We transferred to the school a total of \$145,000 to cover their expenses.

I expect we will have to tap into the Tax Anticipation Note by the end of February or first of March.

Please contact Vernice Boyce @ 207-882-8200 Ext. 107 or treasurer@wiscasset.org if you have any questions.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Marian L. Anderson, Town Manager
From: Richard Gaeth, Waste Water Treatment Plant Superintendent
Re: January Monthly Report
Date: February 11, 2019

Operations:

Average flow per day = 0.180 mg
Licensed flow per day = 0.62 mg
Percent of average flow per day to license limit = 29%
Total Rainfall per month = 4.3 inches
BOD Lab Results for mg/L for monthly average, weekly average & daily max. all within license limits
BOD % Removal was 93% much better than the 85% required in the license
TSS Lab Results for mg/L for monthly average, weekly average & daily max. all within license limits
TSS % Removal was 97% much better than the 85% required in the license
Settable Solids were within license limit of 0.3 mL/L
PH was within license limits of 6-9

Safety: Reviewing existing Policies and documentation

Budget: Reviewing current budget report and awaiting some additional billing for the force main break. As of 1/24/19 have expended \$291,677.69 of the \$546,298 budget or 53.39% with the end of January you should be approximately 58.31%

Equipment: Have done a walk around of the plant, headworks, maintenance building, blower/chemical treatment building and working on prioritizing the list of needs based on observations and discussions with the staff.

DEP Related: Have talked with the Inspector (Denise Behr) – advised that I am on site and aware of some license renewal testing that needs to be done. She advised that she would give me some time to get acclimated before visiting. Working on putting all the DEP visits reports, Notice of violations, Consent Decrees, Reports as a result of the Consent Decrees so have a full understanding of the issues that have been documented.

Preventative Maintenance: Looking to begin a preventative maintenance program so identify the most critical needs as well as the long term needs and potential budget implications Unfortunately this is somewhat short as I only was here for a half day on Jan. 31st. If you have any questions please feel free to contact me.

Respectfully Submitted,
Rick Gaeth
Wiscasset Wastewater Superintendent

9a

WE NEED YOUR HELP!!



The Town of Wiscasset is seeking community volunteers to assist with the Town's 2019 Fourth of July Parade. If you are willing so serve on our committee, please provide your information below.

	Printed Name	Phone Number	Email address
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			



Recommendations to Update Wiscasset's Comprehensive Plan

Invite 1 or 2 people to serve as chair/co-chair. Strong interest in the Comp Plan, organizational skills are key!

Develop a committee of 10-15 residents, representing different neighborhoods and different community assets/issues. Personal asking is the best way, possibly small groups at a time.

Schedule a meeting (or two) to bring this initial group together (open to the public).

- Review the 2008 Comp Plan
- Discuss current Comp Plan requirements
- Review recent Comp Plans from other communities
- Develop an outline with timetable and responsibilities
- Discuss different ways of including the entire community in developing the plan
 1. Towns almost always survey the residents (online, paper, etc.)
 2. Create special events held at the Rec Center or School or at a particular site
 3. To help create a vision for the Comp Plan, have public workshops which focus on a few topics at a time or walk through a neighborhood or the waterfront, for example.

Neighborhoods: For example, these were used in the 2008 Plan

- Downtown/waterfront
- Northeast (Rt 27 east to Hooper St/Clark's Point to the Sheepscot)
- Northwest (Gardiner Rd to Dresden)
- Southern (Rt 1, from Sheepscot River to Woolwich)
- Main Route 1 Corridor
- Rt 27/Gardiner Rd

Groups who can contribute:

Everyone!
 Town Departments, Utility Districts
 Schools (public and private)
 Town Committees: Planning Board,
 Conserv Commission, Ordinance
 Review, Hist Pres Comm,
 Waterfront, Airport, Shellfish, etc.
 Chamber of Commerce
 Chewonki Foundation
 The Morris Farm
 Historic New England
 Lincoln County Historical Association

Churches
 Businesses
 Wiscasset Garden Club
 Wiscasset Senior Center
 Wiscasset Art Walk
 Wiscasset Yacht Club
 Habitat for Humanity
 Rod and Gun Club
 Museum in the Streets
 Friends of Wiscasset Village
 And more.....

Proposed budget: \$20,000

This is a midway point between an all-volunteer prepared Comp Plan (except for Transportation Chapter and basic economic and demographic data provided by the LCRPC), and a planning consultant. With the volunteer-led approach, the Committee will need funds for the survey, printing, public meetings, and maps. If the Committee chooses to work primarily with a planning consultant, a full Comp Plan could cost at least twice this amount. Or, thinking about a more limited role, an experienced consultant would be an excellent facilitator to help develop goals and objectives and prepare the Future Land Use Plan.

10a

698 Bath Road
Wiscasset, Maine 04578
Dec. 29, 2019

Wiscasset Water District
65 Birch Point Road
Wiscasset, Maine 04578

RE: Apt. "B", 7/1/18 - 9/30/18
#930 Acct

TO WHOM IT MAY CONCERN

Please find enclosed a check for \$ 440.00 for the sewage portion of the above account & dating. I am paying this amount under "Protest" because I do not believe in the charges nor usage of the water or sewage.

The water portion was paid because I was told it was used via the meter and a lien would be placed on the building if payment was not made. Although, I cannot imagine, in any way, that this amount of water was used in one month. This was also paid under "Protest."

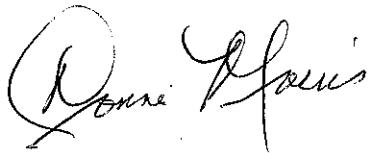
As stated before, I was renovating the apartment in question, and floors, vanity, water closet and counter tops had to be replaced. Thus, everything had to be removed with the water turned off. We continued not to use the water while things were being installed until September, at which time we power washed a small porch outside the apartment. At that time we used the water. Again, I cannot believe that much water was used in approx. 4 hours. In any case the sewage was not used.

Recently, I called the "Town Manager" concerning my plea on an "Abatement" for sewage, that I filed on 12/14/18, mainly because I had not heard from anyone. She proceeded to tell me that the Selectmen turned me down. Never did I hear from them, nor the Town, until I called. I was and still am expecting, in writing, an explanation or reason for any decision. The professional thing to do.

I am extremely upset with the management of the Town, the Water & Sewage Depts., the ordeal I have had to go through and the Selectmen in their decision. I have never had (enclosed proof) this high amount in the past, nor had I been billed in Sept., when I should have. I found out by the new renters in December when they got their first bill and called me. They almost moved out by getting a "Disconnection Notice." They should not have received, nor are they responsible for this bill of July to Sept. They moved in, in Oct. 1, 2018 and should be responsible for that time and on. Once they move out, then it should be billed to me, thereafter.

I, again, am paying this bill under "Protest". I simply cannot afford to have others in the building "Disconnected" for something they are not responsible for. I should be notified of non payment so I can help resolve it. I am more then happy to help in any way I can.

Sincerely,

A handwritten signature in cursive script that reads "Denise Harris". The signature is written in black ink and is positioned below the word "Sincerely,".

CC: PUC

A handwritten signature in cursive script that reads "Town Wiscasset". The signature is written in black ink and is positioned below the "CC: PUC" text.

Town of Wiscasset

General Sewer Abatement Request

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary. This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Town of Wiscasset within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the Town of Wiscasset on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period. Return to: Wiscasset Wastewater Treatment Plant – 51 Bath Road-Wiscasset, Maine 04578

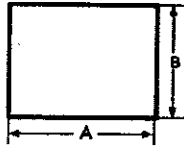
Subpart A - Account & Property Information	
<u>698 Bath Rd, Apt. B</u>	<u>930</u>
Service Street Address	# of Bedrooms Account #
<u>Morris, Donna</u>	
Last Name or Business Name	First Name
<u>882-7888</u> , <u>Cel 504-7195</u>	
Contact Phone	Contact email
<u>for 7/1/18-9/30/18</u>	
<u>12/14/18</u>	<u>\$ 440.00</u>
Date of contested Bill	Amount owed on contested bill
<p>Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.</p> <p><input type="checkbox"/> All past due amounts owed have been paid and this account is in good standing.</p> <p><input type="checkbox"/> A payment is enclosed to bring the account into good standing. Amount enclosed: \$ _____</p>	

Subpart B - Reason For Abatement Request		
Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form		
		Dates
<input type="checkbox"/> 1. Pool Abatement <i>For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.</i>	Enter date of pool fill up in box B1 _____ →	B1
<input type="checkbox"/> 2. Leak and Meter Abatement <i>For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E</i>	Enter date of leak or meter error in box B2 _____ →	B2
<input checked="" type="checkbox"/> 3. Miscellaneous One-Time Abatement <i>For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D</i>	Enter date of abatement event in box B3 _____ →	B3

Subpart C - Pool Abatement Calculation

This section to be completed only by customers requesting an abatement for the fill up of a new pool, or the refilling of an existing pool due to liner replacement or leak repair.

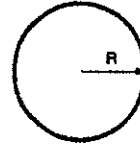
Enter dimensions for your pool and attach a photo. For other pool shapes, please describe in detail in Subpart D and attach a photo.



Square / Rectangle Pool

Length (A) _____ Feet

Width (B) _____ Feet



Circular Pool

Radius (R) _____ Feet

Pool Volume - Determine the Pool Volume based on the calculations provided

Depth - Shallow End _____ Feet

Square or Rectangular Pool Volume _____ CF

Depth Deep End (if applicable) _____ Feet

Average Depth x Length x Width

Average Depth: _____ Feet

Circular Pool Volume _____ CF

Average Depth x Radius x Radius x 3.14

Subpart D - Abatement Description for Meter and Miscellaneous Issues

Please provide a written statement describing why you believe an abatement is owed on this account. If necessary, attach a written letter and associated documents. Please provide all calculations used to determine the amount of your request.

attachment

Multiple horizontal lines for writing a statement.

The undersigned certifies under the pains and penalties of perjury that the information as contained herein is true and correct.

Sign Here

Signature: *[Signature]*

Date: 2/14/18

Printed name: _____

Do not write below this line

Application approved by: _____

On date: _____

Attachment 1

Subpart D: Dispute 7/1/18 to 9/30/2018

Recently I found out through various errors that I owed \$924.88, on water and Sewage for Apt. B, Rt 1, 698 Bath Road, Wiscasset, ME. I never received a bill for that time period and would have been at the Town and Water District far sooner then now, had I known. This apartment has been unoccupied until 10/1/18. The water has been off until 7/3/18. Since the apartment was not occupied by a tenant, thus no one was there to use the water.

There were only a few occasions between July and Oct., that, I believe, could have impacted the usage of the water (In no way would have impacted the use of the sewage).

I had a man come to paint the front deck of the apartment and part of the railings and steps on Sept. 5/18. He had to power wash the deck in preperation for painting. Because the deck had not been painted in several years, and the cold winters we have had, there was a lot of chipped paint and weathering that needed to be removed. Although I do not agree that 55 units was used, I paid the water bill. In addition, I did not have a water closet or faucet installed in this apartment until almost the end of September, again in preperation to rent. I also had a plumber investigate if the water closet was leaking and it was and is not. Therefore, I do not agree that any leaking from the apartment contributed towards the high sewage bill, nor do I support that the power washing of the deck would impact the use of the sewage. Thus, I am asking that the sewage portion of the bill be taken off the bill or the better part of it.

The records show (enclosed) the data, that I have never in the past, used such an amount of water. I did have the meter read again and found it to be back to the norm, while a tenant resides there.

I do hope you can help me in this matter. I look foward in hearing from you ASAP. Thank-You.

Meter Detail

882-8022 12/11/2018
Page 1

Account: 930
Bill To: LUCAS, MICHAEL
Owner: MORRIS, RICHARD (1st flr Apt. B)
Location: 698 BATH ROAD (1st flr Apt. B)

Type Code:
Map Lot: U17-2
RE Account: 0

Manuqram Auditor
882 8200
X 108

Book / Seq: 1/242 Serial Number: 65658916
Meter Size: 1 Remote Number: 65658916
Meter Digits: 5 Avg Consumption: 9.9375
Frequency: 1 Combined: No
Service: B Multiplier: 1
Rate Code: W - 1 S - 1 Replacement: No

Water Sewer
Adjust: 0 0.00 Adjust: 0 0.00
Adjust Description:

Taxable Percentage: 0%
Billable Percentage: 100%

12/11/18 283

Bill Date	Status	Reading	Date	Actual Cons	Billed Cons	Water RT Amt	Sewer RT Amt	Regular	Misc	Tax	Adjust	Amount
09/26/2018	B W	271	09/26/2018	55	55	484.88	0.00	484.88	0.00	0.00	0.00	484.88
06/26/2018	B W	216	06/26/2018	0	0	440.00	0.00	440.00	0.00	0.00	0.00	440.00
03/28/2018	B W	216	03/28/2018	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12/27/2017	B W	216	12/27/2017	1	1	75.23	0.00	75.23	0.00	0.00	0.00	75.23
09/27/2017	B W	215	09/27/2017	4	4	72.00	0.00	72.00	0.00	0.00	0.00	72.00
06/27/2017	B W	211	06/27/2017	10	10	71.97	0.00	71.97	0.00	0.00	0.00	71.97
03/29/2017	B W	201	03/29/2017	11	11	78.52	0.00	78.52	0.00	0.00	0.00	78.52
12/28/2016	B W	190	12/28/2016	14	14	98.17	0.00	98.17	0.00	0.00	0.00	98.17
09/27/2016	B W	176	09/27/2016	14	14	98.17	0.00	98.17	0.00	0.00	0.00	98.17
06/28/2016	B W	162	06/28/2016	15	15	104.72	0.00	104.72	0.00	0.00	0.00	104.72
03/30/2016	B W	147	03/30/2016	3	3	24.72	0.00	24.72	0.00	0.00	0.00	24.72
	S					27.20	0.00	27.20	0.00	0.00	0.00	27.20

Meter Detail

Account:	930	Type Code:	Map Lot:	U17-2							
Bill To:	LUCAS, MICHAEL		RE Account	0							
Owner:	MORRIS, RICHARD (1st flr Apt. B)										
Location:	698 BATH ROAD (1st flr Apt. B)										
02/26/2016	B	W	144	4	4	40.70	0.00	0.00	0.00	0.00	40.70
		S				44.80	0.00	0.00	0.00	0.00	44.80
12/30/2015	B	W	140	8	8	65.42	0.00	0.00	0.00	0.00	65.42
		S				72.00	0.00	0.00	0.00	0.00	72.00
09/29/2015	B	W	132	6	6	65.42	0.00	0.00	0.00	0.00	65.42
		S				72.00	0.00	0.00	0.00	0.00	72.00
06/30/2015	B	W	126	6	6	65.42	0.00	0.00	0.00	0.00	65.42
		S				72.00	0.00	0.00	0.00	0.00	72.00
03/30/2015	B	W	120	8	8	65.42	0.00	0.00	0.00	0.00	65.42
		S				72.00	0.00	0.00	0.00	0.00	72.00
16 bills				159	159	2,869.99	0.00	0.00	0.00	0.00	2,869.99

Wiscasset Water District
5 Birch Point Road
Wiscasset, Maine 04578
(207)882-6402

Notice Date: 12/05/2018 Water Due: \$484.88
Sewer Due: \$440.00
Shut Off Date: 12/26/2018 Total Due: \$924.88

1 / 242

DISCONNECTION NOTICE

00930

YOUR BILL IS OVERDUE, PLEASE PAY PROMPTLY

Water service for this account will be discontinued for non-payment for the premises at 698 BATH ROAD (1st flr Apt. B), on 12/26/2018 or within ten (10) business days thereafter. You can avoid disconnection by paying the outstanding balance in full or making a suitable arrangement with the Wiscasset Water District office, between 8 am & 12:30 pm after 12:30 is by chance only. If service is disconnected, you are required to pay the past due amount in full and a reconnection charge of \$25.00 (\$82.50 for after hours reconnection), before water service can be restored. A deposit may also be required.

****WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome>. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by Payport service provider. **ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.**

Your service will be discontinued unless you do one of the following things:

- A. Pay the account balance in full; OR
- B. Make an agreement with us to pay a mutually agreed upon portion of the outstanding bill immediately and the balance in reasonable installments; OR
- C. Notify us of a medical condition that will be seriously aggravated by a lack of water service.

Medical Emergency

Disconnection can be postponed up to (30) days due to a medical emergency. There is a medical emergency when a registered physician certifies that the customer or occupant is seriously ill or has a medical condition which will be seriously aggravated by the lack of water service. While initial certification may be made by telephone, a physician must certify the emergency in writing within seven (7) days. During this medical period we will work with you to make a payment arrangement.

Dispute

If you dispute the Disconnection Notice or bill, please call our Billing Department at . If we cannot resolve this matter, you have the right to submit this dispute to the Consumer Assistance and Safety Division, Maine Public Utilities Commission, State House Station #18, Augusta, ME 04333-0018, telephone 1-800-452-4699. Per Chapter 660 of the Maine Public Utilities Commission, you must first try to resolve the dispute with the utility.

PLEASE GIVE THIS MATTER YOUR IMMEDIATE ATTENTION

For information regarding sources of financial assistance please call 2-1-1 or go to <http://www.211maine.org>; or call the Department of Health and Human Services at (207) 287-3707; or visit the Maine Community Action Association at <http://www.mainecommunityaction.org>.

Account # 00930
LUCAS, MICHAEL
BOWMAN, ANNA
698 BATH ROAD APT. B
WISCASSET, ME 04578

If payment has been rendered, please disregard this notice. Do not send cash or coins and do not return with staples or paper clips.

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578

Tel. (207)882-6402 Fax (207)882-5958
 E-mail: wiscwater@myfairpoint.net

MORRIS, RICHARD (1st flr Apt. B)
 MORRIS, DONNA
 698 BATH ROAD
 WISCASSET ME 04578

Operating Hours for: (Supt. & Utility Worker)
 Monday thru Friday 7:00 am - 4:00 pm
 Admin. Asst. Hours are:
 Monday thru Friday 8:00 am - 12:30 pm
 (After 12:30 is by chance only)

Below is the link for the CCR Report. It can also be found on Town of Wiscasset's web site (www.wiscasset.org) under Departments, Wiscasset Water District, Downloads. This is the only notification you will get of this. If you need a printed copy of it, please stop by the office.

<http://www.wiscasset.org/uploads/originals/2017-ccr-report.pdf>

***ATTENTION - Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor the consequences of non-payment.

Account	Rate Class	Location	Billing Date	Billing Period
930	RESIDENTIAL	698 BATH ROAD (1st flr	09/26/18	07/01/2018 to 09/26/2018

Monthly billing is available if you opt for Paperless billing, let us know if interested.	Meter Reading		Consumption
	Present	Previous	x 100 cu ft
	271	216	55

Water	
Description	Amount
Regular	484.88
Tax	0.00
Past Due	0.00
Credit	0.00
Water Due	484.88

Sewer	
Description	Amount
Regular	440.00
Past Due	0.00
Liened	0.00
Credit	0.00
Sewer Due	440.00

12.25 Annual interest on unpaid balances

7% Annual interest on unpaid balances

Total Due Water & Sewer 924.88

For information regarding sources of financial assistance please call 2-1-1 or go to www.211maine.org; or call the Department of Health & Human Services at (207) 287-3707; or visit the Maine Community Action Association at www.mainecommunityaction.org.

Return this stub with payment or include your account number on your payment

We accept Cash, Check, Bank Check or Money Order

Wiscasset Water District
 65 Birch Point Road
 Wiscasset, Maine 04578
 (207)882-6402

Account 930
Name MORRIS, RICHARD (1st flr Apt.
Location 698 BATH ROAD (1st flr Apt. B)

E-Mail:

Date Due	Water	Sewer	Total Owed	Amount Paid
10/26/2018	484.88	440.00	924.88	<input type="text"/>

Please notify us of any changes in mailing address, phone number or e-mail address. *Monthly billing is available if you opt for Paperless billing, let us know.*** Thank you.**

WE NOW ACCEPT Credit/Debit card payments online 24/7 @ <https://epayment.informe.org/payportonline/welcome> or at the office and over the phone. There is an additional fee of 2.5% and a minimum of \$1.00 being charged by the PayPort service provider.

\$873.84

10b

WISCASSET SNO-GOERS

24 Huntoon Hill Rd.

Wiscasset, ME 04578

Marion Anderson

January 10, 2019

Town Manager

Wiscasset, ME

Dear Marion,

This letter is a request for snowmobile registration monies that are made available to towns for organized snowmobile clubs. The club is registered with the department of conservation snowmobile program and a member of the Maine Snowmobile Association (MSA).

Our club has approximately 20 families and 20 local businesses that support us. Currently the club is still holding meetings at the clubhouse the 2nd and 4th Thursdays of the month at 7:00 p.m.

Our trail network through town extends 30 miles and we have over 100 landowners that allow us to cross and use their lands. Our trail network extends into our neighboring towns of Alna, Dresden and Woolwich. The club strives very hard to be good stewards of the land and have excellent landowner relations.

We continue to be a family and community oriented club and we appreciate the support that the town has given us throughout the years.

Respectfully,

Timothy Soule

President, WSG

1 SELECTMEN REPORT

Department(s): 100 - 514
January

JOC

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
100 - ADMINISTRATION	197,868.00	111,066.77	86,801.23	56.13
101 - AIRPORT	84,447.00	44,662.77	39,784.23	52.89
102 - ANIMAL CONTROL	11,487.00	7,033.22	4,453.78	61.23
103 - ASSESSING	6,654.00	4,089.52	2,564.48	61.46
104 - BOARDS & COMMITTEES	2,843.00	1,018.67	1,824.33	35.83
105 - CELEBRATION	12,000.00	10,242.69	1,757.31	85.36
106 - TOWN CLERK	88,215.00	52,653.81	35,561.19	59.69
107 - CODE ENFORCEMENT	49,507.00	18,499.56	31,007.44	37.37
108 - COMMUNITY ORGANIZATIONS	62,265.00	33,640.00	28,625.00	54.03
109 - CONTINGENCY	20,000.00	0.00	20,000.00	0.00
110 - CONTRACTUAL SERVICES	160,300.00	44,088.36	116,211.64	27.50
111 - COUNTY TAX	611,353.83	611,353.83	0.00	100.00
112 - DEBT SERVICE	243,234.00	172,975.86	70,258.14	71.12
113 - ELECTIONS	18,046.00	5,191.51	12,854.49	28.77
114 - EMS/AMBULANCE	553,227.00	304,470.63	248,756.37	55.04
115 - FIRE DEPARTMENT	148,242.00	73,435.48	74,806.52	49.54
116 - FINANCE DEPARTMENT	218,590.00	120,062.58	98,527.42	54.93
117 - GENERAL ASSISTANCE	25,071.00	8,568.11	16,502.89	34.18
118 - MUNICIPAL BUILDING	72,342.00	32,026.85	40,315.15	44.27
119 - MUNICIPAL INSURANCE	46,329.00	31,571.69	14,757.31	68.15
120 - OVERLAY/ABATEMENTS	19,854.28	12,739.49	7,114.79	64.16
121 - PARKS & RECREATION	815,669.00	473,539.79	342,129.21	58.06
123 - POLICE DEPARTMENT	464,199.00	228,797.87	235,401.13	49.29
125 - PUBLIC UTILITIES	277,475.00	140,146.66	137,328.34	50.51
126 - PUBLIC WORKS	665,546.00	359,870.08	305,675.92	54.07
127 - SELECTMEN	27,247.00	9,686.74	17,560.26	35.55
128 - SCHOOL TOWN APPROPRIATION	6,040,949.26	3,529,095.39	2,511,853.87	58.42
129 - SENIOR CENTER	11,482.00	6,625.62	4,856.38	57.70
130 - SHELLFISH CONSERVATION	6,075.00	2,174.67	3,900.33	35.80
131 - TIF-TAX INCREMENT FINANCE	231,643.18	231,643.18	0.00	100.00
132 - TRANSFER STATION	590,697.00	321,766.04	268,930.96	54.47
133 - WATERFRONT & HARBORS	44,777.00	17,201.73	27,575.27	38.42
200 - RETIREE HEALTH INSURANCE	44,613.00	26,041.97	18,571.03	58.37
301 - CAPITAL	903,309.25	903,309.25	0.00	100.00
313 - COMMERCIAL PIER DEBT	40,467.92	23,603.44	16,864.48	58.33
314 - BACKHOE DEBT	50,627.23	14,824.56	35,802.67	29.28
315 - ROAD & SIDEWALK CONSTRUCTION	426,424.39	426,424.39	0.00	100.00
316 - POLICE CRUISER	10,902.03	0.00	10,902.03	0.00
317 - WCC ROOF	8,213.00	0.00	8,213.00	0.00
318 - FIRE & EMS PRIMO VENTS	58,182.00	0.00	58,182.00	0.00
319 - FIRE DEPARTMENT ROOF	3,868.98	0.00	3,868.98	0.00
320 - N-15 MONITORS	1,569.24	0.00	1,569.24	0.00
321 - MAIN STREE PIER ELECTRIC	4,702.00	0.00	4,702.00	0.00
322 - EMS PAGERS	2,720.00	0.00	2,720.00	0.00
323 - REPEATERS	8,019.00	0.00	8,019.00	0.00

@58.33% 06 FY

OVER

1 SELECTMEN REPORT

Department(s): 100 - 514
January

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
324 - WATERFRONT BUILDING CONT'D				
324 - WATERFRONT BUILDING	1,191.00	0.00	1,191.00	0.00
325 - MUNICIPAL BUILDING ELECTRIC	37,237.60	0.00	37,237.60	0.00
326 - WWTP GENERATOR	17,256.23	17,256.23	0.00	100.00
327 - POOL CHEMICAL SYSTEM	10,000.00	9,740.76	259.24	97.41
328 - PARKS & REC PICKUP TRUCK	42,000.00	39,349.98	2,650.02	93.69
329 - PUBLIC WORKS PLOW TRUCK	175,000.00	175,000.00	0.00	100.00
330 - PD VIDEO EQUIP & FIREARMS	9,000.00	9,000.00	0.00	100.00
331 - TRANSFER STATION TRAILER	0.00	66,736.00	-66,736.00	----
332 - FORK LIFT	0.00	23,151.00	-23,151.00	----
400 - WASTEWATER	546,298.00	314,029.81	232,268.19	57.48
401 - IMPACT FEES	128,056.75	14,657.36	113,399.39	11.45
514 - CEMETERY OPERATIONS	97,923.00	32,094.75	65,828.25	32.78
Final Totals	14,455,215.17	9,115,158.67	5,340,056.50	63.06

HM Payson Monthly Statement of Wiscasset Accounts

<i>Account Name</i>	Market Value as of 11/30/2018	Market Value as of 12/31/2018	Market Value as of 01/31/2019
Montsweag Dam Reserve Fund	\$ 152,446.00	\$ 144,629.85	\$ 150,934.10
Cemetery Trust Fund	\$ 1,915,098.03	\$ 1,816,907.89	\$ 1,896,104.75
General John French Scholarship	\$ 58,407.16	\$ 55,412.53	\$ 57,827.90
Jackson Cemetery Fund	\$ 28,310.76	\$ 26,859.22	\$ 28,029.98
Larabee Band Fund	\$ 685,169.29	\$ 650,039.56	\$ 678,374.02
Haggett Scholarship Fund	\$ 12,974.67	\$ 12,309.44	\$ 12,845.99
Mary Bailey Fund	\$ 417,303.66	\$ 395,904.83	\$ 413,164.99
Seth Wingren Fund	\$ 26,222.17	\$ 24,877.71	\$ 25,962.10
Wiscasset Community Center Endowment Fund	\$ 2,970.83	\$ 2,818.51	\$ 2,941.37
Cooper-Diperrri Scholarship Fund	\$ 26,890.66	\$ 25,511.94	\$ 26,623.97
Recreation Scholarship	\$ 767.68	\$ 728.32	\$ 760.07
Town of Wiscasset Edowment Fund Total	\$ 3,326,560.91	\$ 3,155,999.80	\$ 3,293,569.24
Town of Wiscasset Capital Reserve	\$ 864,639.24	\$ 816,715.95	\$ 852,426.52
Town of Wiscasset Construction Reserve	\$ 2,660,770.34	\$ 2,513,295.10	\$ 2,623,187.90
Town of Wiscasset Equipment Reserve	\$ 4,120,353.31	\$ 3,891,979.57	\$ 4,062,154.78
Town of Wiscasset Furnace Replacement Reserve	\$ 342,393.87	\$ 323,416.43	\$ 337,557.68
Town of Wiscasset Major Repairs Reserve	\$ 461,231.94	\$ 435,667.80	\$ 454,717.20
Town of Wiscasset Recreation Building Reserve	\$ 1,804,159.40	\$ 1,704,162.48	\$ 1,778,676.28
Town of Wiscasset Retirement Health Insurance Reserve	\$ 315,780.52	\$ 298,278.14	\$ 311,320.23
Town of Wiscasset Roof Repair Reserve	\$ 314,416.05	\$ 296,989.30	\$ 309,975.03
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 93,675.70	\$ 88,483.66	\$ 92,352.57
Town of Wiscasset Highway Department Capital Reserve	\$ 2,213.34	\$ 2,090.66	\$ 2,182.08
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 2,951.14	\$ 2,787.57	\$ 2,909.45
Town of Wiscasset Reserve Funds Total	\$ 10,982,584.85	\$ 10,373,866.66	\$ 10,827,459.72

February 19th Agenda Matter. PROPOSAL TO THE SELECT BOARD

I am representing both the Chamber sponsored Wiscasset Marketplace organization and Friends of Wiscasset.

Upon the conclusion of the holidays there seemed to be a recurring theme that arose, where the Holidays in Wiscasset were concerned.....there was an overall dissatisfaction in the holiday lighting plan and execution. There were comments that ranged from a dissatisfaction of the color of the lights and the lack of congruity, to a critical dissatisfaction by the public as to the "weak" lighting design of the hardwoods trees.

Representing these volunteer groups, we would like to make an offer to the Select Board and to the town public works department. Being cognissant of union rules the VOLUNTEER offer is as follows:

1. In October , while the ground is still soft enough to penetrate, the volunteer group will place 20 green stakes(4 feet high) in the ground to support evergreen trees from the County Courthouse sign to Middle Street in the right of way along US 1 spaced nearly equally apart on the north and south side of US 1.
2. The area in the newly finished downtown area will hold 5 trees on the north and 5 trees on the south utilizing the utility poles where applicable.
3. The volunteer group will secure, through donation efforts, 30 evergreen trees 5-6 feet in height.
4. The volunteer group is asking the Select Board to vote to agree to purchasing NINETY 100 foot mini lite strings(white incandescent strings from one wholesale supplier). Each tree will be covered with three strings per tree. These strings will be connectable via female and male connections. The advise from wholesalers is that these trees would look well covered with three strings per tree. The total amount requested will be approx. \$650.000 not to exceed \$700.00. (CAN ADVISE WHOLESALER)
5. The volunteer group and other volunteers will provide the LABOR to dress the trees with lights by December 1.
6. The public works employees would use the lights from previous years on the big tree for complete and full coverage.
7. The public works employees will be responsible for running extension cords and providing electrical access to the trees (TO BE LIGHTED BY DECEMBER 1)
8. The public works employees would undress the trees. These light strings can be stored each year being wrapped around the green stakes for the subsequent years and stored in an easily accessible location for use years to follow.

These groups are very interested in the beautification of the town of Wiscasset. Coming under scrutiny, the public works employees must be defended, as they have no professional lighting design background. Many towns hire lighting professionals to handle this work under town board direction and payment.

This is a good faith offer to bring community members together and to assist in this project, as well as to take ownership in the beautification of the town. Wiscasset gets a great deal of exposure with the Boothbay Festival of Lights and the Coastal Botanic Gardens Gardens Aglow and with increased traffic passing through or stopping in Wiscasset.

This is a community development project.

Thanks,
michelle peelee, chairman of proposed christmas trees group.

10e

R.J. ENTERPRISES, INC.

Environmental Contracting & Consulting
P.O. Box 82 ~ Brunswick, ME 04011
207-373-0344

January 23, 2019

Doug Fowler ~ Road Commissioner
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

RE: TOWN OFFICE FLOORING REPLACEMENT PROJECT

Dear Doug,

Thank you for the opportunity to provide pricing for asbestos abatement in conjunction with the above referenced project. The entire municipal facility has asbestos adhesive under various flooring products. On the town office side of the building, there is also asbestos floor tile located in the town manager's office, and potentially under carpeted areas throughout the space. All carpet that is in direct contact with the asbestos mastic is considered to be an asbestos containing material. Any carpet that is on floor tile can be removed as non-asbestos, as long as the tiles don't adhere to the carpet during removal. If the tiles pop, break, or adhere while the carpet is being taken up, removal must cease immediately.

For abatement of the asbestos floor tile, the work area will be isolated with 6-mil polyethylene sheeting on the walls and ceiling. Negative air machines will be running throughout the project to create a vacuum atmosphere within the containment. Barrier tape and OSHA signage will be utilized to establish the asbestos regulated area. A three stage decontamination unit will be erected adjacent to the work area. All employees entering the regulated area will don full asbestos PPE, including respiratory protection in compliance with state, federal and company requirements. Removal of asbestos adhesive without the presence of asbestos floor tile will be done with critical barriers and splash guards containing the regulated area. Negative air machines will be running throughout the duration of the project. Proper OSHA signage and barrier tape will be utilized and restricted access points will be erected at entrances to the

Wednesday, January 23, 2019

abatement work area. All asbestos will be removed and packaged wet, and transported to an approved asbestos landfill. Following a final cleaning of the work area, visual and air clearances will be completed to ensure completeness of the project.

There are some unknown conditions in regard to the extent of floor tile throughout the space. Pricing is reflective of floor tile within only the town managers office, and square footage pricing is included if more tile is discovered during abatement activities. Additional quantities of discovered material will be verified by town representatives before removal takes place.

Pricing is as follows;

ABATEMENT

all asbestos adhesive throughout the town office section of the municipal building and the asbestos floor tile in the Town Manager's office **\$9,600.00**

UNIT COST

Cost per square foot of additional floor tile discovered during abatement **\$5./SQ FT**

Pricing includes all labor, materials, disposal and all other costs associated with state and federal regulatory compliance.

If you have any questions, or you would like to move forward with this project, please call the office or reply via email.

Best,



Elizabeth Storer ~ Project Manager
R.J. Enterprises, Inc.

10e

R.J. ENTERPRISES, INC.

Environmental Contracting & Consulting
P.O. Box 82 ~ Brunswick, ME 04011
207-373-0344

January 23, 2019

John Merry
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

RE: FIRE AND RESCUE SERVICES, WISCASSETT MUNICIPAL BUILDING

Dear John,

Thank you for the opportunity to provide pricing for asbestos abatement at the above referenced location. The entire municipal building has asbestos adhesive under various type of flooring. Within the fire and rescue side of the building, there is mostly non-asbestos 12x12 floor tile with some areas of high-traffic carpet. There are also areas of debris originating from crumbling and deteriorating tiles.

The work area will be isolated with 6-mil polyethylene sheeting for critical barriers and splash guards. Negative air machines equipped with HEPA filters will be utilized throughout the project. OSHA signage and barrier tape will be used to establish the asbestos regulated area. Employees entering the regulated area will don asbestos PPE and respiratory protection in accordance with state, federal, and company requirement. All asbestos will be packaged wet for transport to a landfill approved to take asbestos waste.

Total Cost; **\$8,000.00**

All work will be performed in compliance with all state and federal regulations costs include labor, materials, and disposal as well as visual and air sampling at the conclusion of the project.

If you have any questions, or you would like to schedule this project, please call the office or reply via email.

Best,



Elizabeth Storer ~ Project Manager
R.J. Enterprises, Inc.

Wednesday, January 23, 2019

February 11, 2019

To the Board of Select men

Please accept my resignation
as a member of the Wiscasset Planning
Board effective February 20, 2019.

It has been an interesting
twenty three years.

Ray Saule

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of WISCASSET a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid , release to GREENLEAF, ROBERT AND PRIVE, CARRIE of 285 BIRCH POINT ROAD LOT #17 WISCASSET, ME 04578 a certain parcel of land with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R07-039-017 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2017 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of property tax lien(s) recorded in the Lincoln County Registry of Deeds as follows:

DATE	Book and page number		
July 17, 2007	3881/126	July 23, 2012	4548/47
August 26, 2008	4044/40	July 19, 2013	4688/160
July 17, 2009	4175/100	July 23, 2014	4801/305
July 20, 2010	4297/118	June 29, 2015	4901/195
July 18, 2011	4418/143	July 27, 2016	5033/171

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 19th of February, 2019 Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Robert L. Blagden

Katharine G. Martin-Savage

Kimberly H. Andersson

STATE OF MAINE
COUNTY OF LINCOLN, ss

19th of February, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

ELLIN L. JASMIN, Notary Public
My commission expires: December 05, 2020

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00001219

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of WISCASSET a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid on FEBRUARY 4, 2019, release to BROWN, MARSHA R. AND BROWN, DAVID M of PO BOX 304 WISCASSET, ME 04578 a certain parcel of land with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map U01-083 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2017 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of property tax lien(s) recorded in the Lincoln County Registry of Deeds as follows:

DATE Book and page number

<u>July 19, 2013</u>	<u>4688/103</u>
<u>July 23, 2014</u>	<u>4801/247</u>
<u>June 29, 2015</u>	<u>4901/129</u>
<u>July 27, 2016</u>	<u>5033/117</u>
<u>August 11, 2017</u>	<u>5167/108</u>
<u>September 20, 2018</u>	<u>5306/156</u>

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 19th of February, 2019 Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Robert L. Blagden

Katharine G. Martin-Savage

Kimberly H. Andersson

STATE OF MAINE
COUNTY OF LINCOLN, ss

19th of February, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

ELLIN L. JASMIN, Notary Public
My commission expires: December 05, 2020

090650

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of WISCASSET a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid on JANUARY 22, 2019, release to WALL, HEIDI of 372 WEST ALNA ROAD WISCASSET, ME 04578 a certain parcel of land with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R05-051-A1 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2017 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of property tax lien(s) recorded in the Lincoln County Registry of Deeds as follows:

DATE Book and page number

<u>September 20, 2004 3364/28</u>	<u>July 23, 2012 4548/213</u>
<u>May 3, 2005 3474/181</u>	<u>July 19, 2013 4688/252</u>
<u>July 21, 2006 3708/298</u>	<u>July 23, 2014 4802/76</u>
<u>July 17, 2007 3881/90</u>	<u>June 29, 2015 4901/290</u>
<u>August 26, 2008 4044/220</u>	<u>July 27, 2016 5033/2255</u>
<u>July 17, 2009 4175/291</u>	<u>August 11, 2017 5167/247</u>
<u>July 20, 2010 4297/300</u>	<u>September 20, 2018 5306/281</u>
<u>July 18, 2011 4419/8</u>	

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 19th of February, 2019 Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Robert L. Blagden

Katharine G. Martin-Savage

Kimberly H. Andersson

STATE OF MAINE
COUNTY OF LINCOLN, ss

19th of February, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

ELLIN L. JASMIN, Notary Public
My commission expires: December 05, 2020



0000903

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of WISCASSET a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid on FEBRUARY 11, 2019, release to ECKERT IR. LAWRENCE H I/T ECKERT, SHERI D. of 198 BIRCH POINT ROAD WISCASSET, ME 04578 a certain parcel of land with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R07-005 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2017 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of property tax lien(s) recorded in the Lincoln County Registry of Deeds as follows:

DATE Book and page number

<u>July 27, 2016</u>	<u>5033/155</u>
<u>August 11, 2017</u>	<u>5167/149</u>
<u>September 20, 2018</u>	<u>5306/191</u>

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 19th of February, 2019 Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Robert L. Blagden

Katharine G. Martin-Savage

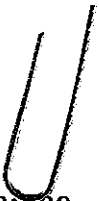
Kimberly H. Andersson

STATE OF MAINE
COUNTY OF LINCOLN, ss

19th of February, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

ELLIN L. JASMIN, Notary Public
My commission expires: December 05, 2020



00001939

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of WISCASSET a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid on FEBRUARY 11, 2019, release to PINKHAM, MIKE of 1051 GARDINER ROAD LOT #19 WISCASSET, ME 04578 a certain parcel of land with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R04-010-A19 on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2017 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of property tax lien(s) recorded in the Lincoln County Registry of Deeds as follows:

DATE Book and page number

<u>September 9, 2005 3549/214</u>	<u>July 19, 2013 4688/215</u>
<u>July 17, 2007 3881/74</u>	<u>July 23, 2014 4802/40</u>
<u>August 26, 2008 4044/181</u>	<u>June 29, 2015 4901/256</u>
<u>July 17, 2009 4175/252</u>	<u>July 27, 2016 5033/226</u>
<u>July 20, 2010 4297/262</u>	<u>August 11, 2017 5167/216</u>
<u>July 18, 2011 4418/290</u>	<u>September 20, 2018 5306/252</u>
<u>July 23, 2012 4548/181</u>	

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 19th of February, 2019 Board of Selectmen, Wiscasset, Maine

Judith R. Colby, Chair

Benjamin L. Rines, Jr.

Robert L. Blagden

Katharine G. Martin-Savage

Kimberly H. Andersson

STATE OF MAINE
COUNTY OF LINCOLN, ss

19th of February, 2019

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

ELLIN L. JASMIN, Notary Public
My commission expires: December 05, 2020

Town of Wiscasset 2017 Storm Disaster Relief

	Submitted Expenses	FEMA 75% Share	State 15% Share	Town's 10% Share
Debris Cleanup and removal (Public Works, CAT A)	\$ 27,764.70	\$ 20,823.53	\$ 4,164.71	\$ 2,776.47
Emergency Services (Fire, EMS and Shelter expenses, CAT B)	\$ 14,216.59	\$ 10,662.44	\$ 2,132.49	\$ 1,421.66
Cemetery Repairs (CAT C)	\$ 21,690.59	\$ 16,267.94	\$ 3,253.59	\$ 2,169.06
			\$ -	
			\$ -	
	\$ 63,671.88	\$ 47,753.91	\$ 9,550.78	\$ 6,367.19
*Town received the FEMA share of \$47,753.91 on 01/02/2019				
2017 Storm Disaster Relief Wiscasset, ME 03998				

Town of Wiscasset

Project #	EMMIE PW #	Cat	Large or Small	Work Completed (WC) or Work To Be Completed (W/TBC)	Project Amount 100%	4% DAC	1% DAC	Period of Performance (POP)	Deadline for 1% DAC Closeout Incentive
38411	64	A	S	WC	\$27,764.70	\$1,110.59	\$277.65		
38426	120	B	S	WC	\$14,216.59	\$568.66	\$142.17		
38451	71	G	S	WC	\$21,690.59	\$867.62	\$216.91		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
						\$0.00	\$0.00		
41440		Z		5% DAC	\$3,183.59			1/2/2020	
				Total	\$63,671.88	\$2,546.88	\$636.72		

PAAP DAC

FEMA	State	Applicant
\$3,183.59	\$3,183.59	\$3,183.59
75%	15%	10%
\$2,387.70	\$477.54	\$318.36

Management Cost

FEMA
\$3,183.59
100%
\$3,183.59

Town of Wiscasset Municipal Budget Process Calendar

FY 2019/2020 Budget Calendar

- 2/12/20 Department Budgets Submitted to Town Manager
- 2/19/2019 Town Manager Begins to Review Department Budgets
- ???
- ???
- 3/13/2019 Budget Books to Budget Committee at their regular meeting
- ????
- ????
- 3/1/2019 **Nomination papers available from Town Clerk 30-A MRSA Sec 2528(4) (100 days)**
- 4/12/2019 (Prior to 4/12) Sign certification of proposed ordinance amendments
- 4/2/2019 (Or earlier) **Adoption of Budget - Warrant signed & submitted to Clerk**
BALLOTS NEED TO BE ORDERED ON APRIL 12TH
- 4/12/2019 **Nomination papers due to Town Clerk 30-A Sec 2528(4)02501 (60 days)**
- 5/10/2019 **Absentee ballots MUST be made available (30 days)**
- 5/__/2019 **Deadline to advertise/post Public Hearing**
- 5/__/2019 6:00 P.M. –Budget Presentation - **Public Hearing**, presentation of FY 2019/20
- 5/30/2019 **Last day to publish notice of Town meeting in newspaper**
- 6/4/2019 **Last Day to post warrant of Town Meeting 30-A MRSA Sec 2523 (4) (7 days)**
- 6/11/2019 **Town Meeting opens with elections from 8:00 am to 8:00 pm**

CERTIFICATION OF AUTHORITY
FOR TRANSACTIONS WITH
H.M. PAYSON & CO.

I, Linda Perry, being duly constituted Clerk of Wiscasset, a Municipality organized and existing under and by virtue of the Laws of the State of Maine (hereinafter called WISCASSET) do hereby certify that the following is a true and complete copy of the resolutions duly adopted at a meeting of the Board of Selectmen of the TOWN OF WISCASSET, duly called and held on February 19, 2019 at which a quorum was present and voting; that said resolutions are still in full force and effect and have not been rescinded; and that said resolutions are not in conflict with the Charter or By-Laws of this Town:

RESOLVED: That any of the following officers, to wit
(Town Manager, Treasurer):

of WISCASSET, or any of them acting singly, be and hereby are authorized and directed to act on behalf of TOWN OF WISCASSET in relation to its activities with H.M. Payson & Co., to execute such documents and to take such additional action as they shall deem necessary and proper to designate H.M. Payson & Co. as an investment advisor, custodian and transfer agent for assets of the Corporation, including, without limitation, execution of a "Discretionary Investment Advisory Account Agreement", Custodial Agreement, stock transfer documentation, and other comparable documents arising out of or related to the investment management relationship between this Corporation and H.M. Payson & Co.

I further certify that the following is a true and correct list of the Selectmen of the Town of WISCASSET:

Judith R. Colby, Chairman

Benjamin L Rines, Jr., Vice-Chair

Katharine Martin-Savage, Select person

Robert Blagden, Select person

Kimberly Andersson, Select person

I further certify that the following is a true and correct list of the present officers of the Town of WISCASSET:

John W. O'Connell, Town Manager

Vernice H. Boyce, Treasurer

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Wiscasset, this 19th day of February, 2019.

SIGNATURE GUARANTEED

Clerk

**CERTIFICATION OF AUTHORITY
FOR TRANSACTIONS WITH
H.M. PAYSON & CO.**

I, Linda Perry, being duly constituted Clerk of The Town of Wiscasset, a Municipality organized and existing under and by virtue of the Laws of the State of Maine (hereinafter called "Wiscasset") do hereby certify that the following is a true and complete copy of the resolutions duly adopted at a meeting of the Board of Selectmen of the Town of Wiscasset, duly called and held on Aug 22, 2017 at which a quorum was present and voting; that said resolutions are still in full force and effect and have not been rescinded; and that said resolutions are not in conflict with the Charter or By-Laws of this Town:

RESOLVED: That any of the following officers, to wit
(Town Manager, Treasurer):

of Wiscasset, or any of them acting singly, be and hereby are authorized and directed to act on behalf of Wiscasset in relation to its activities with H.M. Payson & Co., to execute such documents and to take such additional action as they shall deem necessary and proper to designate H.M. Payson & Co. as an investment advisor, custodian and transfer agent for assets of the Corporation, including, without limitation, execution of a "Discretionary Investment Advisory Account Agreement", Custodial Agreement, stock transfer documentation, and other comparable documents arising out of or related to the investment management relationship between this Corporation and H.M. Payson & Co.

I further certify that the following is a true and correct list of the Selectmen of the Town of Wiscasset:

Judith R. Colby
Judith R. Colby, Chairman
Jefferson Slack
Jefferson Slack
Robert Blagden
Robert Blagden

Benjamin L. Rines, Jr.
Benjamin L. Rines, Jr., Vice Chairman
Katharine Martin-Savage
Katharine Martin-Savage

I further certify that the following is a true and correct list of the present officers of the Town of Wiscasset:

Marian L. Anderson
Marian L. Anderson, Town Manager

Shari I. Fredette
Shari I. Fredette, Treasurer

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Wiscasset, this 22nd day of August 22, 2017

SIGNATURE GUARANTEED

Linda Perry, Town Clerk
Clerk