

WISCASSET BOARD OF SELECTMEN,  
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR  
DECEMBER 18, 2012

Tape recorded meeting

Present: Bill Curtis, Judy Colby, Chair Pam Dunning, Vice Chair Ed Polewarczyk, Jeff Slack and  
Town Manager Laurie Smith

1. Call to Order

Chair Pam Dunning called the meeting to order at 7 p.m.

2. Pledge of Allegiance to the Flag of the United States of America

3. Approval of Treasurer's Warrant: December 11, 2012 and December 18, 2012

**Ed Polewarczyk moved to approve the Treasurer's Warrant of December 11, 2012. Vote 5-0-0.**

**Ed Polewarczyk moved to approve the Treasurer's Warrant of December 18, 2012. Vote 5-0-0.**

4. Approval of Minutes: November 20, 2012 and December 4, 2012

**Ed Polewarczyk moved to approve the minutes of November 20, 2012 as amended. Vote 5-0-0. Ed**

**Polewarczyk moved to approve the minutes of December 4, 2012 as amended. Vote 4-0-1.**

5. Special Presentations or Awards – none

6. Appointments

A. Appointment of Marguerite Rafter Strong

At 7:03 p.m., **Ed Polewarczyk moved to enter into executive session pursuant to 1 §405 (6)(A) to discuss personnel matters. Vote 5-0-0.** At 7:06 p.m., **Ed Polewarczyk moved to come out of executive session. Vote 5-0-0.**

**Judy Colby moved to appoint Marguerite Rafter Strong to the Wiscasset Waterfront Committee, with a term to expire on December 31, 2015. Vote 5-0-0.**

7. Public Comment – none

8. Department Head or Committee Chair Report – none

9. Unfinished Business

A. Committee Review Report by Pam Dunning and Ed Polewarczyk: Pam Dunning reported on the review and recommendations the subcommittee had made. Among the recommendations were the appointment of a selectman to the Airport Master Plan Committee, the appointment of an ad hoc committee to update the records to replace the inactive cemetery committee, inviting local

organizations and businesses to assist the Celebrations Committee, assigning work on the Montsweag Dam recreational area to the Conservation Commission, de-authorizing the Energy Commission and the Transportation Committee, filling the vacancy on the Ordinance Review Committee with a business owner and clarifying the mission of the Waterfront Committee which would include work on the vendor policy. Inviting a committee each month to meet with the selectmen was discussed as well as the need for committee meeting minutes. **Jeff Slack moved to de-authorize the Energy Commission. Vote 5-0-0.** The board will meet with the Transportation Committee before deciding whether to de-authorize that body. Judy Colby recommended that the committee chairmen together with the selectmen's subcommittee meet with applicants for committee positions. **Jeff Slack moved to appoint Ed Polewarczyk to the Airport Master Plan Committee. Vote 5-0-0.** The board will take final action on the recommendations at its next meeting.

#### 10. New Business

A. Adoption of ICMA-RC IRA accounts for employees: Laurie Smith explained that authorization of the agreement between the town and ICMA Retirement Corporation will allow the employees to fund an IRA account with taxed deductions at their own cost. There will be no cost to the town. **Ed Polewarczyk moved to authorize the Town Manager to sign the letter of agreement to amend the existing Agreement between the Town of Wiscasset and ICMA –RC to provide for payroll deduction individual Retirement Accounts ("IRAs") for Employer's employees ("IRA accountholders"). Vote 5-0-0.**

#### 11. Town Manager's Report

- A. Reminder of January Selectmen meetings on 2nd and 4th Tuesday, January 8 and 22.
- B. Assessor's Workshop with Sue Varney will take place on January 15 at 6 p.m.
- C. Investment Committee presentation will take place on January 22.
- D. The board will have a goal-setting workshop on January 8 at 6 p.m., and, if necessary, will continue the workshop on January 22.
- E. General Update: The bid by B. M. Clark for a 53-yard roll-off received at the last meeting was \$9,300. Smith recommended accepting this bid (rather than the bid for a 45-yard roll-off), because, as the town pays per haul, the ability to have larger hauls would save the town money. She estimated the town would save \$1200 per year by needing fewer hauls. There was a consensus that the bid be accepted.

#### 12. Other Business

**Ed Polewarczyk moved to go into executive session under 1 §405 (6)(E) to discuss legal issues with our attorney. Vote 5-0-0.** The board entered executive session at 7:57 p.m. and exited at 8:18 p.m. **Ed Polewarczyk moved to exit executive session. Vote 5-0-0**

At 8:19 p.m., **Judy Colby moved to enter executive session pursuant to 1 M.R.S.A. §405 (6)(D) to discuss union negotiations. Vote 5-0-0.** At 8:42 p.m. **Judy Colby moved to exit executive session. Vote 5-0-0.**

#### 13 Adjournment

At 8:43 p.m., **Bill Curtis moved to adjourn the meeting. Vote 5-0-0.**