



Town of Wiscasset

Minutes of the Wiscasset Airport Advisory Committee Wednesday, April 13, 2005

A regularly scheduled meeting of the Wiscasset Municipal Airport Committee was held on Wednesday, April 13, 2005 at 6:00 pm at the airport.

Present: Bryan Buck
Ervin Deck
Sean Rafter
Pam Brackett
Ann Walko, Wicked Good Aviation

Absent: Ken Boudin

Guests: Mike Deletetski, Oest Associates
Jack Swanton

CALL TO ORDER: Meeting called to order by Bryan Buck at 6:05 pm.

MINUTES: The March 2005 minutes were accepted without comment.

I. FBO UPDATE

A. Operations (see attached)

B. Fuel Sales (see attached)

II. MANAGEMENT UPDATE

A. Budget

1. Town will transfer approximately \$2,000-3,000 from airport to highway department accounts to pay for snow removal operations. Amount to be determined.
2. Ann working with town to clarify exact airport revenue amounts that should be in the airport fund.
3. Annual budget not yet finalized. Estimate approximately \$47,000. No appropriations from town. Have about a \$90,000 carryover from last year.
4. This year's budget will include funds for a defibrillator.

III. OLD BUSINESS

A. Runway Crack Repair

1. Ann obtained a second quote for crack repair from Mitchell, whose quote was not as comprehensive as Crooker's, but about the same price. The board was not overly confident in Mitchell's lack of detail.
2. Mike Deletetski said he would look both quotes over and make a suggestion to the airport. Ann will provide, then send to MDOT with recommendations, and start the grant process.
3. Will still try to get done before Memorial Day, otherwise it must be done during the week to minimize impacting operations.
4. Ann must also get a quote for painting.

B. Taxiway Extension

1. Mike Deletetski gave the committee an update on the taxiway extension project.
2. Funding will be in two (possibly more) phases, with \$300,000 available this fiscal year. Bid documents have been issued and bids are due not later than 5:00 pm on April 19 in the Selectmen's Office when they will be opened.
3. Because of phased funding, the project cannot be completed in one year. Question from Oest, "How do you want the project to proceed this year?" Mike Deletetski's suggestion is to start work from the Runway 07 end and proceed as far as possible will full construction. He feels they can construct approximately 1,000 feet. The FAA wants the runway entrance marked with lighted signs. In addition, the opposite end would have to be barricaded. While the airport would not have a complete taxiway, construction would result in a turn-around/hold area on the Runway 07 end and would not require relocating the segmented circle this year (added expense).
4. Developing the taxiway from the Runway 07 end would also allow development of the new hangar project this year because it would provide access to the hangar Taxilanes and buildings. In addition, the airport could use the extra taxiway area for aircraft parking.
5. After some discussion, the committee recommended pursuing Mike Deletetski's recommendation.

C. SRE Storage Building

1. No update at this time.
2. Erv will contact Greenville for details on how they developed their building.

D. Soule House

1. Erv updated the committee on his conversation with Donna Witte. FAA's position is to try and sell the house first through an auction or outright sale. Document the effort and if it cannot be sold, consider donating it.
2. Jack Swanton asked what the timeframe was for moving the house. It was agreed that even though the taxiway project will not be completed until next year at the earliest, the house should be moved as soon as possible.
3. The committee agreed that every effort should be made to save the structure.
4. The committee adopted the following options and guidelines:
 - a. Airport will attempt to auction off the house, with the understanding that the buyer must also remove the house from the property. This option would save the house and possibly result in a positive cash flow for the airport.
 - b. Airport will obtain quotes to have the house razed, keeping in mind that there might be asbestos issues. This option would be paid for through AIP funds, but would limit funds available for other projects like the taxiway. Mike Deletetski indicated that the current taxiway bids have a line item for this work.
 - c. Jack Swanton will obtain quotes to have the house moved.
 - d. All parties report back next meeting.

IV. NEW BUSINESS

A. MDOT Goals and Objectives

1. Wilber Smith and Associates is updating the State Aviation Systems Plan, which includes a Goals and Objectives section for each airport. The committee was asked to review the list from the 1999 Master Plan and update as necessary.
2. Wilber Smith will be at Wiscasset in early May to discuss. Ann will coordinate with them and Jeni O'Bryon (MDOT) to see if they can attend our next meeting; otherwise she will let the committee members know when they'll be here so we can attend if possible.

V. Future Meeting Dates

- May 4
- June 1
- July 6

Meeting Adjourned at 7:15 pm.

