

Meeting Minutes

Airport Committee Wiscasset Municipal Airport

Meeting Date: September 1, 2010

Time: 6:00 pm

Location: Airport

In Attendance: Ken Boudin (Chair), Bryan Buck, Pam Brackett, Steve Williams, Ervin Deck (Manager)



- A. Call to Order – The meeting was called to order at 6:00
- B. Public Comments – None
- C. Minutes from August 4 meeting were reviewed in advance of the meeting and approved 4-0
- D. FBO Report
 - 1. Fuel Sales for period July 1 – 31, 2010 = 4,500 gallons
 - 2. October 2 Fly in still on schedule.
 - 3. Flight instruction is non-existent.
 - 4. Requested permission to pursue installation of Red Bird Full Motion Flight Simulator using outside investments of \$70,000. David Stapp proposed two possible locations: either first floor pilot's lounge or second floor. Airport Committee reviewed options and approved using second floor space, including minor renovations to include removal of small office (walls, door, wiring, etc). Plus installation of additional electrical outlet.
- E. Manager's Report
 - 1. Expenses are within projections for this period in the fiscal year (14.2% at the 16.7% point in the budget year.
 - 2. Revenues are also within projections, at 21.0%.
- F. Projects Update
 - 1. Master Plan
 - a. Stantec waiting for aerial photogrammetric data.
 - b. PAC invitation letters were forwarded to Boothbay Regional CoC and Town of Woolwich.
 - 2. Maintenance Building
 - a. Windows will be ordered

**MEETING MINUTES
AIRPORT COMMITTEE
WISCASSET MUNICIPAL AIRPORT
SEPTEMBER 1, 2010**

b. RFP for painting, roof repairs, and electrical upgrades in progress

c. New Business - None

G. Adjournment. The meeting adjourned at 6:45 pm

H. Next Meeting October 6, 2010

Submitted:

Ervin Deck
Airport Manager

Committee Membership

Member	Appointed	Term Expires
Ken Boudin, Chair	August 2009	August 2012
Pam Brackett	August 2009	August 2012
Bryan Buck	July 2010	July 2013
Steve Williams	January 2009	June 2011
Vacant	2-year term	