

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
April 3, 2018

Present: Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack, Town Manager Marian Anderson and Town's Legal Counsel Peter Murray and Sage Friedman

Chair Judy Colby called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. A motion was made by Ben Rines, Jr., seconded by moved Katharine Martin-Savage to approve the payroll warrants of March 23 and 30, motion passed 5-0-0.

b. A motion was made by Ben Rines, Jr., seconded by Katharine Martin-Savage to approve the accounts payable warrants of March 27 and April, 3 2018, motion passed 5-0-0.

3. Approval of Minutes

a. March 20, 2018- Chairman Judy Colby noted that the start time of the March 20th meeting was incorrect and ask for a correction. She said the meeting started at 6:05 p.m. and not 7:05 p.m.

A motion was made by Ben Rines, Jr., seconded by Katharine Martin-Savage to approve the minutes of March 20, 2018 as amended, motion passed 5-0.

b. March 26, 2018-A motion was made by Ben Rines, Jr., seconded by Katharine Martin-Savage to approve the minutes of March 26, 2018, motion passed 5-0.

4. Public Hearings

a. April 17, 2018 Special Referendum Town Meeting- A motion was made by Ben Rines, Jr, seconded by Katharine Martin-Savage, to open the Public Hearing for the April 17, 2018 Special Referendum Town Meeting, motion passed 5-0.

A motion was made by Robert Blagden, seconded by Katharine Martin-Savage to allow non-resident business owners in Wiscasset to speak during the Public Hearing, motion passed 5-0.

Nearly 100 people attended the Public Hearing and shared their thoughts on whether the Town should continue with lawsuit against the MDOT regarding the Downtown Project. The Town's Legal Counsel Peter Murray and Sage Friedman attended the public hearing to answer questions.

Those who opposed the lawsuit, including the Wiscasset Thinks Forward group announced they retained a law firm that will file a motion to intervene as defendants in support of the MDOT project.

Speakers spoke in support of the project saying MDOT is trying to make Main Street safer for pedestrians and motorists.

The cost of the lawsuit was also a concern to some speaking at the hearing. Some stated that its a case the Town would not likely win.

Town attorney Peter Murray said he thought the town had a strong case, but said he could not guarantee the Town would win.

Those who support the lawsuit expressed concern of losing Main Street parking and the negative impact on local businesses.

Some criticized MDOT for making changes in Option 2, including federal funding which would have required MDOT to comply with federal standards and local ordinances.

The Selectman said the question as to whether the Town would accept donations from residents and business owners to pay for the lawsuit would be brought to the voters for approval, pending the outcome of the April 17th Referendum.

At 7:55 p.m. Robert Blagden made a motion seconded by Katharine Martin-Savage to end the Public Hearing, motion passed 5-0.

5. Adjournment

At 8 p.m. a motion was made by Jeff Slack, seconded by Judy Colby to adjourn, motion passed 5-0.

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
April 10, 2018

Present: Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack, Town Manager Marian Anderson and Town’s Legal Counsel Peter Murray and Sage Friedman

1. Call to Order

Chair Judy Colby called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

3. Sign Town Meeting Warrant

Town Manager Marian Anderson presented two warrants the Board’s for consideration. She explained the only differences in the warrants was the inclusion an article asking for 3/12 funding of a failed department budget and the question previously referred to as Article J.

The consensus of the Board was that it would have time to take action should a department’s budget failed. Ben suggested adding last year’s Article 60, which had been omitted from the warrant.

The following Article was added as Article 51:

“Shall the Town authorize the Selectmen to carry any unexpended balance as they deem advisable and to authorize the Selectmen to set at a later date the amount of undesignated fund balance, if any, to be used to reduce property tax assessment?”

A motion was made by Ben Rines, Jr., seconded by Jeff Slack to approve the warrant as amended, motion passed 5-0-0.

Selectmen Ben Rines thanked Town Manager Marian Anderson for the good job she did on the budget process this year.

5. Adjournment

At 5:20 p.m. a motion was made by Jeff Slack, seconded by Judy Colby to adjourn, motion passed 5-0.

Town of Wiscasset
Board/Committee Membership Application

Full Name: Phil DiVece

Street Address: 8 Langdon Rd, Wiscasset

Mailing Address: SAA Home Phone: 892-6338

Town of Legal Residence: Wiscasset

Work Phone: 6338 Cell Phone: E-mail pdivece@submarine.com

I wish to be considered for the appointment to the: Conservation
Committee Term Of Appointment yearly ^{12/} Exp: 2018

New

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp Select board budget com.
Water Trustee

List civic organizations to which you belong now: All of them

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: See above

Signature: [Signature] Date: 3/9/18

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use: _____

Date received: 3/23/18 Date Appointed: _____ Term: 12/2019

Town of Wiscasset
Board/Committee Membership Application

Full Name: Stephen C. Williams
Street Address: 320 Robinhood Rd
Mailing Address: Georgetown ME 04548 Home Phone: 207-350-2120
Town of Legal Residence: Georgetown
Work Phone: _____ Cell Phone: _____ E-mail: s.williams@emecosea.com

I wish to be considered for the appointment to the: _____
AIRPORT COMMITTEE Term Of Appointment 3 years *Non-voting

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? yes

If yes, please state which Board or Committee/term exp. Airport Committee

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Commercial Pilot, Flight Instructor

Signature: [Signature] Date: 1/08/2018

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: _____ Date Appointed: _____ Term: _____

FAASTIA MREO
Flying at Wiscasset since 1980
Hanger Owner
Rental Home on Cheswick Neck Rd

5c

Town of Wiscasset
Board/Committee Membership Application

Full Name: Lynn Pelletier

Street Address: 14 Hodge St Wiscasset 04578

Mailing Address: _____ Home Phone: 207-680-0972

Town of Legal Residence: Wiscasset

Work Phone: 207-882-7707 Cell Phone: 207-680-0972 E-mail: lpelletier@wiscasset schools.org

I wish to be considered for the appointment to the: Cooper-Diperris
Scholarship Committee Term Of Appointment 1yr

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? NO

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: None

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: School Nurse

Signature: Lynn Pelletier Date: 3-23-18

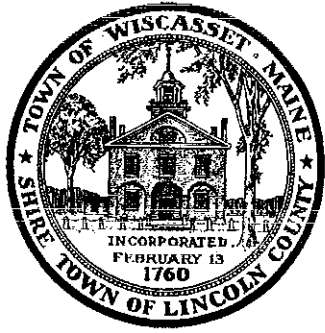
Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 3/22/18 Date Appointed: _____ Term: 1yr exp. 12/31/18

Wiscasset Community Center
Scholarship Board of Trustees



Town of Wiscasset

la

TOWN OF WISCASSET PUBLIC HEARING

The Board of Selectmen will hold a public hearing on Tuesday, April 17, 2018 at 6:00 p.m. in the Municipal Building Hearing Room. The purpose of the hearing is as follows:

To act on a request for a Liquor License for the following businesses:

- Louis Rylant, Seabasket LLC at 303 Bath Road

6a

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: Yes No

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: seabasket LLC			Business Name (D/B/A) seabasket		
APPLICANT(S) - (Sole Proprietor) louis rylant		DOB: 6/24/77	Physical Location: 303 bath road		
		DOB:	City/Town wiscasset	State me	Zip Code 04578
Address 12 atherstone lane			Mailing Address 12 atherstone lane		
City/Town bedford	State nh	Zip Code 03110	City/Town bedford	State nh	Zip Code 03110
Telephone Number 603		Fax Number	Business Telephone Number 2078826581		Fax Number
Federal I.D. # 81-413-1978			Seller Certificate #: or Sales Tax #: sales tax # 1183093		
Email Address: Please Print Louis.Rylant@yahoo.com			Website: seabasket.com		

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: asap closed mon +tues Business hours: 11-8 wed-sun

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ n/a LIQUOR \$ _____

3. Is applicant a corporation, limited liability company or limited partnership? YES NO
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? Yes No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City/Town

5. Do you permit dancing or entertainment on the licensed premises? YES NO
6. If manager is to be employed, give name: john toumanides
7. Business records are located at: 303 bath rd (seabasket)
8. Is/are applicants(s) citizens of the United States? YES NO
9. Is/are applicant(s) residents of the State of Maine? YES NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

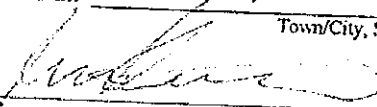
Name in Full (Print Clearly)	DOB	Place of Birth
louis rylant	6/24/77	providence, ri
john toumanides	4/15/1978	boston, ma
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
bedford, nh		
boston, ma		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES NO
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES NO
14. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) the seabasket restaurant
inside dinning room and outdoor deck
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? church 1 mile, school 3 miles
- Which of the above is nearest? church 1 mile
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
- If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Wiscasset, ME on 3/22, 20 18
Town/City, State Date


 Signature of Applicant or Corporate Officer(s)
LOUIS Bylmt
 Print Name

Please sign in blue ink

 Signature of Applicant or Corporate Officer(s)

 Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Wiscasset, Maine Lincoln county
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c.45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

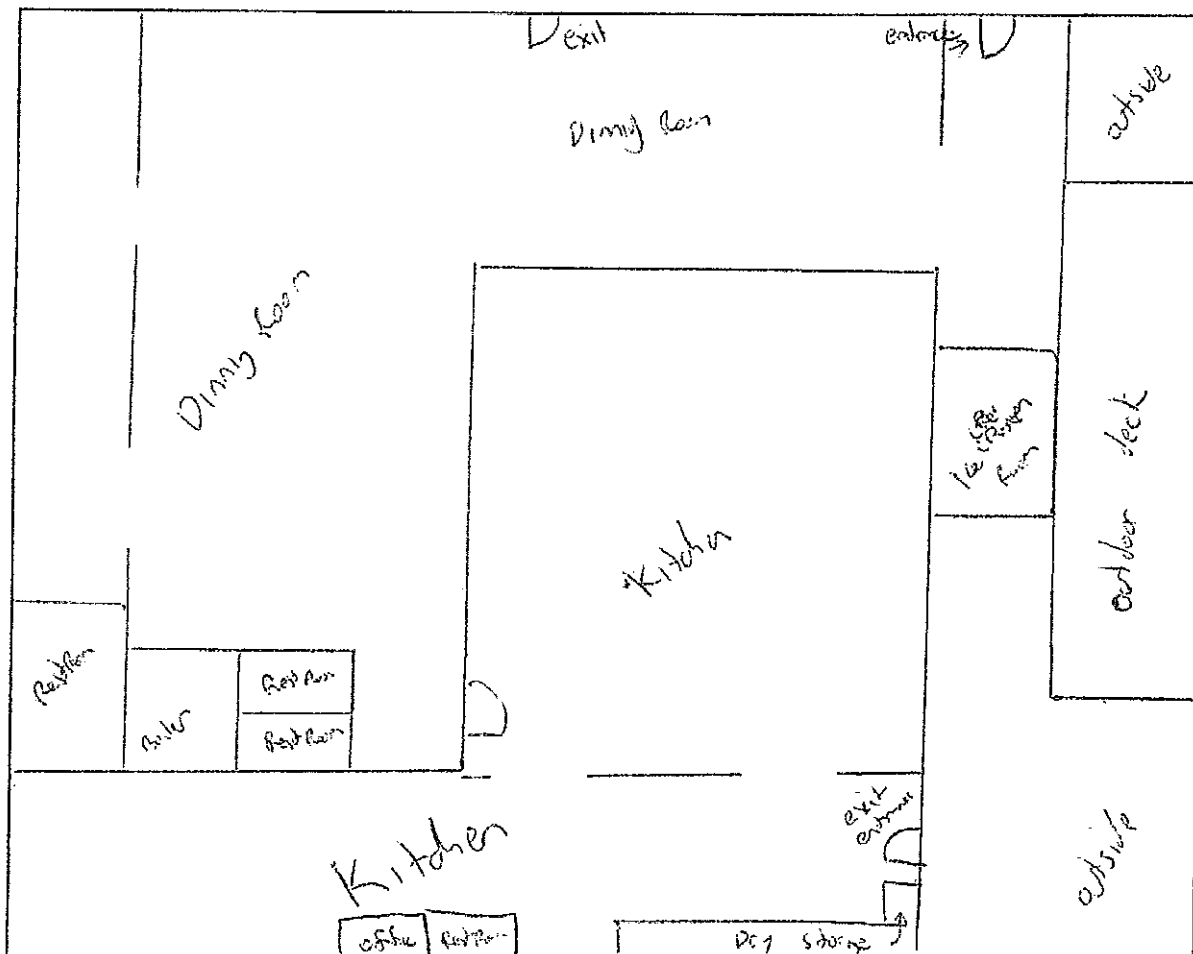
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100%	Yes <input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: seabasket LLC
- Doing Business As, if any: seabasket
- Date of filing with Secretary of State: nov 2016 State in which you are formed: NH
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:
November 2016
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Louis Rylant	12 atherstone lane bedford NH 03110	6/24/77	president	100

(Stock ownership in non-publicly traded companies must add up to 100%.)

- If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

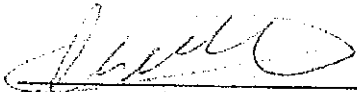
Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



3/22/18

Signature of Duly Authorized Person

Date

Louis Rylant

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

8a



Town of Wiscasset

Codes & Plumbing

51 Bath Road 207-882-8200 X 109 codes@wiscasset.org

March 16, 2018

Re: Tax Map R-06 Lot-041
225 Bradford Rd

Tony C. & Monica L, Colby
225 Bradford Road
Wiscasset, ME 04578

Dear Mr. & Mrs. Colby,

You are in violation of the Wiscasset Land Use Ordinance and Maine State Statutes with the number of unregistered and uninspected automobiles that are on your property. You are only allowed two (2) vehicles that are not registered or inspected.

Your property is located in the Rural zone so you could apply for a junkyard permit through the Selectmen.

The property needs to be cleaned up by April 16th, 2018 or an application submitted to the Town for a junkyard permit by that date or you will be found in violation of the ordinance and will be fined as per State statute.

That statute is .M.R.S.A. 30 Title 4452 and is \$100.00 per day until the violation is corrected.

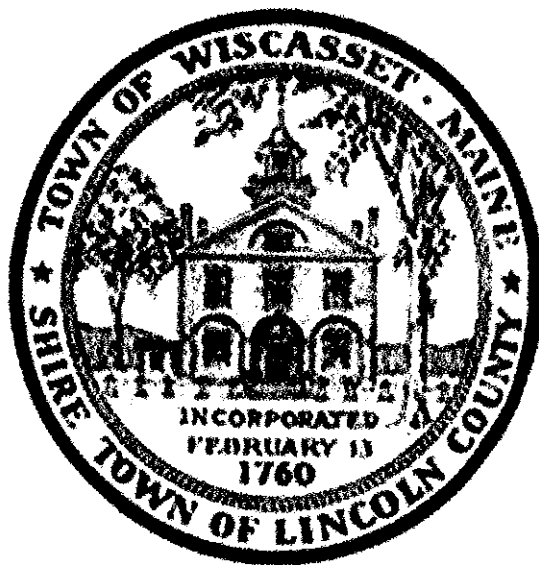
Please call with any questions.

Sincerely,

Stan Waltz
Code Enforcement Officer
Wiscasset, ME
(207)-380-9873



Town of Wiscasset
March 2018
Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Marian L. Anderson, Town Manager
From: Rick Tetrev, Interim Airport Manager
Re: March Monthly Report
Date: April 11, 2018

Attachments:

1. Aircraft operations
2. Airport Committee Minutes

Activity for the month of March was seasonally consistent with the exception of one day, as reported by the G.A.R.D. system (Airport Invisible Intelligence System). There were 158 flight operations for the month, however on Saturday March 17, the day of the annual Safety stand down and chili cook-off, the weather precluded any flights. Last year in March there was 221 flights. Of the 221 flights 59 flights were made on Saturday March 18, the day of the safety stand down and chili cook off. Without the 59 flights the total for 2017 would have been 162 and would have made only a four flight difference from 2018.

In March there were no fuel deliveries. As of 31 March there are **5387 gallons** of 100LL and **1984 gallons** of Jet A remaining. With **\$41,092.00 remaining** in the budget there is enough for one more fill up for the 100LL and Jet A for the fiscal year.

The anticipated reduction of the expense budget of 50K for the fiscal year was not approved by the Board of Selectmen. As of March 31, 2018, three quarters of spending of the approved 2018 budget is **\$192,625.07**, which represents **75.63%** of a budgeted **\$254,697.00**.

The revenue to date is **\$181,833.94** representing **81.30%** of the budgeted revenue of **\$223,725.00**.

Even though March was a snowy, cold month it has not slowed down the efforts of getting ready for warmer weather. There have been numerous calls from pilots new to Wiscasset planning their summer itineraries as well as returning pilots making arrangements for hangar space and rental cars. The businesses that helps us maintain the runway and taxi lights started repairing broken fixtures and signs. And finally Maine's official travel planner and adventure guide, Maine Invites You, was distributed. This year is the first year there has been an airport section. Wiscasset Municipal Airport is an advertiser.

Respectfully submitted,

Rick Tetrev

rht



Town of Wiscasset



Wiscasset Airport
 96 Chewonki Neck Road
 Wiscasset
 Maine
 04578

KIWI

207 882 5475

c: [Acer]

- Q:\
- Users
- Gard1
- Documents
- ARL
- 2018
- 01-01-2018
- 01-02-2018

Amount of transmissions per plane arrival

03

Amount of transmissions per plane departure

02

Ground Ops Aircraft Ops

Data to be processed on

Month 03

Month

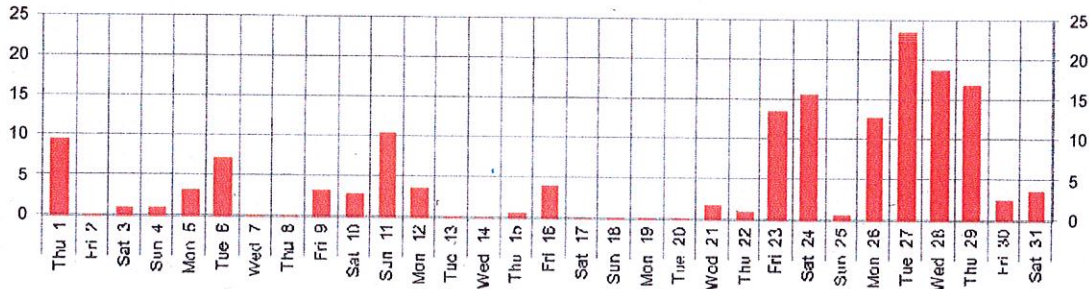
save as csv file

Year 2018

Year

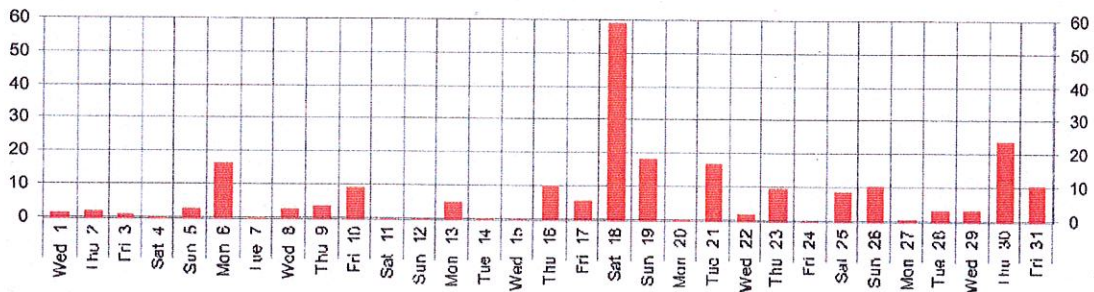
save as csv file

Estimate of Aircraft Operations Per Day For the 03 Month 2018



Estimate of Total Aircraft Operations for the 03 Month is 158

Estimate of Aircraft Operations Per Day For the 03 Month 2017



Estimate of Total Aircraft Operations for the 03 Month is 221



Town of Wiscasset

Wiscasset Municipal Airport Advisory Committee

Meeting Minutes – March 21, 2018- submitted by Steve Williams

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:00 pm on March 21, 2018, at the Wiscasset Airport by Steve Williams.

Present

Steve Williams (Chair), Pam Bracket, Ray Soule, Erv Deck, Interim Airport Manager Rick Tetrev (please note that committee member Kerry Leeman resigned after changing residency to another town)

Approval of Minutes

The minutes of February 21, 2018 were read and approved with correction.

Open Issues

None

Manager's Report

- On Wednesday February 14 the airport made a presentation and gave a tour to the Wiscasset Middle High School's Alternative Education students. Ms. Kim Anderson, Alternative Education teacher, is working on a project to introduce her students to the various departments within the Town and how they work.
- In February we received a delivery of 1,000 gals of Jet-A aviation gas. Sales of 100LL totaled 1,012.75 gallons for a sale price of \$4,399.44. There was 488.74 gallons of Jet A sold for a total of \$1,915.86 during this period
- On February 17, 2018 a Pilatus PC-24, a new design twin-engine business jet produced by Pilatus Aircraft of Switzerland, landed at KIWI. It is designed to combine light-jet speed, climb and altitude capability with twin turboprop short-field capacity. It is able to land and take-off in 2600ft making this the first jet that KIWI can handle. The PC-24 is owned and operated by PlaneSense, a fractional aircraft ownership corporation operating out of Portsmouth, NH and routinely flies Turboprop aircraft into KIWI.



Town of Wiscasset

- Expanded discussion on airport budget vs. actual. Concern over airport's ability to purchase a fuel load in June. Rick Tetriv to follow up with Town Manager on clarification of airport budget.

New Business

-Rick Tetriv reported that after six months of acting as Interim Manager that he has voiced a willingness to assume the position of Airport Manager. His application was being brought in front of the Selectboard.

-A groundskeeper had been selected to help with summer mowing and airport operations. A search was underway for an assistant manager to help run the airport office.

-Steve Williams opened a discussion on increased car and truck traffic on the taxiway leading to Rwy 7. These vehicles are accessing the Peregrine Turbine facility. Vehicles should be accessing the hangar facility at the gate entrance closest to their location keeping good separation from aircraft operations. Airport automatic gates due to be lowered in early April .

- Steve Williams recapped the 18th Annual Chili Cookoff and Safety Seminarsponsored by the Maine Aeronautics Association, FAA Safety Team and the Wiscasset Airport. Eighty individuals attended and weather kept all but 2 airplanes from flying in. Attendance continues to be strong for these events and it gives good recognition for the Wiscasset Airport to the flying community.

Old Business

Winter Operations-

The Town highway department continues to do an excellent job of cleaning up after storms. A 24 hour mid March storm forced closure of the airport for a day.

Erv Deck emphasized need to keep airport open for Life Flight air ambulance emergency service.

Draft of Rules & Regulations

Continued review of draft of Rules and Regulations. Committee worked through pages 13-14. Complete document is nineteen (19) pages in length.

Adjournment

The meeting was adjourned at 6:15 . The next general meeting will be April 25, 2018 at 5PM, at the Wiscasset Airport.



Town of Wiscasset

TOWN CLERK REPORT

To: Marian L. Anderson, Town Manager
From: Linda Perry, Town Clerk
Re: Monthly Report
Date:

Nomination papers were made available on March 5, 2018 for the election of town officials. The Annual Election of Town Officials and Referendum Town Meeting will be held on June 12, 2018. Polls will be open from 8:00am to 8:00pm at the Wiscasset Community Center. Nomination papers need to be returned by 4:00 p.m. on April 13, 2018. Anyone interested in taking out nomination papers should stop by the Clerk's office during regular office hours.

The Clerk's office has been preparing for the Special Referendum Election being held on April 17, 2018. The polls will be open from 8:00am to 8:00pm at the Wiscasset Community Center. The last day to request an absentee ballot is April 12, 2018.

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$59,869.26	\$263.20	\$1,093.00	\$297.20	\$2,367.53
Year to date	\$531,096.23	\$2,009.55	\$10,896.00	\$3,297.60	\$2,413.15
Met yearly revenue projection by:	93.17%	33.22%	69.18%	109.92%	68.95%



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Marian L. Anderson, Town Manager
From: Stan Waltz, Code Enforcement Officer
Re: March Monthly Report
Date: April 10, 2018

I had a number of calls from realtors and law offices concerning vacant properties and septic designs and such.

The following permits were issued in March; five (5) building permits and two (2) plumbing permits, and one (1) sign. Those fees amounted to \$1,553.50, with a value of \$335,000.

I have been working with the waterfront committee to help get a water and sewer line run along the railroad tracks to the Town pier. The Committee is working on a new sign and placement for the pier.

The office is receiving a lot of calls for information from the files. I feel that the Town should start charging for the office time to look up and process the information for anybody that is not a resident or tax payer in Town.

There should be a minimum fee for administration and sending the information, such as; \$10.00 plus \$1.00 per page for sending copies of documents.

Respectfully submitted,
Stan Waltz
Code Enforcement Officer
Wiscasset



Town of Wiscasset

EMS/EMA REPORT

To: Marian L. Anderson, Town Manager

From: Toby Martin, EMS/EMA Director

Re: March Monthly Report

Date:

Run Reports:

Boothbay	1	Wiscasset	43
Brunswick	2	Woolwich	6
Damariscotta	6		
Dresden	12	Total Calls	89
Edgecomb	17		
Westport	2		

Other:

1. Wiscasset Ambulance hosted a Prehospital Trauma Life Support on the weekend of April 14/15
2. Ambulance 87 will be at the April 17th selectman meeting for show
3. EMS Open house is May 19, 10 am to 2 pm
4. RFB will be going out for the 2003 Ambulance
6. We are still working with FEMA on the wind storm and the submission of documentation
7. Airvac exhaust system to be installed the week of April 16th
8. Public works will be removing our winter snow tires this month

Respectfully Submitted,
Director Martin



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Marian L. Anderson, Town Manager
From: T.J. Merry, Fire Chief
Re: March Monthly Report
Date: April 10, 2018

In the month of March the Wiscasset Fire Dept. responded to 18 calls for service.

- 6 MVA
- 2 Structure Fires
- 1 Station Coverage
- 1 Car Fire
- 4 Service Call
- 3 Fuel Leaks
- 1 Assist to WEMS

For training that month all the firefighters practice pumping our engines while we burnt a small out building for Chewonki.

We also we did our yearly maintenance to the outriggers on the ladder truck. This consisted of pressure washing and then applying a lubricant to keep outriggers moving freely.

There are currently 19 members on our active roster, with 8 on our lifetime membership roster.

Respectfully Submitted,
TJ Merry, Fire Chief



Town of Wiscasset

Wiscasset Police Department

To: Marian L. Anderson, Town Manager
From: Jeffrey Lange, Wiscasset Police Chief
RE: March Monthly Report
Date: April 10, 2018

Significant Events and Issues

1. Chief Lange was invited to the Maine Criminal Justice Academy for the inspection of the recruit class that Officer James Fisher is currently in. Ofc Fisher will be graduating May 18th.
2. The Department held another Coffee with a COP at Treats on March 31. The officers that attendee stated that there was a good crowd and asked a lot of questions pertaining to the parking issues downtown.
3. SGT Worster as the SRO conducted Sticker Shock in coordination with Healthy Lincoln County. This is a program that the seniors from the HS get involved and join Sgt Worster at local stores and place stickers on liquor, beer, and wine. These stickers are warnings for those that purchase these items for minors.
4. The Wiscasset Police Department responded to 465 calls for service for the month of March.

Please see below for the breakdown of the calls for service.

Harbormaster-

5. The Harbormaster and the Administrative Assistant are working on getting the process to renew moorings and licenses on line and will make the process easier for the commercial fisherman and wormers.



Town of Wiscasset

Types o calls	# of Calls
9-1-1 CHECK	4
ABANDONED MV	3
ALARM	9
ASSAULT	1
ASSIST CITIZEN	17
ASSIST OTHER AGENCY	6
ATTEMPT TO LOCATE	1
BURGLARY	1
COMPLIANCE CHECK	3
PROPERTY CHECK	271
CIVIL COMPLAINT	3
CRIMINAL MISCHIEF	1
COMMUNITY POLICING	8
DISABLED MV	6
DOMESTIC DISTURBANCE	1
DRUG INVESTIGATION	1
ERRATIC OPERATIONS	16
ESCORT/TRANSPORT	2
FIRE	3
HARASSMENT	4
JUVENILE PROBLEM	7
LOUD NOISE	3
LITTERING	1
MARINE PATROL	2
MEDICAL EMERGENCY	9
MISSING PERSON	1
MOTOR VEHICLE ACCIDENT	16
MOTOR VEHICLE STOP	18
PEDESTRIAN CHECK	1
POLICE INFORMATION	7
FOUND/LOST PROPERTY	2
SEX OFFENDER REGISTRATION	1
SPECIAL DETAIL	1
SUICIDE/SUICIDAL	1
SUSPICIOUS ACTIVITY	4
THEFT/FORGERY/FRAUD	3
THREATENING	3
TRAFFIC CONTROL	8
TRESPASSING	3
UNWANTED SUBJECT	1
VIOLATION OF PROTECTION ORDER	2
WARRANT ARREST	2
WELFARE CHECK	8
Total Calls for Service	465



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Lisa Thompson, Parks & Recreation Director
Re: March Monthly Report
Date: April 4, 2018

Community Events

- Hosted 13 team basketball tournament for boys in grades 3 and 4. Over 500 in attendance throughout the weekend (3 day event) Approximately \$1750 profit was raised for the weekend.

Coordination Meetings & Professional Development

- March 15: Attended Wiscasset Chamber of Commerce monthly Board meeting.
- Bi- Monthly Team meetings held (2 X)
- March 19-20: MRPA Annual Conference in Rockport.
- Budget meetings and CIP planning took up a good part of time this month,

Programs & Misc.

- March revenue: \$46, 815. 17. *We are currently \$18,018 over last year's revenue at this time.* Our current revenue for the fiscal year is \$320,118.00
- Youth Baseball and T Ball, Running Club registrations have begun. Running Season begins April 2. Baseball season scheduled to begin April 28.

Important Upcoming Events and Programs:

- April 6-7 First Annual MidCoast Vintage Market being held at WCC. We have a lot of interest and are hoping to make this a premier fundraising event.
- April 21 Midcoast Community 4 Miler Run/ Walk and Kids Fun Run.
- April Vacation Camp - April 17-20 for kids in grades K-5
- Boston Red Sox Trip Monday, April 16th vs. Baltimore Orioles NOW SOLD OUT!
- Summer Camp Scholarship application Deadline is April 23, 2018

Summer Camp registrations will begin May 1 online and May 7 walk-ins.



Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: March Monthly Report
Date: April 7, 2018

Below are the materials processed thru our facility during the Month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	163.04	-\$67
Demo	49.25	-\$63
Single Stream	21.91	-\$5
Metal	10.53	+\$130
Computers / TV	0 lbs.	+\$0.15/lbs
Brush/Lumber	28.75	-\$35
Organics for Compost	3,000 lbs.	0
Mixed Copper/Alum/Lead	320 lbs.	+\$1.61/lbs.
Shingles	0	-\$56
	0	-\$0
Cardboard	0	+\$136

We also recycled 20 bales of cardboard.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	\$4,498.29
MRC Dividend	\$ 0
Metal (Light iron, batteries, mixed copper)	\$1,387.20
Cardboard	\$ 0
Computers	\$ 0

Operations:

The 3rd we sold 320lbs of mixed copper. The 7th we shipped 6 boxes to Veolia. The 9th we shipped 1460lbs of lead acid batteries. The 16th Bob's Tire picked up 270 tires. 23rd we shipped 36lbs of rechargeable batteries to Call 2 Recycle. 28th we shipped 12 gaylords of VT's and Computers.

Expenses & Revenues:

Expenses are at 72.32% and the Revenues are at 74.13%



March 2018 Treasurer Report

To: Marian Anderson, Town Manager
From: Vernice H. Boyce, Treasurer
Re: Treasurer Monthly Report
Date: April 10, 2018

Tax collections:

Real estate \$326,121.02
Personal property \$72.88

Credit card receipts: \$11,135.27

Budget: The Finance Department, as of March 31st, has spent 67.29% of its budget; we are 75% through our current fiscal year. YTD finance has **underspent** by 7.71%.

TAN: The balance owed as of 03/31/2018 is \$ 1,250,000.00. No transfers were made this month. We do not expect to transfer from the TAN for the rest of the fiscal year.

Bank Accounts:

Town operating \$815,752.27
School operating and payroll checking \$ 1,194,681.36
Wiscasset Elementary School Student Activities (not available at this time)

Please contact Vernice Boyce @ 207-882-8200 Ext. 107 or treasurer@wiscasset.org if you have any questions.

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Bernstein, Shur,
Sawyer & Nelson, P.A.
100 Middle Street
PO Box 9729
Portland, ME 04104-5029

T (207) 774 - 1200
F (207) 774 - 1127

Shana Cook Mueller
(207) 228-7134 direct
smueller@bernsteinshur.com

April 17, 2018

VIA EMAIL

Jim Hopkinson
Hopkinson & Abbondanza, P.A.
6 City Center # 400
Portland, ME 04101

Dear Jim:

Today, the Town of Wiscasset’s Town Manager received the attached letter from the Federal Aviation Administration regarding the stalled progress on the Town of Wiscasset’s (the “Town”) aviation easement over your client’s property, the Chewonki Campground. Specifically, in addition to stating that the FAA will not provide any additional federal funds for the airport until the easement is resolved, which they have already previously indicated, they are also now requiring the Town to submit a “corrective action plan” within 30 days or the airport will be placed in noncompliance.

In order for the Town to comply with the FAA’s requirement of providing an action plan within 30 days, we need to receive from you **within ten (10) days** your plan for responding to the Town’s offer letter, including a specific timeline. As the letter notes, the grant application deadline for the purchase of the easement is due to the FAA by May 1, 2018. The Town’s intention has been to negotiate the transaction with your clients rather than to pursue eminent domain. We’d still like to pursue this option if at all possible, but our options are clearly running out.

Please feel free to have your client reach out directly to Marian Anderson and/or feel free to contact me in response to this letter to discuss this further.

Sincerely,

Shana Cook Mueller

cc: Marian Anderson
enclosure



U.S. Department
of Transportation
**Federal Aviation
Administration**

New England Region

1200 District Avenue
Burlington, MA 01803

9A

April 16, 2018

Marian L. Anderson, Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578-4108

Dear Ms. Anderson:

The Federal Aviation Administration New England Region has been monitoring the issues related to acquisition of an easement over the Chewonki Campground property located immediately off the Runway 07 end at Wiscasset Airport. This letter is to inform you that until you obtain an easement on the Chewonki property and clear the trees, the runway project or any projects other than obstruction removal will not be funded.

Acquisition of easement over the Chewonki property has been an ongoing issue for at least fifteen years based on our historical information. Further, recent conversations during the Capital Improvement Program review with FAA and the State of Maine and with your consultant, have indicated that the landowner continues to be non-responsive to further negotiations for the easement.

Our primary concern is the significantly diminished safety of the Runway 7 approach. The inability to obtain the easement and remove the 60 to 70 foot trees from the property continues to affect the approach. Estimates to displace/relocate the Runway 7 threshold is approximately 1,200 feet or more and reduces the utility of the airport given the current 3,400 foot runway. Further, the inaction to obtain the easement and remove the trees has a significant liability implication.

Obtaining the easement over the Chewonki property is paramount to the safety of the airport and to the Sponsor. Further delays in obtaining the easement is seen by the FAA as a violation of Grant Assurance 20, Hazard Removal and Mitigation, which states:

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

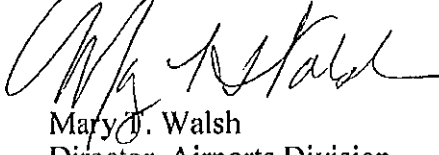
A grant application for the purchase of the easement over the Chewonki property is due to FAA by the May 1, 2018 grant deadline.

The FAA requests a corrective action plan outlining your next steps to address the immediate issue of safety for the Runway 7 approach within the next 30 days. This action plan must include how the airport sponsor will resolve the issue of easements on the Chewonki property. The action plan must include the following options:

1. The option to obtain the easement through eminent domain;
2. The option of displacing/relocating the threshold of Runway 7 to clear the trees; and
3. Another option acceptable to the FAA.

A schedule to accomplish all of these options must also be included. If we do not received a corrective action plan within 30 days, we will place the airport in potential non-compliance.

Sincerely,



Mary J. Walsh
Director, Airports Division

CC: Jorge Panteli – FAA
Michelle Ricci – FAA
Luke Garrison – FAA
Mary Ann Hayes – MEDOT Aviation
Stacey Haskell – MEDOT Aviation
Tim LeSiege – MEDOT Aviation



date: February 2018

returning vendor(y/n) 26 years?

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Frank Sprague

BUSINESS NAME: Sprague's Lobster

MAILING ADDRESS: 209 Gibbs Road

PHONE NUMBER: 207-882-7814 CELL: 207-319-8562

EMAIL: lass1524@yahoo.com

ANNUAL PERMIT PER EACH SPOT: 1 Seasonal x 400 (10x20) ~~x \$800 (40' x 20')~~ or 2 x \$1100 (30' x 34')

LADDER SIGN: \$40; TO READ: Sprague's Lobster

I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$100/season or \$5/day additional use will be billed by the Town

EVENT PERMIT DATE(S) _____

DAY USE PERMIT \$25: DATE(s): _____

DESCRIPTION OF ALL BUSINESS ACTIVITIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS

We will be vending food & ice cream
we would like our usual 3 spots

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)

picnic tables

3 spots

- ATTACH A CERTIFICATE OF INSURANCE, NAMING THE TOWN OF WISCASSET AS AN ADDITIONAL INSURED.



date: 4-9-18

10a

returning vendor(y/n)

TOWN OF WISCASSET

Pier Vendor Permit Application

APPLICANT NAME: Ronald LeeMAN

BUSINESS NAME: Forgotten Recipes

MAILING ADDRESS: PO Box 1126

PHONE NUMBER: ²⁰⁷ 982-7287 CELL: ²⁰⁷ 319-8581

EMAIL: _____

SEASONAL PERMIT PER EACH SPOT: (May - Oct /calendar year) 1 x \$400 (10' X 20') or x \$600 (30' x 34')

ANNUAL PERMIT PER EACH SPOT: x \$800 (10' X 20') or x \$1100 (30' x 34')

1 LADDER SIGN: \$40; TO READ: Forgotten Recipes Treats & Relishes

 I REQUEST ELECTRICAL SERVICE: 110 Volt outlet \$100/season or \$5/day additional use will be billed by the Town (subject to change)

 EVENT PERMIT DATE(S) _____

 DAY USE PERMIT \$25: DATE(s): _____

RETURNING VENDORS CHECK HERE IF NO CHANGES TO BUSINESS

DESCRIPTION OF ALL BUSINESS ACTIVIES THAT WILL TAKE PLACE ON SITE: INCLUDING ELECTRICAL REQUIREMENTS sale of Treats & Relishes etc

REQUEST FOR APPROVAL OF ACCESSORY FURNITURE: (please list all furniture and size and attached a sketch of placement)

Kathleen Onorato

From: Marian Anderson <townmanager@wiscasset.org>
Sent: Tuesday, March 27, 2018 1:55 PM
To: Stacey Souza
Cc: Heather Wilmot
Subject: Re: Select Board Agenda

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Certainly Stacey, if there are materials to include in the Boards packet , please share them the Wednesday before the meeting

Regards, Marian

On Mar 27, 2018, at 11:44 AM, Stacey Souza <ssouza@wiscassetschools.org> wrote:

Good Morning Marian,

I am writing to ask to have Heather added to the April 17 Select Board agenda. At this meeting, she will be requesting a special town meeting for the school department budget validation referendum on May 16, 2018.

If there is another process to being added to the agenda, please let me know. Thanks so much, Marian. Have a great day.

Best,

Stacey Souza

Administrative Assistant

Wiscasset School Department

225 Gardiner Road

Wiscasset, ME 04578

207-882-4104

ssouza@wiscassetschools.org

**WISCASSET SCHOOL DEPARTMENT
225 GARDINER ROAD
WISCASSET, ME 04578
(207) 882-4104**

COPY

*HEATHER A. WILMOT, SUPERINTENDENT
STACEY SOUZA, ADMINISTRATIVE ASSISTANT*

*PATRICIA WATTS, CURRICULUM COORDINATOR
SHELLEY SCHMAL, FINANCE MANAGER*

April 19, 2018

Re: Budget Validation Referendum, May 16, 2018

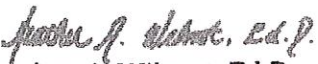
Dear Members of the Wiscasset Selectboard:

First and foremost, I apologize for not being available to present this information in person as I intended to do on Tuesday, April 17th. I do appreciate you adding this item to the agenda for your rescheduled meeting for Chairman Dunn to be present on my behalf.

On Tuesday, April 10, 2018, the Wiscasset School Committee voted in favor (4-1-0) to approve the Wiscasset School Department's \$9,838,789.96 budget for the 2018-19 school year. Likewise, On Wednesday, April 11, 2018, I had the opportunity to review this information with the Town's Budget Committee. On Monday, April 16, 2018, the Budget Committee voted in favor (4-2-0) of the school department's budget. Please note, that this budget reflects a 2.26% over this year's operational budget with no impact on local taxes.

Thank you for your consideration to hold a Budget Validation Referendum on **Wednesday, May 16, 2018 at 6:00pm** in the Gymnasium of Wiscasset Middle High School. Attached, you will find a copy of the warrant articles.

Sincerely,


Heather A. Wilmot, Ed.D.
Superintendent of Schools

Attachment: "Warrant: Special Town Meeting-Town of Wiscasset"

COPY

**WARRANT
SPECIAL TOWN MEETING**

TOWN OF WISCASSET

Lincoln County, ss.

State of Maine

TO: Linda Perry, Town Clerk of the Town of Wiscasset: You are hereby required in the name of the State of Maine to notify the voters of the Town of Wiscasset of the special town meeting described in this warrant.

TO THE VOTERS OF THE TOWN OF WISCASSET:

You are hereby notified that a special town meeting will be held at the Wiscasset Middle High School, 272 Gardiner Road in the Town of Wiscasset on May 16, 2018 at 6:00 P.M. for the purpose of determining the following articles:

Article 1

To elect a moderator to preside at said meeting.

ARTICLES 2 THROUGH 11 AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

Article 2

To see what sum the Wiscasset School Committee will be authorized to expend for **Total Regular Instruction.**

Recommend - \$3,689,448.70

Explanation: This article covers salaries and benefits for regular education teachers and support personnel, as well as classroom supplies, equipment, books, and repairs.

Article 3

To see what sum the Wiscasset School Committee will be authorized to expend for **Special Education Instruction.**

Recommend - \$2,236,703.49

Explanation: This article provides salaries and benefits for special education teachers and support personnel, out of district placement(s) and professional services.

COPY

Article 4

To see what sum the Wiscasset School Committee will be authorized to expend for **Career and Technical Education.**

Recommend - \$0.00

Explanation: This article includes expenses for the Bath Regional Career and Technical Center.

Article 5

To see what sum the Wiscasset School Committee will be authorized to expend for **Total Other Instruction.**

Recommend - \$245,163.38

Explanation: This article includes costs to provide students with learning experiences not included under other educational programs (i.e. co-curricular, extra-curricular activities).

Article 6

To see what sum the Wiscasset School Committee will be authorized to expend for **Student and Staff Support.**

Recommend - \$851,977.24

Explanation: This article covers salaries and benefits of Guidance, Health, Technology, and Improvement of Instruction, Library, and Student Assessment.

Article 7

To see what sum the Wiscasset School Committee will be authorized to expend for **Total System Administration.**

Recommend - \$481,366.73

Explanation: This article provides salaries and benefits for the Office of Superintendent, Central Services, and the School Committee. It includes insurance, advertising, dues and fees, legal fees, and auditing expenses.

COPY

Article 8

To see what sum the Wiscasset School Committee will be authorized to expend for **School Administration.**

Recommend – \$474,469.17

Explanation: This article covers salaries and benefits for principals, assistant principal, and support staff. It includes equipment, supplies, dues and fees, and contracted services.

Article 9

To see what sum the Wiscasset School Committee will be authorized to expend for **Total Transportation and Buses.**

Recommend – \$546,145.98

Explanation: This article covers expenses to transport students to and from school.

Article 10

To see what sum the Wiscasset School Committee will be authorized to expend for **Facilities Maintenance.**

Recommend – \$1,253,515.27

Explanation: This article covers expenses for facilities operations, contracted services, and custodian salaries and benefits.

Article 11

To see what sum the Wiscasset School Committee will be authorized to expend for **Total All Other Expenditures – Other Food Service Transfer.**

Recommend – \$60,000.00

Explanation: This article covers food service transfer.

ARTICLES 12 AND 13 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

Article 12

To see what sum the Town shall appropriate for the total cost of funding public education from pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the Town shall raise and assess as the Town's contribution to the total cost of funding public education from pre-Kindergarten to grade 12.

COPY

Recommended Amounts:

**State EPS Calculation
Total Appropriated
\$5,855,010.99**

**Required Local
Total Raised
\$3,766,951.50**

Article 13 (written ballot required)

To see what sum the Town will be authorized to raise and appropriate in additional local funds.

The Wiscasset School Committee recommends \$2,261,497.76, which exceeds the State's Essential Programs and Services allocation model by \$1,505,453.74 as required to fund the budget recommended by the school Committee. The school committee gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$1,505,453.74: The additional local funds represent local costs to support the Wiscasset School Department school programs that are not included in the State's funding model, including costs for co-curricular and extra-curricular activities, transportation, and special education services.

Recommend - \$2,261,497.76

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

ARTICLE 14 SUMMARIZES THE PROPOSED SCHOOL BUDGET

Article 14

To see what sum the Wiscasset School Committee will be authorized to expend for the fiscal year beginning July 1, 2018 and ending June 30, 2019, from the school administrative unit's contribution to the total cost of funding public education from pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, additional local funds for school purpose, under the Maine Revised Statutes, Title 20-A, Section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

Recommend - \$9,838,789.96

COPY

ARTICLE 18 AUTHORIZES THE EXPENDITURE OF GRANTS AND OTHER RECEIPTS

Article 18

In addition to the amount in Article 14, shall the voters authorize the Wiscasset School Committee to accept and expend any state, federal, and other grants and receipts during the fiscal year beginning July 1, 2018, and ending June 30, 2019, for school purposes provided that such grants, aid and receipts do not require expenditures of local funds not previously appropriated?

Recommend: a YES vote

ARTICLE 19 AUTHORIZES THE USE OF UNANTICIPATED INCREASE IN STATE SUBSIDY

Article 19

In the event that Wiscasset School Department receives more state education subsidy than the amount included in its budget, shall the School Committee be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Committee, increase the allocation of finances in a reserve fund approved by the School Committee and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A (1)(B), for local property taxpayers for funding public education as approved by the School Committee?

Recommend: a YES vote

Given under our hand this day, May 16, 2018 at Wiscasset, Maine.

A majority of the municipal officers of the Town of Wiscasset School Department

A true copy of the Warrant attest:

Linda Perry, Clerk, Town of Wiscasset

COPY

RETURN

Lincoln County, ss.

State of Maine

TO: The Municipal Officers of the Town of Wiscasset School Department

I certify that I have notified the voters of the Town of Wiscasset of the time and place of the special town meeting by posting an attested copy of the within warrant as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____

each being a public and conspicuous place in said town and each being at least seven days next prior to the date of the special town meeting.

Dated at the Town of Wiscasset: _____, 2018

**Linda Perry, Clerk
Town of Wiscasset, Maine**

March 18, 2018

10c

Board of Selectmen
Town of Wiscasset
Wiscasset, Maine 04578

Dear Select Board,

On behalf of the Summerfest Committee of the First Congregational Church of Wiscasset, we are requesting permission for exclusive use of the Town Common for this year's event. The Fair will take place from 10:00 am until 2:00 pm on Saturday, July 28, 2018. We will begin setting up early Saturday morning and be cleaned up by 5:00 pm that afternoon.

We also request that you allow us to close off the road between the Court House and the Church on Saturday, July 28, 2018 from 7:00 am until 4:00 pm.

And, in the event that we are able to obtain a large donation for our Silent Auction (like a small sailboat), we are asking your permission to display the item on the Town Common along with our street signs from July 4, 2018 to July 28, 2018.

All of the people associated with the First Congregational Church of Wiscasset appreciate the many years that we have been able to hold Summerfest on the Common and we look forward to another successful year. As you know, all of the proceeds of the fair are donated to local non-profit organizations that assist area residents.

We thank you for this consideration and invite you all to come and enjoy the fair.

Sincerely,
Nancy Roby
Ed Peele
Summerfest Co-chairs



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NEW ENGLAND

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10d

141 Cambridge Street
Boston, MA 02114-2702
tel 617.227.3956
HistoricNewEngland.org

March 27, 2018

Board of Selectmen
Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578

Re: Town of Wiscasset v. Maine Department of Transportation, Docket No. BCDWB-CV-17-59
& BCDWB-AP-17-08

Dear Members of the Wiscasset Board of Selectmen:

On behalf of Historic New England and our more than 8,500 members across New England and the nation, I write today to urge the Board of Selectmen to continue litigation against the Maine Department of Transportation (MDOT) concerning the proposal to widen Route 1 through the Wiscasset Historic District.

Historic New England has maintained a long presence in Wiscasset through our ownership and operation of two historic house museums, the Nickels-Sortwell House and Castle Tucker. We recognize and appreciate the town's long commitment to maintaining Wiscasset's historic character, particularly throughout the long and ongoing negotiations with MDOT.

MDOT's most recent proposal, which includes the removal of parking along the main commercial corridor in Wiscasset, will undoubtedly have a detrimental impact on the downtown business community. As a result, the historic buildings cared for and used by those businesses will be threatened. Providing convenient, available parking in close proximity to businesses is a perennial challenge for historic main streets across the country. The balance between too little and too much parking influences the quality, character, and success of a business district. This impacts commercial property owners' ability to retain tenants and generate income, invest in and maintain their properties, and ultimately affects commercial and residential property values and the overall economic health and character of the town.

Efforts by MDOT to avoid review requirements that would mitigate the variety of impacts of the Route 1 project on Wiscasset's historic district are seriously troubling. Starting with the passage of the National Historic Preservation Act in 1966, efforts to preserve historically significant sites

NOLD TO WISCASSET BOARD OF SELECTMEN

MDOT Litigation, March 27, 2018

Page Two of Two

have been aided by strong regulatory processes at the federal, state, and local levels. These processes ensure that appropriate consideration is given to historic buildings and landscapes, and provide communities a central role in decisions about whether and how historic resources are preserved for current and future generations. By avoiding these consultation processes, MDOT leaves the town no choice but to litigate in order to protect its irreplaceable historic resources, its economic vitality, and its sustainability as a healthy and attractive community.

The historic district is a critical component in the preservation of Wiscasset's local history. The historic buildings it contains illustrate the daily lives of past residents. The businesses they house provide an economic engine to support current and future needs. This setting gives a distinctive sense of place that residents of Wiscasset and other Mainers value highly as they travel Route 1.

Through its 2008 Comprehensive Plan, which was reviewed and approved by the State, the town made a strong commitment to Wiscasset's historic resources. Historic New England appreciates the ongoing effort required to defend this position. We urge you to continue this important work through litigation against MDOT.

Thank you for the opportunity to comment.

Sincerely,

A handwritten signature in blue ink that reads "Carl R. Nold". The signature is written in a cursive style with a large initial 'C'.

Carl R. Nold
President and CEO

1 SELECTMEN REPORT

Fund: 1
July to March

10e

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
25 - GENERAL GOVERNMENT	1,172,253.00	806,779.75	365,473.25	68.82
01 - Administration	193,564.00	139,631.87	53,932.13	72.14
02 - Office of Selectmen	27,247.00	18,907.93	8,339.07	69.39
05 - Assessment	6,097.00	533.49	5,563.51	8.75
06 - Finance/HR/AP/Tax collection	226,198.00	152,206.15	73,991.85	67.29
07 - Town clerk/exise tax/registrat	83,902.00	56,228.55	27,673.45	67.02
08 - Elections	21,226.00	4,042.48	17,183.52	19.04
11 - Contingency	20,000.00	20,000.00	0.00	100.00
12 - Municipal building	68,152.00	43,086.38	25,065.62	63.22
17 - Municipal Planning&Development	57,764.00	2,540.68	55,223.32	4.40
30 - Contractual Services	116,000.00	122,890.45	-6,890.45	105.94
31 - General Celebrations	12,000.00	9,239.68	2,760.32	77.00
32 - Boards & Committees	1,361.00	696.61	664.39	51.18
33 - Code Enforcement	50,485.00	34,458.38	16,026.62	68.25
34 - General Assistance	25,076.00	9,573.03	15,502.97	38.18
35 - Municipal Insurance	35,944.00	24,421.75	11,522.25	67.94
37 - Public Utilities	220,800.00	159,361.47	61,438.53	72.17
38 - Unemployment	6,437.00	8,960.85	-2,523.85	139.21
27 - PUBLIC SAFETY	596,095.00	424,239.78	171,855.22	71.17
01 - Police department	446,992.00	324,832.34	122,159.66	72.67
02 - Fire department	137,616.00	91,259.62	46,356.38	66.31
09 - Animal control	11,487.00	8,147.82	3,339.18	70.93
31 - PUBLIC WORKS	665,997.00	508,521.33	157,475.67	76.35
45 - SHELLFISH	8,605.00	3,459.60	5,145.40	40.20
46 - COMMUNITY ORGANIZATIONS	67,800.00	36,550.00	31,250.00	53.91
53 - DEBT SERVICE	245,234.48	171,175.86	74,058.62	69.80
01 - DEBT SERVICE	245,234.48	171,175.86	74,058.62	69.80
80 - Debt Service	245,234.48	171,175.86	74,058.62	69.80
03 - TANS	17,000.00	0.00	17,000.00	0.00
04 - Bond for School Withdrawal	228,234.48	171,175.86	57,058.62	75.00
60 - SCHOOL DEPARTMENT	6,038,449.26	4,531,337.02	1,507,112.24	75.04
61 - OVERLAY	24,197.08	9,509.14	14,687.94	39.30
62 - COUNTY TAX	594,745.25	594,745.25	0.00	100.00
72 - AIRPORT GENERAL FUND	254,697.00	192,625.07	62,071.93	75.63
73 - WATERFRONT & HARBORS	39,555.00	25,606.81	13,948.19	64.74
75 - TIF	217,634.01	0.00	217,634.01	0.00
76 - TRANSFER STATION	555,873.00	401,997.46	153,875.54	72.32
77 - SENIOR CENTER	11,482.00	7,142.96	4,339.04	62.21
78 - EMERGENCY MEDICAL SERVICES	544,250.00	410,909.57	133,340.43	75.50
79 - RECREATION GENERAL FUND	648,222.00	466,308.85	181,913.15	71.94
80 - SPECIAL REVENUE WCC	175,307.00	108,426.24	66,880.76	61.85
Final Totals	11,860,396.08	8,699,334.69	3,161,061.39	73.35

@ 75% of budget year



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228
E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Creamed Baking Company, LLC
New Business Existing Business _____ years in operation Ownership/Location Change

Location of business: 49 Water St. Wiscasset ME 04578

Preferred mailing address: PO Box 71

Business phone number: 808 557 8975

Description of business: icecream shop/bakery

Owner's name: Meghan Olcott

Owner's home address: 48 Pt. Priscilla, ~~Wiscasset~~ South Bristol ME 04568

Owner's telephone number: 808 557 8975

*Emergency contact person: Meghan Olcott

*Emergency phone numbers: home: 2076441531 cell: 808 557 8975

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? _____

Will you need a sign permit? yes

Will this business be a home occupation? no

This business will be a: Corporation or LLC Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes No

Provide e-mail and/or web address: www.creamedbakingco@gmail.com

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset. every 3 years

I, Meghan Olcott, state that I am Meghan Olcott of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 04/13/18

Signature: Meghan Olcott
TOWN CLERK

DATE RECEIVED:

DATE APPROVED:

ASSESSING:

WER/IST:

Excerpt from Wiscasset Town Ordinance Article IX -REGULATIONS, LICENSES AND PERMITS (Section 9)

9.1 PROCEDURE

9.1.1 Applications for business licenses shall be obtained from the Town Clerk. Applications shall be made in writing and shall state the name of the business, location of business, description of business, name of owner, mailing address of owner, emergency contact information, number of employees; Also, driver's license number, proof of insurance, and proof of registration shall be required for those businesses and enterprises associated with motor vehicle use.

9.1.2 The Town Clerk shall submit the business license applications to the Selectmen for their approval.

9.1.3 The Selectmen shall deny a license to an applicant when the application is incomplete, contains misrepresentation, false or misleading statement, is unsigned; or the applicant evades, suppresses or refuses to furnish information material to the proper issuance of the license; or the activity for which the license is sought is unlawful, or constitutes a public nuisance; or the applicant fails to first comply with any provision of this article, or other ordinance regulating the business, the business property, or the business location.