

Meeting Minutes



Airport Committee Wiscasset Municipal Airport

Meeting Date: March 3, 2010

Time: 6:00 pm

Location: Airport

In Attendance: Ken Boudin (Chair), Bryan Buck, Pam Brackett, Steve Williams, Ervin Deck (Manager), David Stapp (FBO)

- A. Call to Order – The meeting was called to order at 6:00
- B. Public Comments - None
- C. FBO Report
 1. Fuel sales very low as expected
 2. Planning this summer's events, including a celebration of the airport's 50th anniversary, pancake breakfasts, and Young Eagles.
- D. Budget Update
 1. 2009-2010; as of February 28, 2010 (66% of fiscal year)
 - a. Expenses: 65%
 - b. Revenue: 59%
 2. 2010-2011. Met with town manager and made some budget adjustments. Next step is to meet with Budget Committee and/or Board of Selectmen.
- E. Projects Update
 1. SRE Building. Building is complete. Need final documents from Stantec before closing out the project with FAA.
 2. Master Plan. Stantec has finalized fee and will prepare grant applications for FAA and state.
- F. Open Issues
 1. Edgecomb Land Lease. Provided FAA with additional information they wanted.
 2. Nicole Easement. Lessee agreed to pay back lease payment; anticipate check soon for \$2,880.
 3. BRMS Lease. BRMS was invoiced for payment of approximately \$1900, which is for one year during the period after the taxiway was constructed, but before their lease expired. BRMS has agreed to pay.
- G. New Business - None

H. Adjournment. The meeting adjourned at 7:05 pm

Submitted:

Ervin Deck
Airport Manager

Committee Membership

Member	Appointed	Term Expires
Ken Boudin, Chair	August 2009	August 2012
Pam Brackett	August 2009	August 2012
Bryan Buck	August 2009	August 2010
Steve Williams	Jan 2009	June 2011
Vacant	2-year term	