

WISCASSET BOARD OF SELECTMEN,
BOARD OF ASSESSORS AND OVERSEERS OF THE POOR
NOVEMBER 20, 2012

(tape-recorded meeting)

Present: Judy Colby, Bill Curtis, Chair Pam Dunning, Vice Chair Ed Polewarczyk, Jeff Slack and Town Manager Laurie Smith

1. Call to Order

Chair Pam Dunning called the meeting to order at 6 p.m.

2. Pledge of Allegiance to the Flag of the United States of America

3. Workshop with the Chief of Police regarding police services

4. Approval of Treasurer's Warrant: November 13, 2012 and November 20, 2012

Judy Colby moved to approve the Treasurer's Warrant of November 13, 2012. Vote 5-0-0.
Judy Colby moved to approve the Treasurer's Warrant of November 20, 2012. Vote 5-0-0.

5. Approval of Minutes: November 6, 2012

Ed Polewarczyk moved to approve the minutes of November 6, 2012 as amended. Vote 5-0-0.

6. Special Presentations or Awards

Ed Polewarczyk attended the Spirit of America Awards ceremony where an award was given to the Selectmen's nominee, Twin Bridges Regional Jail Program Department Volunteers. Wiscasset also received a certificate from the County Commissioners in recognition for achieving Maine's Spirit of America's esteemed 2012 silver distinction for conscientious action aiding volunteerism and to thank Wiscasset for helping make this a better community.

7. Appointments - None

8. Public Comment - None

9. Department Head or Committee Chair Report

A. Shellfish Committee request to amend the Shellfish Ordinance to reduce the conservation hours.

Don James, Shellfish Committee, asked that the Shellfish Ordinance be amended to reduce the annual conservation hours from 20 to 12. He said most towns require 12 hours, and some of the clambers do conservation in other communities as well as in Wiscasset. If a change is approved by the board, the amended ordinance would be voted on at the Annual Town Meeting in June.

Jeff Slack moved to direct the Ordinance Review Committee to amend the Shellfish Ordinance and reduce the conservation hours from 20 hours annually to 12 hours annually. Vote 5-0-0.

10. Unfinished Business

A. Ordinance Review Committee update regarding the sign ordinance

Town Planner Misty Parker reported that the ORC had finalized the changes to the Sign Ordinance addressing non-conforming signs in the Downtown District. The change will allow free-standing signs such as those for the Municipal Building and the Bank of Maine that are now not permitted. In addition, because of the difficulty of notification and the possibility that businesses were not aware of the ordinance change, the amended ordinance will allow businesses to comply within three years of receiving notice from the Code Enforcement Officer that their signs are non-conforming.

The board discussed the length of time businesses should be given to bring their signs into compliance and the percentage of change, repair or maintenance, which would trigger compliance. Parker said there were not many signs that would need replacement in the Downtown District. **Jeff Slack moved to direct the Ordinance Review Committee to amend the Sign Ordinance to allow businesses in the Downtown District five years from notification of non-compliance to bring their signs into compliance; however, if repair, maintenance or change of more than 40% of the sign is necessary, the sign shall be replaced with a conforming sign. Vote 4-1-0.**

Misty Parker outlined the Chamber of Commerce's promotion of local businesses during the holiday season whereby shoppers will be given a passport that will be stamped at participating businesses for every \$20 spent. Shoppers collecting five stamps will be eligible to enter a drawing on December 20 for prizes from local businesses. Fireworks will follow the drawing. Parker said businesses will stay open late on Thursday evenings in December, and there will be other promotional activities such as carolers, carriage rides, refreshments, and wine tasting. The kickoff for the festivities will take place on December 1 at the recreational pier beginning at 2 p.m. with vendors and Santa Claus and the tree lighting on the common at 4 p.m.

B. Committee Review Report by Pam Dunning and Ed Polewarczyk

Ed Polewarczyk and Pam Dunning summarized their review of committees and made recommendations as outlined in their report. They had considered whether the work of the committees was still pertinent, whether membership was adequate, and whether the flow of information between the committee and the Selectboard was sufficient. The report will be discussed in depth at the next meeting.

C. Acceptance of the Montsweag Brook Parcel from Central Maine Power

Ed Polewarczyk moved to authorize the Town Manager to sign the "Agreement for conveyance of real property" between Central Maine Power and the Town of Wiscasset. Vote 5-0-0.

11. New Business

A. Open Bids for Transfer Trailer for the Transfer Station

The following bids for a 75-cubic-yard trailer were received:

	<u>Price</u>	<u>Less Trade-in</u>	<u>Total</u>
Messer Truck Equipment	\$82,775	\$2,000	\$80,775
Spector Manufacturing	59,064	6,500	52,564
Steco	63,830	1,100	62,730

Ed Polewarczyk moved to authorize the Town Manager to award to the lowest qualified bidder. Vote 5-0-0.

B. Review Lease/Purchase Prices

Jeff Slack moved to authorize the Town Manager to sign all necessary documentation relative to a five-year lease/purchase agreement for a Transfer Station Trailer. Vote 5-0-0.

12. Town Manager's Report

A. Fuel Oil Tanks: The bid was awarded to David Sawyer and installation will take place next week.

B. MRC Election Ballot: The board has received a ballot for the Municipal Review Committee Board of Directors election. The MRC board works with PERC. Laurie Smith recommended Matthew Pineo from Brownsville for a three-year term, as he represents a town similar in size and character to Wiscasset. **Ed Polewarczyk moved to vote for Matthew Pineo. Vote 5-0-0.**

C. Workshop Schedule: A workshop with the Waterfront Committee will take place on December 4 at 5 p.m. followed by a workshop with the Fire Department at 6 p.m.

D. Audit Presentation: The presentation will take place on December 18.

13. Other Business

Executive Session for Labor Negotiations

Judy Colby moved that the Board of Selectmen go into Executive Session pursuant to 1 M.R.S.A. §405(6)(D) to discuss Labor Negotiations. Vote 5-0-0.

Judy Colby moved that the Board of Selectmen exit Executive Session at 9:35 p.m. Vote 5-0-0.

14. Adjournment

Judy Colby moved to adjourn. Vote 5-0-0