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Town of Wiscasset

Minutes of the Wiscasset Airport Advisory Committee

Date: January 2, 2008

Time: 6:15 – 7:00 p.m.

Location: Airport

Present: Ken Boudin (Chair), Bryan Buck, Ervin Deck

A. FBO Report

1. **None**

B. Managers Report

1. **None**

C. Old Business

1. **Consultant Reselection.** Committee will start work on request for qualification (RFQ) process and review required paperwork and submission requirements at next meeting in February. Erv will provide copy of FAA Advisory Circular (150/5100-14D, Selection of Consultants), proposed wording of RFQ, and submission information.
2. **Taxiway Extension Project Issue.** Ken said that Bridgecorp indicated that they would repair the ruts when ground conditions permit. Committee agrees to continue withholding final payment until the problem is resolved.

D. New Business

1. **FBO RFP.** Ken worked with the town manager and prepared a request for proposals (RFP) for a replacement FBO. RFP will be placed in paper and trade magazines in the next week.
2. **Airport Manager Position.** Bryan Buck indicated he might be interested. Committee members discussed the role and responsibilities. Erv will check to see if he has a copy from when the town hired Ann/Wicked Good Aviation. Question arose: Did the town hire Ann or Wicked Good Aviation?

E. Next Scheduled Meeting: February 6, 2008, 6:00 p.m. at the airport.