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WISCASSET SELECT BOARD,
TAX ASSESSORS AND OVERSEERS OF THE POOR
AUGUST 3, 2021

Preliminary Minutes

Present: Kim Andersson, Terry Heller, Vice Chair Dusty Jones, Chair Sarah Whitfield and Town Manager Dennis Simmons

Absent: Pam Dunning

Chair Sarah Whitfield called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

- a. Terry Heller moved to approve the payroll warrants of July 23 and July 30. Vote 4-0-0.
- b. Terry Heller moved to approve the accounts payable warrants of July 27 and August 3, 2021. Vote 4-0-0.

3. Approval of Minutes

Terry Heller moved to approve the minutes of July 20, 2021, as amended. Vote 4-0-0.

4. Special Presentations or Awards – none

5. Committee Appointments

a. Discussion as to the procedure for appointing future members to the School Study Committee: The deadline for applications is August 16 and there was a consensus to wait until the deadline before reviewing the applications or making appointments. The board discussed possibly interviewing the candidates, a suggestion that the superintendent nominate a teacher and whether to require residency for teachers. The board will develop criteria by which to consider applicants.

6. Public Hearings - none

7. Public Comment

Referring to abstentions made at previous meetings on votes involving Schoonerfest, Chris Reed cited sections from the State statutes (Chapter 123, Section 6) which stated that where there was no monetary consideration even the appearance of conflict of interest should be avoided by municipal officials. He said it was up to the board to establish a code of ethics.

8. Department Head or Committee Chair:

a. Rick Tetrev, Airport fuel tanks maintenance issue: Tetrev reported that a recent inspection by Lakes Region Environmental had uncovered maintenance issues on the fuel tanks which need attention. In order to work on the fuel tanks, it will be necessary to download and store the aviation and jet fuel separately. He recommended doing the work as soon as possible and suggested doing it when the airport is closed down in September for installation of the solar array. Tetrev said there is \$5,000 in CARES funds left over from last year and he expects to receive \$13,000 this year. Dennis Simmons said there is \$20,002 left over from last year's airport budget and its use will be a part of the discussion on carryover funds. There is \$9,000 in this year's budget for the repair. Steve Williams, chair of the Airport Committee reinforced Tetrev's report saying the sale of fuel is the foundation for utilization of the airport, and unlike other area airports, it offers cheapest fuel and 24-hour self-service. Tetrev will send his report to the board members. Discussion on the need for the airport will be the subject of a future workshop.

9. Unfinished Business

a. Set date for special town meeting: **Terry Heller moved to set August 31, 2021, as the date for the special town meeting. Vote 4-0-0.**

b. Cemetery fence recommendation: **Kim Andersson moved to approve the fence for the Ancient Cemetery as recommended by the Cemetery Committee and authorize the the Town Manager to seek bids. Vote 4-0-0.** In response to Simmons' question, Peter Wells said the actual cost of the gate may be more than was originally planned and asked that the amount authorized be increased. Terry Heller recommended increasing the amount to no more than \$50,000. Kim Dolce commented that the board had seemed more concerned with spending \$37,000 on fuel tanks at the airport than on increasing the cost of a highly inappropriate arch to \$50,000. **Kim Andersson moved to approve the improvements to the Ancient Cemetery as recommended by the Cemetery Committee and place an article on the special town meeting warrant seeking voter approval of funding from the Lot Sales reserve account recommended amount not to exceed \$50,000.** Chris Reed said the public doesn't know enough about the proposed fence and gate to vote on the article and suggested that the fence like that at the Greenlawn Cemetery would be more appropriate and historically correct and would last longer than the aluminum fence proposed **Vote 4-0-0.**

c. Art Gallery lease discussion: Simmons said the article on the warrant would not be to approve the lease, but to give the board the authority to negotiate and execute the lease. The article will be on the August 31st special town meeting warrant.

10. New Business

a. Kurt Penney, Revision Energy Presentation of the Maine Net Energy Billing Program: Penney said that in 2019 a solar bill was signed by the governor to allow for larger solar projects and to allow a net energy billing credit. He said two things are necessary – a solar farm to produce the net energy billing credit energy and an associated electric bill to monetize solar production. He said he anticipated annual

savings for Wiscasset of \$25,0000. His company is proposing a 20-year agreement at a discount of 20% for the net energy billing credit. The cost to build the system is \$1.5 million, the cost of which will be paid for by investors and partners. The program will always provide a 20% savings. There will be no equipment changes, no upgrades, just a credit . A formal presentation will be made at a later time. Terry Heller asked for written information before the presentation.

b. Bid Openings – Cleanup of Lowelltown Road property: One bid was received to clean up the property whose owner refused to do so. The bid received from Blagden was \$8,800. Simmons said the anticipated the cost was \$7,500. **Terry Heller moved to authorize the Town Manager to award the bid to the lowest qualified bidder. Vote 4-0-0.**

c. Correspondence

- Letter from MMA Worker’s Compensation fund: Dennis Simmons said a check for \$16,537 was received from the Maine Municipal Association for good performance and loss prevention programs.
- Letter from Don Davis: The Wiscasset Ambulance Fund had received a check for \$500 in gratitude for assistance Mr. Davis had recently received.

d. Acceptance of a donation to the EMS Department: **Kim Andersson moved to accept the \$500 donation from Don Davis for the EMS Department and to authorize the EMS Director and Town Manager to use the funds as they deem necessary. Vote 4-0-0.**

e. Acceptance of FAA Runway Reconstruction Grant: Simmons said said that although the grant originally was for 90% of the \$3,010,704 cost of runway construction, the FAA will now be picking up the total cost. **Kim Andersson moved to instruct, delegate, and authorize the Town Manager to enter into a grant agreement for the Wiscasset Municipal Airport with the Federal Aviation Administration identified as 3-23-0049-926-2021 with a Federal Award date of July 23, 2021. Vote 3-1-0.** (Jones opposed.) In response to requests for more information on the airport, Sarah Whitfield said the airport will be discussed at a future workshop. A workshop on August 31st was proposed.

f. Certify to the Town Clerk a true copy of the Solar Energy Conversion Systems Ordinance to be presented to the voters on the next town meeting warrant. Simmons explained the motion was only to put the ordinance on the ballot, not to approve it. **Kim Anderson moved to certify to the Town Clerk a true copy of the Solar Conversion Systems Ordinance. Vote 4-0-0.**

g. Maine Municipal Association Election Ballot: **Kim Andersson moved to approve the ballot for the election of the Vice President and Executive Committee members of the Maine Municipal Association: Vote 4-0-0.**

h. Discussion regarding the formation of a town Broadband Committee: Carla Dickstein had made a presentation to the Comprehensive Plan Committee (which will be put on the website), and she advised that a committee be formed. **Dusty Jones moved to form a broadband committee. Vote 4-0-0.** Five members were suggested.

11. Town Manager's Report

Dennis Simmons said there had been only one bid on the brownfield cleanup at Mason Station which was \$300,000 more than the Town had to spend. The work will be broken up into 10 tasks and be bid on separately.

With regard to the coronavirus, Simmons said that Lincoln County was in the substantial transmission stage where masks are required for indoor meetings. He said he was not planning on making changes unless the trend continued. In the meantime, he will be looking at the school and the community center or other options for the meetings.

Simmons announced that office hours on Thursday, August 12 will be from 8:30 to 12:30 and 1:30 to 5:00 due to staff shortage.

12. Other Board Business

Ed Polewarczyk asked if the Town had decided not to buy energy from Revision Energy. Simmons said no decision had been made.

Sarah Whitfield announced that the Comprehensive Plan Committee meeting on Education will be held on September 20 via zoom and she encouraged member to watch.

Dusty Jones distributed a copy of a letter to the editor from Karen Wilson regarding the ballot questions on the police cruiser and school resource officer which had failed in June. She said she was shocked at the board's decision to allow a second chance to vote on the cruiser and SRO. She said over 400 residents had voted by ballot in June and an in-person meeting was unlikely to attract more than 50 voters. She urged voters to attend the special town meeting to send a message to the selectmen that they should respect the election results. Dusty Jones said he regretted his vote to put the two items on the ballot and asked they not be put on the ballot.

Terry Heller said that changes had been made since the June vote and she recommended responding to the letters to the editor so that readers get corrected information. Sarah Whitfield said the situation with the SRO had changed as the school would be contributing money; and the cruiser will be replacing a current vehicle and will not be an addition. In person town meetings will allow explanations to be made.

Dusty Jones recommended the public safety committee be re-activated to deal with some of the communication problems. The importance of Informing the public was discussed even though monthly reports were on the website. The matter will be on the next agenda for a workshop.

13. Adjournment

Dusty Jones moved to adjourn the meeting at 7:54 p.m. Vote 4-0-0.

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Town of Wiscasset Board/Committee Membership Application

Full Name: Judith Colby

Street Address: 34 Duck Pond Way

Mailing Address: Same Home Phone: 687*8038

Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: _____ E-mail _____

I wish to be considered for the appointment to the: Budget Committee

Term Of Appointment 1 year

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Selectman. Budget Committee

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Experience as Budget Committee and town finances

Signature: Judith Colby Date: 7/30/2021 | 18:07 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 8/2/2021 Date Appointed: _____ Term: _____

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Stephen P. Wallace

Street Address: 18 Brown Rd., Wiscasset, ME 04578

Mailing Address: _____ Home Phone: _____

Town of Legal Residence: Wiscasset, ME

Work Phone: 207-882-8720 Cell Phone: 207-406-0354 E-mail _____

I wish to be considered for the appointment to the: Budget Committee

_____ Term Of Appointment _____

Full member: _____ Reappointment: Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes

If yes, please state which Board or Committee/term exp. Planning Board

List civic organizations to which you belong now: _____

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Some experience in finance

Signature: Stephen P. Wallace Date: 7/29/2021

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: _____ Date Appointed: _____ Term: _____

Town of Wiscasset
Board/Committee Membership Application

Full Name: DUANE GOUD

Street Address: 442 GARDNER RD

Mailing Address: 442 GARDNER RD Home Phone: _____

Town of Legal Residence: WISCASSET

Work Phone: (207) 882-8230 Cell Phone: (207) 380-1698 E-mail dgoud@wiscassetrec.com

I wish to be considered for the appointment to the: SCHOOL ADHOC COMMITTEE

Term Of Appointment FULL

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? YES

If yes, please state which Board or Committee/term exp. BUDGET COMMITTEE (4 YRS)
SELECTMEN BOARD (4 YRS)

List civic organizations to which you belong now: CHAMBER OF COMMERCE / CREATIVE ALLIANCE
WCC/WPES DIRECTOR

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: CURRENT WCC/WPES DIRECTOR

Signature: [Signature] Date: 7/21/21

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7/21/2021 Date Appointed: _____ Term: _____

Town of Wiscasset
Board/Committee Membership Application

Full Name: Patricia A Cloutier (Chamber member)

Street Address: 79 Bath Road, Unit 1

Mailing Address: PO Box 94 Home Phone: 2075420086

Town of Legal Residence: wiscasset

Work Phone: 2078829600 Cell Phone: 2075420086 E-mail pcloutier1946@gmail.com

I wish to be considered for the appointment to the: school study committee

Term Of Appointment _____

Full member: Reappointment: Alternate member:

Do you currently serve or have you ever served on any Town Board? NO

If yes, please state which Board or Committee/term exp. _____

List civic organizations to which you belong now: wiscasset Chamber of Commerce

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: I worked in Adult Education for 11 years

Signature: Patricia A Cloutier Date: 7/27/2021 | 09:33 EDT

Additional comments can be made on the reverse side of this form.

Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:

Date received: 7/27/21 Date Appointed: _____ Term: _____

**Town of Wiscasset
Board/Committee Membership Application**

Full Name: Judith R. Colby
Street Address: 34 Duck Pond Way, Wiscasset
Mailing Address: Same Home Phone: 687-8038
Town of Legal Residence: Wiscasset

Work Phone: _____ Cell Phone: _____
E-mail: BallyTAC@roadrunner.com

I wish to be considered for the appointment to the: Ad Hoc Committee to study future of Wiscasset Schools Term Of Appointment Until Complete

Full member: Reappointment: _____ Alternate member: _____

Do you currently serve or have you ever served on any Town Board? Yes
If yes, please state which Board or Committee/term exp. School Board - 1983, Budget Com. 4 year Session 9 years

List civic organizations to which you belong now: None

Prior experience, knowledge, or abilities that you have which would contribute to the activities of the Board or Committee: Past experience in Town Politics

Signature: Judith Colby Date: 7-20-21

Additional comments can be made on the reverse side of this form.
Please return to the Selectmen's Office, 51 Bath Road, Wiscasset, ME 04578, by fax 882-8228 or e-mail at clerk@wiscasset.org

For Office Use:
Date received: _____ Date Appointed: _____ Term: _____

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Remote Board Meetings Now OK'd Permanently

The Legislature has made remote participation in public board meetings permissible on a permanent basis, but only under limited circumstances. PL 2021, c. 290, was enacted as an emergency measure and took effect on June 21, 2021, with the Governor's signature. It adds a new provision (§ 403-B) to Maine's Freedom of Access Act or FOAA (1 M.R.S. §§ 400-414).

Meanwhile, FOAA's temporary provision (§ 403-A) authorizing remote participation in public board meetings during the COVID-19 pandemic expired July 30, 2021.

Under the new law board members are expected to be physically present for meetings, but may attend board meetings via remote methods of participation in the case of an emergency or urgent issue that requires the board itself to meet remotely, or an illness or temporary absence that causes a board member significant difficulties in traveling to a meeting.

The public must have a meaningful opportunity to attend via remote methods when board members participate via remote methods. If public input is allowed or required at a meeting, an effective means of communication between the board and the public must also be provided. A board must provide a location where members of the public may attend in person. A board may not limit public attendance to remote methods only except in case of an emergency that requires the board itself to meet remotely.

Remote methods include telephonic or video technology allowing simultaneous reception of information and also permits other means necessary to accommodate disabled persons. But remote participation cannot be by text-only means such as e-mail, text messages, or chat functions

To enable remote participation, a board must first, after public notice and hearing, adopt a written policy governing remote participation by board members and the public that contains the limitations noted above.

Notice of all board meetings is required as usual (see § 406). When the public may attend via remote methods, notice must include the means by which the public may access the meeting remotely, and a location for the public to attend in person (except in case of an emergency).

A board must make all documents and materials to be considered by the board available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred by the board.

All votes during a board meeting using remote methods must be by roll call vote that can be seen and heard if using video technology, or heard if using audio technology only, by other

board members and the public. A board member who participates remotely is considered present for purposes of a quorum and voting.

Remote participation is not permitted for town meetings or regional school unit budget meetings.

As we noted above, FOAA's temporary provision authorizing remote board meetings, which did not require adoption of a local policy, remained in effect until July 30, 2021 (see § 403-A). After that date, boards are not authorized to permit remote participation without first adopting a written policy in compliance with the new law (see § 403-B).

DRAFT

TOWN OF WISCASSET
REMOTE PARTICIPATION POLICY

All Wiscasset Boards, Committees and Commissions

Pursuant to 1 M.R.S. § 403-B, and after public notice and hearing, the Wiscasset Board of Selectmen adopts the following policy to govern the participation, via remote methods, of all Wiscasset Boards, Committees and Commissions (hereafter referred as the body) and the public in the public proceedings or meetings of the body.

Members of the body are expected to be physically present for meetings except when not practicable, such as in the case of an emergency or urgent issue that requires the body to meet via remote methods, or an illness or temporary absence of a member that causes significant difficulty traveling to the meeting location. The chair or presiding officer of the body, in consultation with other members if appropriate and possible, will make a determination that remote methods of participation are necessary in as timely a manner as possible under the circumstances. A member who is unable to attend a meeting in person will notify the chair or presiding officer of the body as far in advance as possible.

Remote methods of participation may include telephonic or video technology allowing simultaneous reception of information and may include other means necessary to accommodate disabled persons. Remote participation will not be by text-only means such as e-mail, text messages, or chat functions.

The public will be provided a meaningful opportunity to attend via remote methods when any member of the body is participating via remote methods. If public input is allowed or required at the meeting, an effective means of communication between the body and the public will also be provided. The public will also be provided an opportunity to attend the meeting in person unless there is an emergency or urgent issue that requires the entire body to meet using remote methods.

Notice of all meetings will be provided in accordance with 1 M.R.S. § 406 and any applicable ordinance, policy, or bylaw. When the public may attend via remote methods, notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodation to access the meeting. Notice will also identify a location where the public may attend the meeting in person. The body will not restrict public attendance to remote methods except in the case of an emergency or urgent issue that requires the body to meet using remote methods of attendance.

The body will make all documents and materials to be considered by the body available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred by the body.

All votes taken during a meeting using remote methods will be by roll call vote that can be seen and heard if using video technology, or heard if using audio technology only, by other members of the body and the public. A member of the body who participates remotely will be considered present for purposes of a quorum and voting.

This policy will remain in force indefinitely unless amended or rescinded.

Dated: _____

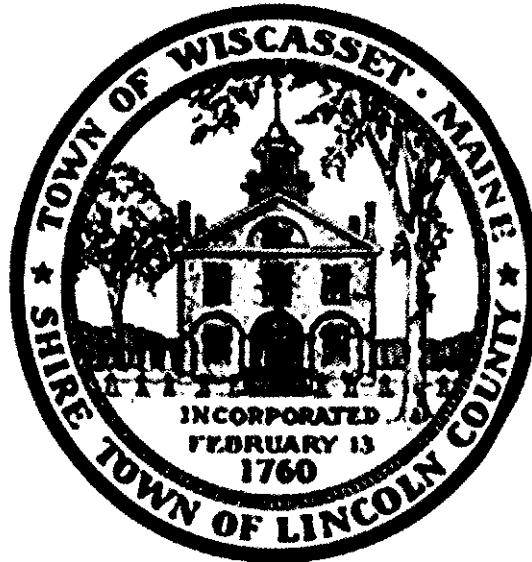
Signed: _____



Town of Wiscasset

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Town of Wiscasset July 2021 Monthly Reports





Town of Wiscasset

AIRPORT REPORT

To: Dennis Simmons, Town Manager
From: Rick Tetrev, Airport Manager
Re: July Monthly Report
Date: August 10, 2021

Sale of 100 LL Aviation Gas was 3,791.72 gallons for a gross revenue of \$18,465.72 dollars. There was 1,173.47 gallons of Jet A sold for a gross revenue of \$5,280.59 dollars. Compared to 2019 the sale of 100LL was 5980.24 gallons sold for a gross revenue of \$29,721.81 dollars and Jet A \$1,216.24 was sold for a gross revenue of \$5,473.09 dollars. I chose 2019 instead of 2020 for comparison because it was the year before Covid and will be helpful to identify progress going forward.

We had a delivery of 7,917 gals of 100 LL on July 22nd. The price at the pump increased by \$0.12 cents to \$4.99. The average retail price for 100 LL in Maine is \$5.23 per/gallon and Jet A is \$4.44. Our JetA sells for \$4.50 dollars.

Operationally we had 323 operations.

Revenue from Aircraft that either rented hangar space or tie-downs on the apron was \$5,707.44 dollars' worth of fuel and \$690.00 dollars in rental fees.

We are moving forward in regard to the repaving of the runway. The FAA has allocated the money, and as of this writing the only approval we are waiting for is our lawyers. The completed document must be back in the FAA's hands NLT August 23rd. From discussions with MDOT once the FAA has the executed documents money will be released and the project should proceed in short order with a start date in early September.

In July we had our annual inspection of the airport by MDOT. We are waiting for the final report. In their out brief the only discrepancy noted was minor, a taxiway sign that is sinking due to under mining by ground hogs.

Respectfully submitted,

Rick Tetrev

**"Discovering Wiscasset
One Flight at a Time"**



Town of Wiscasset

Wiscasset Municipal Airport Advisory Committee Meeting Minutes July 21, 2021 Submitted by Steve Williams

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:03 pm on May 19 by Chair Steve Williams. A quorum was not present so the meeting was conducted as a workshop. Members present: Ray Soule and Stephen Williams. Rick Tetrev Airport manager and Gene Fairfield Assistant Airport Manager

Approval of Minutes

The minutes of the May 19 meeting were tabled till August.

Airport Manager's Report February

- June sales of 100LL at 3,504 gallons for \$16,915 and 1 gallons of Jet A sold for \$5,76
- Town public works is helping with mowing. Airport purchased 2 Gravely zero-turn mowers with \$17,000 of C.A.R.E.S. Act funds.
- Both Jet A and 100LL fuel delivery systems serviced and inspected (more on this under New Business)
- Enterprise Car Rental is doing a good job of supplying transients with automobiles.

Old Business

Runway Reconstruction Project – Grant has been submitted and waiting on release of funds by FAA. Delay in funding is shifting project into the Fall according to MDOT.

Airport Solar Farm Update

- Appraisal of land lease value being reviewed by Town Manger and Solar Company

New Business

- Discussed proposal by Lakes Region Environmental to overhaul fuel system to include tank cleaning and inspection, installation of overflow alarms, installation of fuel filter heaters, installation of air eliminators and pressure relief valves and replace motor to pump couplers. Proposal to be reviewed by Select Board.

Airport Minimum Standards

- Work on Airport Minimum Standards draft was tabled till August.

Calendar

Next meeting is August 18, 2021

Adjournment

At 6:05

Current Committee Members

Steve Williams Chair 12/23

Erv Deck 12/22

Pam Brackett 12/23

Ray Soule 12/22



Town of Wiscasset

CODE ENFORCEMENT REPORT

To: Dennis Simmons, Town Manager
From: Bruce Mullins, Code Enforcement Officer
Re: July Monthly Report
Date: August 9 2021

Building Permits:

Bogg Road:	Garage
Pinewood Drive:	Shed
Pleasant Street:	Shed
Lowelltown Road:	Two Sheds
Hilton Lane:	New Windows and a staircase
Pinewood Drive:	Addition
Huntoon Hill Road:	Deck

Plumbing Permits:

Rocky Ridge Road:	INT
Gardiner Road:	INT
Old Bath Road:	INT
Bradford Road:	INT
West Alna Road:	INT
Pinewood Drive:	INT

Inspections: Water Street, Middle Street, Westview Road, Gardiner Road, Bradford Road three places, Willow Lane, Indian Road, Shady Lane, Bath Road, Young's Point Road, Jones Road, Rocky Ridge Road, Foye Road, Bogg Road, River Point Road, Clarks Point Road, Rumerill Road, Pleasant Street, Old Bath Road, Flood Avenue, Federal Street, Pinewood Drive, Main Street, Snow Squall, Hodge Street, High Street, Old Ferry Road, Birch Point Road



Town of Wiscasset

EMS REPORT

To: Dennis Simmons, Town Manager

From: Erin Bean, EMS Director

Re: July Monthly Report

Date: August 9, 2021

Wiscasset	49	56.98%
Dresden	19	22.09%
Boothbay	7	8.14%
Westport Island	5	5.81%
Alna	1	1.16%
Bath	1	1.16%
Boothbay Harbor	1	1.16%
Brunswick	1	1.16%
Danforth	1	1.16%
Edgecomb	1	1.16%
	Total: 86	Total: 100.00%

This past month has been very busy.

The Delta Variant has changed how we are operating again. There are many talks with masking and wearing them at all times in the station. My providers are very resistant to this because one of the reasons that they got vaccinated was to not have to wear masks at all times.

We have had several crew members that have been out due to other issues besides illness. We have very few providers who are putting in time because they are being overwhelmed with their fulltime jobs. Waldoboro, CLC and Boothbay are also suffering the same issues. There are many providers that work for at least 2 of these services.

We are working on revamping the Standard Operating Procedures to be more streamlined. Along with the SOP's we are working on a new training program.

We are working at trying to get CPR classes done for the Wiscasset staff and towns people who need the training. Myself and Meriel Longley are the two CPR instructors for the town.

Everyone stay healthy and keep rested Enjoy the rest of your summer!

Respectfully,
Erin Bean
Chief/Director



Town of Wiscasset

FIRE DEPARTMENT REPORT

To: Dennis Simmons, Town Manager
From: Robert Bickford, Fire Chief
Re: July Monthly Report
Date: August 9, 2021

Operations:

The fire department responded to 18 calls for service during the month of July. This is down from the same time last year when we had 22 calls for service. All of the calls for the month were in Wiscasset. The calls for July break down as follows:

8 motor vehicle accidents; 1 structure fire; 1 chimney fire (yes, in July); 1 car fire; 4 fire alarms; 1 propane call and 2 "other".

Training:

Training for the month included driver training and pumping evolutions and maintenance at the training facility

Staffing:

Our membership stands at 17 active members with 7 members on the Lifetime Members roster.

Events:

We were pleased to participate in the Fourth of July parade this year. It was nice to get back to some semblance of normalcy.

Our officers met with the officers from the Edgcomb Fire Department and discussed more joint training as well as involving other surrounding departments. As the national trend of volunteerism declines, we will be relying more and more on mutual aid to supplement our resources.

We are looking forward to Schooner Fest later this month and are hopeful that it will showcase our town and become a permanent annual celebration.

Respectfully submitted,
Rob Bickford



Town of Wiscasset

WISCASSET POLICE DEPARTMENT

To: Dennis Simmons, Town Manager
From: Lawrence Hesseltine, Wiscasset Police Chief
RE: July Monthly Report
Date: August 9, 2021

The Police Department responded to 346 calls for service during the month of July.

The department has been struggling with coverage as Sgt. Hatch is out for an injury for an undetermined amount of time. The shifts have been covered by me or filled with over-time in order to provide coverage. We are in hopes he will return to duty within the next couple of weeks.

Officers responded to 21 motor vehicle accidents and conducted 71 motor vehicle stops.

Arrests/Summonses were made for the following: The month of July resulted in 22 arrests bringing the year-to-date total arrests to 199, compared to last years 107 arrests for the same time period.

- Operating Under the Influence
- Criminal Mischief
- Driving to Endanger
- Refusal to Sign a USAC
- Failure to Appear Warrants
- Violation of Conditions of Release
- Operating after License Suspensions
- Hindering Apprehension/Prosecution
- Theft by Unauthorized Taking/Transfer
- Harassment
- Violation of a Protection from Abuse Order
- Use/Possession of Drug Paraphernalia
- Unlawful Possession of Scheduled Drugs
- Operating a Vehicle without a License
- Attaching False Plates
- Operating of a Defective Vehicle
- Disorderly Conduct
- Assault
- Domestic Violence Assault



Town of Wiscasset

PUBLIC WORKS/TRANSFER STATION DEPARTMENTS

To: Dennis Simmons, Town Manager
From: Theodore Snowdon, Public Works Director
Re: July Monthly Report
Date: August 11, 2021

Operations:

The month of July, for the Transfer/Public Works has been mostly about keeping things going for all summer activities. In addition to our day to day duties we have managed to:

- Keeping up with clean up throughout the town.
- Keeping up with mowing of all cemeteries.
- Tree trimming throughout the town roads
- Removed numerous beaver dams throughout the town.
- Staying on top of service and repair of all town owned vehicles including Transfer Station equipment
- Still working on roadside brush removal and chipping
- Street sign repair throughout the town
- Still trying to keep up with the pot holes and cold patch repair throughout the town.
- Still working with Town Office/Transfer Station in keeping public safe with covid.
- Bush hogging at airport and old dump.
- Road side mowing.
- Culverts replace and repair.
- Road side ditching.
- Transfer station building and grounds maintenance.
- Working with new Harbormaster.
- Clean up continues on water front piers.
- Assisting with prep for schooner fest.
- Trying to keep up with down town sweeping depending on traffic.

Transfer Station duties

The transfer station is still running at normal operations, and the use of masks and social distancing recommended. Sanitizing is taking place throughout the day.

Also still trucking 2 to 3 loads of garbage per week to Norridgewock, metal and demo to Topsham brush and wood to Boothbay.

To conclude, all is well within the Departments.
Respectfully, Ted/crew



Town of Wiscasset

HARBORMASTER REPORT

To: Dennis Simmons, Town Manager
From: Ray Soule, Harbormaster
Re: Monthly Report
Date: August 5, 2021

- Removed large tree from the harbor.
- Met with Dave King, who is working on a large list and setting new moorings. I have had several calls from people wanting to know their status on the list,
- Working on thinning out unauthorized boats in dinghy tie up area.
- Had a call from a lady on Shore Road in Edgecomb, who has a large tree stuck under her dock, wanting me to remove it. I explained to her that it was out of my jurisdiction and recommended someone who may do it.

Respectfully submitted,
Ray Soule HM



Town of Wiscasset

SHELLFISH WARDEN REPORT

To: Dennis Simmons, Town Manager
From: Jonathan Barnes, Shellfish Warden
Re: July Monthly Report
Date: August 9, 2021

Areas Checked: Clark's Point, White's Island, Pottle Cove, Hilton Cove, Mason station, Cushman Preserve, Back river, Berry Island, Eaton Farm, Young's point, Chewonki Creek, Montsweag Brook.

Diggers Checked: 5

Warning Issued: 0

Summons Issued and to Whom: 0

Comments: Met with and introduced myself as the new Shellfish Warden to a variety of diggers at various spots.



Town of Wiscasset

WASTE WATER TREATMENT PLANT

To: Dennis Simmons, Town Manager
From: Robert Lalli, Waste Water Treatment Plant Superintendent
Re: July Monthly Report
Date: August 10, 2021

Operations:

Average flow per day	0.330 MG
Licensed flow per day	0.62 MG
Percent of average flow per day to license limit	56 %
Total Rainfall per month	9.34 inches
BOD Effluent Lab Results mg/L	
For monthly average	5.8 mg/L
Weekly average	5 mg/L
Daily max.	5 mg/L
All within license limits	YES
BOD Effluent Removal %	98%
Required%	85%
TSS Effluent Lab Results (mg/L)	
Monthly average	5.3 mg/L
Weekly average	7 mg/L
Daily max.	7 mg/L
all within license limits	YES
TSS Effluent % Removal	97%
Required%	85%
Settable Solids within license limit of 0.3 mL/L	YES
PH within license limits of 6-9	YES

Fecal (tracked during disinfection season)
 Instant Daily max (31) **High= 8**
 Geometric Mean (13) **Monthly = 3.32**

Total Residual Chlorine
 Instant daily max (0.3 mg/L) **0.09 mg/l**
 Monthly Avg. max (0.1 mg/L) **0.03 mg/l**

BUDGET: With 8.3% of the fiscal year gone, the Sewer Department has spent 2.9 % of its annual budget.

MASON STATION ASH POND CLEANUP: Details are being worked out between Ransome Environmental and the selected cleanup contractor. Ash pond waters may possibly begin to be



Town of Wiscasset

pumped to the sewer plant by the 1st week of September (approx. 1 million gallons over several weeks).

OVERFLOW AT PUMP STATION #3: July 9, 2021 saw Tropical Storm Elsa sweep through Wiscasset, dumping 4" of rain. While the sewer plant and most of the collection system handled it well, Pump Station #3 (on Route 1 across from Grover's Tire) did not. Its undersized wet well was overwhelmed and overflowed onto the ground at about 4:30 P.M. This is despite the fact that both of its pumps were going full bore and pumping properly the whole time.

The D.E.P. was immediately notified, and calls for emergency septic truck services were put out. Only 1 of 4 companies called, Enterprise Septic, was available (the others were already on other emergency storm calls).

Fortunately, the overflowing was intermittent, occurring only when the next upstream pump station turned its pumps on. Enterprise arrived and was able to vacuum out 4,000 gallons on its first load, emptying the wet well. This gave some time before the wet well filled again. They then left to dump at the sewer plant.

The rains began letting up when Enterprise immediately returned to vacuum a second load. At this point the pumps were able to keep up with flows into the wet well, marking the end of the crisis. The ground around the overflow was sprinkled with hydrated lime to neutralize pathogens. A follow up call to the D.E.P. was made that day, and a written report (Non-Compliance Form) was emailed to them on Monday 7/12/2021.

Any major storm producing 4"+ of rain will cause the same type of overflow. I am investigating the scope of replacing Pump Station #3's current 2,700 gallon wet well with a large 7,000 gallon wet well. I would like to get this project accomplished during 2022.

FLOW METER/NEW V-NOTCH EFFLUENT WEIR: On July 28, 2021, Penta Corporation technicians removed the existing 6-foot wide, flat effluent weir (which was highly inaccurate) and installed a new (and highly accurate) V-Notch effluent weir (a weir is a spill wall, like a dam with water going over it). We were able to use the existing signal transducer to sense the level of water going over the weir, but needed to replace the signal reader/control. Sullivan Associates installed and calibrated the new reader on the same day the weir was installed.

We still await arrival of a valve to close off the surface skimmers (for use during storm flows to prevent digester overflow). We have a storm flow plan in place to handle things until the valve is installed. There is a 6-week lead time on the valve. Penta technicians will perform that installation as well.

Maine D.E.P. (which was insistent that this situation be fixed A.S.A.P.) was notified of the V-Notch weir's installation, and is pleased with our quick action on this project. We now have an accurate flow meter at the Sewer Plant for the first time. The new flow numbers show that our actual flows are a good bit higher than past flow meters or calculations indicated.

C.A.P. STUDY FUNDING: The Sewer Department submitted the first Climate Adaptation Study bills (\$12,000) approved for reimbursement by D.E.P. We should receive the money in August.

STEP TANK CLEANED OUT: Vortex Company came out on July 9, 2021 and cleaned out our step tank (a tank which was used exclusively to handle porta-pot septage). It had never been cleaned out, and was loaded with all kinds of trash and debris. Since last fall, the Sewer Plant no longer receives porta-pot septage.



Town of Wiscasset

PUMP STATION REPAIRS: Stevens Pump and Electric came out and did troubleshooting at 3 pump stations.

Pump Station #2: Pump 2 was tripping out frequently on overload. Pumps and controls were examined. Pump 2's starter control breaker was wearing out. A replacement is ordered, and that pump is shut off until the part arrives.

Pump Station #16: Pump 2 had become noisy. No objects or obstructions in the pump volute were found. After full examination, the pump was removed and taken to Steven's workshop to be rebuilt.

Pump Station #9: The power switch for pump 1, when turned on manually, would not shut off and would run a full cycle (until it would be shut off by the float control), even if you turned the switch to the off position. This was a dangerous situation to sewer personnel. Stevens found it was a programming problem, and corrected it. It now shuts off when the switch is turned to the off position.

PUMP STATION ALARMS: Seacoast Security is procuring AC Power Failure alarms for 2 pump stations that do not currently have them (they do have other alarms like high water, low water, and pump failure). They will be installed in August.

JULY BIDS: At a Select Board Meeting in July, bids were opened to fill 2 Sewer Plant needs. The first was for a new sludge dump truck. The low bid was for an International dump truck priced at \$113,045.00. It was accepted. Dennis Simmons and Ted Snowden are coordinating the purchase.

A single bid for 4 Pump Station backup power generators (including site work/installation) was received, with a price of \$298,000 from Machinery Service Company. The price-tag was a bit higher than expected, but we are confident the funding plan will come together. Machinery Service Company is highly regarded and has done similar work for other sewer departments.

This concludes the Sewer Department's July 2021 Monthly Report.

Respectfully Submitted,

Robert Lalli

Superintendent Wiscasset Sewer Department

Dennis L Simmons

From: TURCOTTE, DEBORAH <deborah.turcotte@cmpco.com>
Sent: Wednesday, July 28, 2021 11:07 AM
To: manager@wiscasset.org
Subject: CMP lights plan and town meetings

Good morning, Mr. Simmons!

About a month or so ago, CMP Project Manager Erica Brilliant and I met with you to talk about our plans to replace five light bulbs atop transmission structures in our corridor off Route 144.

We would like to present our plan to the Board of Selectmen and to the Airport Committee.

Are you holding meetings on August 17 (Selectmen) and August 18 (Airport Committee) and if so can we be on the agendas, please?

Also, we'll provide you with information about our plan a couple weeks ahead of time so that we can go over it together.

Thank you!

--Deborah Turcotte



Independent Contractor to AVANGRID

Deborah Turcotte
Outreach Specialist – Projects
83 Edison Drive, Augusta, ME 04330
Cell Phone 207.808.9586
Project Info Line 888.267.0831
Deborah.Turcotte@cmpco.com

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please print only if necessary and recycle.



Internal Use

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The views presented in this message are solely those of the author(s) and do not necessarily represent the opinion of Avangrid, Inc. or any company of its group. Neither Avangrid, Inc. nor any company of its group guarantees the integrity, security or proper

1/4

COF 11 </ob 0

Auto Fill Form for:
4501 - 4502 - 4503

Notification: <input type="text" value="10300784279"/> Work Order: <input type="text" value="801000395778"/> Field Planner Name: <input type="text" value="Frank Newell"/> Field Planner Phone #: <input type="text" value="207-458-7358"/> Date: <input type="text" value="Jun 15, 2021"/>	<input checked="" type="checkbox"/> Not Published <input type="checkbox"/> Public Notice of this application has been given by publishing the text of the same In: <input type="text"/> On: <input type="text"/>
---	---

City / Town:

To the: City
 Town
 County of: ,

CMP applying for: Overhead URD

1. Starting Point:

2. Road (State & CMP):

3. Direction:

4. Distance: feet

5. Number of Poles:

TEL CO: <input type="text" value="Consolidated Communications of Maine"/>	Refer to Field Planner Web Page for selecting the appropriate Tel Co., Home Page > Field Planner Resources > Telco Information
---	---

If you only need 1 copy of the 4502 Form, just click "Print Form" A print dialogue will open, click print to print all 3 forms.

If you need multiple copies of the 4502 Form, click "Print Form" A print dialogue will open, again, click print to print all. After you print all, click "Print Form" again, but this time select print range page "3" only and select the number of copies you need

2/4

Form 4501

Notification: 10300784279

Work Order: 801000395776

CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Wiscasset, Maine

To the: City
 Town
 County of: Lincoln, Maine

Central Maine Power hereby applies for permission to:

Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Consolidated Comm of Northern New England Co LLC

Central Maine Power Company and Consolidated Communications of Maine

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: Pole 31

2. Road (State & CMP): Bradford Road (Town) & Lowelltown Road (CMP)

3. Direction: Westerly

4. Distance: 1275 feet

5. Number of Poles: 2

Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same

Not Published

In: _____

On: _____

CENTRAL MAINE POWER COMPANY

Consolidated Comm of Northern new England Co LLC

Consolidated Communications of Maine

By: Frank Newell

Date: Jun 15, 2021

By: Jessica Theriault Date: 6/25/2021

Jessica Theriault - Right of Way

4/4

Form 4503

Notification: 10300784279

Work Order: 601000395776

LOCATION PERMIT

Consolidated Comm of Northern New England Co LLC

Upon the Application of Center Maine Power Company and Consolidated Communications of Maine

dated Jun 15, 2021, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of Wiscasset

approximately located as follows:

- 1. Starting Point: Pole 31
2. Road (State & CMP): Bradford Road (Town) & Lowelltown Road (CMP)
3. Direction: Westerly
4. Distance: 476.1275 feet
5. Number of Poles: 2

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____ Page _____

Attest: _____

Clerk

COPY

10b(2)

1/4

COPY

Auto Fill Form for:
4501 - 4502 - 4503

Notification: <input type="text" value="10300788147"/>	<input checked="" type="checkbox"/> Not Published
Work Order: <input type="text" value="801000395812"/>	<input type="checkbox"/> Public Notice of this application has been given by publishing the text of the same
Field Planner Name: <input type="text" value="Frank Newell"/>	In: <input type="text"/>
Field Planner Phone #: <input type="text" value="207-458-7358"/>	On: <input type="text"/>
Date: <input type="text" value="Jun 15, 2021"/>	

City / Town:

To the: City
 Town
 County of: ,

CMP applying for: Overhead URD

- Starting Point:
- Road (State & CMP):
- Direction:
- Distance: feet
- Number of Poles:

TEL CO: <input type="text" value="Consolidated Communications of Maine"/>	Refer To Field Planner Web Page for selecting the appropriate Tel Co. Home Page > Field Planner Resources > Telco Information
---	--

If you only need 1 copy of the 4502 Form, just click "Print Form" A print dialogue will open, click print to print all 3 forms.

If you need multiple copies of the 4502 Form, click "Print Form" A print dialogue will open, again, click print to print all. After you print all, click "Print Form" again, but this time select print range page "3" only and select the number of copies you need

2/4

Form 4501

Notification: 10300706147

Work Order: 801000395812

CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Wiscasset, Maine

To the: City
 Town
 County of: Lincoln, Maine

Central Maine Power hereby applies for permission to:

Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Consolidated Comm of Northern New England Co LLC

Central Maine Power Company and Consolidated Communications of Maine

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: Mountain Road
2. Road (State & CMP): Lowelltown Road (Town) & Lowelltown Road (CMP)
3. Direction: Westerty
4. Distance: 450 feet
5. Number of Poles: 2

Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same Not Published

In: _____
On: _____

CENTRAL MAINE POWER COMPANY

Consolidated Comm of Northern New England Co LLC

Consolidated Communications of Maine

By: Frank Newell

Date: Jun 15, 2021

By: Jessica Theriault 6/28/2021

Jessica Theriault - Right of Way

4/4

Form 4503

Notification: 10300788147

Work Order: 801000395812

LOCATION PERMIT

Consolidated Comm of Northern New England Co LLC

Upon the Application of Center Maine Power Company and Consolidated Communications of Maine

dated Jun 15, 2021, asking for permission, in accordance with law, to construct and

maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances

over, under, along or across certain highways and public roads in the location described in said application,

permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location,

said facilities and appurtenances in the City / Town of Wiscasset

approximately located as follows:

- 1. Starting Point: Mountain Road
- 2. Road (State & CMP): Lowelltown Road (Town) & Lowelltown Road (CMP)
- 3. Direction: Westerly
- 4. Distance: 450 feet
- 5. Number of Poles: 2

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk

COPY

10c
①



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: CBS Tracking LLC
New Business Existing Business years in operation Ownership/Location Change

Location of business: 41 Shady Ln, Wiscasset, ME 04578 Map/Lot _____
Preferred mailing address: 41 Shady Ln, Wiscasset, ME 04578
Business phone number: 207-798-9934
Description of Business: Truck Transportation

Owner's name: Alexander Shaw, Erika Caron Owner's phone: 207-798-9934
Owner's home address: 41 Shady Ln, Wiscasset, ME, 04578

*Emergency contact person: Frank Shaw
*Emergency phone numbers: home: _____ cell: 207-837-5037
*This information will be shared with 911 so you can be contacted in case of after hour emergencies.
*If you are an existing business and would like to be placed on the Town of Wiscasset Website please complete the section in the "New Business" box below.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION	
Have you seen the Code Enforcement Officer and Town Planner for approval?	<u>No</u>
Will you need a sign permit?	<u>No</u>
Will this business be a home occupation?	<u>N/A</u>
This business will be a:	Corporation or LLC <input checked="" type="checkbox"/> Partnership _____ Sole proprietor _____
Would you like a link to your business placed on the Town of Wiscasset Website?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Provide e-mail and/or web address:	_____

Please be aware that State licenses and permits may be required. This application must be updated every three years with the Town of Wiscasset.

I, Alexander Shaw, state that I am owner of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 7/12/2021 Signature: [Signature]

(TOWN CLERK SECTION BELOW)

DATE RECEIVED: 7/12/2021 DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: C & S Trucking LLC

Code Enforcement Officer: Home base for OTR business, no concerns

Comments: _____
DocuSigned by:
Signed: Bruce Mullins Dated: 7/15/2021 | 09:04 EDT
4FFAF1178A104FE...

Wiscasset Police: No Concerns

Comments: _____
DocuSigned by:
Signed: Chief Hesselbine Dated: 8/3/2021 | 12:50 EDT
1C88045FCB3E418...

Planning Department:

Comments: _____
Signed: _____ Dated: _____

Fire Department: No issues

Comments: _____
DocuSigned by:
Signed: Robert Bickford Dated: 7/14/2021 | 17:15 EDT
F241099CDFDA484...

EMS Department: How will this impact the travel on the road?

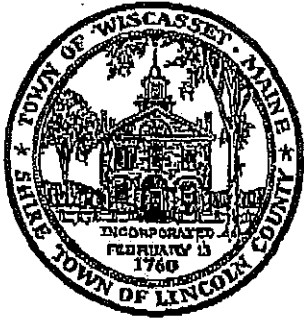
Comments: _____
DocuSigned by:
Signed: Chief Bean Dated: 7/14/2021 | 11:48 EDT
27D8E4999FD143E...

Waste Water: No Concerns

Comments: _____
DocuSigned by:
Signed: Rob Lalli Dated: 7/14/2021 | 12:13 EDT
2DE2582E2D874D9...

License Approved: _____ Dated: _____

10c
2



Office of the Town Clerk

51 Bath Road
Wiscasset, ME 04578

Phone: (207) 882-8200
Fax: (207) 882-8228

E-mail: clerk@wiscasset.org

BUSINESS LICENSE APPLICATION

Every person, firm, corporation, LLC, professional association or partnership doing business within the Town of Wiscasset must complete this Application.

Name/Title of Business: The Route 1 Diner
New Business Existing Business years in operation Ownership/Location Change

Location of business: 762 Bath Road Map/Lot _____
Preferred mailing address: 762 Bath Road, Wiscasset, ME 04578
Business phone number: 207-504-3235
Description of Business: Diner

Owner's name: Fristan Koehlings Owner's phone: 207-504-3235
Owner's home address: _____

*Emergency contact person: Ashlee Koehlings
*Emergency phone numbers: home: _____ cell: 207-319-2698
*This information will be shared with 911 so you can be contacted in case of after hour emergencies.

NEW BUSINESSES ONLY COMPLETE BELOW INFORMATION

Have you seen the Code Enforcement Officer and Town Planner for approval? no
Will you need a sign permit? no
Will this business be a home occupation? no
This business will be a: Corporation or LLC LLC Partnership _____ Sole proprietor _____
Would you like a link to your business placed on the Town of Wiscasset Website? Yes No
Provide e-mail and/or web address: _____

Please be aware that State licenses and permits may be required. This application must be updated annually with the Town of Wiscasset

I, Fristan Koehlings, state that I am Owner
of the above name firm or business, and make oath that the information stated above is true and I am aware that all applicable local, state and federal ordinances, laws, rules, and regulations must be complied with before this License can be issued.

Date: 7-23-2021 Signature: Fristan Koehlings

TOWN CLERK

8/3/2021

DATE RECEIVED: _____ DATE APPROVED: _____ ASSESSING: _____ WEB/LIST: _____

BUSINESS LICENSE APPLICATION-NEW

Business Requesting License: The Route 1 Diner

Code Enforcement Officer: Will need building and plumbing permits

Comments: _____

DocuSigned by:
Signed: Bruce Mullins Dated: 8/5/2021 | 07:16 EDT
4FFAF1178A104FE...

Wiscasset Police: No Concerns

Comments: _____

DocuSigned by:
Signed: Chief Hesselina Dated: 8/4/2021 | 10:41 EDT
1C88045FCB3E418...

Planning Department:

Comments: _____

Signed: _____ Dated: _____

Fire Department: No issues

Comments: _____

DocuSigned by:
Signed: Robert Bickford Dated: 8/3/2021 | 18:47 EDT
F241099CDFDA484...

EMS Department: No concerns

Comments: _____

DocuSigned by:
Signed: [Signature] Dated: 8/9/2021 | 14:21 EDT
27D6E4999FD143E...

Waste Water: No concerns, will engage later on seating capacity and impact fee

Comments: _____

DocuSigned by:
Signed: Rob Lalli Dated: 8/4/2021 | 08:28 EDT
2DE25B2E2D874D9...

License Approved: _____ Dated: _____

10d
①

002284

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **HUNT COMPANY, INC OF 519 GARDINER ROAD WISCASSET ME, 04578** a certain parcel of land located at **180 FOWLE HILL ROAD** with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R03-085-C on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2020 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
07/18/2011	4418/162	09/20/2018	5306/223
07/23/2012	4548/56	08/22/2019	5422/157
07/19/2013	4688/170	09/21/2020	5586/272
07/23/2014	4801/315		
06/29/2015	4901/204		
07/27/2016	5033/180		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 17th of August 2021 Board of Selectmen, Wiscasset, Maine

Sarah M. Whitfield , Chairman

Dusty Jones, Vice Chairman

Kimberly H. Andersson

Terry Heller

Pamela J. Dunning

COPY

STATE OF MAINE
COUNTY OF LINCOLN, ss

17th of August, 2021

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
My commission expires: August 29, 2023

002284

10d (2)

Municipal Quitclaim Deed without Covenants

KNOW ALL PERSONS BY THESE PRESENTS THAT the Inhabitants of the Municipality of **WISCASSET** a body, corporate and politic located in LINCOLN County, State of Maine, for consideration paid release to **MARK A. HOLMES OF 519A GARDINER ROAD WISCASSET ME, 04578** a certain parcel of land located at **519A GARDINER ROAD** with buildings thereon, if any, located in the Municipality of WISCASSET, LINCOLN, County, State of Maine, identified as follows:

Map R03-085-C on the Tax Maps of the Municipality of WISCASSET, prepared by John E. O'Donnell & Associates and dated April 1, 2020 on file in the Office of the Assessors at 51 Bath Road, Wiscasset, Maine. The Municipality of WISCASSET has acquired its interest in said parcel of land through automatic foreclosure of **PROPERTY TAX LIEN(S)** recorded in the Lincoln County Registry of Deeds as follows:

DATE RECORDED	BOOK/PAGE	DATE RECORDED	BOOK/PAGE
07/17/2007	3881/138		
08/26/2008	4044/52		
07/17/2009	4175/111		
7/20/2010	4297/133		

The said Inhabitants of the Municipality of WISCASSET have caused this instrument to be signed in its corporate name by its Board of Selectmen, duly authorized.

Witness our hands and seals this 17th of August 2021 Board of Selectmen, Wiscasset, Maine

COPY

Sarah M. Whitfield, Chairman

Dusty Jones, Vice Chairman

Kimberly H. Andersson

Terry Heller

Pamela J. Dunning

STATE OF MAINE
COUNTY OF LINCOLN, ss

17th of August 2021

PERSONALLY APPEARED the above named BOARD OF SELECTMEN in his/her capacity as Selectman of the Town of Wiscasset, Maine and acknowledged the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of said Town.

MOLLY BONANG, Notary Public
My commission expires: August 29, 2023

To: Chief Larry Hesseltine
Wiscasset Police Department
51 Bath Road,
Wiscasset, Maine 04578

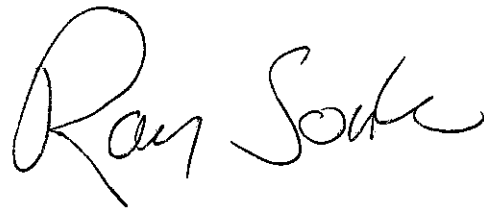
August 9, 2021

Chief Hesseltine,

This letter is to inform you that I have decided to step down from my duties as Harbor Master for the Town of Wiscasset, as of August 9, 2021.

Thank you,

Ray Soule, Harbor Master

A handwritten signature in black ink that reads "Ray Soule". The signature is written in a cursive style with a large, looping initial "R".

cc. Town Manager, Dennis Simmons

1 SELECTMEN REPORT
Department(s): 100 - 514
July

105

Account	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Unexpended Balance	Percent Spent
100 - ADMINISTRATI	189,492.00	10,806.11	10,806.11	0.00	178,685.89	5.70
101 - AIRPORT	94,818.00	4,312.21	4,312.21	0.00	90,505.79	4.55
102 - ANIMAL CONTR	15,575.00	5,411.40	5,411.40	0.00	10,163.60	34.74
103 - ASSESSING	6,492.00	4,647.66	4,647.66	0.00	1,844.34	71.59
104 - BRDS & COMM	3,072.00	0.00	0.00	0.00	3,072.00	0.00
105 - CELEBRATIONS	12,750.00	0.00	0.00	0.00	12,750.00	0.00
106 - CLERK	95,280.00	12,715.13	12,715.13	0.00	82,564.87	13.35
107 - CEO	36,827.00	2,217.16	2,217.16	0.00	34,609.84	6.02
108 - COMMUN ORG	62,050.00	0.00	0.00	0.00	62,050.00	0.00
109 - CONTINGENCY	50,000.00	0.00	0.00	0.00	50,000.00	0.00
110 - CONTRACTS	197,200.00	7,428.53	7,428.53	0.00	189,771.47	3.77
111 - COUNTY TAX	661,295.00	0.00	0.00	0.00	661,295.00	0.00
112 - DEBT SERVICE	231,868.00	55,466.56	55,466.56	0.00	176,401.44	23.92
113 - ELECTIONS	22,668.00	774.52	774.52	0.00	21,893.48	3.42
114 - EMS	614,577.00	32,735.41	32,735.41	0.00	581,841.59	5.33
115 - FD FIRE DEPT	144,339.00	3,468.56	3,468.56	0.00	140,870.44	2.40
116 - FINANCE	266,039.00	17,477.92	17,477.92	0.00	248,561.08	6.57
117 - GA	24,703.00	301.26	301.26	0.00	24,401.74	1.22
118 - MUN BULIDING	77,160.00	1,989.09	1,989.09	0.00	75,170.91	2.58
119 - MUN INSURANC	160,875.00	28,619.66	28,619.66	0.00	132,255.34	17.79
121 - PARKS & REC	808,891.00	51,861.82	51,861.82	0.00	757,029.18	6.41
122 - PLANNING	35,000.00	0.00	0.00	0.00	35,000.00	0.00
123 - POLICE	587,112.00	27,911.35	27,911.35	0.00	559,200.65	4.75
125 - PUBLIC UT	317,930.00	139.45	139.45	0.00	317,790.55	0.04
126 - PUBLIC WORKS	637,215.00	21,224.24	21,224.24	0.00	615,990.76	3.33
127 - SELECTMEN	27,362.00	1,427.18	1,427.18	0.00	25,934.82	5.22
128 - SCHOOL TOWN	5,923,209.00	0.00	0.00	0.00	5,923,209.00	0.00
129 - SR CENTER	14,466.00	290.11	290.11	0.00	14,175.89	2.01
130 - SHELLFISH	6,000.00	0.00	0.00	0.00	6,000.00	0.00
131 - TIF	240,340.00	0.00	0.00	0.00	240,340.00	0.00
132 - TRANSFER ST	601,601.00	17,239.82	17,239.82	0.00	584,361.18	2.87
133 - WATERFRONT	61,975.00	1,866.55	1,866.55	0.00	60,108.45	3.01
200 - RETIREE HEAL	64,839.00	3,982.68	3,982.68	0.00	60,856.32	6.14
313 - PIER DEBT	40,464.00	3,327.40	3,327.40	0.00	37,136.60	8.22
315 - RD/SIDEWALK	525,000.00	0.00	0.00	0.00	525,000.00	0.00
316 - NEW AMBULANC	0.00	40,314.00	40,314.00	0.00	-40,314.00	----
338 - DOT UTILITY	65,000.00	0.00	0.00	0.00	65,000.00	0.00
339 - PW BOBCAT	90,000.00	88,049.40	88,049.40	0.00	1,950.60	97.83
340 - EMS TECH UPG	20,000.00	1,656.00	1,656.00	0.00	18,344.00	8.28
341 - FD DOORS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
342 - FD RESCUE BT	20,000.00	0.00	0.00	0.00	20,000.00	0.00
343 - WCC UPGRADES	60,000.00	0.00	0.00	0.00	60,000.00	0.00
344 - WW PLANT UPG	220,000.00	0.00	0.00	0.00	220,000.00	0.00
345 - CRUISER EQP	12,000.00	0.00	0.00	0.00	12,000.00	0.00
400 - WASTEWATER	766,164.00	22,253.31	22,253.31	0.00	743,910.69	2.90

HM Payson Monthly Statement of Wiscasset Accounts

Account Name	Market Value as of 05/31/2021	Market Value as of 06/30/2021	Market Value as of 07/31/2021	Change in Market Value
Montsweag Dam Reserve Fund	\$ 223,441.25	\$ 225,455.65	\$ 228,653.99	\$ 3,198.34
Cemetery Trust Fund	\$ 2,544,013.46	\$ 2,567,010.70	\$ 2,603,366.95	\$ 36,356.25
General John French Scholarship	\$ 84,220.76	\$ 84,980.04	\$ 86,185.57	\$ 1,205.53
Jackson Cemetery Fund	\$ 41,495.29	\$ 41,869.39	\$ 42,463.35	\$ 593.96
Larabee Band Fund	\$ 1,004,257.74	\$ 1,013,311.50	\$ 1,027,686.42	\$ 14,374.92
Haggett Scholarship Fund	\$ 19,017.07	\$ 19,188.52	\$ 19,460.73	\$ 272.21
Mary Bailey Fund	\$ 611,645.09	\$ 617,159.30	\$ 625,914.37	\$ 8,755.07
Seth Wingren Fund	\$ 38,434.02	\$ 38,780.52	\$ 39,330.66	\$ 550.14
Wiscasset Community Center Endowment Fund	\$ 4,354.37	\$ 4,393.62	\$ 4,455.95	\$ 62.33
Cooper-DiPerri Scholarship Fund	\$ 43,321.92	\$ 43,712.49	\$ 44,332.59	\$ 620.10
Recreation Scholarship	\$ 1,125.20	\$ 1,135.34	\$ 1,151.45	\$ 16.11
Town of Wiscasset Endowment Fund Total	\$ 4,615,326.17	\$ 4,656,997.07	\$ 4,723,002.03	\$ 66,004.96
				\$ -
Town of Wiscasset Capital Reserve	\$ 551,136.33	\$ 558,517.87	\$ 565,581.93	\$ 7,064.06
Town of Wiscasset Construction Reserve	\$ 2,432,488.23	\$ 2,465,067.33	\$ 2,496,245.17	\$ 31,177.84
Town of Wiscasset Equipment Reserve	\$ 6,021,397.49	\$ 6,102,044.01	\$ 6,179,221.83	\$ 77,177.82
Town of Wiscasset Furnace Replacement Reserve	\$ 500,367.19	\$ 507,068.77	\$ 513,482.10	\$ 6,413.33
Town of Wiscasset Major Repairs Reserve	\$ 674,034.63	\$ 683,062.20	\$ 691,701.47	\$ 8,639.27
Town of Wiscasset Recreation Building Reserve	\$ 2,636,560.52	\$ 2,671,872.82	\$ 2,705,666.30	\$ 33,793.48
Town of Wiscasset Retirement Health Insurance Reserve	\$ 262,576.34	\$ 266,093.11	\$ 269,458.62	\$ 3,365.51
Town of Wiscasset Roof Repair Reserve	\$ 459,480.98	\$ 465,634.96	\$ 471,524.25	\$ 5,889.29
Town of Wiscasset Sale of Cemetery Lots Reserve	\$ 138,532.51	\$ 140,387.92	\$ 142,163.53	\$ 1,775.61
Town of Wiscasset Highway Department Capital Reserve	\$ 3,234.53	\$ 3,277.85	\$ 3,319.31	\$ 41.46
Town of Wiscasset Fire Department Vehicle Capital Reserve	\$ 4,312.73	\$ 4,370.49	\$ 4,425.77	\$ 55.28
Town of Wiscasset Reserve Funds Total	\$ 13,684,121.48	\$ 13,867,397.33	\$ 14,042,790.28	\$ 175,392.95

10K



400 Commercial Street, Suite 404
Portland, ME 04101
207.772.2891

August 10, 2021

Project 191.06036

Mr. Dennis Simmons
Town Manager
Town of Wiscasset
51 Bath Road
Wiscasset, Maine 04578

RE: Bid Results and Recommendation Letter
Cleanup and Decommissioning of the Former Mason Station Ash Ponds
Wiscasset, Maine

Dear Mr. Simmons:

As part of selecting a contractor for the cleanup and decommissioning of the former Ash ponds at the Mason Station Site, contract documents and plans were made available to perspective contractors. On June 30, 2021, an advertisement for bids was run in both the Lincoln County News and the Wiscasset Newspaper, and a Pre-Bid walkthrough of the Site was held on Monday, July 12, 2021, at 2:00 p.m. A total of thirteen cleanup contractors downloaded copies of the contract documents and/or attended the pre-bid site walk. During the bidding period, a total of three Addenda were issued, and bids were due on Monday, July 26, 2021, at 2:00 p.m. According to the time stamp on our email, no bids were received prior to the 2:00 p.m. deadline on July 26, 2021, after a fair and open bidding period.

EnviroVantage, Inc. of Epping, New Hampshire submitted a bid that was received via email at 2:04 p.m. EnviroVantage believes that they submitted this bid prior to the deadline. Per the contract documents, EnviroVantage's bid was considered non-responsive; however, our contract documents also state that the "Owner reserves the right to reject any and all bids and to waive informalities and irregularities". At the time of their bid, EnviroVantage's total base bid amount was \$678,192.50.

Ransom reviewed and evaluated EnviroVantage's bid. In general, the bid amounts for each task were in-line with Ransom's cost estimates, with the exception of one: Task 9 - Stormwater Drainage Swale, Catch Basin Modifications, Backfill, Site Re-Grading, and Site Restoration. Ransom's engineer's estimate for this task was approximately \$30,000; however, EnviroVantage bid \$350,580. Upon discussion with EnviroVantage, it became clear that they had bid this item based on the original plans prior to them being modified through Addendum #2. Ransom had issued Addendum #2 with a revised grading plan that reduced the volume of clean soil that would be necessary by approximately 50%.

After learning this, Ransom prepared a second revised grading plan (dated July 19, 2021) that adjusted the grading further to minimize the importation of clean backfill. With the proposed grading shown on this revised plan, the cleanup contractor shall largely be re-grading existing soil berms. The re-grading will require an estimated 2,520 cubic yards of material cut and 2,760 cubic yards of material filled. Ransom provided this revised grading plan to EnviroVantage on August 5, 2021, and requested that they revised their bid to reflect the revised grading plan. The bid amount for Task 9 was revised to be \$31,100, and their revised Base Bid amount is \$358,712.50. As with all construction projects we recommend the Town budget 5 to 10% of the contract amount for contingency. We would also note that there is the potential that certain bid items (i.e., hazardous soil disposal) may not be necessary and will be omitted from the contract; if this occurs, the contract amount may be reduced.

Innovating Resilient Solutions

Portland, ME ~ North Andover, MA ~ Portsmouth, NH ~ Hamilton, NJ ~ Wenonah, NJ ~ Providence, RI www.ransomenv.com

Mr. Dennis Simmons
Town Manager

Ransom spoke with Alan Peterson, the United States Environmental Protection Agency (U.S. EPA) Program Manager to explain the bidding situation and obtain approval for the revised grading plan and updated EnviroVantage bid. Mr. Peterson was in agreement that these modifications to the typical bidding procedures could be made and would be acceptable.

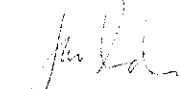
In recent years, Ransom has worked with EnviroVantage on 11 U.S. EPA or State-funded Brownfield Cleanup projects. The majority of these projects have been focused on asbestos and hazardous building materials abatement and/or building demolition (the Former WestPoint Stevens Mill Boiler House in Biddeford, Building 11 on the Pepperell Mill Campus in Biddeford, the TW Dick property in Gardiner, the Lofts at Saco Falls, Moosehead Manufacturing in Dover Foxcroft, the Forster Mill in Wilton, Old Town Canoe in Old Town, and the Old Waldo County Jail in Belfast, among others). EnviroVantage has experience conducting federally and state-funded cleanup projects and is well versed in regard to the necessary submittals, Davis-Bacon requirements, and contracting requirements associated with a large-scale Brownfield cleanup project. Ransom has found EnviroVantage to be responsive and knowledgeable and has been pleased with their quality of work.

Only one of EnviroVantage's cleanup projects with Ransom had a significant earthwork component: the 28 Spring Street Site in Gardiner. This project involved asbestos abatement, building demolition, excavation and off-site disposal of lead-contaminated soils, and construction of a soil cover system. The 28 Spring Street project was similar to the Mason Station Ash Ponds but smaller and less complex, but Ransom found that EnviroVantage had skilled and qualified earthwork personnel and equipment operators, good quality equipment that was sized appropriately for the job, and the knowledge and relationships to coordinate and facilitate soil disposal in a timely and cost-effective manner. It is our understanding that EnviroVantage has expanded their earthwork capacities over the past few years, and based on their website and job references, they appear to have the experience, knowledge, and capability to perform the Mason Station Ash Pond decommissioning project

Based on our past experience with EnviroVantage, Ransom recommends that the Town of Wiscasset award the Cleanup and Decommissioning of the Former Mason Station Ash Ponds project to Envirovantage at a contract price of \$358,712.50 (revised bid amount). If you have any questions, please feel free to contact us at 207-772-2891.

Sincerely,

RANSOM CONSULTING, LLC



Jaime L. Madore, P.E.
Project Manager



Stephen J. Dyer, P.E.
Project Manager/Senior Engineer

JLM/SJD:mes

RANSOM

Project 191.06036

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August 10, 2021



Town of Wiscasset

Office of the Town Manager

August 17, 2021

To: Wiscasset Board of Selectmen

Ref: Town Manager's Report

Ray Soule has resigned as Harbor Master, effective August 9th. I have appointed Chief Hesselstine as Harbor Master for the remainder of the season. The Chief is a certified Maine Harbor Master and worked as the Harbor Master for the island community of Vinalhaven.

In your supporting documents is a letter from Ransom outlining the process for the bid selection for the cleanup of the ash ponds at Mason Station. As I mentioned at the previous meeting, only one bid was received and that bid was well over the estimated amount. Ransom's letter does a good job of explaining where we are today. I am recommending that the Board approve Ransom's recommendation that Envirovantage be awarded the Cleanup and Decommissioning of the former Mason Station Ash Ponds contract in the amount of \$358,712.50

In previous meetings the Board authorized the placement of the SRO, cruiser, Schoonerfest and Ancient Cemetery budget questions on the special town meeting warrant. I am unsure if you intended those votes to also be the Board recommendation of the requested amounts. I will be asking the Board to clarify their position on these questions so that I can include their recommendations along with the Budget Committee recommendations, after which I will ask the Board to approve the special town meeting warrant.

We are currently working on two grants from the FAA for the airport, the runway reconstruction and the obstruction removal. I had reviewed the grant documents for the runway, found them accurate and included the grant in the Aug 3rd meeting for your authorization. I have now reviewed the obstruction grant and including it in this meeting. However, as Kathy was preparing this meeting's agenda she noticed that I switched the grant numbers so that the number you approved last week was actually the obstruction grant. So that the record accurately reflects motions for the correct grants I am asking you to rescind your motion from the last meeting and vote on both grants this meeting.

I met with Superintendent Wood and inquired about using the school facilities for future meetings. She wants to check with the facilities manager about availability before giving authorization and he is currently out of work. She will check with him as soon as he returns.