

MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, March 21, 2017 at 6 p.m.** in the Municipal Meeting Room.

AGENDA

6 p.m. Call the meeting to order

1. Pledge of Allegiance.
2. Approval of Treasurer's Warrants
 - a. Payroll Warrants: March 10, 2017; and March 17, 2017
 - **Motion: To approve the payroll warrants of March 10, 2017 and March 17, 2017**
 - b. Accounts Payable Warrants: March 14 , 2017; and March 21, 2017
 - **Motion: To approve the accounts payable warrants of March 14 , 2017 and March 20, 2017**
3. Approval of Minutes:
 - a. March 7, 2017
4. Special Presentations or Awards: none
5. Committee appointments:
 - a. Andrea Main, Wiscasset Community Center Scholarship Board of Trustees
 - **Motion: To appoint Andrea Main to the Wiscasset Community Center Scholarship Board of Trustees.**
 - b. Raymond Soule, Airport Committee
 - c. Kerry Leeman, Airport Committee
 - **Motion: To appoint Raymond Soule and Kerry Leeman to the Airport Committee.**
 - d. Susan Van Alsenoy, Appeals Board
 - **Motion; To appoint Susan Van Alsenoy to the Appeals Board**
6. Public Hearings:
7. Public Comment on Non-Agenda Items:
 - a. At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.

8. Department head or committee chair:
 - a. Town Clerk-Election timeline (see enclosed memo)
 - b. EMS Director Toby Martin- *Maine HeartSafe Communities* recognition
 - c. Department Head monthly reports (submitted)
9. Unfinished Business:
 - a. Bid award for electrical upgrades at Municipal Building-Favreau Electric

Motion: To authorize the Town Manger to enter into a contract with Favreau Electric for various Municipal Building electrical upgrades to be funded using the balance of \$3,868 from the Municipal Building Capital Improvement account and the balance, not to exceed \$23,200, from the Contingency account.

10. New Business
 - a. Town Report Dedication
 - b. Request for Feed Our Scholars banner on the Town Common
 - c. Monthly Financials
 - H.M. Payson Statement of Accounts
 - Year-to-department report
11. Town Manager's Report
 - a. Incident Command System training
 - b. Letter from Wiscasset Shellfish Commission to Department of Marine Resource
 - c. Powder House –Debris left behind cleaned-up
 - d. Evergreen Cemetery-Brush clean-up
12. Other Board Business
 - a. Red Brick Schoolhouse-schedule site visit

Executive Session for the purpose of discussing a personnel matter.

- **Motion: For the Board to enter into Executive Session pursuant to 1 M.R.S.A. § 405 (6) (A)**

13. Adjournment

Future Meetings, Workshops, and Events

- March 22: Conservation Commission, 6 p.m.
March 27: Downtown PAC meeting, 5 p.m.
March 27: Ordinance Review Committee, 5:30 p.m.
March 27: Planning Board, 7 p.m.
April 4: Selectboard, 6 p.m.
April 5: Fire Department, 6 p.m.
April 6: Historic Preservation Commission, 6 p.m.