

**Meeting Date:** September 12, 2012

**Time:** 6:00 pm

**Location:** Airport

**Attendance:**

- Committee Members: Bryan Buck, Pam Brackett, Steve Williams
- Others: Ervin Deck (Manager)

Ken Boudin called the meeting to order at 6:00 pm.

I. **Minutes:** May, 2012 meeting minutes were approved (3-0)

## II. Public Comments

## III. MANAGER'S REPORT

### A. Budget

1. **2013 Budget Update.** Through end of August (17% of fiscal year), expenses are at 43% and revenue is at 35%.

### B. FBO

1. **Fuel Sales.** Sales through August are slightly below projections.
2. **Employee Status/Hours:** Office open 7 days per week through October 6. Kim working 40 hours, Max fills in the difference

## IV. Project Updates

- A. Master Plan. Stantec presented alternatives to PAC in June. Preferred alternative selected.
- B. Fence & Gate. Wi-fi interface installed and operational
- C. Runway rehabilitation project still scheduled for 2013. Will meet with MaineDOT later this month to discuss timing of project.

## V. Miscellaneous/Other

- A. None

The meeting adjourned at 6:35 pm.

Submitted,

Ervin Deck  
Airport Manager

### Committee Membership

<b>Member</b>	<b>Last Appointed</b>	<b>Term Expires</b>
Ken Boudin	July 1, 2009	Need to verify
Steve Williams	June 21, 2011	June 30, 2014
Bryan Buck	July 6, 2010	June 30, 2013
Pam Brackett	June 21, 2011	June 30, 2014
Kevin Sprague	November 1, 2011	June 30, 2013