

WISCASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
MINUTES, MAY 7, 2013

Tape recorded meeting

Present: Judy Colby, Bill Curtis, Chair Pam Dunning, Vice Chair Ed Polewarczyk, Jeff Slack and
Town Manager Laurie Smith

1. Call to Order

Pam Dunning called the meeting to order at 5:30 p.m. **Judy Colby moved to go into executive session pursuant to 1 M.R.S.A. § 405(6)(E) to discuss RSU Withdrawal Agreement. Vote 5-0-0.** The board entered executive session at 5:30 and exited at 6:16. **Ed Polewarczyk moved to exit executive session. Vote 5-0-0.**

2. Pledge of Allegiance to the Flag of the United States of America

3. Official Public Hearing for the June 11, 2013 Warrant

Town Manager Laurie Smith said the warrant was drafted in accordance with the selectmen's desire to put the town on a better foundation and improve the town's financial condition. Even though outstanding liabilities of Mason Station, LLC (back taxes of \$850,000) have created a cash flow issue for Wiscasset, the town was fortunate enough to pay its bills, the tax anticipation note and still have \$140,000 in the bank at the end of the fiscal year. This year the selectmen moved the majority of the properties that the town had tax acquired into the town's name. In accordance with the auditor's advice, the selectmen will work toward a fund balance of \$480,000 and not depend upon the fund balance in drafting the budget.

This year, the board's goal is to reduce reliance on fund balance by \$300,000. The warrant contains a budget \$380,000 less than the previous year which will be attained by increased revenues and decreased expenses. The decrease is shared by all departments. Increased revenue is anticipated at airport from fuel sales and excise tax; at the transfer station with a pay as you throw system; and in the ambulance service, which may be augmented by serving Woolwich if that is approved by the voters.

Smith explained the amendments to the Shellfish ordinance, which changes the number of conservation hours required from 20 to 12. The Port and Harbor ordinance amendment gives the authority for setting fees to the selectmen and allows the lobster pot buoys in the mooring field, following a year's trial period. The Solid Waste Ordinance amendments will allow a pay as you throw system. An amendment to the Shoreland Zone will change the Resource Protection District at the Castle Tucker property to Limited Residential District.

Norman Guidoboni had questions regarding the increase in the Planning Department budget and it was explained that the figure included salary plus FICA, Medicare, and retirement and represented a 2% market adjustment for increased responsibilities as well as the market rate. The salary is \$45,000.

Judy Flanagan said she missed Town Meetings where differences in recommendations between the selectmen and budget committee could be explained and amended. A negative vote on a written ballot does not indicate to selectmen whether the voter thinks the budget figure is too high or too low. Pam

Dunning said an open town meeting or an open town meeting with a secret ballot could be held at any time.

There was discussion regarding the absence of the Budget Committee's recommendation before the selectmen voted on the budget numbers and the lack of a selectman's attendance at Budget Committee meetings.

Judy Flanagan urged the Selectmen and Budget Committee to work together next year to improve communication between the two groups.

4. Public Hearing for new liquor license for Cameron's Lobster House

The public hearing was opened at 6:54 p.m. The Police and Planning Dept. had signed off on the application for a liquor license at the Heritage Village restaurant. The public hearing closed at 6:56 p.m. **Judy Colby moved to approve the new liquor license for Cameron's Lobster House. Vote 5-0-0.**

5. Approval of Treasurer's Warrant: April 23, 2013, April 30, 2013, and May 7, 2013

Judy Colby moved to approve the Treasurer's Warrant of April 23, 2013. Vote 5-0-0. Judy Colby moved to approve the Treasurer's Warrant of April 30, 2013. Vote 5-0-0. Ed Polewarczyk moved to approve the Treasurer's Warrant of May 7, 2013 pending final review. Vote 5-0-0.

6. Approval of Minutes: April 16, 2013 and April 22, 2013

Judy Colby moved to approve the minutes of April 16, 2013. Vote 5-0-0. Judy Colby moved to approve the minutes of April 22, 2013. Vote 4-0-1.

7. Special Presentations or Awards – none

8. Appointments – none

9. Public Comment

Chris Wolfe reported she had received a request from Edgecomb to cover motor vehicle registrations for three days while the Edgecomb Tax Collector is out of the office. Neighboring towns, including Edgecomb, had previously shown no interest in partnering. **Judy Colby moved to allow Edgecomb residents to register their vehicles in Wiscasset during this three-day period if Edgecomb agrees to pay the agency fee plus \$10. Vote 5-0-0.**

Wolfe reminded residents that absentee ballots will be available Friday, May 10 and will be available until June 6. She will have copies of the ordinances, the explanation of the warrant and the warrant available.

Bob Blagden referred to an article in the paper identifying Ed Polewarczyk as a Senior Center member and asked how he could justify voting on the budget for the Senior Center and on raising the recommendation.

10. Department Head or Committee Chair Report – none

11. Unfinished Business

A. Quit Claim Deed for DeNovo, LLC, Map U-17, Lot 004B: DeNovo has asked to purchase the property for back taxes. **Bill Curtis moved to sign the Quit Claim Deed for DeNovo, LLC for full payment of back taxes, interest and costs. Vote 5-0-0.**

12. New Business

A. Open 2013 Road Striping Bid: The following bids were received:

	<u>Lucas Striping</u>	<u>Hiway Safety Sys.</u>	<u>Hagar Ent.</u>	<u>MarKings, Inc</u>
4" White and Yellow Lines per lineal foot	.20	.039	NA	.055
Double yellow center line per lineal foot	.08	.078	NA	.10
White Edge Line per lineal foot	.04	.039	NA	.055
Cross Walks per square foot	.70	.45	.45	.49
Stop Bars per square foot	.70	.45	1.75	.49
Parking Stalls per each	3.60	3.50	3.75	8.95
Arrows per each	9.00	15.00	15.00	19.50

At George Green's suggestion, Road Commissioner Greg Griffin will ask for specs on paint from bidders. **Judy Colby moved to authorize the Town Manager to award 2013 Road Striping Bid to the lowest qualified bidder. Vote 5-0-0.**

B. Open 2013 Catch Basin Bid: The following bids were received:

	<u>By the Basin</u>	<u>By the Hour</u>
E. A. Berry & Sons	\$50.80	\$150
Wilson's Commercial Sweeping, Inc.	\$34.00	\$150
National Water Main Cleaning	\$40.00	\$175

Judy Colby moved to authorize the Town Manager to award 2013 Catch Basin Bid to the lowest qualified bidder. Vote 5-0-0.

C. Adoption of Treasurer's Disbursement Policy, effective May 7, 2013

Ed Polewarczyk moved to adopt the attached Treasurer's Disbursement Policy. Vote 5-0-0.

D. Tax acquired property

1. Majorie Delano Sproul, 489 Lowelltown Road, Map R-2, Lot 17B: Bruce Mullins, an abutter to the Sproul property, and whose wife is the daughter of Marjorie Sproul, offered to buy the property for back taxes, amounting to approximately \$22,000. **Judy Colby moved to authorize the Town Manager to prepare a quit claim deed plus costs and interest to be voted at the next Selectmen's meeting on May 21. Vote 5-0-0.**

2. Ethel Barnett Trustee, 25 Middle Street, Map U-1, Lot 92: Pam Dunning suggested the possibility of demolishing the two-story house at this location and using the property for a parking lot because of its

proximity to the downtown area. Judy Colby recommended exploring the cost of demolition and estimating the number of parking spots possible on the property.

3. Sommelier Holdings, LLC, Bath Road, Map U-15A, Lot 7C

The board delayed decisions on the above three properties.

E. Write off interest on Northern New England Telephone account

Jeff Slake moved to authorize the Treasurer to write off \$413.50 in interest due to bankruptcy case. Vote 5-0-0.

13. Town Manager's Report

An executive session will be held on Monday, May 13 at 5:30 to discuss economic development on Mason Station.

Don Jones, chair of the ad hoc Cemetery Committee, has submitted a letter reminding residents of the regulations of the town cemeteries to be published before Memorial Day from either the ad hoc Cemetery Committee or the selectmen. Pam Dunning will review the letter before it is sent out jointly by the Board of Selectmen and Cemetery Committee.

14. Other Business

At 7:40 p.m. Judy Colby moved that the Board of Selectmen go into Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss personnel. Vote 5-0-0. Bill Curtis moved to exit Executive Session at 8:24 p.m. Vote 5-0-0.

Judy Colby moved to enter Executive Session at 8:25 p.m. pursuant to 1 M.R.S.A. §405 (6)(D) to discuss labor negotiations. At 8:46, Judy Colby moved to exit Executive Session. Vote 5-0-0.

15. Adjournment

Bill Curtis moved to adjourn at 8:47 p.m. Vote 5-0-0.