

3a

WISCASSET SELECT BOARD
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
MAY 1, 2018

Preliminary Minutes

Present: Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Kathy Martin-Savage moved to approve the payroll warrant of April 27, 2018. Vote 5-0-0.
- b. Kathy Martin-Savage moved to approve the accounts payable warrant of May 1, 2018. Vote 5-0-0.

3. Approval of Minutes

Ben Rines, Jr., moved to approve the minutes of April 24, 2018 as amended. Vote 5-0-0.

4. Special Presentations and Awards – none

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment

Seaver Leslie, Public Advisory Committee member, asked if the projected MDOT project overrun of \$1.8 million would have an effect on the scope of the project and asked that the Board find out prior to signing any agreement with MDOT. A PAC meeting will be held on May 7; however, Kathy Martin-Savage asked the Town Manager to seek an answer before the meeting. Bob Blagden volunteered to be a second board member on the PAC.

Jason Putnam asked about the protocol of executive sessions and whether talking about matters other than the specific reason for the session was illegal. The Town Manager will ask MMA.

In response to Pam Logan's question, Marian Anderson said nothing other than the 10/13/16 letter of intent had been signed regarding the MDOT project. She added that MDOT had said it would hold a formal public meeting prior to the final design. Judy Colby said because of the lawsuit things had been delayed.

Crissy Swartz asked that the project agreement be shared with the public before it is signed. She also asked where parking would be allowed and not allowed during summertime construction. It was suggested that that question be asked at the PAC meeting. The next PAC meeting is at 5 p.m. on Monday, May 7, and is open to the public.

Pam Logan asked where the construction equipment would be parked, as previously the equipment had been parked near White's Island and when construction started at 7 a.m., it disturbed the residents in that area.

Kathy Martin-Savage said the public would be notified ahead of time where and when the construction equipment would be parked.

Jorge Pena, Maine Art Gallery, invited the public to the Youth Art Exhibit at the gallery from May to September, 3 p.m. to 5 p.m.

8. Department Head or Committee Chair – no report

9. Unfinished Business

a. Central Lincoln County Ambulance Proposal – Warren Waltz: Marian Anderson said CLC had been invited to a board meeting following discussions at budget meetings. Waltz submitted a two-year proposal for ambulance service to the town at a cost of \$175,000 per year for CLC presence. Aside from covering operational costs, \$100,000 would be used to cover the cost of a new ambulance, spread over two years. CLC would operate out of the current station, have a team in place and would transport patients to Miles Hospital. Waltz said CLC is a non-profit service. The subject of ambulances in the future being too large for the building was brought up, and Anderson said ambulances would be available for the size building that Wiscasset has. CLC staffing would include two full time employees and a paramedic on duty 24/7. In the event a second ambulance is needed, it would come from Damariscotta. Police Chief Jeff Lange said that frequently both ambulances in Wiscasset are needed for calls. Bob Blagden said with CLC the town would have the same ambulances, same building, probably some of the same staff, but would not have contracts with other towns, bad debts to collect and other administrative services.

b. Audit Update: Bill and Fred Brewer were present to answer questions about the audit. Bill Brewer said the audit was not complete and suggested a workshop with the board. Fred Brewer referred to a summary of the budget which had been distributed. Questions regarding the current fund balance, and the apparent past due debt service were postponed by the auditors until the workshop before the next select board meeting. Treasurer Vernice Boyce said the audit should have been completed last August. Brewer said the goal was to have a finished audit at the next meeting. Jason Putnam asked whether the town owes the school \$1.1 million. Fred Brewer said the town has one checking account and the money is there. Marian Anderson said she did not agree on the \$1.1 million figure, but Brewer said to wait for the workshop and that he would be taking to Vernice Boyce about it.

10. New Business

a. Brownfields Grant Award: Marian Anderson said Wiscasset was successful in obtaining a \$400,000 grant from the EPA for brownfields cleanup. She thanked David Lloyd and Maryellen Barnes who helped write the grant.

b. Pier Vendor Permit Applications: **Jeff Slack moved to approve the permit application for Two Bridges Regional Jail and the Chamber of Commerce (the fee for the Chamber being waived). Vote 4-1-0.** (Blagden opposed) In the past, the fee has been waved for the Chamber of Commerce building; this

year the chamber will pay only electric. In the past, the town's Chamber of Commerce membership fee has been waived.

c. Monthly Financials: H. M. Payson Statement: Jeff Slack said the statement was better than expected. Total is \$14,500,000.

d. Correspondence – First Congregational Church: A note of thanks had been received from the church for use of the town pier for the Easter church service.

e. Maine Art Gallery – Request to place signs for art show: **Jeff Slack moved to approve the placing of signs on Route 1 and other streets advertising four shows at the Maine Art Gallery. Vote 5-0-0.**

11. Town Manager's Report

All documents filed with the court were given to the board regarding the dismissal of the MDOT law suit.

The Town had received correspondence from Asha Echeveria, the Town's attorney in the Wawenock lawsuit, where Wiscasset is a party of interest, outlining the current status and future actions. Anderson said the Wiscasset will not be spending money on this lawsuit unless it is required to. The attorney will monitor the situation and the Town will not participate in an upcoming hearing on May 15. Wiscasset responds only when required by the court. The letter attorney's letter will be put on line.

Anderson reminded the public of the next PAC meeting on May 7 at 5 p.m. She thanked Bob Blagden for volunteering to be a member of the PAC.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 7:10 p.m. Vote 5-0-0.

FYI



Wiscasset Transfer Station
(Proposed New Rate for Zero-Sort Recycling)

May 4, 2018

Current Rate

Zero-Sort Recycling = \$5.00/Ton

Proposed New Rate (Effective 6/1/18)

Zero-Sort Recycling = Monthly Average Commodity Revenue (ACR)**

**The monthly ACR formula is reconciled monthly, using the following formula: The processing cost at Lewiston minus the ACR, or market value of recyclables, plus the handling cost at the West Bath Transfer Station, plus the transportation to the Lewiston recycling facility. This is by the ton.

Examples: January 2018 = \$95.00/ton - ACR \$54.04/ton + \$4.50/ton + \$11.52/ton = \$56.98/ton (charge)

February 2018 = \$95.00/ton - ACR \$29.52/ton + \$4.50 + \$11.52/ton = \$81.50/ton (charge)

March 2018 = \$95.00/ton - ACR \$7.39/ton + \$4.50/ton + \$11.52/ton = \$103.63/ton (charge)

Budget 2018-2019 350 tons @ \$80.00 = \$28,000



Structural Inspection, Wiscasset Live Fire Training Facility

Date of Inspection: September 28, 2017

Date of Report: October 16, 2017

A structural inspection of the Live Fire Training Facility in Wiscasset, ME, was completed by the undersigned on September 28, 2017. The inspection consisted of a visual inspection of the exposed structural and non-structural elements as well as testing of concrete and concrete block elements with a Swiss Hammer. A Swiss Hammer is a device used to measure the elastic properties and strength of concrete by measuring the rebound of a spring loaded mass impacting the surface of the concrete.

1. DESCRIPTION OF THE STRUCTURE

Two story structure. 1st floor has a concrete slab-on-grade. Exterior walls are 8" cast-in-place concrete. Interior walls are partial height cast-in-place concrete. 2nd floor is pre-cast concrete plank spanning east-west supported by the east and west exterior concrete walls and by a steel beam at the north-south centerline of the structure. 2nd floor exterior walls are concrete block. The roof framing was not visible during the inspection but is either wood trusses or tied rafters spanning east-west to the east and west exterior walls.

2. OBSERVATIONS

- a. Concrete walls are heavily cracked. Use of a reinforcing locating device indicates that the walls are probably only reinforced with horizontal reinforcing at the top and bottom of the walls. Cracks are probably due to thermal expansion and contraction of the walls during training and during seasonal temperature variations.
- b. Parge coating on the interior and exterior of the concrete block walls is failing. This parge coating is not structural. It is only a safety concern if a large portion of the coating falls off and causes an injury to someone nearby.
- c. There is a very large crack in the concrete block wall below the 2nd floor window in the south wall.
- d. The connection of the ledger that supports the south end of the exterior wood bridge to the north wall of the structure appears to be inadequate (see Photo 21). Additional epoxy anchors or through bolts between the ledger and the concrete wall should be installed.
- e. The slabs-on-grade at the 1st floor of the building are heavily cracked due to frost action in the soils below the slab (see Photos 25, 31 and 39).
- f. The bearing of the north end of the steel beam supporting the 2nd floor planks is failing (see Photos 29 and 32). Recommend installation of a steel post between the bottom of the beam and the top of the concrete wall below. New post should be located near the north end of the beam.
- g. Bearing of south end of steel beam supporting 2nd floor concrete plank has failed (see Photos 42 and 43). Beam no longer bears on the concrete wall and the concrete plank no longer bears on the beam. Beam must be jacked back up into place and a new steel post should be installed between the bottom of the beam and the top of the concrete wall below.

3. SWISS HAMMER MEASUREMENTS

Location	Wall Reading	Approx Strength (psi)	Under-side of Slab Reading	Approx Strength (psi)
Exterior North Side				
West end	28	2600		
Above west window	35	3900		
Between windows	36	4100		
Above east window	36	4100		
East end	36	4100		
Exterior East Side				
North end	33	3500		
Above north window	37	4400		
Between north window and door	36	4100		
Between door and middle window	36	4100		
Above middle window	34	3800		
Between middle window and south window	37	4400		
Above south window	36	4100		
South end	37	4400		
Exterior South Side				
East end	38	4600		
Eastern third point	36	4100		
Western third point	37	4400		
Over window	35	3900		
West of window	35	3900		
Exterior West Side				
South end	32	3300		
Over south window	38	4600		
Between south window and door	32	3300		
Between door and north window	39	5000		
Over north window	36	4100		
North end	28	2600		
1 st Floor, Northwest Room, North Wall				
West of window	28	2600	43	4900
Over window	27	2400	44	5100
East of window	31	3100	42	4600
1 st Floor, Northwest Room, West Wall				
Between door and window	34	3800	48	6100
Over window	35	3900	50	6600
North of window	28	2600	48	6100

Location	Wall Reading	Approx Strength (psi)	Under-side of Slab Reading	Approx Strength (psi)
1 st Floor, Northeast Room, North Wall				
Over window	30	2900	46	5600
East of window	28	2600	46	5600
1 st Floor, Northeast Room, East Wall				
Over window	29	2700		
Between window and door	31	3100	49	6400
1 st Floor, Southeast Room, East Wall				
North of window	31	3100	43	4900
Over window	40	5000	46	5600
South of window	28	2600	37	3500
1 st Floor, Southeast Room, South Wall				
East end	27	2400		
Eastern third point of south wall of building	28	2600	46	5600
1 st Floor, Southwest Room, South Wall				
East of window	27	2400	45	5400
Over window	35	3900	44	5100
West of window	29	2700	40	4100
1 st Floor, Southwest Room, West Wall				
South of window	26	2200		
Over window	34	3800	44	5100
North of window	29	2700	40	4100

4. CONCLUSIONS

Building is in poor condition. Posts must be installed under the north and south ends of the steel beam supporting the north-south centerline of the 2nd floor prior to continued use of this structure as a training facility. The condition of the exterior concrete walls must be examined after every training event to see if the cracking is getting worse.

The steel beam supporting the 2nd floor slab should be cleaned and painting to help prevent further deterioration of the beam.

The crack in the concrete block wall should be repaired after the bearing of the steel beam below as been corrected.

It is probably not practical to repair the cracked concrete walls. It is recommended that a plan be put into place to fully replace this structure in the near future.

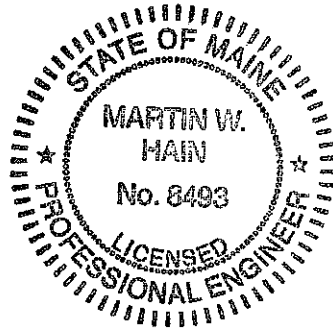
The findings in this report are based on the information readily available at the time of our site visit. We reserve the right to update these findings should new pertinent information become available.

If you have any questions regarding this report, please feel free to contact me. We appreciate the opportunity to provide this engineering service and look forward to working with you in the future.

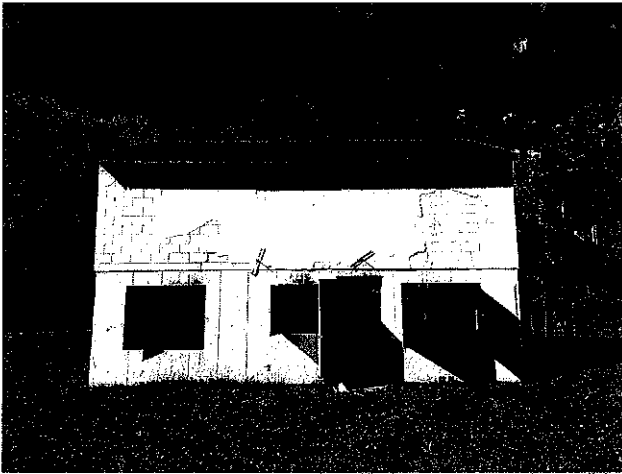
Sincerely,



Martin W. Hain, P.E.
President
Knight Consulting Engineers, Inc.



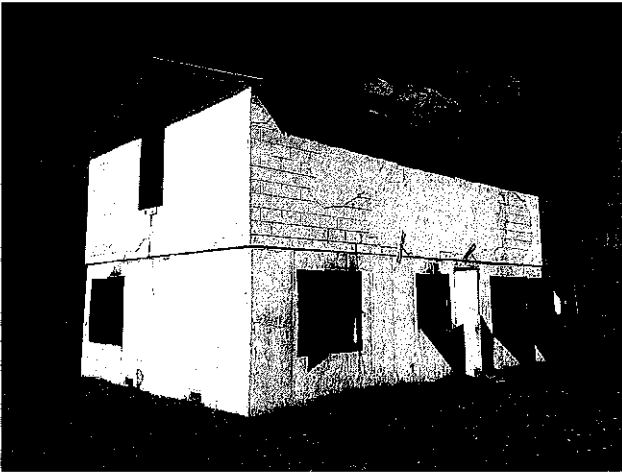
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1 – East side.



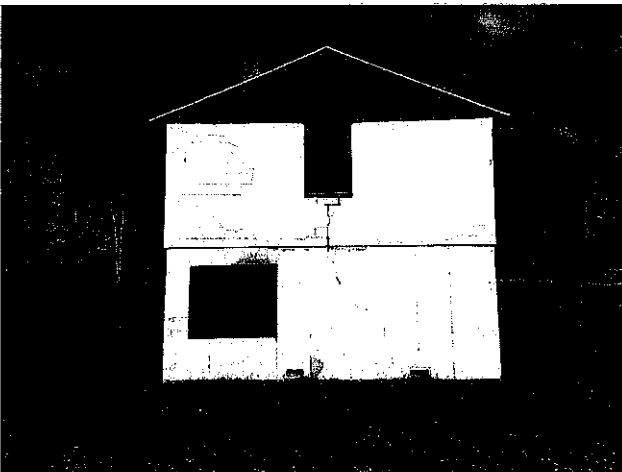
4 – Southwest corner.



2 – Southeast corner.



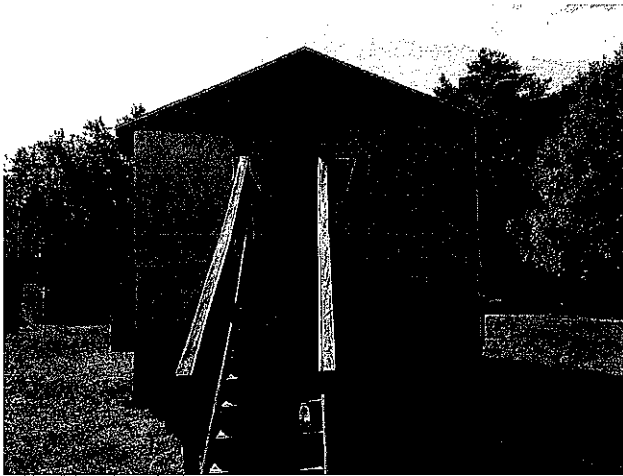
5 – West side.



3 – South side.



6 – Northwest corner.



7 – North side.



8 – Northeast corner.



9 – East side. Vertical crack near corner. Horizontal crack at midheight of the window.



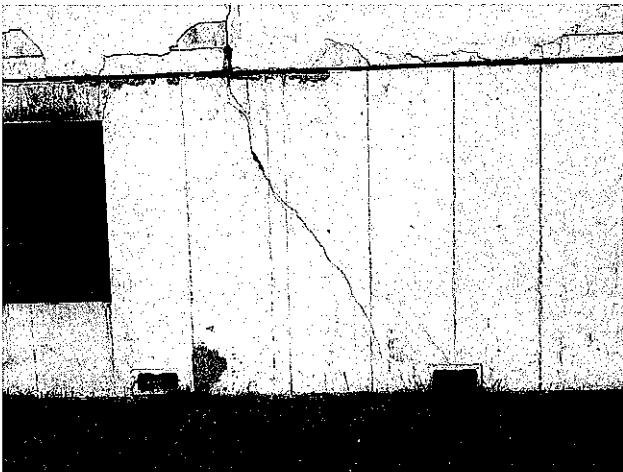
10 – Vertical crack at lower corner of south window on east side. This is a shrinkage crack.



11 – Horizontal and vertical crack at south end of the east side similar to those at the north end.



12 – South side. 2nd floor slab does not align with concrete wall below.



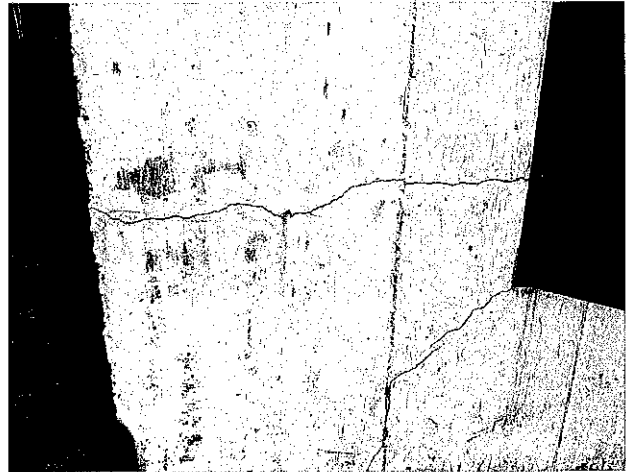
13 – Large diagonal crack in the middle of the south side.



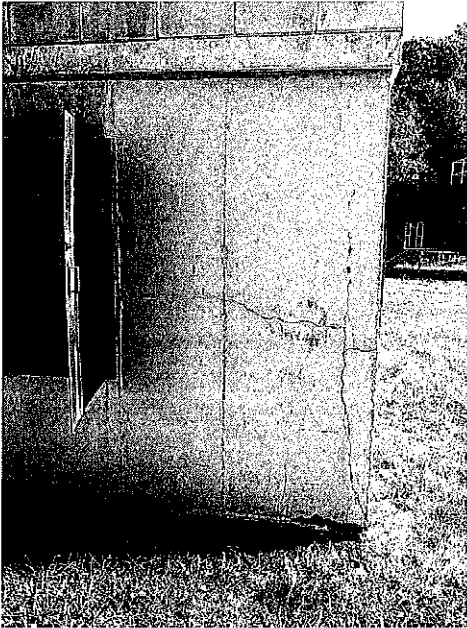
14 – Large open mortar joints in the concrete block in the middle of the south wall.



15 – Horizontal and diagonal cracks at west window on south side.



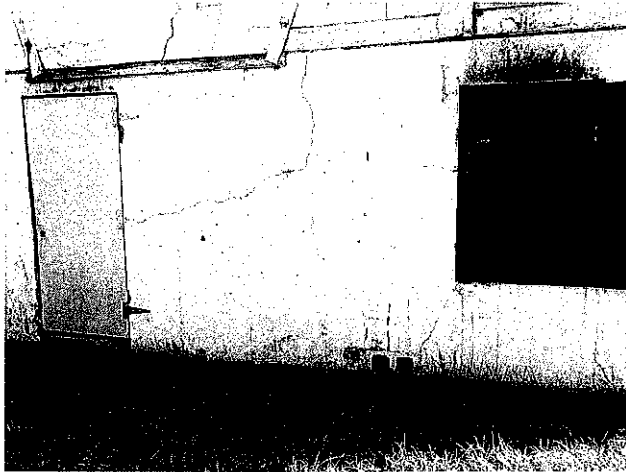
16 – Closeup of cracks on west side of west window on the south side of the building.



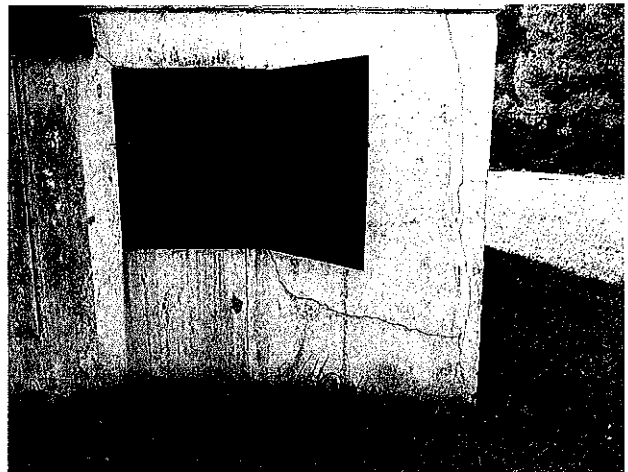
17 – Horizontal and vertical cracking at south end of west side similar to cracks on east side.



19 – Shrinkage crack at lower north corner of window at north end of west side.



18 – Cracks in concrete wall, middle of west side.



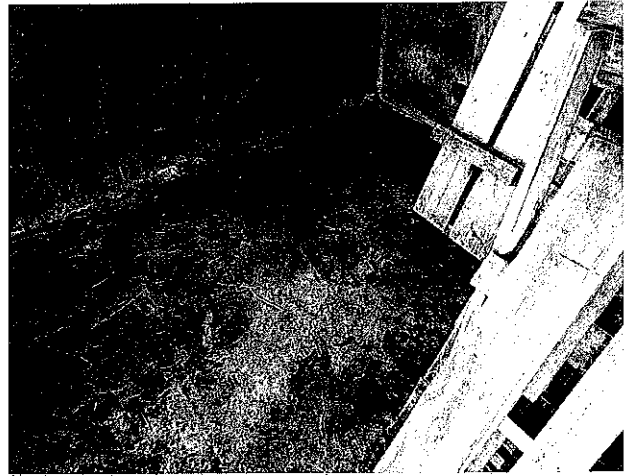
20 – Cracking at west end of north side.



21 – Connection of ledger to concrete wall appears to be inadequate.



22 – 1st floor, northwest room, south end of west wall.



25 – 1st floor, northwest room, slab-on-grade.
Significant shrinkage cracking. Frost action of the soil below the slab may be contributing to the cracking.



23 – 1st floor, northwest room, north end of west wall.



26 – 1st floor, northwest room, north end of west wall.



24 – 1st floor, northwest room, north end of west wall.



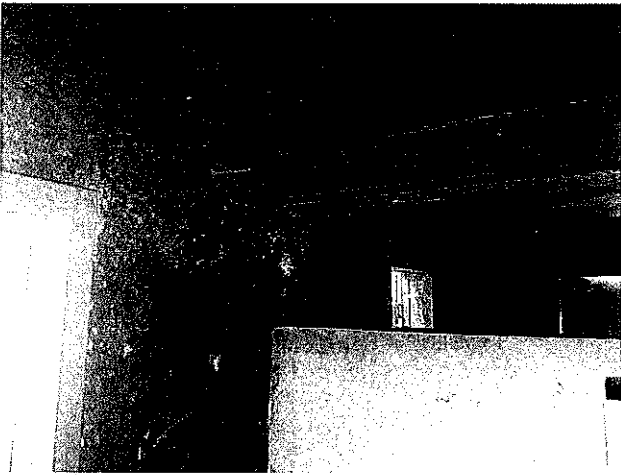
27 – 1st floor, northwest room, west end of north wall.



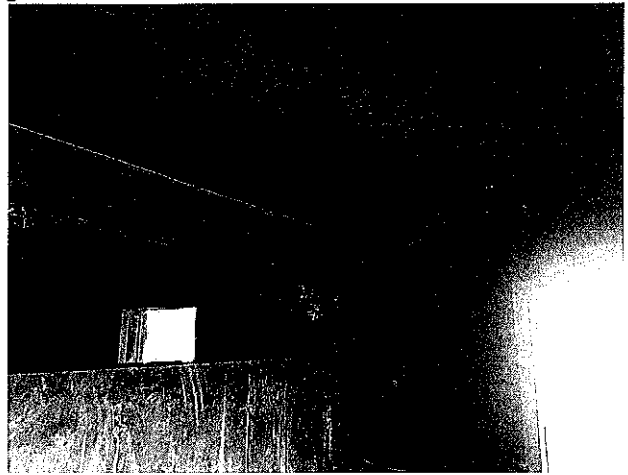
28 – 1st floor, northwest room, west end of north wall.



31 – 1st floor, northeast room. Cracking of slab-on-grade.



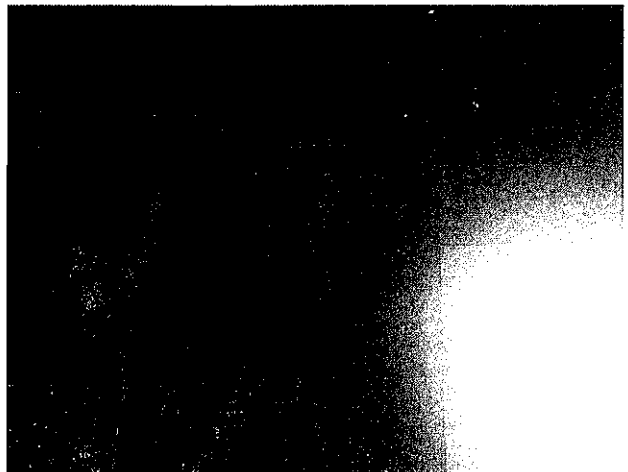
29 – 1st floor, northwest room, northeast corner. Bearing of steel beam on north wall needs to be repaired or strengthened.



32 – 1st floor, northeast room. Bearing of beam on north wall. Same beam as seen in Photo 29.



30 – Stairs to 2nd floor at south wall of northwest room at the 1st floor.



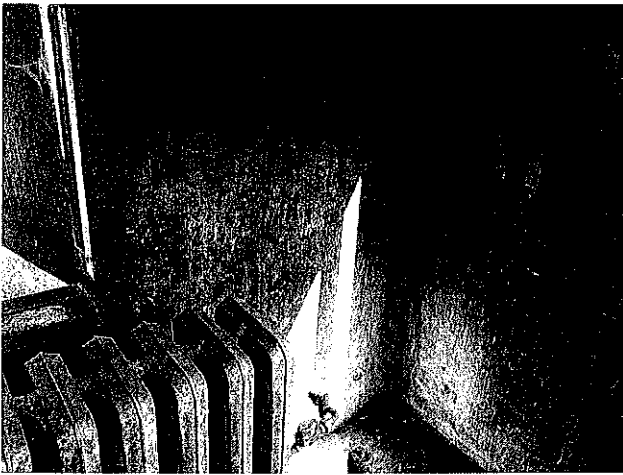
33 – 1st floor, northeast room, west end of north wall.



34 – 1st floor, northeast room, northeast corner.



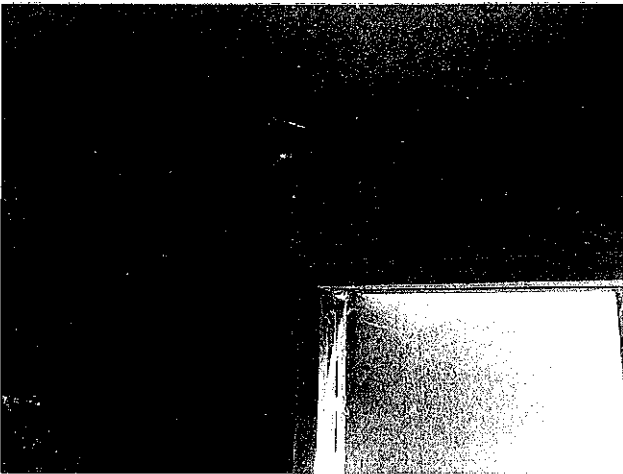
37 – 1st floor, northeast room, north end of east wall.



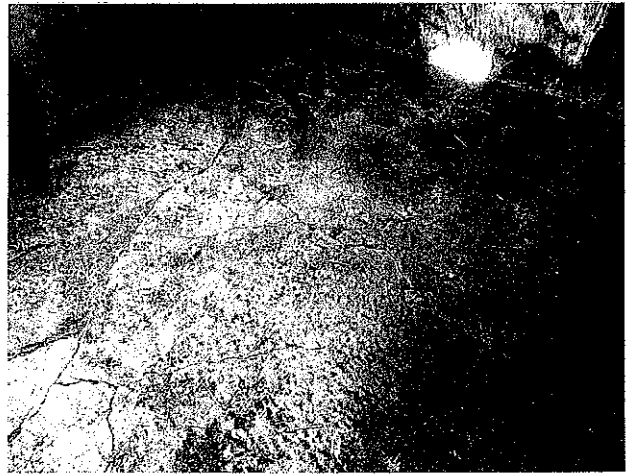
35 – 1st floor, northeast room, northeast corner.



38 – 1st floor, northeast room, middle of east wall.



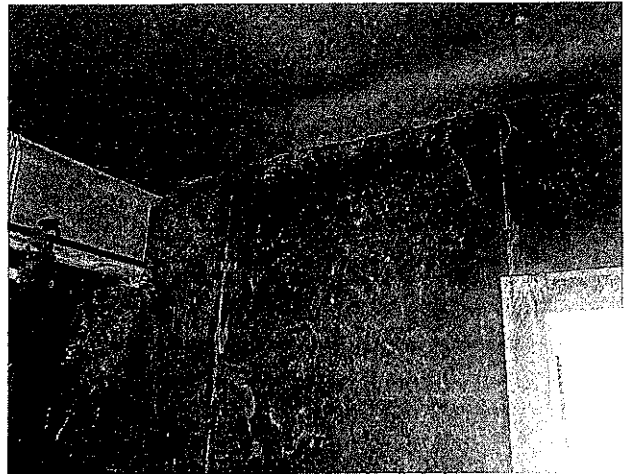
36 – 1st floor, northeast room, north end of east wall.



39 – 1st floor, southeast room. Cracking of slab-on-grade.



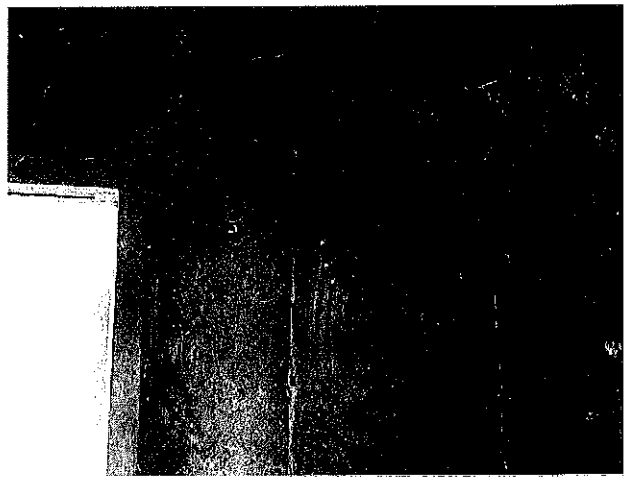
40 – 1st floor, southeast room. Top of south end of east wall.



43 – Same beam as seen in Photo 42 from southwest room.



41 – 1st floor, southeast room, east end of south wall.



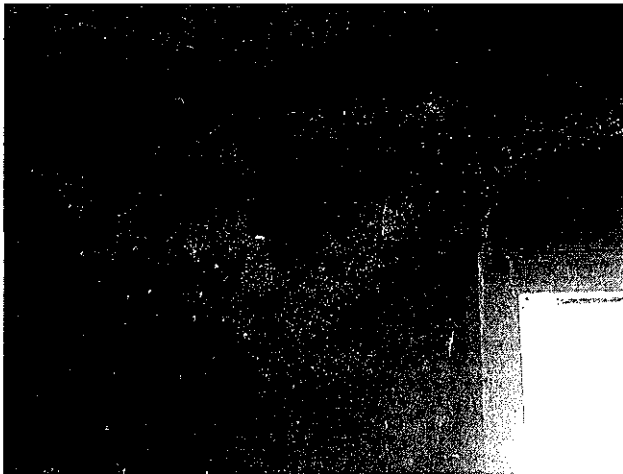
44 – 1st floor, southwest room, west end of south wall.



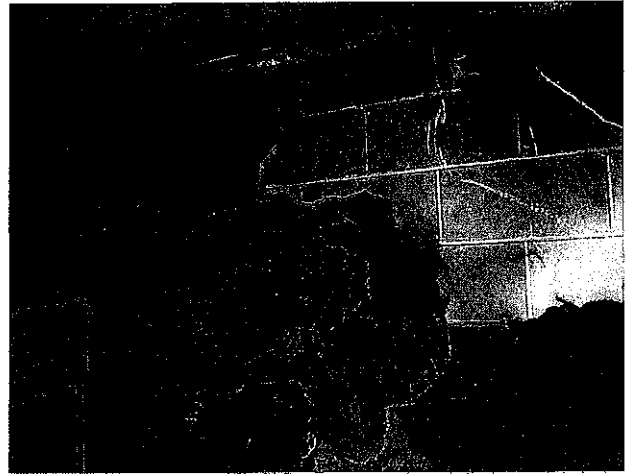
42 – 1st floor, southeast room, southwest corner. 2nd floor slab does not bear on beam, beam does not bear on wall.



45 – 1st floor, southwest room, southwest corner.



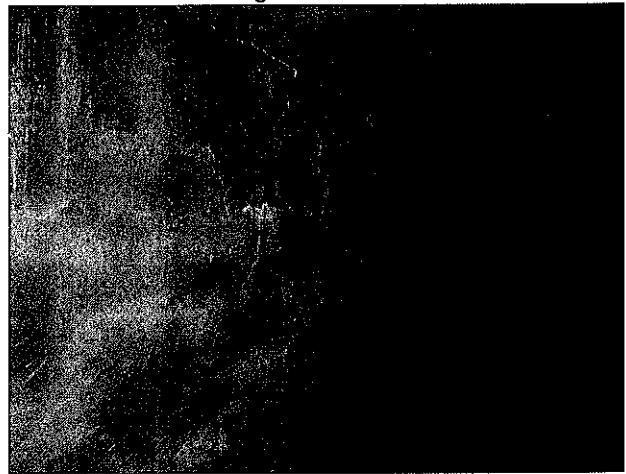
46 – 1st floor, southwest room, spalling at top of west concrete wall just south of window.



49 – Closeup of wall in Photo 48. Parge coat on concrete block is failing both inside and out.



47 – 1st floor, southwest room, spalling at top of west concrete wall north of window.



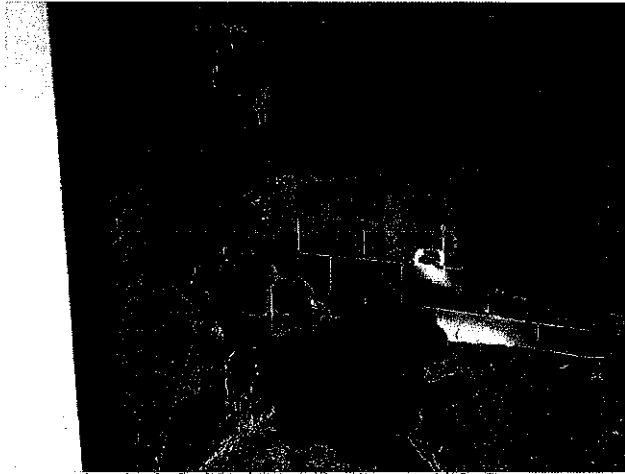
50 – 2nd floor, northwest room, northwest corner.



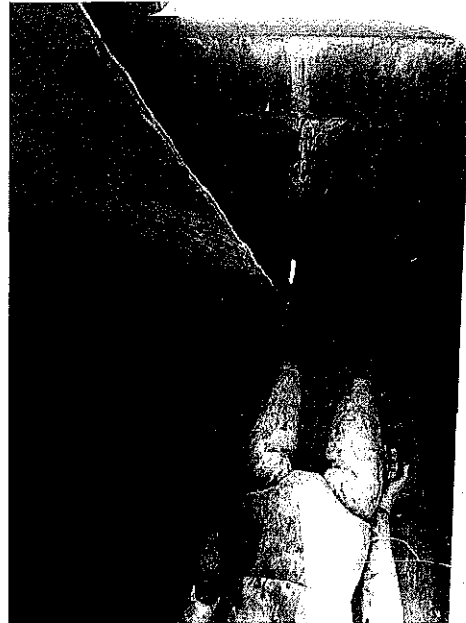
48 – 2nd floor, northwest room, south end of west concrete block wall.



51 – 2nd floor, northwest room, slab and bottom of north wall.



52 – 2nd floor, northeast room, northeast corner.



54 – Gaps in concrete block joints just above 2nd floor slab at middle of south wall.



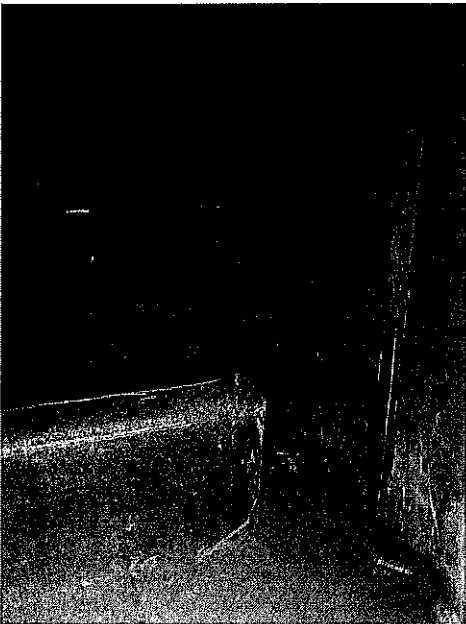
53 – Top of precast floor slabs near south end of building.



55 – 2nd floor, southeast room, southeast corner.

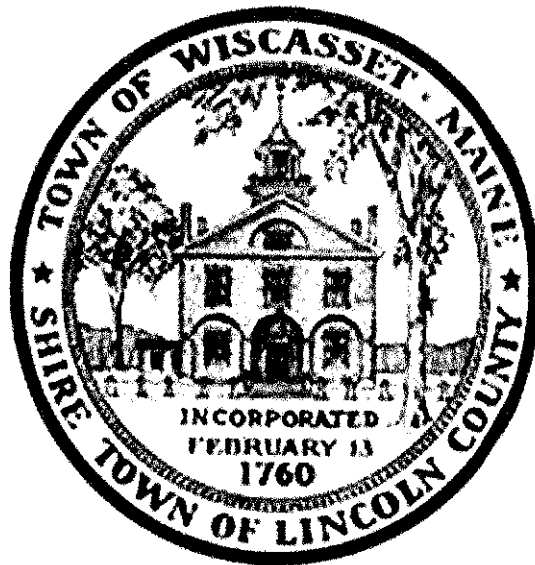


56 – 2nd floor, southwest room, southwest corner.



57 – 2nd floor, southwest room, northwest corner.

Town of Wiscasset
April 2018
Monthly Reports





Town of Wiscasset

TOWN CLERK REPORT

To: Marian L. Anderson, Town Manager
From: Linda Perry, Town Clerk
Re: April Monthly Report
Date: May 10, 2018

Elections & Town Meetings

The Special Referendum Town Meeting held on April 17, 2018 was held at the Wiscasset Community Center and the polls were open from 8am to 8pm. 881 votes were cast.

Results were:

Yes – 303 No – 578

The nomination deadline was April 13, 2018 for the June 2018 Election of Officers. Candidates that returned nomination papers are listed below. All town ballots have been ordered and absentees will be made available May 11, 2018.

The School Budget Validation Meeting will be held at Middle High School in the Gymnasium at 6:00 p.m. on May 16, 2018. Wiscasset residents are urged to participate. This meeting will determine the final budget amount that will be voted on at the Annual Referendum. The Annual Referendum Town Meeting and Election of officers will be on June 12, 2018 at the Wiscasset Community Center and the polls will be open from 8:00a.m. to 8:00p.m.

The candidates for the June 12th election are as follows:

Board of Selectmen (Three – 2 year terms)

Kimberly H. Andersson
William David Cherry
Judith R. Colby
Jennifer Hanley
Benjamin L. Rines Jr.

Wiscasset School Board (Two– 3 year

Indriani H. Demers

Budget Committee (Three - 3 year terms)
NO CANDIDATES

Wiscasset Water District (One - 3 year term)
terms)

Phillip DiVece

Budget Committee (Two – 2 – year

NO CANADIDATES

Budget Committee (One – 1 year term)
Judy S. Flanagan



Town of Wiscasset

CLERK

Catering permits issued:

A permit was issued to Mae's Café and Bakery for a 35th year Anniversary Party at the Sheepscot Valley Children's House to be held on May 18, 2018.

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$66,469.21	\$1,117.80	\$1,513.00	210.00	\$1,349.81
Year to date	\$597,971.90	\$3,127.35	\$12,409.00	\$3,507.60	\$3,762.96
Met yearly revenue projection by:	104.91%	51.69%	78.79%	116.92%	107.51%



Town of Wiscasset

EMS/EMA REPORT

To: Marian L. Anderson, Town Manager
From: Toby Martin, EMS/EMA Director
Re: April Monthly Report
Date: May 2, 2018

Run Reports: April

Wiscasset	38		
Brunswick	3		
Damariscotta	4		
Dresden	6	Total Calls	61
Edgecomb	10		

Other:

1. RFB went out and listed on the MMA webpage and board in the town office
2. Grant went out for ergonomics for Treasures Office
3. EMS Open house is May 19, 10 am to 2 pm
4. We are still working with FEMA on the wind storm and the submission of documentation
5. Airvac exhaust system installed and complete
6. Winter tires removed
7. Public Relations- Installed an AED at the First Congregational Church in Wiscasset.
8. On May 23rd at 1 pm at the hall of flags (State House), we will be honored for our community involvement as a Heart Safe Community Gold Status. Any selectman interest in attending?

Respectfully Submitted,

Director Martin



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Marian L. Anderson, Town Manager
From: T.J. Merry, Fire Chief
Re: April Monthly Report
Date: May 9, 2018

In the month of April the Wiscasset Fire Dept. responded to 11 calls for service.

- 2 MVA
- 1 Station Coverage
- 1 Service Call
- 1 Co2
- 2 Smoke Investigation
- 2 Fuel Leaks
- 2 Assist to WEMS

For training that month firefighters serviced the outriggers on the Ladder truck, backed flushed all dry hydrants in town which we do every spring to make sure they are clear of all debris, last we had our annual power point presentation from ME Yankee which we also do every year as a part of our commitment to them.

There are currently 19 members on our active roster, with 8 on our lifetime membership roster.

Respectfully Submitted,
TJ Merry, Fire Chief



Town of Wiscasset

Wiscasset Police Department

To: Marian L. Anderson, Town Manager
From: Jeffrey Lange, Wiscasset Police Chief
RE: April Monthly Report
Date: May 10, 2018

Significant Events and Issues

1. The Department initiated all the bureau of public safety grant enforcement – OUI, Speed, Distracted driving and seatbelt and are currently working those.
2. The Department hosted another Drug Take Back with healthy Lincoln County and the Lincoln County SO in front of the EMS bays.
3. The Wiscasset Police Department responded to 644 calls for service for the month of April. This is a significant rise in calls for service from March. March had a total of 465 calls for service.

Please see below for the breakdown of the calls for service.

4. The MDOT speed sign was installed on Rt. 27. There are some technical issues with downloading the info and Sgt. Worster is working on that issue.

Harbormaster-

1. The Police Administrative Assistant is assisting the Harbor Master with all of the administrative duties such as mailing out mooring applications to those on file, built a spread sheet of who owns what mooring and is the process of charting all moorings, and updated the Commercial Pier applications. The processes are getting more streamlined and this seems to increase the communications between the fisherman/ wormers and the Town of Wiscasset.
2. New locks were installed on the boom and mast and keys are handed to those that have paid the fee to utilize the equipment.



Town of Wiscasset

Police Report

Calls for Service in April

Type of calls for Service	Amounts of calls for service
9-1-1 CHECK	6
ABANDONED MV	1
ALARM BURGLAR	11
ASSAULT	4
ASSIST CITIZEN	6
ASSIST CITIZEN	8
ATTEMPT TO LOCATE	1
BURGLARY	1
CHILD ABUSE	1
COMMUNITY POLICING	8
CONCEALED WEAPONS PERMIT	3
CRIMINAL MISCHIEF	5
DISABLED MV	5
ERRATIC OPERATIONS	14
FOUND/LOST PROPERTY	3
HARASSMENT	5
JUVENILE PROBLEM	2
LOUD NOISE	4
MISSING PERSON	2
MOTOR VEHICLE ACCIDENT	13
MOTOR VEHICLE STOP	48
PARKING PROBLEM	3
PEDESTRIAN CHECK	3
POLICE INFORMATION	4
PROPERTY CHECK	423
SERVICE	2
SEX OFFENDER REGISTRATION	3
SPECIAL DETAIL	2
SUSPICIOUS ACTIVITY	19
THEFT	4
THREATENING	2
TRAFFIC CONTROL	9
TRAFFIC HAZARD	7
TRESPASSING	5
VIOLATION OF PROTECTION	2
WARRANT ARREST	1
WELFARE CHECK	4
Total	644



Town of Wiscasset

PUBLIC WORKS DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Doug Fowler, Public Works Director
Re: April Monthly Report
Date: May 10, 2018

Operations:

This month we continued our spring maintenance operations of sweeping the streets and roads as well as cleaning the commons and cemeteries. Extra time was involved, especially in the cemeteries, as there was still some remaining tree debris from October's windstorm. In addition, we completed reconstruction of the waterfront floats and successfully launched them. Time was also spent on replacing several planks on the Main Street/Creamery Pier (an annual event). The crew was also busy visiting areas in need of attention due to snowplow damage. And, of course, we had to head out a couple more times to treat the roads for snow and ice!

Financials

At 83.3% of the budget year, we have spent 84.42% of the overall Highway budget. Associated Winter-season accounts were hit hard this year; however I am confident that the Department will finish the budget year in the black once again.

In conclusion, operations are proceeding smoothly and spirits are high as we enter the warmer months. I have a great crew!

Faithfully at your service,

Doug



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Lisa Thompson, Parks & Recreation Director
Re: April Monthly Report
Date: May 8, 2018

Community Events

- Hosted our first "Midcoast Vintage Market" on April 7th with a great turnout. 25 Vendors and several hundred visitors to the WCC. This event also brought in a lot of interest from visitors about memberships and programs.
- Midcoast Community 4 miler and Kids Fun Run on April 21 was a success with 26 runners and 7 kids participating. This is an increase over last year's participation.

Coordination Meetings & Professional Development

- Bi-Monthly Team meetings held (2 X)
- Attended Wiscasset Chamber BOD Meeting April 19
- Hosted Public Hearing on MDOT Project April 3 and Voting for project on April 17.
- Attended town wide safety meeting with school, town and county officials on April 5
- Attended meetings for 4th of July planning, cheerleading, and summer camp programs
- Attended meeting with Morris Farm, Farm Educator Lisa Packard on collaborating programs with ASA and Summer Camp on April 23.
- Attended MRPA Board of Directors meeting on April 12
- Attended Northern New England Conference meeting April 13

Revenue

- April revenue: \$32,590.84 *We are currently \$8207.00 over last year's revenue at this time.* Our current revenue for the fiscal year is \$352,709.06 (As of 4/30)
- May 15th we will be kicking off our "Summer Special" for a special throwback to 1998 pricing for a 3-month membership. Sale runs through June 30th. The goal is to provide a big revenue push for the end of the fiscal year.
- Summer hours will begin starting Memorial Day weekend.

Important Upcoming Events and Programs:

- May 11: Baseball/ T ball Opening day parade at 8:30 am from WMHS to Rec Field.
- May 18th- working with school and town officials on an Emergency Evacuation Drill
- May 15- June 30 Summer Throwback Membership special takes place. Buy any 3-month prepaid membership at 1998 pricing.
- May 25-27: Closed for Memorial Day weekend. Summer Hours Begin.



Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: April Monthly Report
Date: May 10, 2018

Below are the materials processed thru our facility during the Month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	164.36	-\$70
Demo	46.47	-\$70
Single Stream	21.28	-\$5
Metal	31.77	+\$110
Computers / TV	0 lbs.	+\$.15/lbs
Brush/Lumber	54.75	-\$35
Organics for Compost	1,500 lbs.	0
Mixed Copper/Alum/Lead	0 lbs.	+\$1.61/lbs.
Shingles	22.54	-\$56
	0	-\$0
Cardboard	20.62	+\$130

We also recycled 16 bales of cardboard.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	\$4,030.20
MRC Dividend	\$ 0
Metal (Light iron, batteries, mixed copper)	\$1,790.10
Cardboard	\$2,255.97
Computers	\$ 0

Operations:

The 10th we moved 6 yds. of inert fill. The 11th we recycled 21 - 20lb propane tanks and 1 - 100lb. tank. The 17th we shipped 20.62 tons of cardboard. The 19th Webbers hauled 1 load of gray water. 20th Kathadin came and did the water sampling at the Landfill. 25th we had the Freon evacuated out of 50 items. The 28th we held our annual Household Hazardous Waste cleanup day with Bath and surrounding towns.

Expenses & Revenues:

Expenses are at 80.58% and the Revenues are at 77.59%

April 2018 Monthly Report



Town of Wiscasset

TOWN TREASURER REPORT

To: Marian L. Anderson, Town Manager
From: Vernice Boyce, Town Treasurer
Re: April Monthly Report
Date: May 9, 2018

Tax collections:

Real estate \$2,925,306.68

Personal property \$27,472.69

Credit card receipts over the counter: \$39,968.10

Budget: The Finance Department, as of April 30, has spent 73.8% of its budget; we are 84% through our current fiscal year. YTD finance has **underspent** by 10.2%.

TAN: Will be paid off in full on May 1, 2018.

Bank Accounts:

Town operating \$3,049,352.46

Please contact Vernice Boyce @ 207-882-8200 Ext. 107 or treasurer@wiscasset.org if you have any questions.



U.S. Department
of Transportation

**Federal Aviation
Administration**

Federal Aviation Administration
New England Region

1200 District Ave.
Burlington, MA 01803

10a

MAY 03 2018

Ms. Marian L. Anderson
Town Manager
Wiscasset Airport
51 Bath Rd.
Wiscasset, Maine 04578

Dear Ms. Anderson:

This is in response to your email dated May 1, 2018, requesting a transfer of non-primary entitlement funds from Wiscasset Airport (IWI) to Waterville-Robert Lafleur Airport (WVL).

Since IWI does not have a need for these funds this fiscal year (2018), it seems reasonable to transfer these funds for use within State of Maine, specifically to Waterville-Robert Lafleur Airport (WVL). You are authorizing the transfer of the funds. Therefore, enclosed are two copies of the FAA Form 5100-110 *Agreement for Transfer of Entitlements*, which have been signed by the FAA.

Please have the Sponsor's representative, as well as the Sponsor's attorney sign these forms and return **one** with original (pen & ink) signatures to the FAA (to Ms. Jean LoGiudice's attention) **by noon on FRI, June 1, 2018**. This transfer of funds will not jeopardize any potential future AIP funding for Wiscasset Airport (IWI).

If you have any further questions regarding this transfer, feel free to call Ms. Jean LoGiudice at (781) 238-7607.

Sincerely,

Kelly J. Slusarski
Acting Deputy Director, Airports Division

Enclosure (2)

106

To: Wiscasset Town Manager Marian Anderson and Wiscasset Select Board

Date: May 8, 2018

The Wiscasset Area Chamber of Commerce requests permission to display a sandwich board type sign on the day before and day of Alive on the Common musical performances by local bands. The dates include Thursdays, July 5, 12, 19, 26, August 2, 9, 16. The signs will be removed after each performance.

This request also includes at each event placing a sign in front of the stage platform displaying the name of the performing band and the local sponsor for the evening event.

Thank You for your consideration. Hope you can come and enjoy the music as well as witness the spirit of community.

Judy Flanagan

Chamber Board Member

**COMMITMENT & INTEGRITY
DRIVE RESULTS**

41 Hutchins Drive
Portland, Maine 04102
www.woodardcurran.com

T 800.426.4262
T 207.774.2112
F 207.774.6635

10c



April 25, 2018

Marian Anderson, Town Manager
Town of Wiscasset
51 Bath Road
P. O. Box 328
Wiscasset, Maine 04578

RE: Water Quality Monitoring Program, 2017 Annual Report
Wiscasset Municipal Landfill, Wiscasset, Maine

Dear Ms. Anderson:

This 2017 Annual Water Quality Monitoring Report is being provided per the Water Quality Monitoring Program (WQMP) for the Town of Wiscasset Closed Municipal Landfill. This Report contains the results from the spring and fall 2017 water quality sampling events. Sample collection and laboratory analysis was conducted by Katahdin Analytical Services (KAS), a Maine Department of Human Services certified laboratory located in Scarborough, Maine. Woodard & Curran (W&C) is assisting the Town of Wiscasset with the management and evaluation of the data, as well as the reporting requirements of the WQMP. The requirement for a long-term WQMP was established by the Maine Department of Environmental Protection (MEDEP) in the Landfill Closure Order. This Report satisfies the submittal requirements of the MEDEP Closure Order.

Background

The Wiscasset Landfill is located on the south side of Huntoon Hill Road in Wiscasset, Maine. The Site was originally used as an open burning dump. The operations changed to a sanitary landfill in 1977. The Town of Wiscasset began environmental monitoring at the original landfill in 1982. In the fall of 1984, final cover was placed on the original landfill and a new landfill area was prepared in accordance with a plan approved by the MEDEP. The landfill expansion area was used until 1991 and then closed with a clay cover in 1994.

A hydrogeological site investigation was performed for the landfill expansion application in 1983. The surficial geology of the Site consists of a glacial till and marine sediments overlying the till. The soil thickness in the landfill area is five to eight feet. The bedrock at the Site contains limited, shallow fractures, generally indicating that the groundwater movement is in the overlying unconsolidated soils. Local groundwater flow directions were determined to be in a southeast direction. A shallow, perched groundwater table exists over the marine sediments at the lower elevations of the Site. Groundwater was observed discharging to the ground surface southeast of the landfill. The original baseline water quality monitoring at the Site indicated stable background water quality throughout the Site.

The water quality monitoring data collected following the commencement of the operation of the landfill expansion indicated groundwater contamination associated with the landfill in the area close to the toe of the landfill (MW-102). The water quality located further from the toe of the landfill (MW-103) did not show signs of contamination until several years after the landfill was closed. Historic surface water monitoring results indicated that on-site surface water runoff and groundwater discharge in the area of SW-1 had above normal concentrations of indicator parameters.



background well. MK analysis has identified these trends since 2011, when FTS and TS were added to the monitoring program; however, the TSPs show that these trends are very modest. The cause of the upward trends at the background well is unknown, but the TSPs also show that several parameters at the background well (chloride, sodium, specific conductance, and TDS) exhibit seasonal fluctuations, with higher concentrations occurring in the fall. The causes of the fluctuations are likely attributable to seasonal factors such as precipitation, groundwater table elevation fluctuations, turbidity fluctuations, and possible influences from Huntoon Hill Road.

Surface Water Quality Trends

The table below summarizes the trends in surface water quality that were identified by the MK Analysis after the integration of the 2017 data:

Table 5: MK Trend Analysis – Surface Water Quality Results

Location	Trends
SW-3	No downward trends (same since 2015). No upward trends.
Drainage DWN	Six downward trends: sodium, chloride, specific conductance (same since 2012), manganese (same since 2013), alkalinity, and TOC (same since 2014). No upward trends (same since 2012).

The MK trend analysis identified six downward trends and no upward trends in the historic surface water quality data for the Site. The trends identified in 2017 are largely consistent with results observed in previous years, with the elimination of upward trends at SW-3. All of the downward trends are occurring at the background surface water monitoring location Drainage DWN; no trends have been identified at SW-3. The KW analysis indicates that the only parameters at SW-3 that are statistically different from background conditions are alkalinity and TOC. The TSPs show that alkalinity concentrations at SW-3 are elevated in comparison to background water quality, but that TOC concentrations are only slightly elevated in comparison.

The concentration levels at SW-3 had generally been consistent with or lower than the background concentrations at Drainage DWN since 2005 but spiked in 2014. Concentrations have not been this high at SW-3 since 2003. The cause of this spike is unknown. We will continue to monitor and evaluate future surface water quality results for potential trends.

Conclusions

The 2017 sampling and analysis was conducted according to the approved WQMP and the results are generally consistent with previous years. Overall, the water quality at the Site appears to be improving at the monitoring locations closest to the landfill, MW-102 and MW-203, and deteriorating somewhat at the distant downgradient monitoring location, MW-103. However, it should be noted that the trends at MW-103 are currently modest. No significant trends have been identified at the TS and FTS wells.

The upward trends identified at the background monitoring well over the past several years are a slight concern. A site inspection was conducted at this well in 2004 and nothing was observed in the area of MW-101 that would appear to be directly impacting this well. There is limited residential development located greater than 100 feet upgradient of MW-101. It is worth noting that the TSPs indicate that several parameters at the background well exhibit seasonal fluctuations and, since MK can sometimes

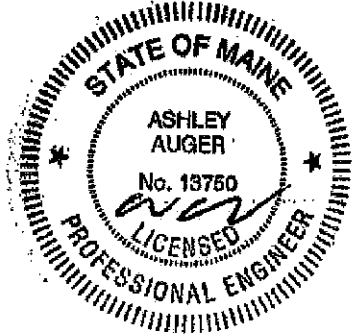


be a lagging indicator, concentration levels may begin to stabilize with additional sampling data. The water quality trends at this well will continue to be monitored.

Surface water quality had generally been consistent with or lower than the background concentrations since 2005 but spiked in 2014. Surface water concentrations have not been this high since 2003. The cause of this spike is unknown. We will continue to monitor and evaluate future surface water quality results for potential trends. The monitoring results are on file at Woodard & Curran and the laboratory. The data has also been electronically submitted to MEDEP. Water quality will continue to be monitored per the WQMP in 2018. If you have any questions concerning the results, please call Ashley Auger at (207) 558-3665.

Very truly yours,

WOODARD & CURRAN INC.



Ashley Auger, PE
Project Engineer

cc: Brian Beneski, MEDEP

1 SELECTMEN REPORT

Fund: 1
July to April

10d

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
25 - GENERAL GOVERNMENT	1,172,253.00	917,530.09	254,722.91	78.27
01 - Administration	193,564.00	163,223.17	30,340.83	84.33
02 - Office of Selectmen	27,247.00	20,208.50	7,038.50	74.17
05 - Assessment	6,097.00	563.48	5,533.52	9.24
06 - Finance/HR/AP/Tax collection	226,198.00	166,932.53	59,265.47	73.80
07 - Town clerk/ exise tax/registrat	83,902.00	62,439.35	21,462.65	74.42
08 - Elections	21,226.00	6,012.06	15,213.94	28.32
11 - Contingency	20,000.00	20,000.00	0.00	100.00
12 - Municipal building	68,152.00	51,613.90	16,538.10	75.73
17 - Municipal Planning&Development	57,764.00	2,637.88	55,126.12	4.57
30 - Contractual Services	116,000.00	151,790.17	-35,790.17	130.85
31 - General Celebrations	12,000.00	9,239.68	2,760.32	77.00
32 - Boards & Committees	1,361.00	795.11	565.89	58.42
33 - Code Enforcement	50,485.00	36,007.59	14,477.41	71.32
34 - General Assistance	25,076.00	10,094.31	14,981.69	40.25
35 - Municipal Insurance	35,944.00	24,421.75	11,522.25	67.94
37 - Public Utilities	220,800.00	182,589.76	38,210.24	82.69
38 - Unemployment	6,437.00	8,960.85	-2,523.85	139.21
27 - PUBLIC SAFETY	596,095.00	478,167.55	117,927.45	80.22
01 - Police department	446,992.00	364,533.60	82,458.40	81.55
02 - Fire department	137,616.00	105,486.13	32,129.87	76.65
09 - Animal control	11,487.00	8,147.82	3,339.18	70.93
31 - PUBLIC WORKS	665,997.00	562,219.00	103,778.00	84.42
03 - Highway	665,997.00	562,219.00	103,778.00	84.42
45 - SHELLFISH	8,605.00	3,501.48	5,103.52	40.69
46 - COMMUNITY ORGANIZATIONS	67,800.00	67,800.00	0.00	100.00
53 - DEBT SERVICE	245,234.48	173,095.90	72,138.58	70.58
60 - SCHOOL DEPARTMENT	6,038,449.26	5,033,707.80	1,004,741.46	83.36
61 - OVERLAY	24,197.08	9,509.14	14,687.94	39.30
62 - COUNTY TAX	594,745.25	594,745.25	0.00	100.00
72 - AIRPORT GENERAL FUND	254,697.00	198,518.37	56,178.63	77.94
73 - WATERFRONT & HARBORS	39,555.00	38,855.16	699.84	98.23
75 - TIF	217,634.01	217,634.01	0.00	100.00
76 - TRANSFER STATION	555,873.00	445,397.60	110,475.40	80.13
77 - SENIOR CENTER	11,482.00	8,217.35	3,264.65	71.57
78 - EMERGENCY MEDICAL SERVICES	544,250.00	460,541.01	83,708.99	84.62
79 - RECREATION GENERAL FUND	640,722.00	535,803.03	104,918.97	83.62
80 - SPECIAL REVENUE WCC	182,807.00	117,050.63	65,756.37	64.03
Final Totals	11,860,396.08	9,862,293.37	1,998,102.71	83.15

89% through the current
biscal year

10e

MUNICIPAL QUITCLAIM DEED

The Inhabitants of the Town of Wiscasset, a body corporate, located at Wiscasset, Lincoln County, State of Maine, for consideration paid, releases to Dion B. West, of 12 Blagdon Ridge Road, Wiscasset, Me 04578 Lincoln County, State of Maine, the land in Wiscasset, Lincoln County, State of Maine, more fully described as follows:

BEGINNING on Hodge Street at the Southeast corner of land formerly of Sewall Southard; now of Sawyer; thence Northwest by said land to the Cemetery (known as "Evergreen Cemetery"); thence Southwest by said Cemetery one-half the distance between said Southard, now Sawyer, Land and the Avenue leading from Hodge Street to said Cemetery; thence Southeast on a lunc between said Southard, now Saywer, land and said Avenue to said Hodge Street; thence Northeast by said Street to the first name bound, with all the buildings thereon. Also described as tax Map U02 Lot 016.

Also as described in Deed from Madelyn H. Rines dated April 23, 1952 and recorded in the Lincoln County Registry of Deeds in Book 503, Page 162 and deed to create tenancy in common dated October 11, 1985 recorded in Book 1270, Page 28. Also described in Quitclaim Deed from Camden National Bank to Dion B. West dated August 18, 2017 and recorded in the Lincoln County Registry of Deeds in Book 5199 Page 270.

The purpose of this deed is to release the Town of Wiscasset's interest, if any, arising from matured tax lien recorded June 29, 2015, in Book 4901, Page 265.

The said Inhabitants of the Municipality of Wiscasset have caused this instrument to be signed in its corporate name by Judith R. Colby, Benjamin L. Rines, Jr., Katharine Martin-Savage Jefferson Slack, and Robert Blagden, its duly authorized Selectmen, this _____ day of _____, 2018.

Municipality of Wiscasset

WITNESS

By: Judith R. Colby, Its Selectman

WITNESS

By: Benjamin L. Rines, Jr., Its Selectman

WITNESS

By: Katharine Martin-Savage, Its Selectman

WITNESS

By: Jefferson Slack, Its Selectman

WITNESS

By: Robert Blagden, Its Selectman

COPY

COPY

RATIO DECLARATION & REIMBURSEMENT APPLICATION

104

Municipality of: **WISCASSET**
Developed Parcel Ratio: **103%**

County of: **LINCOLN**
Filing Deadline: **June 1, 2018**

COPY

SECTION A: DECLARATION OF CERTIFIED RATIO

Municipal assessors are required to annually report the ratio or percentage of just value upon which local assessments are based (**36 MRSA §383**) Assessors must multiply the amount of the Homestead Exemption by the ratio certified pursuant to **§383** to determine the proper amount of exemption to be granted. The ratio certified by local assessors should reasonably agree with the overall assessment ratio for developed parcels (**residential property**) determined by Maine Revenue Services in its annual audit conducted for the purpose of determining the State Valuation. Of the following boxes, please check the **one** box which is most appropriate for your municipality for the **2018** tax year:

- We will use the developed parcel ratio determined by Maine Revenue Services of **103%** as our declared certified ratio. The developed parcel ratio is a direct finding and final result of Maine Revenue Services' audit of **2016** local valuations for residential property as stated in the **2018 State Valuation**.
- We will use the Municipality's **declared 2018 certified ratio** to adjust the amount of local homestead exemption. The certified ratio declared is within 10% of the developed parcel ratio (**between 93% and 113%**) last determined by Maine Revenue Services; **or**

We hereby petition to use a ratio that varies by more than 10% from the developed parcel ratio last determined by Maine Revenue Services for the following reason: (**Note: No requests for a variance in ratio will be granted unless accompanied by documentation supporting the proposed change. Ratios certified outside the allowable 10% will default to the Developed Parcel Ratio.**)

- A total revaluation is to be implemented for the 2018 tax year (**proof required**)
- A partial revaluation is to be implemented for the 2018 tax year (**proof required**)
- More current sales information is available which justifies a higher ratio (**proof required**)
- Other _____

SECTION B: HOMESTEAD PROPERTY TAX EXEMPTION INFORMATION

1. The total number of homestead exemptions granted (actual or estimated) # 920
2. We plan to use the following **Certified Ratio** to adjust the full *just value* exemptions: % 100% (see Section A above)
3. The 2018 municipal tax rate is .01876 (2017 Mil Rate) mils. (**NOTE:** If the local tax commitment is not final for 2018, use the 2017 local tax rate or an estimated rate...whichever is more accurate.)

SECTION C: ASSESSOR(S) SIGNATURES

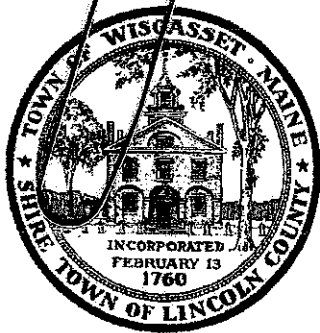
We, the assessors, do state that the that the information contained on this document is, to the best knowledge and belief of this office, reported correctly, accurately and in accordance with the requirements of the law.

COPY

_____/_____
Contact Person: Ellery G. Bane Phone# 882-8200 Date _____

PLEASE COMPLETE AND RETURN TO:
fax 287-6396
PHONE 624-5604
EMAIL linda.r.lucas@maine.gov

MAINE REVENUE SERVICES
PROPERTY TAX DIVISION ATTN: LINDA LUCAS
PO BOX 9106,
AUGUSTA ME 04332-9106



104

date: 03-21-18

returning vendor(YES) yes

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Alvah Maloney

BUSINESS NAME: Maine Kayak, Inc.

MAILING ADDRESS: P.O. Box 674, Unity, ME 04988

PHONE NUMBER: 207-677-3455 CELL:

EMAIL: info@mianekayak.com

SEASONAL PERMIT PER EACH SPOT: (May - Oct /calendar year) X x \$400 (10' X 20') or x \$600 (30' x 34')

ANNUAL PERMIT PER EACH SPOT: x \$800 (10' X 20') or x \$1100 (30' x 34')

X LADDER SIGN: \$40; TO READ: Maine Kayak

X I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$100/season or \$5/day additional use will be billed by the Town (subject to change)

EVENT PERMIT DATE(S)

DAY USE PERMIT \$25: DATE(s):

X RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS Kayak Rentals

- Seeking Summer Use and Winter Storage
- Pay extra \$200 for small boat rack at boat launch (same as last year)

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)



date: 4-11-18

returning vendor(y/n) yes

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: TODD Jubinville

BUSINESS NAME: THE POTTER'S SHED

MAILING ADDRESS: 605 Hallowell-Litchfield Rd, West Gardiner, ME.

PHONE NUMBER: 207 724 7203 CELL: 207 242 7620 04345

EMAIL: Pottershed@hotmail.com

SEASONAL PERMIT PER EACH SPOT: (May - Oct /calendar year) ___ x \$400 (10' X 20') or ___ x \$600 (30' x 34')

ANNUAL PERMIT PER EACH SPOT: X x \$800 (10' X 20') or ___ x \$1100 (30' x 34')

X LADDER SIGN: \$40; TO READ: THE POTTER'S SHED

X I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$100/season or \$5/day additional use will be billed by the Town (subject to change) -not pd

___ EVENT PERMIT DATE(S) _____

___ DAY USE PERMIT \$25: DATE(s): _____

___ RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

SALES OF Art and CRAFTS

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)



date: May 7, 2018

returning vendor(y/n) Yes.

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Mali Mrozinski and Jordan Gehman

BUSINESS NAME: Doublet Design

MAILING ADDRESS: 12 Weeks St. Bath ME 04530

PHONE NUMBER: _____ CELL: 831-227-0173

EMAIL: designdoublet@gmail.com

SEASONAL PERMIT PER EACH SPOT: (May – Oct /calendar year) x \$400 (10' X 20') or ___ x \$600 (30' x 34')

ANNUAL PERMIT PER EACH SPOT: x \$800 (10' X 20') or ___ x \$1100 (30' x 34')

LADDER SIGN: \$40; TO READ: S.H.E.D.

I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$100/season or \$5/day additional use will be billed by the Town (subject to change)

___ EVENT PERMIT DATE(S) _____

___ DAY USE PERMIT \$25: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS _____

Hosting visiting artist lecture series during ArtWalk.

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)

Kathleen Onorato

10h

From: Susan Robson <susanrobson1@gmail.com>
Sent: Wednesday, May 9, 2018 8:58 AM
To: ~~Lisa Gorman~~
Subject: vendors approved

Maine Kayak....pd for the Season... Oct 2018

Doublet...pd. yr ++... insurance info should be emailed. rec'd

Potter's Shed... PD.
I'll get signed aps to you.

Dave G is handling placement.

S .