

WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
MARCH 6, 2018

Preliminary Minutes

Present: Bob Blagden, Chair Judy Colby, Vice Chair Ben Rines, Jr., Kathy Martin-Savage, Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 7 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

Ben Rines, Jr., moved to approve the payroll warrants of February 23 and March 2, 2018. Vote 5-0-0.

Judy Colby moved to approve the accounts payable warrants of February 27 and March 6, 2018. Vote 5-0-0.

3. Approval of Minutes

Judy Colby moved to approve the minutes of February 20, 2018 and the minutes of February 27, 2018 as amended. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment

Judy Colby made a statement in response to a media statement by Mark Robinson, public relations spokesman for Ralph Doering III, regarding the scheduled referendum on the MDOT traffic plan. The statement is attached.

At Marian Anderson's request, the board allowed Mr. Arsenault to speak. James Arsenault of Dresden, Vice President of the Independent Wormers Association, noted that the Wiscasset docks had been removed without the usual notification to the wormers so that they could remove their worm cars. He said that James Beam had lost 500 worms which represented two days' work because he had not been notified that the docks would be removed. When asked, the police said they had no knowledge of the notification. Arsenault asked what broke down in communications and what could be done in the future. Arsenault said each worm car has contact information for the owner and in the past notification

had been given. Police Chief Jeffrey Lange said he took responsibility and that in the future, worms will be contacted, and a notice will be posted at the pier.

8. Department Head or Committee Chair

a. Police Chief Jeffrey Lange – Radio System Upgrade: Lange reported that Lincoln County Office of Emergency Management had received a grant to upgrade radio systems which would allow the Wiscasset Police Department to purchase radios at \$200 each. He said radio reception was poor in many spots in Wiscasset with the present radios; however, he had tried one of the new radios and had excellent reception and no interference problems anywhere in town. He asked permission to buy the radios now rather than wait until the next fiscal year. There was a consensus of the board that the purchase would be a capital expense and decision on funding for the radios now would be left to the discretion of the Town Manager and Chief of Police.

Chief Lange also displayed a “YOUR SPEED” sign he had obtained which will be used on major roads. It runs on solar panel and batteries and can record speed without displaying it.

9. Unfinished Business

a. Wiscasset Ambulance Service fees for Edgecomb/Westport Island: After discussion, Jeff Slack moved that the contract for ambulance service with Edgecomb and Westport Island be the same as the last two years of the Dresden contract with an exit clause and that both towns be responsible for uncollectibles. Vote 5-0-0.

10. New Business

a. Liquor License Policy Review: The board discussed the possibility of allowing the Town Clerk to sign the permits for renewal of liquor licenses held by the same owner for five or more years with no complaints by the police or Code Enforcement Officer. If there were any problems, the application would be referred to the select board. Bob Blagden moved to accept the new policy. Vote 5-0-0.

b. Correspondence-Photos from Cohasset Historical Society. A note had been received the Cohasset Historical Society enclosing historic photos of Wiscasset and Edgecomb they had received. The photos of Edgecomb will be sent to Edgecomb’s historical society; the Wiscasset photos may be framed and hung in appropriate places. A note of thanks will be sent.

11. Town Manager’s Report

Marian Anderson reported that the preliminary injunction motion and the motion filed to dismiss the claims DOT made against the Town of Wiscasset will be posted on the website. Hard copies will be available.

The budget committee meeting scheduled for Thursday, March 8, has been rescheduled, because of the expected storm, for Monday, March 12, at 6 p.m.

12. Other Business

Bob Blagden said his mail had been opened and he asked that staff be careful about opening mail addressed to the selectmen. Anderson has spoken to the staff about the matter.

13. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 6:50 p.m.

Statement made by Judy Colby at the March 6, 2018 Board of Selectmen meeting:

First I want to say that I gave all the board members a copy of the referenced press release and the article in the Lincoln County News by J. W. Oliver. I made the board members aware that I will be making this statement tonight.

On Monday February 25th Mark Robinson, the public relations spokesman for Ralph Doering III released a media statement regarding the Wiscasset referendum question that omits the accepting additional funds from outside sources to help pay for legal fees in the MDOT matter. These funds would be coming from the Doering family and a separate group of citizens calling itself Citizens for Sensible Solutions. Also in the statement to the media Mr. Robinson attacked me personally which I want to take this time to respond.

Portions of his statement read as follows:

"The surprise move to schedule a town referendum was introduced during a select board meeting last Tuesday by chair Judith Colby, a self-proclaimed ardent supporter of MDOT's proposal to eradicate historically parking features on Main Street. Colby also led the effort in 2017 to abolish the town's historic preservation ordinance, a drive that voters soundly rejected. A majority of the select board has expressed strong support for keeping downtown parking and for fighting MDOT's claims that it is exempt from town ordinances. Robinson said the proposed referendum language borders on deception."

He further states:

"You've got to hand it to the chair, that was a slick parliamentary maneuver," Robinson said. "By introducing a referendum she delays discussion of the legal donations. By controlling the language, she kills discussion of the legal donations. She's in the minority on the board, but if she gets that misleading language she hopes to override voter's previous rejection of the project, pave over town history and get her project. For her and her allies, everything depends on keeping voters from knowing that they don't have to pay for the lawsuit. They're banking on the fear of legal costs."

Wow, I never realized that I had that much power that I could control the vote of the citizens of the town and the information the citizens receive! The fact that you feel you have to try to discredit me makes me wonder what I've done to you or Mr. Doering to be afraid of me. Is it because you don't like it when people speak out against what you and those backing Mr. Doering want for the town? Let me make something very clear Mr. Robinson, Mr. Doering and to everyone, I will not be bullied, intimidated or bought! You may have others in your back pocket, but I will never be one of them. I take my position as selectman very seriously.

Mr. Robinson I believe that the citizens of this town have the right to decide on whether to continue the lawsuit. This vote in my opinion is long overdue and should have been done in November when the idea of a law suit was brought before the board. I feel the select board did a great disservice to all the taxpayers of the town by listening to a select few and not including the entire town in the decision making process.

Mr. Robinson, regarding the financial assistance from outside sources, I do hope it goes to the voters. Even though the select board has the authority to accept financial assistance, I feel the decision shouldn't be made by the select board but by the voters of the town. I made a statement that I thought the idea of taking money from outside resources sounded fishy and it still does to me, but again that's my opinion. I question why you and Mr. Doering are in such a rush for the town's people to accept this money. Could it be because you have a hidden motive? Could it be that it will in some way help Mr. Doering's law suit against MDOT? I will share with you my opinion. Maybe I look at things differently than most, but in my experience most people don't give that type of money without wanting something in return. I question if the town votes to stop the law suit would the money still be available to pay the balance of the legal bill with no strings attached?

Mr. Robinson I have no hidden agenda which you seem to imply in the media release. I have spent my years as a selectman doing what I thought was right for the citizens of the town. Have I made some decisions that looking back may have been wrong, probably, I'm not perfect but I do what I feel is right. So, I suggest this type of bullying must stop. Discrediting me or questioning my motives is not what is best for the town that Mr. Doering says he cares about and personal attacks will only cause more division and resentment in the town. Let's all take a minute and step back and let the people have their say on April 17th and then I'm sure the discussion of legal costs will take center stage.

Before I close I want to thank J. W. Oliver the editor of the Lincoln County News for the editorial on February 28th. The article is worth reading. He is right, it's time to "Be Nice".



Town of Wiscasset

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TOWN OF WISCASSET PUBLIC HEARING

The Board of Selectmen will hold a public hearing on Tuesday, March 20, 2018 at 6:00 p.m. in the Municipal Building Hearing Room. The purpose of the hearing is as follows:

To act on a request for a Liquor License Renewal for the following:

- **Sarah Heald, DBA Sarah's Café & Twin Schooner Pub**
- **Tony Bickford, DBA Little Village Bistro**
- **Cecilio H. Juntura, DBA Taste of Orient**

STATE OF MAINE
NOTICE OF RETURN

COUNTY OF LINCOLN,ss.

I certify that I have notified the voters of Wiscasset of the time and place for the December 1, 2015 PUBLIC HEARING TO CONSIDER A SPECIAL AMUSEMENT PERMIT FOR CECILIO JUNTURA, DBA TASTE OF ORIENT, 306 BATH ROAD, WISCASSET, and posted this notice at the following locations:

**U.S. POST OFFICE
WISCASSET TOWN OFFICE
AMES TRUE VALUE
WISCASSET COMMUNITY CENTER
WISCASSET LIBRARY**

Conspicuous, public places within Wiscasset, on November , 2015, which is at least 7 days prior to the Public Hearing.

Dated at Wiscasset, this _____ day of _____, 2015.

Signed: _____

Town Clerk

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ☒ No

PRESENT LICENSE EXPIRES

3/28/18

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☐ WINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ CLUB w/o Catering (Class V) ☐ CLUB with CATERING (Class I) ☐ GOLF COURSE (Class I,II,III,IV)
☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:		Business Name (D/B/A)	
Sarah's Son Restaurant Inc.		Sarah's Cafe & Twin (Hon & Pub)	
APPLICANT(S) - (Sole Proprietor)		Physical Location:	
Sarah Head		45 Water St	
DOB: 6/14/57		DOB: _____	
Address:		City/Town State Zip Code	
584 Pine St		Hallowell ME 04548	
City/Town State Zip Code		City/Town State Zip Code	
207/371/2555		207/882-7504	
Telephone Number Fax Number		Business Telephone Number Fax Number	
043378306		207/882-5468	
Federal I.D. #		Seller Certificate #: or Sales Tax #:	
Email Address: Please Print Sarah@sarahscafe.com		1032509 Website: sarahscafe.com	

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____

2. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 1034777.65 LIQUOR \$ 168498

3. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # Name of Business (Use an additional sheet(s) if necessary.)

Physical Location City / Town

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ☒ No

PRESENT LICENSE EXPIRES 4-13-18

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ CLUB w/o Catering (Class V) ☐ CLUB with CATERING (Class I) ☐ GOLF COURSE (Class I,II,III,IV)
☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:			Business Name (D/B/A)		
			LITTLE VILLAGE BISTRO		
APPLICANT(S) --(Sole Proprietor)		DOB:	Physical Location:		
TONY BICKFORD		8-23-83	65 GARDINER RD		
		DOB:	City/Town	State	Zip Code
			WISCASSSET	ME	04578
Address			Mailing Address		
97 HIGH ST			SAME		
City/Town	State	Zip Code	City/Town	State	Zip Code
BATH	ME	04530			
Telephone Number		Fax Number	Business Telephone Number		Fax Number
207 632 3704			207 687 8232		
Federal ID. #			Seller Certificate #:		
47-2667380			or Sales Tax #: 7774		
Email Address:			Website:		
Please Print TONY @ LITTLEVILLAGEBISTRO.COM			LITTLEVILLAGEBISTRO.COM		

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
2. State amount of gross income from period of last license: ROOMS \$ X FOOD \$ 512K LIQUOR \$ 185K
3. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒
 If Yes, please complete the Corporate Information required for Business Entities who are licensees.
4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
 If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

 License # Name of Business (Use an additional sheet(s) if necessary.)

 Physical Location City/Town

**Department of Public Safety
Liquor Licensing & Inspection
Division**



BUREAU USE ONLY

License No. Assigned:

Class:

Deposit Date:

Amt. Deposited:

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ SPIRITUOUS ☒ VINOUS

INDICATE TYPE OF LICENSE:

☒ RESTAURANT (Class I,II,III,IV)

☒ HOTEL-OPTIONAL FOOD (Class I-A)

☒ CLASS A LOUNGE (Class X)

☒ CLUB (Class V)

☒ TAVERN (Class IV)

☒ RESTAURANT/LOUNGE (Class XI)

☒ HOTEL (Class I,II,III,IV)

☒ CLUB-ON PREMISE CATERING (Class I)

☒ GOLF CLUB (Class I,II,III,IV)

☒ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) - (Sole Proprietor, Corporation, Limited Liability Co., etc.)		2. Business Name (D/B/A)	
CECILIO H. JUNTURA DOB: 2/1/53		Taste of Orient	
DOB:			
DOB:		Location (Street Address)	
		306 Bath Road	
Address		City/Town	State Zip Code
70 Ivanhoe Dr		Wiscasset	ME 04578
Topsham ME 04081		Mailing Address	
City/Town State Zip Code		City/Town State Zip Code	
Telephone Number		Business Telephone Number	Fax Number
(207) 7296256		207 8829225	
Federal ID. #		Seller Certificate #	
01-0473081		0258643	

3. If premises is a hotel, indicate number of rooms available for transient guests: 23

4. State amount of gross income from period of last license: ROOMS \$ 72,104.93 FOOD \$ 157,921.18 LIQUOR \$ 100,476.69

5. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☒

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES ☒ NO ☒

7. If manager is to be employed, give name: Cecilio Juntura

8. If business is NEW or under new ownership, indicate starting date: - -

Requested inspection date: - - - Business hours: - -

9. Business records are located at: 70 Ivanhoe Dr. Topsham ME 04578

10. Is/are applicants(s) citizens of the United States? YES ☒ NO ☒

11. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☒

164 State House Station Augusta Me 04333-0164

Tel: 207-624-7220 Fax: 207-287-3424

OnPremiseApp.doc / 2003

8a

TOWN OF WISCASSET

Memo

To: Wiscasset Selectmen
From: Linda E. Perry, Town Clerk
CC: Marian Anderson
Date: 3/6/2018
Re: Appointment of Election Clerks (Title 21-A section 503)

The Municipal Officers of each municipality shall appoint election clerks no later than May 1st of each general election year to serve at each voting place during the time the polls are open and as counters after the polls close.

The municipal, county and state committees of the major parties have submitted names of election clerks to serve in Wiscasset. I have attached a list of former election clerks that have served in Wiscasset and the election clerks that the major parties are recommending for your consideration.

Sincerely,
Linda E. Perry, Town Clerk

(OVER →)



Town of Wiscasset

Pursuant to: Title 21-A section 503

March 6, 2018

The undersigned municipal officers of the Town of Wiscasset do hereby vote to appoint and confirm the following list of Election Clerks, such appointment to be effective from May 1st 2018 until May 1st 2020.

Republican:

Joan Barnes
Donald Jones
Katharine Martin-Savage
Belinda Haggett
Maureen Smith
Joan Grondin
Lynn Lincoln
Cynthia Collamore
Linda Winterberg
Constance Shuman
Judith Sutter
H. Karl Olson
Robert Bickford Sr.
Tina Caron
Diane Baldwin
Denis Hebert

Democratic:

Sara George
Patricia Bridgham
Ginger Wehrle
Susan Van Alsenoy
Donald Blagden
Susan Blagden
Peter Rines
Linda Pope
Lorie Merry
Crystal J. Estes- Almasi
Thomas Eichler
Natalie Allen
Carla Dickstein
Susan Varney
Judy Flanagan
Terry Heller

Unenrolled:

Anna Ranta
Warren Harbison
Christopher Dilts

Given under our hands this 20th Day of March, 2018:

Judith R. Colby, Chairman

Jefferson Slack, Selectman

Benjamin L. Rines Jr., Vice Chair

Katharine Martin-Savage, Selectman

Robert L. Blagden, Selectman

8b

Town of Wiscasset

February 2018

Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Marian L. Anderson, Town Manager
From: Rick Tetrev, Interim Airport Oversight Manager
Re: February Monthly Report
Date: March 9, 20018

Activity for the month of January was seasonally consistent, as reported by the G.A.R.D. system (Airport Invisible Intelligence System), of 187 aircraft operations. This is a slight decrease from January 2017 which had 194 recorded aircraft operations.

On Wednesday February 14 the airport made a presentation and gave a tour to the Wiscasset Middle High School's Alternative Education students. Ms. Kim Andersson, Alternative Education teacher, is working on a project to introduce her students to the various departments within the Town and how they work. The students engaged in the presentation and asked well thought out questions. Their favorite part of the tour was the Snow Removal Equipment Hangar and the impressive equipment.

In February we received a delivery of 1,000 gals of Jet-A aviation gas. Sales of 100LL totaled 1,012.75 gallons for a sale price of \$4,399.44. There was 488.74 gallons of Jet A sold for a total of \$1,915.86 during this period. Revenue for the month was \$6,315.30 having collected \$144,524.38 of \$193,425.00 budgeted for this fiscal year.

As of February 28, 2018 the reduced expense budget of \$205,230.03 had cumulative debits for seven months of the fiscal year of \$184,903.84. This represents 90.10% of the reduced expense budget for Fiscal Year 2017/2018. For the 100% expense budget of \$254,697.00 it represents 72.60% spent.

The revenue to date is \$173,498.95 representing 77.55% of the budgeted revenue of \$223,725.00.

There was one notable event at the airport this month. On February 17, 2018 a Pilatus PC-24, a new design twin-engine business jet produced by Pilatus Aircraft of Switzerland, landed at KIWI. It is designed to combine light-jet speed, climb and altitude capability with twin turboprop short-field capacity. It is able to land and take-off in 2600ft making this the first jet that KIWI can handle. The PC-24 is owned and operated by PlaneSense, a fractional aircraft ownership corporation operating out of Portsmouth, NH and routinely flies Turboprop aircraft into KIWI.

Respectfully submitted,
Rick Tetrev



Town of Wiscasset

TOWN CLERK REPORT

To: Marian L. Anderson, Town Manager
From: Linda Perry, Town Clerk
Re: February Monthly Report
Date: March 12, 2018

ELECTIONS

Nomination papers were made available on March 5, 2018 for the election of town officials that will be held on June 12, 2018 at the Wiscasset Community Center. Nomination papers need to be returned by 4:00 p.m. on April 13, 2018. Anyone interested in taking out nomination papers should stop by the Clerk's office during regular office hours.

List of vacancies are as follows:

- **3 VACANCIES FOR BOARD OF SELECTMEN (3-2 YEAR TERMS)**

Terms expiring: Judith Colby, Benjamin Rines Jr. and Jefferson Slack

- **2 VACANCIES FOR WISCASSET SCHOOL BOARD (2-3 YEAR TERMS)**

Terms expiring: Eugene Stover and Glen Craig

- **6 VACANCIES FOR BUDGET COMMITTEE (3-3 YEAR TERMS, 2-2 YEAR TERMS AND 1-1 YEAR TERM)**

Terms expiring: Stephen P. Wallace, Preston Dunning, Judy Flanagan, Shaye Paradis, Frederick Quivey and Kimberly Andersson

- **1 VACANCY FOR WATER DISTRICT (1-3 YEAR TERM)**

Term Expiring: Phillip Divece

Absentee ballots will be available on March 16th for the April 17, 2018, Special Referendum Town Meeting.

The last day to request an absentee is Thursday April 5th except for extenuating circumstances.

The Clerk/Registrar of Voters attended the Republican and Democratic Caucus. The Republican Caucus was at the Great Salt Bay School in Damariscotta, Saturday, February 17th and the Democrats met at the Wiscasset Elementary School on Sunday, March 4th. There may be a Libertarian Caucus in Jefferson in March That Caucus has not been confirmed at this time.

EDUCATION

The Clerk attended a class in Augusta at Maine Municipal. This class was on Title 30-A that covers local elections and town meeting procedures.

February 2018 Monthly Report



Town of Wiscasset

CLERK/EXCISE TAX COLLECTOR

The aircraft excise tax bills were mailed in March. Aircraft that is principally tied down or hangered at the Wiscasset Municipal Airport in the 2017 calendar year is subject to excise tax. Wiscasset currently has 39 aircraft at the municipal airport.

Boat and Airplane excise revenue will increase within the next few months due to spring boat registrations and aircraft excise bills being mailed.

The Annual Shellfish Review has been completed for 2017 and been submitted to the Department of Marine Recourses.

FINANCIALS:

	Auto Excise	Boat Excise	Agent Fees	Vital Fees	Aircraft Excise
Monthly Revenues	\$46,657.00	\$71.80	\$888.00	\$171.00	\$45.62
Year to date	\$443,296.23	\$1,746.35	\$9,803.00	\$3,000.40	\$45.62
Met yearly revenue projection by:	77.77%	28.87%	62.24%	100.01%	1.30%



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Marian L. Anderson, Town Manager
From: Stan Waltz, Code Enforcement Officer
Re: February Monthly Report
Date: March 15, 2018

I had a number of calls from realtors and law offices concerning vacant properties and septic designs and such.

The following permits were issued in February; I issued three (3) building permits and three (3) plumbing permits, with a value of \$66,000.00.

I have been working with the waterfront committee to help get a water and sewer line run along the railroad tracks to the Town pier.

I have written a letter to a home owner on the Bradford explaining that they need to clean up their yard , get rid of the abandoned automobiles and any trash that is on site including a lot of old tires.

I removed the sigs along Main Street, the one that were political. I made the mistake of removing the one on private property which were returned to the owners with no damage to the signs. I found out that signs can be on private property for as long as the home owner wants if they are twenty (20) feet from the curb or right of way. They can also be up to 50 square feet in size; our ordinance does not regulate political signs. It may be something that the Town wants to regulate in the future.

Respectfully submitted,
Stan Waltz
Code Enforcement Officer
Wiscasset



Town of Wiscasset

EMS/EMA REPORT

To: Marian L. Anderson, Town Manager

From: Toby Martin, EMS/EMA Director

Re: February Monthly Report

Date: March 15, 2018

Runs in February

<u>Town</u>	<u>Calls</u>	<u>Percentage</u>
Wiscasset	34	53.97 %
Woolwich	1	1.59 %
Westport	5	7.94 %
Edgecomb	10	15.87 %
Dresden	8	12.70 %
Transfer from Miles	3	4.76 %
Transfer from Brunswick	1	1.59 %
Boothbay	1	1.59 %
Total	63	100 %

- Other:
1. Delivery of our Ambulance March 23rd
 2. Would like to discuss the 2003 Ambulance at a Selectman Meeting- Request for Bid
 3. AED Program -Changed out all batteries and checked expirations
 4. Staffing Roster-FY17: Paramedics, 4 Advanced, 7 EMT's

Respectfully Submitted,
Toby Martin



Town of Wiscasset

Wiscasset Police Department

To: Marian L. Anderson, Town Manager
From: Jeffrey Lange, Wiscasset Police Chief
RE: February Monthly Report
Date: March 1, 2018

Significant Events and Issues

The PD received a new FREE speed sign from the Maine DOT that will allow placement anywhere in town. The sign will capture analytics such as high traffic volume and speed of vehicles. We will be working with the Town Crew to assist in installing the sign in various safe locations. Cost of equipment was over \$2500.00.

The PD responded to 281 calls for service for the month of Feb. For a breakdown of each call please see below.

Harbormaster

Coordinated efforts with town crew to get the floats out of the water and estimate how many floats need to be repaired.

See calls for service on next page.



Town of Wiscasset

Call for Service type	# of calls
9-1-1 CHECK	2
ABANDONED MV	1
ANIMAL COMPLAINT	1
ALARM BURGLAR	6
ASSIST CITIZEN	7
ASSIST OTHER AGENCY	4
ATTEMPT TO LOCATE	1
COMPLIANCE CHECK	2
PROPERTY CHECK	177
COMMUNITY POLICING	3
DISABLED MV	1
DOMESTIC DISTURBANCE	1
DRUG INVESTIGATION	1
ERRATICE OPERATIONS	3
ESCORT/TRANSPORT	1
FIRE OTHER	1
FIGHTING (NON-DOMESTIC)	2
HARRASSMENT	1
JUVENILE PROBLEM	4
MEDICAL EMERGENCY	3
MENTAL SUBJECT	1
MISSING PERSON	1
MOTOR VEHICLE ACCIDENT	8
MOTOR VEHICLE STOP	12
PARKING ENFORCEMENT	2
POLICE INFORMATION	5
FOUND/LOST PROPERTY	1
SERVICE	1
SEX OFFENDER REGISTRATION	3
SUSPICIOUS ACTIVITY	6
TRAFFIC HAZARD	2
THEFT/FORGERY/FRAUD	5
THREATENING	1
TRAFFIC CONTROL	7
TRESPASSING	1
UNWANTED SUBJECT	1
WARRANT ARREST	1
WELFARE CHECK	1
Total	281



Town of Wiscasset

PARKS AND RECREATION DEPARTMENT

To: Marian L. Anderson, Town Manager
From: Lisa Thompson, Parks & Recreation Director
Re: February Monthly Report
Date: March 10, 2018

Community Events

- February 2-3 Winterfest was held with record attendance.
- February 9th, father daughter dance held with record attendance.
- February 14: WCC Celebrated our 20th birthday with a party for members, raffle prizes and a poster which was signed throughout the week by members and the community. It will be hung in the WCC lobby.
- February 23-24 Indoor Winter Carnival held with great attendance and exposure with WMTW doing a feature on it for their weekend broadcast. Special thanks to Select board members Katherine Martin-Savage and Jeff Slack for volunteering their time for this event.
- February 25-March 3 Membership Drive Week. We have 38 new memberships. Our goal was 50.

Coordination Meetings & Professional Development

- Feb. 22: Attended Wiscasset Chamber of Commerce monthly Board meeting. I am now a board member of the WACC, taking Ben Averill's place as the town connection.
- Bi- Monthly Team meetings held (2 X)
- February 8: Cooper-DiPerri Scholarship meeting. Putting together guidelines for summer program scholarships, and approval of active applications received.
- February 13: Duane Goud attended a Youth Sports Summit for Recreation Professionals in South Portland.
This was \$10.00 and sponsored by SMART.
- February 15: Attended SUPP at the Community Center.

Programs & Misc.

- February mainly consisted of many community events which kept the staff quite busy.
- February revenue: \$32,047.00
- Youth Rec Basketball represented Wiscasset at the Feb. 25th Red Claws game with presentation of the "living flag".
- February Vacation Camp took place with 26 children registered.
- Installation and implementation of our new phone system began on February 8. Staff are getting used to this new system, which replaced the 20 year old phones that were not efficient any longer.



Town of Wiscasset

Important Upcoming Events and Programs:

- April 6-7 First Annual MidCoast Vintage Bazaar being held at WCC. We have a lot of interest and are hoping to make this a premier fundraising event.
- April 21 Midcoast Community 4 Miler Run/ Walk and Kids Fun Run.
- April Vacation Camp - April 17-20 for kids in grades K-5
- Boston Red Sox Trip Monday, April 16th vs. Baltimore Orioles (tickets still available at this writing)
- March 23- New program "Kindness Rocks" night- family program to promote kindness in the community.
- March 3- final Family Movie Night "Beauty and the Beast" 6:00 pm in the gym.



Town of Wiscasset

TRANSFER STATION

To: Marian L. Anderson, Town Manager
From: Ron Lear, Transfer Station Superintendent
Re: February Monthly Report
Date: March 7, 2018

Below are the materials processed thru our facility during the Month.

Type of Material	Tons	Cost/Ton
Municipal Solid Waste (Trash)	117.46	-\$67
Demo	24	-\$63
Single Stream	22.11	-\$5
Metal	0	+\$130
Computers / TV	0 lbs.	+\$1.15/lbs
Brush/Lumber	12	-\$35
Organics for Compost	2,400 lbs.	0
Mixed Copper/Alum/Lead	0 lbs.	+\$1.61/lbs.
Shingles	0	-\$56
	0	-\$0
Cardboard	21.97	+\$136

We also recycled 15 bales of cardboard.

Below are the details of our revenue collections for the month.

Types	Revenues:
User Fees	\$1,148.60
MRC Dividend	\$5,657.88
Metal (Light iron, batteries, mixed copper)	\$ 0
Cardboard	\$2,589.70
Computers	\$ 0

Operations:

The 2nd we shipped 39 bales of cardboard. The 15th Bob's Tire picked up 286 tires.

Expenses & Revenues:

Expenses are at 64.81% and the Revenues are at 64.12%

10a



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228
E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: RED FLAME RESTAURANT GROUP, DDA, w HOP
New Business ☒ Existing Business ☐ years in operation Ownership/Location Change ☐

Location of business: 74 FLOOD AVENUE

Preferred mailing address: SAME

Business phone number: 207-882-7333

Description of business: FAST FOOD & PIZZA

Owner's name: ZAFIRIS SOLDATOS

Owner's home address: 393 PARK ST ROCKPORT ME 04856

Owner's telephone number: 207-236-8856

*Emergency contact person: _____

*Emergency phone numbers: home: 207-236-8856 cell: 617-653-3024

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? yes

Will you need a sign permit? yes

Will this business be a home occupation? no

This business will be a: Corporation or LLC YES Partnership _____ Sole proprietor _____

Would you like a link to your business placed on the Town of Wiscasset Website? Yes ☐ No ☒

Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

I, ZAFIRIS Soldatos, state that I am owner
of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 3.12.18

Signature: [Signature]

TOWN CLERK

DATE RECEIVED:

DATE APPROVED:

ASSESSING:

WER/IST:



Office of the Town Clerk

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BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: Freedom Christian Counseling, PLLC

New Business ☒ Existing Business ☐ years in operation Ownership/Location Change ☐

Location of business: 721 Bath Rd, Wiscasset, ME 04578

Preferred mailing address: Same

Business phone number: (207) 882-5300

Description of business: Counseling Office

Owner's name: Teresa Clark

Owner's home address: 31 Blagdon Ridge Rd, Wiscasset, ME

Owner's telephone number: (207) 242-1122

*Emergency contact person: Matthew J Clark

*Emergency phone numbers: (207) 344-8660

*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? yes

Will you need a sign permit? no

Will this business be a home occupation? NO

This business will be a: Corporation of LLC PLLC Partnership no Sole proprietor no

Would you like a link to your business placed on the Town of Wiscasset Website? Yes ☐ No ☒

Provide e-mail and/or web address: Teresa@freedommaine.org

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset.

I, Teresa Clark, state that I am sole member of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 3/2/2018

Signature: Teresa Clark

TOWN CLERK

DATE RECEIVED: 3/2/18 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

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Dept	Account	2017-2018 Approved Budget	YTD as of 02/28/18 (66.67% of budget year)	Balance w/ carry forward	% spent of budget
25-01	ADMINISTRATION	\$ 193,564	\$ 123,258	\$ 70,306	63.7%
72-01	AIRPORT	\$ 254,697	\$ 184,755	\$ 69,942	72.5%
27-09	ANIMAL CONTROL	\$ 11,487	\$ 8,148	\$ 3,339	70.9%
25-05	ASSESSING	\$ 6,097	\$ 533	\$ 5,564	8.7%
25-32	BOARDS & COMMITTEES	\$ 1,361	\$ 648	\$ 713	47.6%
53-14	CAPITAL IMPROVEMENT (approved \$42,702 carry forward)	\$ 460,463	\$ 420,509	\$ 39,954	91.3%
25-31	CELEBRATIONS	\$ 12,000	\$ 9,240	\$ 2,760	77.0%
31-11	CEMETERIES	\$ 58,663	\$ 17,553	\$ 41,110	29.9%
25-33	CODE ENFORCEMENT	\$ 50,485	\$ 29,931	\$ 20,554	59.3%
45-15	COMMUNITY ORG/WP LIBRARY	\$ 67,800	\$ 36,550	\$ 31,250	53.9%
25-11	CONTINGENCY	\$ 20,000	\$ 16,022	\$ 3,978	80.1%
25-30	CONTRACTUAL SERVICES	\$ 116,000	\$ 90,959	\$ 25,041	78.4%
14-99	COUNTY TAX	\$ 594,745	\$ 594,745	\$ -	100.0%
25-08	ELECTIONS	\$ 21,226	\$ 3,982	\$ 17,244	18.8%
78-01	EMS	\$ 544,250	\$ 370,334	\$ 173,916	68.0%
25-06	FINANCE	\$ 226,198	\$ 140,026	\$ 86,172	61.9%
27-02	FIRE	\$ 137,616	\$ 87,971	\$ 49,645	63.9%
25-34	GENERAL ASSISTANCE	\$ 25,076	\$ 8,591	\$ 16,485	34.3%
25-12	MUNICIPAL BUILDING	\$ 68,152	\$ 36,636	\$ 31,516	53.8%
25-35	MUNICIPAL INS./UNEMPLOY	\$ 42,381	\$ 33,383	\$ 8,998	78.8%
25-02	OFFICE OF SELECTBOARD	\$ 27,247	\$ 11,728	\$ 15,519	43.0%
79-01	PARKS & RECREATION	\$ 648,222	\$ 414,333	\$ 233,889	63.9%
80-01	PARKS & RECREATION (Special Revolving)	\$ 175,307	\$ 95,013	\$ 80,294	54.2%
25-17	PLANNING	\$ 66,764	\$ 2,541	\$ 64,223	3.8%
27-01	POLICE	\$ 446,992	\$ 286,744	\$ 160,248	64.1%
25-37	PUBLIC UTILITIES	\$ 220,800	\$ 143,145	\$ 77,655	64.8%
31-03	PUBLIC WORKS	\$ 665,997	\$ 465,016	\$ 200,981	69.8%
240-35	RETIREE HEALTH INSURANCE	\$ 34,559	\$ 23,404	\$ 11,155	67.7%
77-01	SENIOR CENTER	\$ 11,482	\$ 6,178	\$ 5,304	53.8%
45-04	SHELLFISH (approved \$740 carry forward)	\$ 8,605	\$ 3,460	\$ 5,885	40.2%
25-36	TAN INTEREST/School withdrawal BAN	\$ 245,234	\$ 21,998	\$ 223,236	9.0%
25-07	TOWN CLERK	\$ 83,902	\$ 49,847	\$ 34,055	59.4%
76-01	TRANSFER STATION	\$ 555,873	\$ 358,259	\$ 197,614	64.4%
74-01	WASTEWATER (carry forward \$123,043.00)	\$ 451,831	\$ 282,192	\$ 292,682	62.5%
73-01	WATERFRONT (approved \$1,191 carry forward)	\$ 39,555	\$ 19,875	\$ 19,680	50.2%
	Totals	\$ 6,594,631	\$ 4,397,506	\$ 2,320,908	66.7%

HM Payson Monthly Statement of Wiscasset Accounts

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Account Name	Market Value as of 12/31/2017	Market Value of 01/31/2018	Market Value as of 02/28/2018
Montsweag Dam Reserve Fund	\$ 143,157.19	\$ 148,061.59	\$ 147,048.43
Cemetery Trust Fund	\$ 1,859,418.41	\$ 1,923,120.02	\$ 1,909,960.46
General John French Scholarship	\$ 54,848.30	\$ 56,727.35	\$ 56,339.17
Jackson Cemetery Fund	\$ 26,585.73	\$ 27,496.53	\$ 27,308.38
Larabee Band Fund	\$ 643,420.65	\$ 665,463.53	\$ 660,909.88
Haggett Scholarship Fund	\$ 12,184.10	\$ 12,601.51	\$ 12,515.28
Mary Bailey Fund	\$ 391,876.57	\$ 405,301.83	\$ 402,528.42
Seth Wingren Fund	\$ 24,624.40	\$ 25,468.00	\$ 25,293.73
Wiscasset Community Center Endowment Fund	\$ 2,789.81	\$ 2,885.39	\$ 2,865.64
Cooper-Diperrri Scholarship Fund	\$ 40,285.14	\$ 41,665.28	\$ 41,380.19
Recreation Scholarship	\$ 720.91	\$ 746.60	\$ 740.50
Town of Wiscasset Edowment Fund Total	\$ 3,199,911.21	\$ 3,309,537.63	\$ 3,286,890.08
Town of Wiscasset Capital Reserve	\$ 2,124,235.02	\$ 2,199,937.17	\$ 2,179,510.30
Town of Wiscasset Construction Reserve	\$ 2,106,285.13	\$ 2,181,347.59	\$ 2,161,093.33
Town of Wiscasset Equipment Reserve	\$ 3,788,163.79	\$ 3,923,163.99	\$ 3,886,736.61
Town of Wiscasset Furnace Replacement Reserve	\$ 320,527.75	\$ 331,950.52	\$ 328,868.29
Town of Wiscasset Major Repairs Reserve	\$ 431,776.53	\$ 447,163.91	\$ 443,011.90
Town of Wiscasset Recreation Building Reserve	\$ 1,638,366.68	\$ 1,696,753.76	\$ 1,680,999.09
Town of Wiscasset Retirement Health Insurance Reserve	\$ 340,194.88	\$ 352,318.53	\$ 349,047.18
Town of Wiscasset Roof Repair Reserve	\$ 294,336.66	\$ 304,826.05	\$ 301,995.67
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 80,402.10	\$ 83,267.42	\$ 82,494.27
Town of Wiscasset Highway Department Capital Reserve	\$ 2,071.99	\$ 2,145.83	\$ 2,125.90
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 2,762.67	\$ 2,861.12	\$ 2,834.56
Town of Wiscasset Reserve Funds Total	\$ 11,129,123.20	\$ 11,525,735.89	\$ 11,418,717.10

Town of Wiscasset
51 Bath Road
Wiscasset, ME 04578
207-882-8200

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NOTICE OF PROPERTY TAX ASSESSMENT REVIEW

03/12/18

Philip L. Latella Jr.
336 Bradford Road
Wiscasset, ME 04578

PROPERTY REVIEWED

Map R01 Lot 026-B RE Acct # 94

CUIRRENT ASSESSED VALUE

Land Value: \$ 41,900 Building Value: \$ 111,500

FINDINGS

After careful review of the assessments of your property, the following determination/ findings have been made:

_____ The assessment is fair and correct. No adjustment will be made.

_____ The assessment is fair and correct. No abatement will be made.

 X An adjustment will be made. The following assessments now apply.
These changes will be applied for the next Tax year.

Land Value: \$ 40,500 Building Value: \$ 111,500

 X Abatement will be recommended for : **\$ 26.19**

Remarks: Per further review lot split of .67 acres was not applied to this account in error. I hereby recommend abatement. If you have any further questions, please feel free to contact the Wiscasset Assessing office.

Sincerely;



Ellery G. Bane C.M.A.
Assessors Agent
Town of Wiscasset