

Meeting Minutes

Airport Committee Wiscasset Municipal Airport



Meeting Date: April 1, 2009

Time: 6:00 pm

Location: Airport

Attendees: Ken Boudin (Chair), Bryan Buck, Ervin Deck (Manager), Pam Bracket, Steve Williams

I. Manager's Report

a. Budget

- Week 39: 75%, Expenses: 74%, Revenue: 55%
- Preliminary budget approved by Selectmen. Joint meeting with Selectmen and Budget Committee pending; public meeting(s) will be held later this month.

b. Maintenance

- Bryan Buck will provide bracket for fire extinguisher on fuel pump light pole.

II. FBO Report. None provided this month.

III. Open Issues

a. Consultant Reselection. Ken contacted MDOT (Stacie Haskell) who provided him with template RFQ. Ken presented proposed plan to Committee who agree. Plan advertising date will be mid-May.

b. FAA Land Release. Ken suggested we hold off on land appraisal until next fiscal year. Manager will pursue based on payment not before July 1, 2009.

c. Land Leases.

- Hewitt Lease: Language finalized with town and lessee. Manager will present to Selectmen.
- Williams Lease. Manager and town attorney developed acceptable language and will present to lessee; then to FAA.
- Falvey Lease. Electronic copy of lease forwarded to town's attorney for review.

d. SRE Building

- First of two reimbursement requests sent to FAA and funds received. Second and final payment pending delivery of building.
- Manager indicated that information on second round of funding is still pending.
- Manager discussed with CB Concrete the timing of receipt of plans. CBC indicated preliminary design plans should be available in about 3 weeks.
- Pam Bracket appointed to SRE Building Color committee. Will select color and report back to Manager.

e. Long-Term Parking. Manager to finalize document wording and forward to Selectmen for approval.

IV. New Business. None

I. Next Meeting. May 6, 2009

Adjournment – The meeting adjourned at 6:50 pm