

Meeting Date: May 9, 2012

Time: 6:00 pm

Location: Airport

Attendance:

- Committee Members: Ken Boudin (Chair), Bryan Buck, Pam Brackett, Steve Williams, Kevin Sprague
- Others: Ervin Deck (Manager), Stantec: David Dargie, David Nadeau, and Janice Bland

Ken Boudin called the meeting to order at 6:00 pm.

I. **Minutes.** February 7, 2012 meeting minutes were approved (5-0)

II. Public Comments

- A. Dave Dargie and Dave Nadeau of Stantec were introduced to the committee. Both discussed the future runway project and tree/obstruction removal.

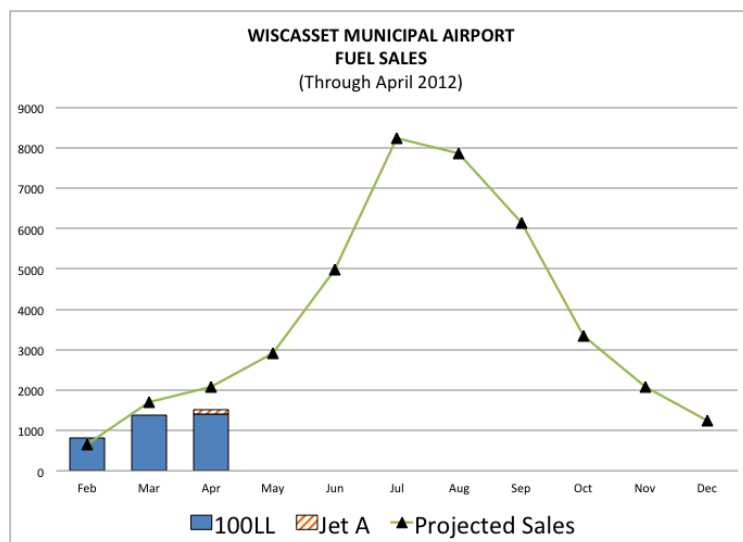
III. MANAGER'S REPORT

A. Budget

1. **2012 Budget Update.** Through end of April (83% of fiscal year), expenses are at 75% and revenue is at 76%.
2. **2012 Revised Budget.** Voters will be asked to increase budget by \$118,000 for fuel purchases, which will be offset by \$110,000 in revenue. Difference in fuel will be rolled over to 2013 budget.
3. **2013 Budget.** Set at \$278,451. Vote in June.

B. FBO

1. **Fuel Sales.** Sales through April below projections.
2. **FBO Employee Hiring Status.** Advertised and started interviewing for 2 part-time positions.
3. **Airport Sign.** Plan submitted to JC Marsh Signs. Hope to have sign ready by June.



- 4. **Business Leases.** David Stapp and David Warmack are ready to sign leases respectively for July 1 start.

IV. Project Updates

- A. Master Plan. Stantec will present alternatives to PAC on June 13.
- B. Fence & Gate. Expect to have upgrades to wi-fi interface done within next 30-45 days.
- C. Runway rehabilitation project still scheduled for 2013. Meeting with MaineDOT this summer to finalize Capital Improvement Plan.

V. Miscellaneous/Other

- A. Loaner donation by Woodex is still planned; need Town Manager’s approval
- B. Rental cars. Working with both Enterprise and Newcastle Dodge

The meeting adjourned at 7:18 pm.

Submitted,

Ervin Deck
Airport Manager

Committee Membership

Member	Last Appointed	Term Expires
Ken Boudin	July 1, 2009	June 30, 2012
Steve Williams	June 21, 2011	June 30, 2014
Bryan Buck	July 6, 2010	June 30, 2013
Pam Brackett	June 21, 2011	June 30, 2014
Kevin Sprague	November 1, 2011	June 30, 2013