

Meeting Date: February 13, 2013

Location: Airport

In Attendance: Ken Boudin (Chair), Pam Brackett, Steve Williams, Kevin Sprague.

- A. The meeting was called to order at 6 pm by Chairman Ken
- B. Minutes from January 9, 2013 meeting were approved (4-0)
- C. Manager's Report
 1. Budget – Current: At end of January 2013, 58% of the fiscal year, 77% of expenses have been expended and revenue is a 75%
 2. Budget – FY 2014 (July 1, 2013 – June 30, 2014). The budget was presented to the town manager for review and is subject to change.
 3. FBO Operations
 4. Project Status Updates
 - a. Master Plan Update. No update this month.
 - b. EA Scope of Work is still in draft form. Pam has questions and it was agreed that she and Erv would meet with Stantec to review.
- D. Old Business
 1. Crosswinds Maintenance lease. Erv has been in contact with lessor and will draft letter requesting he come into compliance with his lease.
- E. New Business
 1. 2012 Annual Report is due by end of month. Committee made several suggestions and comments for inclusion in the report. Erv will prepare and submit to town manager.
 2. Voice of Freedom. Dennis St. Pierre briefed committee on latest developments. Show scheduled for August 6 (rain date August 7). Event committee meets on third Wednesday of each month at the airport (8:30 am).
- F. Public Comments - None
- G. The meeting adjourned at 7:15.

Submitted:
Ervin Deck
Airport Manager

Committee Membership

Member	Term Expires
Bryan Buck	June 30, 2013
Kevin Sprague	June 30, 2013
Ken Boudin	June 30, 2014
Steve Williams	June 30, 2014
Pam Brackett	June 30, 2014