

## MEETING NOTICE

The Wiscasset Selectboard, Tax Assessors & Overseers of the Poor will meet **Tuesday, September 20, 2016 at 5 p.m.** in the Municipal Meeting Room.

## AGENDA

### **5 p.m. Call the meeting to order**

1. Pledge of Allegiance.
2. Discussion on Mason Station property foreclosure – Attorney Ben Smith, Skelton, Tainter & Abbott
3. Approval of Treasurer's Warrants
  - a. Payroll Warrants: September 9, 2016; and September 16, 2016
    - **Motion: To approve the payroll warrants of September 9, 2016 and September 16, 2016**
  - b. Accounts Payable Warrants: September 13, 2016; September 20, 2016
    - **Motion: To approve the accounts payable warrants of September 13, 2016 and September 20, 2016**
4. Approval of Minutes:
  - a. Sept. 6, 2016
    - **Motion: To approve the minutes of September 6, 2016.**
5. Special Presentations or Awards: None
6. Committee appointments:
  - a. David Sutter, Board of Appeals
    - **Motion: To appoint David Sutter to the Board of Appeals**
7. Public Hearings:
8. Public Comment on Non-Agenda Items:
  - a. At each regular Selectmen meeting, there will be time devoted to any resident, taxpayer, or, in the case of an organization, an authorized representative of a resident or taxpayer of the Town of Wiscasset to address the Selectmen regarding any item that is not on the agenda for that meeting. Comments will be limited to five minutes per person. There will be a 30-minute maximum for this section.
9. Department head or committee chair
  - a. Request to transfer Harbormaster position to the control of the Police Department, Police Chief Jeffrey Lang
  - b. Intern at Police Department
  - c. Consideration of a car rental concession agreement, Airport Manager Frank Costa
  - d. Department Head Monthly Reports-see submitted reports

- e. Discussion of MAINE PERS life insurance for part-time employees, Shari Fredette, Town Treasurer/Human Resources

10. Unfinished Business:

- a. Update on Downtown Improvement Project-Ernie Martin, MDOT Senior Project Manager
- b. Signing of the Collective Bargaining Agreement: Local S/89 District Lodge #4 of the IAMAW

**Motion: To adopt the contract between the Town of Wiscasset and the District Lodge # 4 of the International Association of Machinists and Aerospace Workers and Its Local Lodge S/89 (Public Works Unit) expiring June 30, 2018.**

- c. 2016-2017 Tax Commitment

**Motion: To authorize the proposed Tax Commitment for the 2016-2017 Fiscal Year in the amount of \$\_\_\_\_\_.**

11. New Business:

- a. Invitation to Chewonki's Farm-to-Table Harvest Dinner, Sept. 29
- b. Request to remove and dispose of the town's siren on Fort Hill Street, Don Jones
- c. Downtown Improvements Project Cooperative Agreement

- **Motion: To authorize the Town Manager to sign the State of Maine Department of Transportation Cooperative Agreement for the Downtown Improvements Project**

- d. Bid Opening-Winter Sand

- **Motion: To authorized the Town Manager and Public Works Director to award the Winter Sand Bid to the lowest qualified bidder.**

- e. Monthly Financial Reports (No action required)
- f. Consideration of renewing Cupboard Collective contract

**Motion: To renew the Cupboard Collective contract in the amount of \$1,500 and have the money taken from the General Assistance account.**

- g. Maine Art Gallery update

12. Town Manager's Report

- a. Correspondence- Thank you notes from Spectrum Generations, LifeFlight, Lincoln County Dental, Frank & Laura Hayward
- b. Department Head fee schedules for review (No action require)
- c. Town of Wiscasset General Fund Balance Policy
- d. Summary of Selectboard's 2017-2017 Goals
- e. Citizen's Petition-To allow members of the Wiscasset Fire Department the use of the Wiscasset Fire Department to clean their personal vehicles.
- f. Update on abandonment of Mason Station sub-division

13. Other Board business

14. Adjournment

**Future Meetings, Workshops, and Events**

- September 21: MDOT Public Meeting, Municipal Meeting Room, 6 p.m. for the following mobility improvements: a US Route 1 NB left turn lane at the Old Bath Road intersection a left turn lane on SB US Route 1 at the Birch Point Road intersection at mile point 92.98; and a US 1 SB left turn lane and right turn lane on to State Route 144 approach.
- September 21: Airport Committee, 6 p.m. @ Airport
- September 26: Ordinance Review Committee, 5:30 p.m.
- September 26: Planning Board, 7 p.m.
- September 26: Selectboard Department Budget Planning Visit @ Wiscasset Community Center, 5 p.m.
- September 28: Conservation Commission, 6 p.m.
- September 29: Waterfront Committee, 7 p.m.
- October 3: Selectboard Department Budget Planning Visit @ Wastewater Treatment Plant, 5 p.m.
- October 4: Selectboard, 6 p.m.
- October 6: Historic Preservation Commission, 5 p.m.
- October 10: Selectboard Department Budget Planning Visit@ Wiscasset Municipal Airport, 5 p.m.