

WISCASSET SELECT BOARD
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
March 21, 2017

Tape recorded meeting

Present: Vice Chair David Cherry, Chair Judy Colby, Larry Gordon, Ben Rines, Jr., Jeff Slack and Town Manager Marian Anderson

Chair Judy Colby called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. David Cherry moved to approve the payroll warrants of March 10 and 17, 2017. Vote 5-0-0.

b. David Cherry moved to approve the accounts payable warrants of March 14 and 21, 2017. Vote 5-0-0.

3. Approval of Minutes

Judy Colby moved to approve the minutes of March 7, 2017. Vote 5-0-0

4. Special Presentations or Awards – none

5. Committee Appointments

Jeff Slack moved to approve the appointment of Andrea Main to the Wiscasset Community Center Scholarship Board of Trustees; Raymond Soule and Kerry Leeman to the Airport Committee and Susan Van Alsenoy to the Appeals Board. Vote 5-0-0.

6. Public Hearings – none

7. Public Comment

Steve Christianson commented on the abuse of the two-hour parking limit on Middle Street and of the use of the parking lot by residents who should have parking provided by their landlords. The Town Manager will address the situation.

8. Department Head or Committee Chair

a. Town Clerk – Election Timeline: Marian Anderson pointed out the Election Timeline provided by the company that prints the town ballots and the vacancies for which nomination papers are available. Ballot contents must be submitted to the printer by April 14. She said the school had advised that its town meeting for the school budget validation is May 15. Ben Rines, Jr. pointed out that the school vote would be taken after the deadline for the town's ballot to be submitted to the printer. In addition, it would cause difficulties with those voting by absentee ballot. Marian Anderson will check with the clerk on the school date. David Cherry said that the school department should be instructed that if its information is not submitted by April 14, there is no guarantee its funding will be on the ballot in June.

Judy Colby said it was unreasonable to expect people to come to a town meeting on Monday evening to vote on the school budget.

Bob Blagden said he hoped that the Budget Committee would have more than 30 seconds to review a 500-page document. Colby said the selectmen will meet on Thursday, March 23, to vote on their budget in order to give the Budget Committee plenty of time to review it.

There was discussion regarding the possibility of changing the date of the town meeting in the future so that it is held after the audit is complete and the public has access to the audit figures. The RFP for an auditing firm requires an audit in a timely manner.

b. EMS Director Toby Martin - Maine HeartSafe Communities Recognition: Martin was not present but Anderson pointed out the plaque the department had received.

c. Department Head Monthly Reports – Marian Anderson announced that she had received Todd Souza’s resignation and his last day as director of the Parks and Recreation Department is April 15, 2017. **Judy Colby moved to accept the letter of resignation with great regret and at the same time wish him well. Vote 5-0-0.**

9. Unfinished Business

a. Bid award for electrical upgrades at Municipal Building: Anderson reminded the board of the unsuccessful search for an electrician to make electrical upgrades as required by the Bureau of Labor. After no bids were received in response to an RFP, Anderson contacted several electricians and received only one response. She asked the board to exercise its exception rights from the Town’s bid policy and award the contract to Favreau Electric. She said a second extension had been granted by the Bureau of Labor in order to complete the work. **Judy Colby moved to authorize the Town Manager to enter into a contract with Favreau Electric for various Municipal Building electrical upgrades to be funded using the balance of \$3,868 from the Municipal Building Capital Improvement account and the balance, not to exceed \$23,200, from the Contingency account.** In response to Ben Rines’ question, Anderson said \$55,000 was approved for the new door and other projects in the municipal building and the \$3,868 was left from the total amount. **Vote 5-0-0.**

10. New Business

a. Town Report Dedication: Anderson asked the board to contact her with a selection so it can be put in the town report. Judy Colby said a picture of the board for the town report would be taken on Thursday before the meeting.

b. Request for Feed our Scholars banner on the Town Common: Judy Flanagan had asked the board for permission to install a temporary banner on the town common advertising the Feed our Scholars fund raiser on April 1. Jeff Slack asked that it also be put on the scroll sign. There were no objections.

c. Monthly Financials

- H.M.Payson Statement of Accounts: In response to Larry Gordon’s comment, Anderson said research was being done on the endowment accounts and some school requests have been paid from the Larabee and the Mary Bailey funds.

- Year-to-date department reports: In response to Ben Rines' question, Anderson explained that the Contractual Services account was high because of the legal expenses the town was required to meet.

11. Town Manager's Report

a. Incident Command System training: Anderson reminded the board of the NIMS training scheduled for April 24 from 4 to 6 p.m. at Edgecomb Town Office.

b. Letter from Wiscasset Shellfish Commission to Department of Marine Resource: Copy of letter was given to select board. Anderson said she and Larry Gordon had met with Dick Forrest and were updated on the upweller and clam seeding.

c. Powder House: Anderson said the debris left around the Powder House had been cleaned up.

d. Evergreen Cemetery: The brush is being cleaned up.

e. Summerfest: **Ben Rines, Jr. moved to approve the First Congregational Church's request to use the Town Common for Summerfest on July 22 from 10 to 2 and the pier for an interdenominational Easter sunrise service. Vote 5-0-0.**

f. Anderson asked the board if changes should be made to the mooring fees. At present they are \$50 for residents, \$150 for non-residents and \$200 for corporations. A public hearing must be held 10 days prior to any new fees being set. The fees were last set in 2009. Anderson will check the fees of neighboring towns, and any change will be discussed at the next meeting.

g. The Town has filed its response to the MDOT law suit.

h. Anderson asked the board for a time and date to present the Boston Post Cane at the recipient's house. The board members agreed that any day after 5 would be acceptable.

12. Other Board Business

a. Red Brick Schoolhouse site visit – date of visit postponed until the April 4th meeting.

At 6:50, Judy Colby moved to enter into Executive Session pursuant to MRSA §405 (6) (A). Vote 5-0-0. Judy Colby moved to exit Executive Session at 7:14 p.m. Vote 5-0-0.

13. Adjournment

David Cherry moved to adjourn the meeting at 7:15 p.m. Vote 5-0-0.