

WISCASSET SELECT BOARD,  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
MINUTES, DECEMBER 19, 2017

Present: Bob Blagden, Chair Judy Colby, Kathy Martin-Savage, Vice Chair Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Ben Rines, Jr., moved to approve the payroll warrants of December 8 and 15, 2017. Vote 5-0-0.
- b. Kathy Martin-Savage moved to approve the accounts payable warrants of December 8 and 15, 2017. Vote 5-0-0.

3. Approval of Minutes

- a. Ben Rines, Jr., moved to approve the minutes of December 5 as amended. Vote 5-0-0.
- b. Judy Colby moved to approve the minutes of December 11. Vote 5-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments – none

6. Public Hearings – none

7. Public Comment

Kim Dolce asked whether the board's procedures had been changed to allow only residents and taxpayers to comment during this part of the meeting. Judy Colby said the procedures had been changed, however, she would ask the board's permission if a non-resident asked to speak.

Phil DiVece asked that the sidewalk along Route 27 be plowed.

8. Department Head or Committee Chair Report

- a. Resignation-Shari Fredette, Town Treasurer and Human Resources: In a letter to the board, Fredette gave notice of her resignation effective February 16, 2018. Ben Rines, Jr., moved to accept her resignation with regret. Vote 5-0-0.
- b. Conservation Commission, Street Lights: Anne Leslie reported that the Wiscasset Conservation Commission has been exploring the costs and benefits associated with a municipality buying and maintaining streetlight fixtures and replacing conventional streetlights with LEDs. The town now rents fixtures from the Central Maine Power. She provided the board with documents demonstrating the savings that could be attained over time. In response to Leslie's question, Judy Colby asked the commission to continue with its study.

- c. Department Head Monthly Reports – submitted. Lisa Thompson said a sponsorship drive was underway to support the Winterfest celebration. The event will be February 2 and 3 and will include fireworks. She said community groups were helping and anyone wanting to volunteer should contact Thompson.

#### 9. Unfinished Business

- a. Cordelia Oehmig supplied the board with a updated map of downtown businesses indicating those for, against or neutral on the MDOT traffic plan.

#### 10. New Business

- a. RJD Appraisal Assessing Service Contract Extension: Marian Anderson asked whether the board wished to extend the current contract or put out an RFP from other firms. The contract does not include a revaluation of town property. Ben Rines, Jr., moved to approve the three-year contract. Vote 5-0-0.
- b. Pier Vendor Winter Permit Applications: Judy Colby moved to approve the pier vendor applications from Doublet Designs and Maine Kayak. Vote 5-0-0.
- c. Central Maine Power Pole permit application, Ready Point Road/Young's Point Road: Ben Rines, Jr., moved to approve the permit application. Vote 5-0-0.
- d. Monthly Financials:
  - Department Year to Date Expense Report: The report showed the year to date expenses of each department together with percent of budget spent.
  - Anderson pointed out the market values as of 9/30/17, 10/31/17 and 11/30/17 for both the endowment fund and the reserve fund. Market value of the reserve fund as of November 30 was \$11,089,977.20. The Investment Committee will meet in January and all are welcome to attend. Jeff Slack pointed out that the report showed that the Town received approximately \$100,000 in income every 30 days.
- e. Town of Wiscasset Winter Parking Ban – ordinance: Anderson said the current ordinance allowed the selectmen to set the parking regulations during the winter to facilitate snow removal. She said residents were parking in the municipal parking lots overnight which hindered the plowing. Police Chief Lange said courtesy tickets had been issued this year. Erica Soule who owns a building, the tenants of which park overnight in the municipal parking lots because parking on the streets is prohibited. She asked where residents of downtown buildings should park. The current ordinance does not require owners of apartment buildings to provide parking. Chief Lange suggested that apartment residents who park in the municipal lots be given a parking permit (containing contact information) with the understanding that cars will be moved during the winter at certain times to allow plowing. It was suggested that winter parking in municipal lots from November 1 to April 14 be allowed by permit only. The changes will be on the next agenda.

#### 11. Town Manager's Report

Marian Anderson shared with the board Will Truesdell's letter urging the selectmen to support the DOT traffic plan.

Anderson announced that the Supreme Court dismissed the appeal against the Town Planning Board and Allen and Melissa Cohen regarding the application to expand a building to store fireworks for Big Al's Outlet, Inc.

A summary of legal expenses by matter from July 2017 through December 2017 was provided by the Town Manager.

The "Hesper" sink and project placard were delivered to Nick Dalton by Katharine Martin Savage.

Revenues generated from the airport were detailed: projected 17/18 revenues are \$223,725; this includes real estate taxes, hangar lease fees, and airplane excise tax. Airport revenues exceed the operations budget by \$14,389.17.

#### 12. Other Board Business

Chair Judy Colby reminded the public of the candlelight vigil the next night at 6:30 for Kendall Chick.

Colby wished all a merry Christmas and a happy new year.

#### 13 Assessors' Business - none

#### 14. Adjournment

Kathy Martin-Savage moved to adjourn the meeting at 6:53 p.m. Vote 5-0-0.